

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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**Confirmed Minutes of Meeting of Council held on the 16th March 2016
Meeting Commenced at 6.00pm**

AUDIO RECORDING OF COUNCIL MEETINGS

The public is advised that it is **Council Policy** to record the proceedings of meetings of Council on digital media to assist in the preparation of minutes, and to clarify any queries relating to the Minutes that is raised during a subsequent meeting under the section “Confirmation of Minutes”.

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

All meetings of the Council shall be digitally recorded as provided for by Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015 except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15(2).

1. PRESENT

Cr Bridget Archer (Mayor) Chairperson
Cr Tim Harris (Deputy Mayor)
Cr Heather Barwick
Cr Doug Burt
Cr Greg Dawson
Cr John Glisson
Cr Richard Nicholls
Cr Tim Parish
Cr Peter Parkes

1.1 APOLOGIES

Nil.

1.2 IN ATTENDANCE

Mr John Martin	General Manager
Mr Kim Barker	Director Corporate Services
Mrs Justine Brooks-Bedelph	Manager Development Services
Mrs Anne Cameron	Manager Community Development
Mr Paul O’Grady	Manager Infrastructure & Engineering
Ms Josie Higgins	Executive Officer – Governance
Ms Louise Dickenson	Executive Assistant – Governance

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2. CONFIRMATION OF MINUTES

050/16 2.1 - ORDINARY COUNCIL MEETING HELD 17TH FEBRUARY, 2016

DECISION

Moved: Cr Harris
Seconded: Cr Burt

That the Minutes of Council's Ordinary meeting held on the 17th February, 2016 numbered 0023/16 to 045/16, and 049/16 be confirmed.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

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3. PUBLIC QUESTION TIME

3.1 PUBLIC QUESTION TIME PROCEDURE

[Refer to Minute No. 349/13 which states “At least 30 minutes of each ordinary meeting of Council is made available for questions by members of the public. The Chairperson shall provide equal opportunity for all members of the public to ask questions by limiting the number of questions to 3 per person and time to 2 minutes per question. Questions asked and answers provided may be summarised in the minutes of the meeting. The provisions of the Local Government (Meeting Procedures) Regulations 2015 shall apply.”]

3.2 PUBLIC QUESTIONS ON NOTICE

Nil.

3.3 PUBLIC QUESTION TIME

Commenced: 6.03 pm

Concluded: 6.35 pm

Mr Neilsen, George Town

Q1. Mr Neilsen directed his question to the Chairperson and the General Manager and asked the Chairperson had she at all times when being made aware of the existence of a legal opinion received a copy of that legal opinion and a copy of the submissions and information supplied to the legal practitioner? Mr Neilsen then asked the General Manager, has he at all times when presenting legal advice to this Council, presented the opinion and included all submissions and information that was presented to the legal practitioner?

The Chairperson responded no and referred the question to the General Manager. Through the Chair, the General Manager responded that Council had had questions of this nature before and repeated some of the types of answers that have been given to both Councillors and members of the general public. The General Manager advised that at times he requests legal advice from a variety of legal practitioners on a variety of matters and quite often gives advice to Councillors in reports, uses excerpts of that legal advice or sometimes gives the full legal advice that is received. The General Manager stated that as advised to Councillors that advice has been provided to the General Manager and where Councillors actually request legal advice then a full copy of the response and the request is made available to all Councillors.

Mr Neilsen asked the General Manager if that was a no?

The General Manager responded that he had nothing further to add.

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3.3 PUBLIC QUESTION TIME (CONT.)

Mr Neilsen stated that the General Manager had not addressed his question and again asked the General Manager, have you at all times when presenting legal advice to this Council presented the opinion and included all submissions and information that was presented to the legal practitioner?

The Chairperson responded that no is the answer from both herself and the General Manager.

Mr O'Doherty, George Town

Q1. Mr O'Doherty referred to the Basslink cable stating that he is aware that there is a lot of concern within our municipality with a couple of major industries and possibly smaller industries being effected and asked the Chairperson if she or the General Manager had had discussions with the Minister/Government of today or were they being kept in the loop regarding the matter?

The Chairperson responded that Council was advised by the Minister's office of the circumstances that led to the arrangements entered into with Bell Bay Aluminium for a reduction of power supply. The Chairperson commented that Council was in the same boat as everyone else in that we will know when they (the Minister's office) have something to tell us and outside of the measures already put in place. The Chairperson stated that it was an ongoing issue but Council was certainly interested in keeping on top of it as it progresses. The Chairperson advised that she had spoken to Bell Bay Aluminium and their feeling is that it is better from their point of view to pull the reins back a little bit now and hopefully that will be enough rather than having a bigger problem down the track. The Chairperson advised that if Council hears anything further it would certainly be something that Council will follow through.

Mr O'Doherty stated that this matter could have a major impact on our municipality and requested that if it is ongoing for much longer that Council expresses its concern in relation to the impact it may have on our community.

The Chairperson responded that she had taken a moderate view so far from the point of view that as well looking at the issues Mr O'Doherty had raised; the other side is that it is also important to try and maintain business confidence as well. The Chairperson also responded that if Council was to push the panic button now, this may cause damage to our municipality in terms of that, Council is trying to attract investment and she would be hesitant to be too negative about it. The Chairperson stated that any wider concern expressed publicly would be balanced with those other expectations.

Mr Austin, George Town

Q1. Mr Austin referred to page 29 of the Agenda, Financial Report and item E4 Fringe Benefits Tax. Mr Austin stated that the annual budget is \$4051 but he had noticed it has blown out to \$12757 and asked is the promotion of several new managers the cause of this blowout?

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3.3 PUBLIC QUESTION TIME (CONT.)

The Chairperson referred the question to the Director Corporate Services. Through the Chair the Director responded that no it does not relate to new appointments it relates to a provision in a contract that the Director was not aware of at the time of the construction of the budget so the budget is underestimated which had previously been advised to Council at prior meetings.

Mr Austin asked if what the Director was telling him was that when the budget was set last year the amount for Fringe Benefits Tax was not sufficient for Council's needs which was part of contractual arrangements?

The Director advised that that was correct.

Mrs Webb, George Town

Q1. Does the Council have a fire protection plan, regarding firebreaks in areas of high density bush?

The Chairperson responded yes but referred the question to the Manager Infrastructure & Engineering for comment. Through the Chair, the Manager advised that Council does have a emergency management plan; not just a fire plan as such for firebreaks but the emergency management plan covers some of that in it.

Through the Chair, Cr Glisson advised that Tamar NRM are putting together a fire plan which will cover fire management including hazard relief barriers, fire breaks, etc. The Chairperson advised that she understood there would be some community input into the plan and as Council has further information it would be made available.

Mr Neilsen, George Town

Q2. Mr Neilsen stated that this was a follow up question to the Chairperson and General Manager's negative answer in regard to his earlier question on legal opinion. Mr Neilsen referred to the Local Government Act "Functions and Power of the General Manager" which is to implement the decisions of Council. Mr Neilsen read from a decision of Council which was made regarding legal opinions being that the General Manager when presenting a legal opinion to Council includes with that opinion all submissions and information presented to the legal practitioner which was passed by a majority including current Councillors. Mr Neilsen stated that this is a decision of Council and asked the General Manager why he was failing in his duty to implement the decisions of Council when it clearly is a decision of Council and a very important decision of Council. Mr Neilsen stated that this went back a long way and there had been some serious misdemeanours.

The Chairperson referred the question to the General Manager. The General Manager responded that first of all he did not believe he was failing in his duty at all. The General Manager stated that this question had been asked before and he would go back and find the answer to the question that was asked last year and he would provide the same response to Mr Neilsen and Councillors as well.

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3.3 PUBLIC QUESTION TIME (CONT.)

Mr Neilsen reminded Councillors they have a duty under the Act.

The Chairperson advised Mr Neilsen that his question had been taken on notice.

Mr Austin, George Town

- Q2. Mr Austin referred to page 92 of the Agenda and Cr Dawson's motion and stated that when this particular Council took office he believed we were under a scheme for Councillor expenses which referred to litres of petrol per year and which was subsequently changed to kilometres. Mr Austin stated that it seems from this motion that Cr Dawson wants to change it back and asked why Council would want to do that?

