

**Rotary Club of George Town Inc**  
**District 9830 – Club Number 18445**

File No:	22, 4
<b>George Town Council</b>	
16 DEC 2013	
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(FCS)

ACONG 611

13 December 2013

Community Development Coordinator  
George Town Council  
PO Box 161  
George Town 7253

**Aero Club Open Day**

Dear Sir/Madam

On behalf of the President and members of the Rotary Club of George Town we would like to seek your help with a local George Town fundraiser.

On Sunday, 16 February 2014 the Rotary Club of George Town will be presenting an Aero Club Open Day in conjunction with the George Town Airport committee. All funds raised will be shared by the Aero Club and Rotary and will support local initiatives.

The Open Day, at the George Town Airport, will include a fly in, aeroplane display, classic and vintage car show, motor bike show, live music, food and drink stalls and other fund raising activities.

Our support in the local community is significant and Rotary prides itself on educational excellence, health promotion, youth affairs and community initiative. Of particular note this year has been our support of the local cricket club, local schools and Tamar FM. The funds raised at the Aero Club open day will be spent in our community wisely.

Whilst we understand that opportunities to sponsor such events have become more difficult in recent years if there is any support you could provide, in any form, particularly with the significant costs we will incur it would be most welcome.

I look forward to your favourable response

Regards

A handwritten signature in black ink, appearing to read "Diane Duggan".

**Diane Duggan**  
Secretary - Rotary Club of George Town  
P O Box 24  
George Town TAS 7253  
Phone: 0413 841 451  
[diane4789@gmail.com](mailto:diane4789@gmail.com)



1. PROJECT TITLE: Aero Club Open Day  
2. DESCRIPTION OF PROJECT: Open day at George Town Airport in conjunction with Aero Club Committee to raise funds for community initiatives.

3. PLANNED COMMENCEMENT DATE: 16 February 2014

4. PLANNED COMPLETION DATE: 16 February 2014

5. What need is being met by this project?  
Raising funds to support community initiatives

6. How did you establish this need?

N/A

7. a. Estimate how many people will directly benefit from this project? the community  
b. If this is an event, how many people do you expect will attend? 500

8. What will be the short and long-term benefits of your project to the George Town community?

The funds will provide support for community funding for the whole community but especially Tamor FM, local schools & cricket club.

9. DESCRIPTION OF ASSISTANCE SOUGHT FROM COUNCIL:

Financial support or any other support that can be offered.

10. AMOUNT APPLIED FOR (IF APPLICABLE): Any support would be appreciated. There are many costs involved.

**C. PROJECT MANAGEMENT**

1. Who is managing the project? (if there is a steering committee, please list their skills and experience).

Chris Ashley  
Rod Green } Rotarians  
David Herring

2. How will you involve the community in this project?

The whole community & other communities will be invited to attend and/or participate on the day.

3. How will the project be monitored and evaluated?

The project will be managed closely. It will be anticipated that most activities will generate income or donations to benefit the local community.

4. Will the project be ongoing?

Yes  No

If so, how do you propose to maintain funding levels?

N/A

5. Describe how you will acknowledge Council's assistance:

We will advertise council's support. Tamar FM are sponsoring our advertising. The Examiner are also advertising the Open Day.

ATTACH DETAILS OF YOUR CLEAN-UP PLAN IF YOU ARE REQUESTING ASSISTANCE FOR AN EVENT.

**C. PROJECT BUDGET**

Please complete the budget page below to account for all costs for your project. Include income and expense items according to your needs under the headings given. Include a copy of quotations for materials and/or from service providers where applicable.  
(Attach extra pages if necessary)

1.

Expected Income (eg Sales, Fees, Other Government Grants, Cash Savings, Donations, etc)	\$
Donations	?
- selling food	
- car parking	
- entry fees	
<b>Total Income:</b>	<b>\$</b>

Expected Costs (eg Wages, Venue Hire, Materials, Postage, Advertising, Equipment Hire, etc)	\$
Live Music	1000
Cost of food to sell	?
<b>Total Costs:</b>	<b>\$</b>
<b>Project Shortfall:</b>	<b>\$</b>
<b>Grant Requested:</b>	<b>\$</b>

2. Please detail other funding, support or sponsorship you have sought or will seek for this project. Please indicate the source, the amount and if this support is confirmed.

Name of Funding/Sponsorship Body	Amount Requested	Amount Received/Committed
Temco	N/A	—
Bell Bay Aluminium	✓	—
Hydro	✓	—
	—	—

3. Please detail the nature and level of in-kind support your community group is contributing to this project.

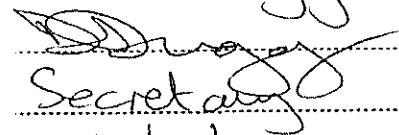
All members of Rotary will be involved as volunteers prior to, during or after the event

**D. OTHER**

Are there any further comments you wish to make in regard to this application?

See attached letter.  
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.....  
.....

*I declare that I am authorised to submit this application on behalf of the applicant group.*

Your Name: Diara Duggan  
Signature:   
Position Held: Secretary  
Date: 13/12/13

**BEFORE YOU SEND YOUR APPLICATION TO US PLEASE READ THROUGH THE FOLLOWING POINTS CAREFULLY.**

**NO FURTHER ACTION WILL BE TAKEN TO PROCESS YOUR APPLICATION IF THE CORRECT INFORMATION HAS NOT BEEN PROVIDED, INCLUDING:**

- a. Written evidence of incorporation or of your Group's relationship with another incorporated body;
- b. Most recent audited financial statement;
- c. Written quotations for ALL materials and services;
- d. A copy of your Clean Up Plan (for events);
- e. Written evidence of other community or government grants (where applicable);
- f. All previous grants from Council have been acquitted.

**Please forward your application to:**

**George Town Council,  
P.O. Box 161,  
GEORGE TOWN 7253**