



# GEORGE TOWN COUNCIL

## **ANNUAL GENERAL MEETING**

### **AGENDA**

*NOTICE IS HEREBY GIVEN*  
that the Annual General Meeting of Council  
will be held on Thursday 11<sup>th</sup> December 2014  
in the Council Chambers, George Town  
commencing at 6.00 pm

**John Martin**  
**ACTING GENERAL MANAGER**

**George Town Council  
ANNUAL GENERAL MEETING – 11<sup>TH</sup> DECEMBER, 2014  
AGENDA**

**ORDER OF BUSINESS**

	Page No.
1. WELCOME AND OPENING ADDRESS BY MAYOR BRIDGET ARCHER .....	1
2. APOLOGIES .....	1
3. MEETING PROCEDURES.....	1
4. CONFIRMATION OF MINUTES .....	2
5. ADOPTION OF THE ANNUAL REPORT 2013/2014.....	2
6. SUBMISSIONS .....	2
7. QUESTIONS ON NOTICE .....	3
8. QUESTIONS NOT ON NOTICE.....	3
9. MOTIONS ON NOTICE.....	3
10. MOTIONS NOT ON NOTICE .....	3
11. MEETING CLOSURE.....	4

**George Town Council**  
**ANNUAL GENERAL MEETING – 11<sup>TH</sup> DECEMBER, 2014**  
**AGENDA**

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**1. Welcome and opening address by Mayor Bridget Archer**

**AUDIO RECORDING OF ANNUAL GENERAL MEETING**

The public is advised that the 2014 Annual General Meeting will be recorded on digital media to assist in the preparation of minutes, and to clarify any dispute or query relating to the minutes that may be raised.

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

Introduction of:

- Councillors;
- Acting General Manager; and
- Directors and Staff.

**2. Apologies**

**3. Meeting Procedures**

The Annual General Meeting (AGM) of Council serves much the same purpose as an Annual General Meeting of the public sector, where the Board of Directors (Elected Members) gives an account of their stewardship over the affairs of the municipality for the financial year in review.

Annual meetings also provide an opportunity for residents (the shareholders) to question Council's performance for the year in review and to have input into the future plans and projects of the Council.

The Annual General Meeting is in essence a Council Meeting and will therefore be generally conducted in accordance with the procedures outlined below and the usual Council procedures for the conduct of its meetings.

- Attendees are asked to complete the Attendance Register.
- Only questions or motions relating to the Annual Report, the Strategic Plan, policy or general direction of Council will be accepted.
- A person shall only speak on a matter or a motion once, with the mover of a motion having a brief right of reply not exceeding a period of 2 minutes.
- A motion must be seconded and passed by a majority of votes taken by a show of hands.
- Only electors in the George Town municipal area are entitled to vote at an AGM.
- A motion passed at the AGM will be considered at the next ordinary meeting of the Council.
- Minutes of the AGM will be kept by the Acting General Manager to accurately record the content of the meeting, attendances and apologies, any matter discussed, any motions moved and any questions asked and the answers provided by (whom).
- The minutes of the AGM will be confirmed at the following year's AGM.
- Questions which cannot be answered will be taken on notice and responded to in writing.
- The Chairperson's ruling is to be final.
- The provisions of the Local Government (Meeting Procedures) Regulations 2005 shall apply.

**George Town Council**  
**ANNUAL GENERAL MEETING – 11<sup>TH</sup> DECEMBER, 2014**  
**AGENDA**

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**4. Confirmation of Minutes**

**SUMMARY**

To confirm the Minutes of the 2013 Annual General Meeting held on the 18<sup>th</sup> November 2013. The Minutes are available for the public at this meeting.

**RECOMMENDATION**

That the Minutes of the Annual General Meeting of the George Town Council held on 18<sup>th</sup> November 2013 be confirmed as a true and correct record.

**DECISION**

**5. Adoption of the Annual Report 2013/2014**

*Copies of the Annual Report for the 2013/2014 financial year have been available since the 27<sup>th</sup> November 2014 and Council has invited the community to make submissions on the report. These submissions were to be received by 12 noon, Friday 5th December, 2014.*

**SUMMARY**

To receive Council's 2013/2014 Annual Report.

- Introduction – Mayor Bridget Archer
- Aspects of the year in review – Management

**RECOMMENDATION**

That the Annual Report of the George Town Council for the financial year 2013/2014 be received and adopted.

**DECISION**

**6. Submissions**

Submissions on the Annual Report were invited from the public by advertisement on the 22<sup>nd</sup> November 2014 and 29<sup>th</sup> November 2014. One submission was received.

Speaker/s will be allocated a period of 5 minutes if required to address the matters contained within their submissions. Any motions without notice will be considered under Item 10 of the Agenda.

**George Town Council**  
**ANNUAL GENERAL MEETING – 11<sup>TH</sup> DECEMBER, 2014**  
**AGENDA**

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**6. Submissions (Cont.)**

**Mr Winston Archer, George Town**

“Submission, George Town Council Annual Report 2013/14

My submission is based on information contained in page 32 of the Annual Report.

\*Council is again lacking in the reporting of its obligations in respect of Right To Information, this is shown as 5 applications for assessed disclosure.

Council has complied with section 23(1)(d)(i) of the RTI act. However, it doesn't appear that Council has complied with section 23(1)(c) of the act, and certainly hasn't complied with sections 23(1)(d)(ii),(iii) and (iv) of the Right to Information Act 2009.

\*Also of interest is the “Non application of Public Tender Process”. It is stated that “the public tender process was not applied due to the unavailability of competitive or reliable tenders”. This is somewhat confusing, and begs the question as to if multiple quotes or even 1 quote were sought?

\*Wastech engineering pty ltd has been paid \$176,060.00 for waste transfer station equipment. This totals \$455,274.00 for the previous two financial years. This is a legacy which I believe is having a future annual cost to the Council of at least \$70,000.00 per year, with no benefit to the ratepayer.

I thank you for inviting my submission.

Winston Archer”.

**7. Questions on Notice**

**Mr Winston Archer, George Town**

Q1. Following the grant deed being signed in regards to the NBN digital project, were multiple, or any public tenders or quotes sought?

Q2. Were Skilled Group Ltd subjected to the public tender process?

Q3. Does Council have any plans to increase labour hire, employee man hours, or employee numbers in the outdoor (depot) workforce? If so, is this intention documented in an annual plan or other like document?

**8. Questions Not on Notice**

Invitation to speak or ask questions arising from the 2013/2014 Annual Report.

**9. Motions on Notice**

Nil.

**10. Motions Not on Notice**

Invitation for discussion and motions arising from the 2013/2014 Annual Report.

**George Town Council**  
**ANNUAL GENERAL MEETING – 11<sup>TH</sup> DECEMBER, 2014**  
**AGENDA**

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**11. Meeting Closure**

There being no further business, the meeting closed at ..... pm

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**Cr Bridget Archer**  
**Mayor**