The Chairperson stated that whilst she could not pre-empt the Council's discussion on the motion, it was her understanding that the intent of the motion was not to make any changes in the way that is reimbursed but rather to report what Councillors do claim in relation to expenditure whether it is fuel or any other allowances and for this be reported publicly.

Mrs Wootton, Low Head

- Q1. Mrs Wootton referred to Page 38 of the Agenda and the Active Capital Projects report under Community Consultation where it states that officers of the Council wrote to a number of community organisations in an attempt to determine community priorities especially in relation to the construction of the estimated capital works program and community facilities generally. Mrs Wootton also referred to comments within the report where it stated that in addition officers have been in consultation with community groups and members on a number of matters and input from Councillors was received and asked what community groups were consulted?

The Chairperson responded that she was not able to provide an exhaustive list but generally it refers to Progress Associations and Sporting Clubs.

Mrs Wootton asked, why not other groups that have shown an interest?

The Chairperson responded that she thought there were forms available and there is a mechanism by which any member of the public can put forward their suggestions for capital projects. The Chairperson also responded that in relation to all capital projects, generally prior to the setting of the budget consultation would occur with the Progress Associations and Sporting Groups as to what they may require in the forward year. These come up at all times during the year and could be a maintenance request or a request for a capital project put forward for consideration.

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3.3 PUBLIC QUESTION TIME (CONT.)

Mrs Wootton asked is there any consideration being given to adding Regent Square to the Strategic Projects list?

The Chairperson responded that as advised previously there is no reason why it cannot be included on the list however it has not been included as yet as there is other work that needs to be undertaken such as the Landscape Management Plan.

The Chairperson advised that the Strategic Priority Projects are at the moment unbudgeted. Those identified may require funding from external sources such as the State or Federal Government and they are prepared with that in mind. With the ones currently listed, there has already been some degree of initial work done. The Chairperson advised that other projects can and will be added to that list as they come forward and are identified and investigated. Council are also looking for projects that are ready to be put forward for funding.

Mrs Wootton asked would not the drainage on Regent Square be something that would be considered?

The Chairperson responded that it could be however without the prior investigation first and the idea of what to do with the Square more widely it would be difficult to put a number as to what it will cost. The Chairperson advised that it is not that Regent Square will not end up on the list it is just not on there now.

Through the Chair, the General Manager advised Mrs Wootton that if she or the community group that Mrs Wootton is a member of has a good idea about a project that they feel Council ought to consider in the future, they are invited to put it forward at any time. The General Manager also advised that most of projects listed in the Strategic Priority Projects are projects outlined in the document which require external funding from State or Federal Governments. At this point of time there is nothing that has been identified on Regent Square that would fit that bill, in other words would be eligible or requires a substantial amount of money requiring funding from the State or Federal Government.

The General Manager stated that specifically in relation to two matters on Regent Square, one being the Landscape Management Plan which Council intends to start in May, there is an answer to a question in the Agenda tonight on that. The other one is a drainage matter which Council is actively addressing and Council's Manager Infrastructure & Engineering will probably put that forward for discussion for Council to consider in next year's budget because it is an issue that is ongoing regardless of the outcomes of the Master Plan.

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3.3 PUBLIC QUESTION TIME (CONT.)

Mrs Bodsworth, George Town

- Q1. Mrs Bodsworth referred to a letter she had handed to Cr Parkes regarding her concerns about the amount of growth on an internal block in Wellington Street. Mrs Bodsworth stated that the property is apparently an investment property which is let and no one is taking care of the block and cutting down the bush. Mrs Bodsworth advised that she was concerned about it being a fire hazard and advised that there were snakes there; she has grand children and dogs and had raised the her concerns with the owners repeatedly. Mrs Bodsworth asked does Council have the power to ensure that blocks are maintained and to enforce some sort of action.

The Chairperson responded that Council does have power and it was certainly something that could be followed up on. The Chairperson advised that the Manager Development Services, who was present at the meeting, would follow it up. The Chairperson also advised that there are a number of ways Council can follow up on fire hazards or nuisances that need to be abated.

Through the Chair, the Manager Development Services advised that Mrs Bodsworth's letter had been received from Cr Parkes and an abatement letter had been written up and action has already been taken.

Mr O'Doherty, George Town

- Q2. Mr O'Doherty referred to Cr Dawson's motion on page 93 and stated that he understood the reasons for the motion. Mr O'Doherty referred to a motion from the last Council meeting with regard to asking for copies of legal advice and asked why at the last meeting where accountability, good governance and transparency could have taken place six Councillors voted against that motion. Mr O'Doherty asked if in the future there would be more motions or changes down this alley to have good governance, transparency and accountability and asked Council to take it on board. Mr O'Doherty asked if the Chairperson agreed with this.

The Chairperson responded yes however she could not be much more specific on the question. Councillors are entitled to bring forward notices of motion and in both the examples that Mr O'Doherty has given it is a matter for Council to resolve as they see fit on those issues. The Chairperson stated if it enhances accountability, transparency and good governance then of course those are good things.

Mr Austin, George Town

- Q3. Mr Austin stated that there are dog droppings along the trail from the monument round to the Yacht Club and around to the bush and people are not picking up after their dogs and asked surely there is something Council can do about it.

The Chairperson asked Mr Austin if he thought there weren't enough bins and that was the problem.

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3.3 PUBLIC QUESTION TIME (CONT.)

Mr Austin responded that bins were not the problem and suggested notices advising people of the penalties for not picking up after their dogs.

The Chairperson advised that it is very hard to enforce.

Mr Neilsen, George Town

Q3. Mr Neilsen stated that he is a staunch supporter of Targa and asked how Council was progressing towards getting co-sponsorship to alleviate some of the \$25,000? Secondly Mr Neilsen stated that he had heard that the prologue format of previous years will not be going ahead this year rather it be just a visit and display.

The Chairperson advised that there has been some progress in regard to sponsorship. Through the Chair the General Manager advised that Council management have been actively involved in attracting sponsorship as it is a significant amount of money that the community is putting forward through their Council. The General Manager further advised that Council has been reasonably successful to date with about \$4,000 which has been contributed from various businesses. In response to Mr Neilsen's, other question in relation to the prologue, the General Manager stated that it was his understanding that it is the first stage on the Monday with racing through the town. Council is also having a community day and were trying to get community support as at the end of the day if there is no community or business support Council will have to reconsider the amount of money it puts towards the event.

Through the Chair, the Manager Community Development advised that it is exactly the same as last year where it becomes a staged event.

3.4 QUESTIONS ON NOTICE FROM COUNCILLORS

Cr Glisson

Q. As you have previously informed council that decisions of previous council are not binding on the current council, I have sought and been provided with advice from LGAT and the Local Government Division of the State Government.

The advice is attached.

Do you now concede that motions of the previous council remain the position of council unless the new council moves motions which vary that position.

Advice from LGAT, 26th February 2016

Dear Cr Glisson

Thank you for your query. I have followed up your query with the Local Government Division and they have provided the following advice.

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3.4 QUESTIONS ON NOTICE FROM COUNCILLORS (CONT.)

I understand that a councillor is seeking advice regarding motions made by a previous council. I take this to mean motions passed by the council prior to the last ordinary election.

Regulation 18 (Motion to overturn decision) of the Local Government (Meeting Procedures) Regulations 2015 provides the mechanism for overturning a council decision.

If a motion is not overturned under regulation 18, the original motion passed by the council stands.

Under regulation 18, a decision may be overturned, wholly or partly, by:

- *a motion directly rescinding or otherwise overturning the decision or part of the decision; or*
- *a motion that conflicts with, or is contrary to, the decision or part of the decision.*

*Regulation 18 also provides that a council may only overturn a decision passed at a previous meeting held since the last ordinary election by an absolute majority. **On the flip side, this means that a council does not require an absolute majority to overturn a decision passed at a council meeting held prior to the last election.***

Under regulation 18, any report given by the general manager to a council in respect of a proposed motion to overturn a decision of the council, or that will result in the overturning of a decision of the council, wholly or in part, is to include:

- *a statement that the proposed motion, if resolved in the affirmative, would overturn that previous decision (or part of);*
- *the details of the previous decision (or part of); and*
- *advice as to whether or not that previous decision (or part of) directed that certain action be taken and, if so, advice as to whether or not that action has been wholly or substantially carried out.*

I hope this information is of assistance.

Regards

Georgia Palmer
Senior Policy Officer
Local Government Association of Tasmania

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3.4 QUESTIONS ON NOTICE FROM COUNCILLORS (CONT.)

GENERAL MANAGER'S RESPONSE

Dear Cr Glisson,

Your question on notice suggests that I have advised Council that motions made by previous councillors have no standing or do not reflect the position of council.

I have never given any such advice. Once Council passes a resolution, that resolution represents Council's position on the particular issue unless it is varied.

The advice I have consistently given to Council regarding the status of previous Council resolutions is that;

1. subject to some exceptions, a previous decision of Council (be it the current Council or a previous Council) is not absolutely binding and may be revisited and indeed varied if Council wishes to do so; and
2. the relevant procedures are set out in Regulation 18 of the Local Government (Meeting Procedures) Regulations 2015.

My advice is consistent with the information supplied by Ms Palmer. I note that I reiterated my advice to you in my response to your recent request for information under Section 28A (1) of the Local Government Act, 1993.

I trust that this email answers your question on notice.

If you still wish to have the question put on the Agenda for the next meeting please let me know as soon as practicable, however I consider it unnecessary given the contents of this email.

FURTHER COMMENT

Cr Glisson has since advised the General Manager that he still wished to have the question listed on the agenda.

Cr Barwick

- Q1. When can Council expect a full report on any actions taken by Council re "Clean Marine Aquaculture Development". It has been an issue for this Council since we were all elected and previous council.

RESPONSE

The General Manager expects to provide Council with a report re the "Clean Marine Aquaculture Development" within the next two months.

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3.4 QUESTIONS ON NOTICE FROM COUNCILLORS (CONT.)

Q2. Can the General Manager provide to Council a detailed costing for:

- a) The Movie Night on Regent Square; and
- b) The cost of the Australia Day function 2016
- c) Estimated cost that Council will incur for the Targa Saturday event.

RESPONSE

Events organised by Council are managed by Council's Community Development Department and funded from the operating budget set by Council each year.

Fund allocated for the delivery of community and promotional events, in line with Council's Strategic and Annual Plans, are managed to maximise benefit to the community and economic activity for George Town businesses.

Community groups are invited to provide entertainment and activities on a low cost, no cost basis wherever possible and events are designed to provide diverse opportunities for community participation and enhance the lifestyle of residents and visitors of the municipality.

Council costs for the three events mentioned have been allocated from the "Community Programs & Events" category of Council's Financial Report. Estimated Council costs for Australia Day, for example, previously provided to Councillors, was \$6,500. Further detailed analysis of budgets and costings are provided to Councillors during budget discussions which are commencing shortly.

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3.5 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME

(Refer to Minute No. 425/00, which states in part, “that a copy of all written replies to questions from the Public Gallery be included in the following Council Agenda.”)

Nil.

The Chairperson called a Point of Order at 6.41pm against Cr Barwick as a Councillor speaking was being interrupted or distracted LG(MP)R 23(1)(b).

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4. DECLARATIONS OF INTEREST

Cr Nicholls declared an interest in Agenda item 17.5.

5. GENERAL MANAGER'S DECLARATION

I certify that with respect to all advice, information or recommendations provided to Council with this Agenda:

- the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- where any advice is given directly to Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.



**John Martin
GENERAL MANAGER**

LOCAL GOVERNMENT ACT 1993 – SECTION 65

65. Qualified persons

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.
- (3) The Minister by order may determine the qualifications and experience required by a person to be a qualified person.
- (4) If the Minister does not make an order under subsection (3), the general manager may determine the qualifications and experience required by a person to be a qualified person.

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6. PLANNING AUTHORITY

The Council will act as a planning authority under the provisions of the *Land Use Planning and Approvals Act 1993* in respect of any items included in this section of the agenda.

Local Government (Meeting Procedures) Regulations 2015

25. Acting as a planning authority

- (1) If a council or council committee intends to act at a meeting as a planning authority under the Land Use Planning and Approvals Act 1993, the chairperson is to advise the meeting accordingly.*
- (2) The general manager is to ensure that the reasons for a decision by a council or council committee acting as a planning authority are recorded in the minutes of the meeting.*

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**051/16 6.1 - APPLICATION BY SPROAL & ASSOCIATES TO AMEND SEALED PLAN NO'S.
3807, 13174, 31943 & 168176 – REMOVAL OF RESTRICTIVE COVENANTS
ASSOCIATED WITH LAND LOCATED AT 16 LAGOON BEACH ROAD**

Mrs Brooks-Bedelph (Manager Development Services) was in attendance to answer questions of Council in respect of Agenda Item 6.1.

REPORT AUTHOR: Development Services Manager – Mrs Justine Brooks-Bedelph

REPORT DATE: 8th March, 2016

FILE NO: PID 3332481

ATTACHMENT:

- (A) Petition to Amend Sealed Plan
- (B) Sealed Plan 3807
- (C) Sealed Plan 13174
- (D) Sealed Plan 31943
- (E) Sealed Plan 168176
- (F) Title 168176/2

1. APPLICATION INFORMATION

Applicant: Sproal & Associates
Property: Title Reference: 168176/2
Address: 16 Lagoon Beach Road, Low Head
Zone: General Residential
Received: 10th February 2016

2. PROPOSAL

A petition to amend five (5) related Sealed Plans has been submitted to Council by *Sproal & Associates – Property Lawyers* on behalf of Ms J F McLelland, relating to land at 16 Lagoon Beach Road, Low Head.

The Petition requests to amend Sealed Plan Nos. 3807, 13174, 31943 and 168176 as follows:

1. *By deleting from Sealed Plan 3807 the following Covenants:*
 1. *Not to erect or place upon the said lot more than one dwelling house or other building with necessary outbuildings and such dwelling house or other building (exclusive of outbuildings) shall not be of a less value than Four thousand dollars such value to be actual cost of labour and materials only and any question as to that value shall be settled by a surveyor to be appointed by the Vendors or their successors in title to whom all necessary vouchers shall be produced.*

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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051/16 6.1 - APPLICATION BY SPROAL & ASSOCIATES TO AMEND SEALED PLAN NO's. 3807, 13174, 31943 & 168176 – REMOVAL OF RESTRICTIVE COVENANTS ASSOCIATED WITH LAND LOCATED AT 16 LAGOON BEACH ROAD (CONT.)

4. *Not to subdivide the said lot into blocks of a lesser size than the said lot now is.*

so far as those covenants burden any part of the land now comprised in Lot 2 on Sealed Plan 168176.

2. *By deleting from Sealed Plan 13174 the following Covenants:*
 1. *Not to erect or place upon the said lot more than one dwelling house or other building with necessary outbuildings and such dwelling house or other building (exclusive of outbuildings) shall not be of a less value than Four thousand dollars such value to be actual cost of labour and materials only and any question as to that value shall be settled by a surveyor to be appointed by the Vendors or their successors in title to whom all necessary vouchers shall be produced.*

 4. *Not to subdivide the said lot into blocks of a lesser size than the said lot now is.*

so far as those covenants burden any part of the land now comprised in Lot 2 on Sealed Plan 168176.

3. *By deleting from Sealed Plan 31943 the following Covenants:*
 1. *Not to erect or place upon the said lot more than one dwelling house or other building with necessary outbuildings and such dwelling house or other building (exclusive of outbuildings) shall not be of a less value than Four thousand dollars such value to be actual cost of labour and materials only and any question as to that value shall be settled by a surveyor to be appointed by the Vendors or their successors in title to whom all necessary vouchers shall be produced.*

 4. *Not to subdivide the said lot into blocks of a lesser size than the said lot now is.*

so far as those covenants burden any part of the land now comprised in Lot 2 on Sealed Plan 168176.

4. *By deleting from Sealed Plan 168176 the following Covenants:*
 1. *Not to erect or place upon the said lot more than one dwelling house or other building with necessary outbuildings and such dwelling house or other building (exclusive of outbuildings) shall not be of a less value than Four thousand dollars such value to be actual cost of labour and materials only and any question as to that value shall be settled by a surveyor to be appointed by the Vendors or their successors in title to whom all necessary vouchers shall be produced.*

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

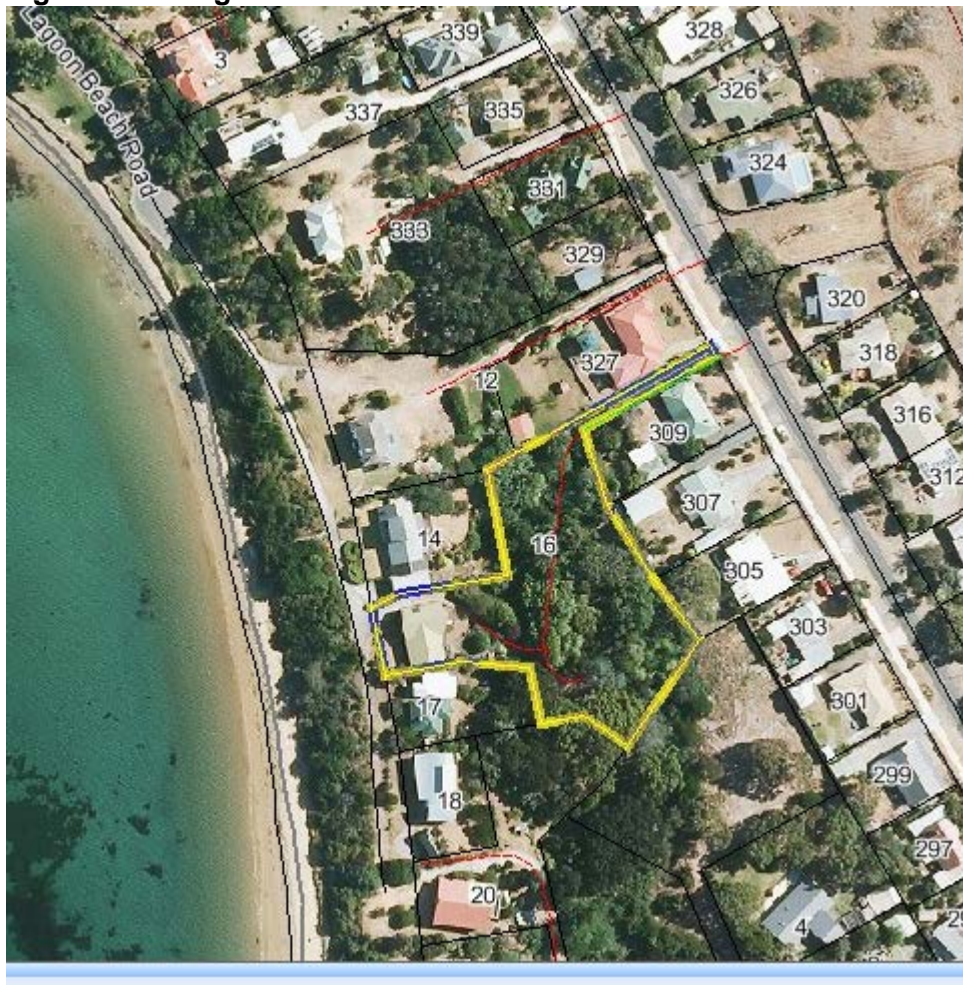
051/16 6.1 - APPLICATION BY SPROAL & ASSOCIATES TO AMEND SEALED PLAN NO'S. 3807, 13174, 31943 & 168176 – REMOVAL OF RESTRICTIVE COVENANTS ASSOCIATED WITH LAND LOCATED AT 16 LAGOON BEACH ROAD (CONT.)

4. *Not to subdivide the said lot into blocks of a lesser size than the said lot now is.*

so far as those covenants burden any part of the land now comprised in Lot 2 on Sealed Plan 168176.

And that the Folios of the Register issued pursuant to Sealed Plan Nos. 3807, 13174, 31943 and 168176 be amended accordingly and that all consequential amendments necessary to give effect to this petition.

Figure 1: 16 Lagoon Beach Road – Low Head



Source: Google Earth

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

**051/16 6.1 - APPLICATION BY SPROAL & ASSOCIATES TO AMEND SEALED PLAN NO's.
3807, 13174, 31943 & 168176 – REMOVAL OF RESTRICTIVE COVENANTS
ASSOCIATED WITH LAND LOCATED AT 16 LAGOON BEACH ROAD (CONT.)**

3. STATUTORY REQUIREMENTS

The application for Amendment to a sealed plan is subject to the provisions of section 103 of the *Local Government (Building and Miscellaneous Provisions) Act 1993* (the Act).

Section 103 (1) of the Act provides that the Council may amend a sealed plan on the application of any person having an interest in land subject to the plan. A person is to make application by petition and serve a copy of the petition on all persons appearing by the registers under the *Land Titles Act 1980* and the *Registration of Deeds Act 1935* to have an estate or interest at law affected by the proposed amendment.

Any person affected by the proposed amendment may ask to be heard in support or opposition of the petition.

The applicant has provided evidence that a copy of the petition has been served on all relevant persons and no requests to be heard in either support or opposition were received by Council as at the time of writing this report (day 34).

4. OFFICER COMMENTS

The use of restrictive covenants is a practice that Council no longer support on new subdivisions. Council Officers rely on the provisions of the Planning Scheme, State Policies, the *Land Use Planning and Approvals Act 1993* and other statutory documents such as the Regional Land Use Strategy. This provides a consistent approach across the municipal area which is fair and reasonable as well as defensible in the Resource Management and Appeals Tribunal (RMPAT). Restrictive covenants are not recognised in the RMPAT but are instead enforced through civil action in the Court system.

The restrictions imposed through the covenants, subject to this application, seek to control matters which are either now outdated or are in fact already governed by the Planning Scheme.

The covenants addressing multiple dwellings and subdivisions in the Residential Zone are covered in the George Town Interim Planning Scheme under Section 10.4 (Multiple Dwellings) and Section 10.4.15 (Subdivision). The covenant relating to no dwelling being constructed for less than \$4000 is outdated in today's economy.

It is considered that the application to remove the restrictive covenants from sealed plans associated with Title 168176/2 will have no effect on the Council's ability to continue in its land use management administrative role when assessing any future development proposals associated with the subject land.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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**051/16 6.1 - APPLICATION BY SPROAL & ASSOCIATES TO AMEND SEALED PLAN NO's.
3807, 13174, 31943 & 168176 – REMOVAL OF RESTRICTIVE COVENANTS
ASSOCIATED WITH LAND LOCATED AT 16 LAGOON BEACH ROAD (CONT.)**

OFFICER'S RECOMMENDATION

That the Petition to amend Sealed Plan Nos. 3807, 13174, 31943 and 168176 associated with land located at 16 Lagoon Beach Road, Low Head, be granted pursuant to Section 104 (1) (a) of the *Local Government (Building & Miscellaneous Provisions) Act 1993*.

DECISION

Moved: Cr Nicholls

Seconded: Cr Parish

That the Petition to amend Sealed Plan Nos. 3807, 13174, 31943 and 168176 associated with land located at 16 Lagoon Beach Road, Low Head, be granted pursuant to Section 104 (1) (a) of the *Local Government (Building & Miscellaneous Provisions) Act 1993*.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

7. PLANNING AND DEVELOPMENT

Nil.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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8. INFRASTRUCTURE AND ENGINEERING SERVICES

**052/16 8.1 - STRUCTURE AND MEMBERSHIP OF GEORGE TOWN SPORTS COMPLEX
ADVISORY COMMITTEE**

Mr Paul O'Grady (Manager Infrastructure and Engineering) was in attendance to answer questions of Council in respect of Agenda Items 8.1 and 9.5.

REPORT AUTHOR: Manager Infrastructure and Engineering – Mr Paul O'Grady

REPORT DATE: 8th March 2016

FILE NO: 29.7

ATTACHMENT/S: George Town Sports Complex Advisory Committee Terms of Reference

SUMMARY

To review Councillors representation on the George Town Sports Complex Advisory Committee.

BACKGROUND

The George Town Sports Complex Advisory Committee was formed in December 2002 and meetings are normally held on the first Monday of the month commencing at 5.00pm held at the Council Office.

The role of the committee is to:

Provide direction and advice on opportunities for the George Town Community to progress ideas for the management, future development and activity at the George Town Sports Complex.

Membership has comprised of a Chairperson, Deputy Chairperson, Council officers (usually the Manager of Infrastructure and Engineering and administrative support) and community members.

The Committee Terms of Reference state Council shall determine committee membership every twelve months.

The Terms of Reference were discussed at the recent Sports Complex Advisory Committee meeting held Monday 1st February and have been placed on the March Committee meeting agenda for further discussion. The matter was also briefly discussed by Councillors at the workshop held Wednesday 3rd February 2016.

Following from the above, a report was submitted to the Ordinary Council Meeting held February 17th 2016 and it was resolved that this item be deferred.

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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**052/16 8.1 - STRUCTURE AND MEMBERSHIP OF GEORGE TOWN SPORTS COMPLEX
ADVISORY COMMITTEE (CONT.)**

OFFICER'S COMMENTS

Council resolved, at its 12th November 2014 Ordinary Council Meeting:

That Council appoints Cr Glisson as Chairperson of the George Town Sports Complex Advisory Committee and appoints Cr Dawson as Deputy Chairperson and appoints persons nominated by sporting organisations as members of the Committee in accordance with Section 24 of the Local Government Act 1993.

Therefore Council is required to review the appointment of representatives for this committee.

OFFICER'S RECOMMENDATION

That Council appoints, in accordance with the George Town Sports Complex Advisory Committee Terms of Reference (June 2003):

- A Councillor as Chairperson of the George Town Sports Complex Advisory Committee; and
- A Councillor as proxy in the event that the Chairperson is unable to attend a meeting; and
- Persons nominated by sporting organisations as members of the Committee in accordance with Section 24 of the Local Government Act 1993.

DECISION

Moved: Cr Dawson

Seconded: Cr Harris

That Council appoints, in accordance with the George Town Sports Complex Advisory Committee Terms of Reference (June 2003):

- Cr Dawson as Chairperson of the George Town Sports Complex Advisory Committee; and
- Cr Parkes as proxy in the event that the Chairperson is unable to attend a meeting; and
- Persons nominated by sporting organisations as members of the Committee in accordance with Section 24 of the Local Government Act 1993.

The Chairperson called a Point of Order at 6.49pm against Cr Dawson as a Councillor speaking was being interrupted or distracted LG(MP)R 23(1)(b).

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

**052/16 8.1 - STRUCTURE AND MEMBERSHIP OF GEORGE TOWN SPORTS COMPLEX
ADVISORY COMMITTEE (CONT.)**

AMENDMENT

Moved: Cr Glisson
Seconded: Cr Nicholls

That Council appoints, in accordance with the George Town Sports Complex Advisory Committee Terms of Reference (June 2003):

- Cr Dawson as Chairperson of the George Town Sports Complex Advisory Committee; and
- That Cr Dawson, in line with the Terms of Reference, nominates a proxy in the event that the Chairperson is unable to attend a meeting; and
- Persons nominated by sporting organisations as members of the Committee in accordance with Section 24 of the Local Government Act 1993;
- That Council review the George Town Sports Complex Advisory Committee Terms of Reference.

The Chairperson called a Point of Order at 6.56pm as a Councillor speaking was being interrupted or distracted LG(MP)R 23(1)(b).

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish		✓
Cr Burt	✓		Cr Parkes		✓
Cr Dawson		✓			

Cr Dawson and Cr Parkes abstained from voting.

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

**052/16 8.1 - STRUCTURE AND MEMBERSHIP OF GEORGE TOWN SPORTS COMPLEX
ADVISORY COMMITTEE (CONT.)**

SUBSTANTIVE MOTION

Moved: Cr Glisson
Seconded: Cr Nicholls

That Council appoints, in accordance with the George Town Sports Complex Advisory Committee Terms of Reference (June 2003):

- Cr Dawson as Chairperson of the George Town Sports Complex Advisory Committee; and
- That Cr Dawson, in line with the Terms of Reference, nominates a proxy in the event that the Chairperson is unable to attend a meeting; and
- Persons nominated by sporting organisations as members of the Committee in accordance with Section 24 of the Local Government Act 1993;
- That Council review the George Town Sports Complex Advisory Committee Terms of Reference.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

9. CORPORATE SERVICES

053/16 9.1 - CASH POSITION

REPORT AUTHOR: Director Corporate Services – Mr Kim Barker

REPORT DATE: 29 February 2016

FILE NO: 32.1

ATTACHMENTS: Nil.

SUMMARY

Cash position of Council as at 29 February 2016.

BACKGROUND

Council at its meeting of 17 November 1998 resolved that the Cash Position form part of the Agenda, this information is presented as part of the net cash reserves summary.

STATUTORY REQUIREMENTS

Part 8 of the Local Government Act 1993 deals with the Financial Management of Councils. There are no specific provisions in relation to monthly cash transaction reporting.

STRATEGIC PLAN

Goal 5

Key Objective: Consistently achieve a high standard of internal financial and governance arrangements.

Cash & Reserves		
As at 29 February 2016		
	<u>2014/2015</u>	<u>2015/2016</u>
CASH AT BANK		
Cash at Bank	262,253	1,034,635
Less : Un-presented Cheques	67,855	312,417
Add: Outstanding Deposits	-	7,524
	194,398	729,742

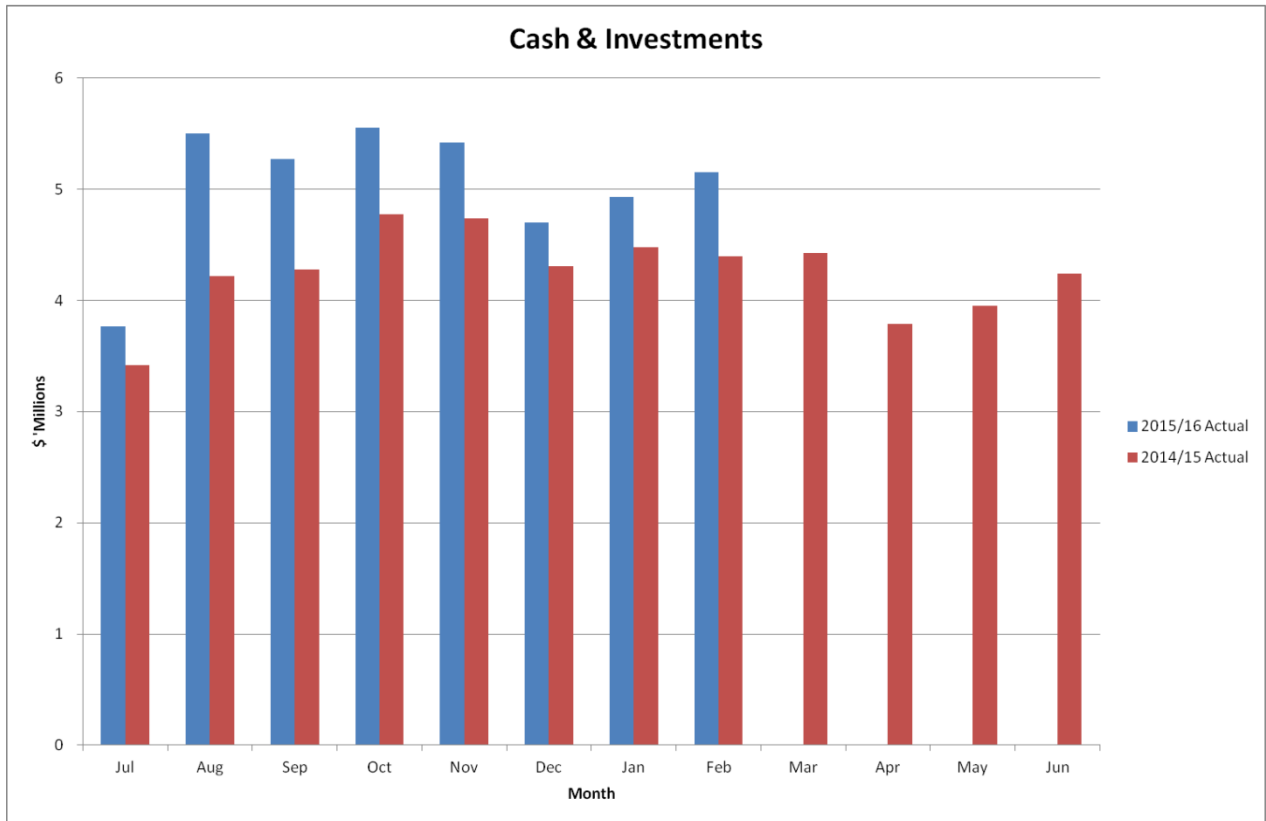
**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

053/16 9.1 - CASH POSITION (CONT.)

ANZ Term Deposit @3.56% - 62 days	1,500,000	1,536,654
Investments-Tascorp CGA	2,168,254	1,203,005
Investments-Tascorp GTMC (at call)	536,882	1,685,507
	4,205,136	4,425,166
Cash available to meet Reserves, Provisions and Council Budget items	4,399,534	5,154,908
RESERVES & PROVISIONS		
Deposits & Trust funds	360,176	363,436
Annual Leave Provision (Total)	282,444	349,885
Long Service Leave Provision (Current)	156,688	179,201
Personal Leave Provision (Current)	57,844	63,713
Plant Replacement Reserve	161,899	137,058
Public Open Space Reserve	7,125	19,287
Airport Maintenance Reserve	113,253	113,253
Private Works Reserve	11,519	11,519
Bus Shelter & Bus Parking reserve	10,770	-
Loan Reduction Reserve	80,000	80,000
Waste Site Rehabilitation Reserve	92,880	147,151
Working Capital Reserve	443,000	384,264
	1,777,598	1,848,767
Surplus/(Deficit) after funding Reserves & Provisions - to meet Council Budget items	2,621,936	3,306,141

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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053/16 9.1 - CASH POSITION (CONT.)



OFFICER'S COMMENT

Cash balance is higher than same time last year by \$755,374

Major cash movements for this month:

Receipts:

- Receipt of rates \$322,096
- Interest received Tascorp and ANZ Term Deposits \$9,814
- Tas Water dividend received \$85,697
- Grant – Financial Assistance \$222,564
- Grant – Roads to Recovery \$449,594

Payments :

- Creditors payments \$397,724
- Payroll (inc Super and PAYG) \$329,642

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

053/16 9.1 - CASH POSITION (CONT.)

Major movement in Reserves for this month:

- Annual, Long Service and Personal Leave provisions are updated on a monthly basis to reflect movements in staff leave.

PERFORMANCE MEASURES (adopted as part of Council's financial strategy)

Performance measure:	Cash Balance
Performance calculation	Cash held excluding unspent specific purpose grant funds
Aim	Positive balance
Target:	Cash balance > Current liabilities
Outcome	\$ 5,154,908 > \$1,051,182 = 490.39%

Performance measure	Current ratio
Performance calculation	Current assets/current liabilities
Aim	100%
Target	101%
Outcome	\$6,933,725/ \$1,051,182 = 659.62%

RISK CONSIDERATIONS

No significant risk with this matter is identified.

CONCLUSION

The balance of cash after funding reserves and provisions is that balance of cash remaining to fund Councils operating and capital budgets. It is not to be interpreted as uncommitted cash as it is committed to the extent that it is needed to fund the remaining expenditure required to fund Council's approved budget.

Projects considered outside the approved budget will require additional external funding or reallocation of the existing budget commitments following due consideration by Council.

OFFICER'S RECOMMENDATION

That the report of Council's cash position from the Director Corporate Services be received and the information noted.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

053/16 9.1 - CASH POSITION (CONT.)

DECISION

Moved: Cr Glisson
Seconded: Cr Burt

That the report of Council's cash position from the Director Corporate Services be received and the information noted.

The Chairperson called a Point of Order at 6.58pm as a Councillor speaking was being interrupted or distracted LG(MP)R 23(1)(b).

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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054/16 9.2 - OUTSTANDING RATES

REPORT AUTHOR: Director Corporate Services – Mr Kim Barker

REPORT DATE: 29 February 2016

FILE NO: 32.1

SUMMARY

This report is provided to update the Council on the progress of rates recovery as at 29 February 2016

BACKGROUND

The Council has been provided with regular reports on the progress of the recovery of rates arrears, since a request at its meeting of 16 October 1996.

STATUTORY REQUIREMENTS

Part 9 of the Local Government Act specifies the provisions in regard to rating.

STRATEGIC PLAN

Goal 5

Key Objective: Consistently achieve a high standard of internal financial and governance arrangements.

FINANCES

Rates Analysis		
For the period ended 29 February 2016		
	<u>2014/2015</u>	<u>2015/2016</u>
Rates Arrears - 1 st July	59,448	72,490
Annual Rates Levy - CURRENT	7,195,449	7,463,341
Supplementaries & Adjustments	9,315	969
Penalty & Interest	36,243	37,702
Total Rates Payable	7,300,455	7,574,503
Payments & Remissions	(5,899,990)	(6,022,758)
Total Rates Outstanding	1,400,465	1,551,745
Percentage Collected	80.8%	79.5%

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

054/16 9.2 - OUTSTANDING RATES (CONT.)

	<u>2014/2015</u>	<u>2015/2016</u>
<i>Ratepayers in Credit</i>	121,952	125,109
<i>Rates Overdue</i>	236,713	336,587



OFFICER'S COMMENT

Total rates collected at 79.5% (\$6,022,758) for 2015-2016 is \$122,768 higher than (\$5,899,990) for 2014 - 2015.

Officers are continuing to follow up outstanding rates, including taking collection action, as appropriate. It is not considered that there is any cause of concern regarding outstanding rates collections.

No change is expected to be made in current practices and processes used for rates collection.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

054/16 9.2 - OUTSTANDING RATES (CONT.)

RISK CONSIDERATIONS

No significant risk with this matter is identified.

OFFICER'S RECOMMENDATION

That the report of Council's outstanding rates from the Director Corporate Services be received and the information noted.

DECISION

Moved: Cr Glisson

Seconded: Cr Harris

That the report of Council's outstanding rates from the Director Corporate Services be received and the information noted.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES

055/16 9.3 - FINANCIAL REPORT

REPORT AUTHOR: Director of Corporate Services – Mr Kim Barker

REPORT DATE: 29 February 2016

FILE NO: 32.1

SUMMARY

This report is provided to update Council on the progress of actual income and expenditure against budget on a year to date basis. Comments are provided for significant variances.

BACKGROUND

The Council has been provided with regular monthly financial reports in the previous format, since May 1999. The Local Government Review Board, suggested as part of its recommendations in the October 2005 review that Council consider changing its internal monthly management reporting to align more closely with the format of accounts as they are presented for audit and appear in the annual report. Council subsequently adopted the present format of reporting in November 2005. At the Council meeting held on the 18 December 2013 Council made a decision (minute 370/13) to further amend monthly financial reporting in order to reflect the underlying operating surplus/deficit to highlight Councils financial position in terms of long term financial sustainability.

STATUTORY REQUIREMENTS

There is no requirement under the Local Government Act that specifies monthly financial reporting format or content.

STRATEGIC PLAN

Goal 5

Key Objective: Consistently achieve a high standard of internal financial and governance arrangements.

INCOME STATEMENT

Statement of Comprehensive Income - to 29 February 2016

	<i>Annual Budget</i>	<i>2015 February YTD</i>	<i>2016 February YTD</i>	<i>YTD Variance</i>	<i>% of Budget</i>
Income					
Rates-General	6,387,681	6,105,063	6,289,689	97,992	98.5%
Rates-Waste Management	849,226	821,559	852,130	- 2,904	100.3%
State Government Fire Levy	222,808	222,620	235,744	- 12,936	105.8%

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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055/16 9.3 - FINANCIAL REPORT (CONT.)

Total Rates & Charges	7,459,715	7,149,242	7,377,563	82,152	98.9%
Operational Grants	2,006,102	1,349,276	667,691	1,338,411	33.3%
Statutory Charges & User Charges	415,952	267,565	251,481	164,471	60.5%
Reimbursement - Other	120,222	44,770	72,444	47,778	60.3%
Reimbursement - Common Service Provision	24,000	70,775	19,710	4,290	82.1%
Interest	90,279	66,078	65,794	24,485	72.9%
Dividends	339,000	169,500	167,384	171,616	49.4%
Other Revenue	62,306	34,739	33,312	28,994	53.5%
Total Income	10,517,576	9,151,945	8,655,378	1,862,198	82.3%
Expenses					
Total Employee Cost	3,913,912	2,316,142	2,451,088	1,462,824	62.6%
Materials & Contracts	2,630,745	1,787,767	1,513,250	1,117,495	57.5%
Depreciation	2,301,811	1,470,600	2,083,992	217,819	90.5%
Allowance for Impairment	10,815	250	-	10,815	0.0%
Finance Costs	157,276	80,761	68,003	89,273	43.2%
Other Expenses	1,481,584	937,237	1,024,407	457,177	69.1%
Total Operating Expenses	10,496,143	6,592,758	7,140,740	3,355,403	68.0%
Operating Surplus/(Deficit)	21,433	2,559,187	1,514,637	- 1,493,205	
Financial assistance Grant - advanced	-	-	-	-	
Underlying Operating Surplus/(Deficit)	21,433	2,559,187	1,514,637	- 1,493,205	
Underlying Surplus Ratio	0.2038%	27.9633%	17.4994%	17.2956%	

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES

055/16 9.3 - FINANCIAL REPORT (CONT.)

Statement by operating function - to 29 February 2016

Note		Annual Budget	2015 - February YTD	2016 - February YTD	YTD Variance	% of Budget
R	<u>Revenue</u>					
	Common Service provision	24,000	70,775	19,710	4,290	82.1%
2	Contributions	13,000	15,966	21,414	(8,414)	164.7%
	Grants & Subsidies Recurrent	2,006,102	1,349,276	667,691	1,338,411	33.3%
	Interest & Investment Income	90,279	66,078	65,794	24,485	72.9%
	Other Income	389,336	186,955	178,721	210,615	45.9%
1	Rates & Charges	7,459,715	7,149,242	7,377,563	82,152	98.9%
	Reimbursements-Other	108,262	35,800	64,454	43,808	59.5%
	Reimbursements-Private Works	0	0	0	0	0.0%
	Rights To Information (RTI) Fees	0	65	69	(69)	100.0%
	Statutory Fees & Charges	237,587	140,372	142,084	95,503	59.8%
	User Fees & Charges	177,335	128,446	109,887	67,448	62.0%
	Vehicle leaseback Contribution	11,960	8,970	7,990	3,970	66.8%
	<u>Total Revenue</u>	10,517,576	9,151,945	8,655,378	1,862,198	82.3%
E	<u>Expenses</u>					
	Association Membership	70,330	67,840	70,726	(396)	100.6%
	Bad Debts	10,815	250	0	10,815	0.0%
	Bank Charges	19,273	12,216	9,783	9,490	50.8%
	Beach & Foreshore Maintenance		0			0.0%
	Bike Track Maintenance	2,612	1,284	2,236	376	85.6%
	Bridge & Culvert Maintenance	16,851	20,525	7,308	9,543	43.4%
	Building Maintenance	193,153	129,361	95,126	98,027	49.2%
	Cemetery Burial	32,316	15,946	7,083	25,233	21.9%
	Cemetery Maintenance	27,451	18,906	12,507	14,944	45.6%
1	Chemicals	3,000	2,912	4,509	(1,509)	150.3%
	Civic Functions & Ceremonies	500	143	7	493	1.4%
	Cleaning	208,584	113,652	105,321	103,263	50.5%
	Community Consultation	50,088	16,470	46,916	3,172	93.7%
	Community Programs & Events	29,590	19,574	20,403	9,187	69.0%
	Computer / IT Costs	213,388	115,265	148,048	65,340	69.4%
2	Depreciation	2,301,811	1,470,600	2,083,992	217,819	90.5%
	Development Incentives	5,680	5,515	5,895	(215)	103.8%
3	Election	3,035	33,716	2,839	196	93.5%
	Emergency Management - Council	26,581	4,433	13,659	12,922	51.4%
	Employee Costs	2,526,086	1,721,080	1,665,738	860,348	65.9%
	Footpath Maintenance	80,336	30,472	30,850	49,486	38.4%
4	Fringe Benefit Provided	4,051	9,921	12,757	(8,706)	314.9%
	General Maintenance	127,526	14,009	8,037	119,489	6.3%
	Grants / Donations	39,364	21,728	33,000	6,364	83.8%
	Green Waste Collection - Annual	18,801	20,021	1,878	16,923	10.0%
	Grounds Maintenance	480,366	230,342	392,083	88,283	81.6%
	Hard Waste Collection	33,044	0	0	33,044	0.0%
	Insurance	147,008	141,540	132,484	14,524	90.1%
	Kerb & Gutter Maintenance	45,232	1,042	0	45,232	0.0%
	Kerb Side Recycling Collection	198,988	129,916	115,960	83,028	58.3%
	Kerb Side Rubbish Collections	308,271	241,337	174,742	133,529	56.7%
	Legal & Debt Recovery	17,687	10,438	5,330	12,357	30.1%
	Loan Repayments	157,276	80,761	68,003	89,273	43.2%

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055/16 9.3 - FINANCIAL REPORT (CONT.)

Note	Annual Budget	2015 - February YTD	2016 - February YTD	YTD Variance	% of Budget
Mayor & Elected Members	191,275	123,691	115,764	75,511	60.5%
Meals & Catering	31,328	2,121	2,810	28,518	9.0%
Office Administration	183,241	112,206	119,384	63,857	65.2%
Office Equipment & Furniture	16,337	12,118	5,366	10,971	32.8%
5 Parking Area Maintenance	718	1,147	715	3	99.6%
6 Pest Plant Control	13,455	13,059	13,059	396	97.1%
Plant & Equipment Maintenance	140	49	0	140	0.0%
Plant Hire Internal	3,918	647	145	3,773	3.7%
Plant Hire Internal Cost Recovery	(760,000)	(675,793)	(541,944)	(218,056)	71.3%
Plant Operating	531,587	404,092	371,874	159,713	70.0%
Pool & Other Structures Maintenance	0	0	0	0	0.0%
7 Private Works	0	1,895	1,733	(1,733)	100.0%
Professional Services	450,106	254,385	157,358	292,748	35.0%
8 Public Amenities Maintenance	1,699	1,931	1,766	(67)	104.0%
Road Maintenance	873,383	667,007	642,896	230,487	73.6%
Security	44,977	24,519	28,177	16,800	62.6%
SES GT Unit	5,568	817	5,146	422	92.4%
Storm Damage Restoration	0	0	0	0	0.0%
Staff Training	41,322	20,664	28,494	12,828	69.0%
Stormwater Drainage Maintenance	89,349	51,327	53,465	35,884	59.8%
Subscriptions	11,922	5,443	4,754	7,168	39.9%
Sundry costs	295,540	180,331	199,909	95,631	67.6%
Swimming Pool Operations	131,142	94,913	75,519	55,623	57.6%
Tools Replacement/Repairs	7,000	3,729	6,765	235	96.6%
Tree Maintenance/Management	8,824	4,204	4,369	4,455	49.5%
Utilities & land tax	353,678	192,814	214,645	139,033	60.7%
Vehicles	102,374	74,880	72,840	29,534	71.2%
Volunteer Support	3,000	0	0	3,000	0.0%
Waste Site Operation	294,419	196,721	174,920	119,499	59.4%
Waste Transfer Station Collection	138,071	100,870	72,208	65,863	52.3%
Water & Sewerage - Taswater	30,676	19,275	27,452	3,224	89.5%
Workplace Health & Safety- Preventative	2,000	2,483	3,931	(1,931)	196.6%
Total Expenses	10,496,143	6,592,760	7,140,740	3,355,403	68.0%
Operating Surplus/(Deficit)	21,433	2,559,185	1,514,638	1,493,205	
O Other non-operational items					
Capital Grants Received	537,678	10,500	462,869	(74,809)	86.1%
Physical Resources Received Free	0	81,348	0	0	100.0%
Profit on Sale of Assets	0	0	-1,840	(1,840)	0.0%
Loss on Sale of Assets	0	0	0	0	0.0%
Net Surplus/(Deficit)	559,111	2,651,033	1,975,667	1,416,556	

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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055/16 9.3 - FINANCIAL REPORT (CONT.)

OFFICER'S COMMENT

Overall Comment

Operating income to 29 February 2016 is \$8,655,378 (82.3% of Budget).

Rates are recognised as income at the beginning of the financial year.

Operating expenditure is \$7,140,740 (68.0% of Budget).

Explanations are provided below for operating accounts with significant variances either over or approaching 100% of the annual budget allocation or where there is concern that this may occur.

The line item "Professional Services", in the Statement by Operating Function includes legal fees as well as other professional fees incurred. The amount of legal fees for which invoices have been received is \$29,073.31 less recovered legal expenses of \$12,000 making net legal fees \$17,073.31.

Performance Measures (adopted as part of Council's financial strategy)

Performance measure	Underlying surplus ratio
Performance calculation	Underlying surplus or deficit/total operating revenue
Aim	>0%
Target	>0.5%
Outcome Year to Date this month	\$1,514,637 / \$8,655,378 = 17.50% above target however the measurement at June 2016 year end is more relevant.

Note

Income

R.1 Rates & Charges

Rates and charges for the year are recognized as income in July. The variance relates to rate charges that are expected to be paid in advance in the coming months.

R.2 Contributions

Development Applications and Roads Construction Levy received which are in excess of budget expectations.

Expenses

E.1 Chemicals

Pool chemicals purchased for the summer season.

George Town Council
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055/16 9.3 - FINANCIAL REPORT (CONT.)

E.2 Depreciation

A budget variance will arise due to higher charges resulting from a significant infrastructure asset revaluation.

E.3 Election

Annual electoral roll and administration charges higher than budget estimates.

E.4 Fringe Benefit Provided

Staff contractual entitlements – budget underestimated

E.5 Parking Area Maintenance

Rates payable offset to parking costs

E.6 Plant and Pest Control

Tamar Region NRM – Subscription paid

E.7 Private Works

Costs incurred for private works. Income is expected to be received once work is completed which will be reported in the reimbursement area of income.

E.8 Public Amenities Maintenance

Archery Club maintenance required

E.9 Workplace Health and Safety-Preventative

GP retainer and Staff Medicals in excess of budget anticipations.

RISK CONSIDERATIONS

Underlying surplus is a key indicator of the risk associated with of long term financial sustainability. The budget predicts an underlying surplus of \$21,433 at June 2016 however this will be further impacted by increased depreciation charges based on a significant asset revaluation. As a result the budgeted underlying surplus of \$21,433 is unlikely to be achieved.

OFFICER'S RECOMMENDATION

- (a) That the report on Council's operating statement from the Director Corporate Services be received and the information noted.
- (b) That no new initiatives or projects are authorised or undertaken without a review and report of available funding and the impact on the underlying surplus being presented to Council.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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055/16 9.3 - FINANCIAL REPORT (CONT.)

DECISION

Moved: Cr Harris
Seconded: Cr Nicholls

- (a) That the report on Council's operating statement from the Director Corporate Services be received and the information noted.
- (b) That no new initiatives or projects are authorised or undertaken without a review and report of available funding and the impact on the underlying surplus being presented to Council.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

056/16 9.4 - SUNDRY DEBTORS

REPORT AUTHOR: Director of Corporate Services – Mr Kim Barker

REPORT DATE: 29 February 2016

FILE NO: 32.1

SUMMARY

This report is provided to update Council on the progress of sundry debtor collections on a year to date basis.

BACKGROUND

The Council has been provided with regular monthly financial reports, in this format since May 1999 and recently request further details of actions taken on debts in the over 90 days category should the balance of these debts be more than \$10 000.

STATUTORY REQUIREMENTS

There is no requirement under the Local Government Act that specifies monthly reporting format on sundry debtor balances.

STRATEGIC PLAN

Goal 5

Key Objective: Consistently achieve a high standard of internal financial and governance arrangements.

SUNDRY DEBTOR AGED BALANCES AS AT 29 February 2016

Current	30 Days	60 Days	90+ Days	Total Due
\$3,036	\$653	\$176	\$1,421	\$5,286

RISK CONSIDERATIONS

Excessive levels of sundry debtor aged debt will influence Council's long term financial sustainability however the low levels of aged and the careful management of the balances above indicate that there is no significant risk associated with this matter.

OFFICER'S COMMENT

90-day report – balances over \$10,000:

Nil

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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056/16 9.4 - SUNDRY DEBTORS (CONT.)

OFFICER'S RECOMMENDATION

That no change is required to the current systems and procedures in place for the collection and recovery of sundry debtor balances.

DECISION

Moved: Cr Burt
Seconded: Cr Parkes

That no change is required to the current systems and procedures in place for the collection and recovery of sundry debtor balances.

	For	Against		For	Against
Cr Archer	✓		Cr Nicholls	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT

REPORT AUTHOR: Director Corporate Services – Mr Kim Barker

REPORT DATE: 29 February 2016

FILE NO: 32.1

SUMMARY

This report is provided to update Council on the progress of actual expenditure against budget on a year to date basis at a project account level for projects currently undertaken. Comments are also provided for the status of each project.

BACKGROUND

This report is provided to update Council on the progress of actual expenditure against budget on a year to date basis at a project account level for projects currently undertaken. Comments are also provided for the status of each project.

Progress Reports on Capital Projects

The Council has been provided with regular monthly project expenditure reports on capital items, in a similar format since May 1999.

Capital Projects Approval Process

Council's capital works budget is itemised and discussed by council as part of council workshops and approved as part of the Council resolution in setting the budget on an annual basis.

Policy Application

Council management undertake capital works projects in accordance with relevant council policies (e.g. Council's tendering and contracts policy), accounting requirements and any associated legislative and regulatory requirements.

Capital Project Scheduling

Council's Manager Infrastructure and Works/Engineering undertakes extensive internal operational and managerial discussions and reviews as to the programming, scheduling, timing and arrangements as to the commencement and completion of capital works projects with consideration to the operational service requirements of council. These arrangements are quite often subject to change for many reasons, e.g. availability of contractors and works personnel, weather, changing circumstances and priorities of council works and services, unexpected events, unexpected works that arise from the council/community, additional unexpected resources for certain projects, unexpected Council resolutions.

057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

Capital Project Funding Reallocations

Major changes to unexpended/reallocated amounts/changing priorities/ deferred/cancelled/new projects of council capital works are made by Council resolutions during the year. This includes a report to council including the reasoning behind any such recommendations (refer to the Budget Transfers heading of this and prior reports for any recommendations made of this nature or to separate detailed reports for more complex reallocations). Council also makes resolutions to reallocate unused capital works funds as part of their agendas occasionally during the year.

Capital Funding Carried Forward

Capital works projects unexpended during the year are carried forward to the next financial year and included in the capital works item that council considers and resolves to approve as part of the budget approval process.

Capital Project Selection Criteria

There are multi criteria for the selection of capital projects within the capital works program. Of significance for the 2015/2016 financial year capital program were the following criteria:

Strategic, economic and social development

In developing the operating and capital budgets priority consideration has been given to projects and or initiatives that support and further enhance the strategic, economic and social development of the George Town Council local government area.

Community safety

In developing the operating and capital budgets priority consideration has also been given to those projects and or initiatives that support and further enhance community safety and the safety of those maintaining community facilities.

Capital Project Overheads

Capital projects generally consist of the following project phases, planning, build up, implementation (in progress) and close out/finalisation. The planning and build up phases occur prior to the actual implementation of the project. Any construction works of the project will be obvious during the implementation/in progress phase of the project. Project costs are incurred over the life of the project and are generally allocated as administrative/engineering overheads (including indirect labour), direct labour and direct costs (including contractor costs and direct expenses where applicable).

Indirect labour costs are allocated to projects as overheads so that the labour costs involved in the scoping of requirements, determination of relevant specifications, preparation of tender documents, review and selection of tenders (where relevant), budget determination and ongoing project supervision and administration are captured.

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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

Capital Borrowings

The 2015/2016 budget approved borrowing of loans of up to \$993,925 to fund the waste transfer redevelopment and a number of other projects. Successful grant applications for Capital Works projects may also affect budgeted Capital borrowings eg. Waste Transfer Station Project \$350,000. It is expected that a borrowing application will be progressed early in 2016.

COMMUNITY CONSULTATION

Officers of the Council wrote to a number of community organisations in an attempt to determine community priorities especially in relation to the construction of the estimated capital works program and community facilities generally. This consultation was further enhanced by additional community consultation that was conducted as part of the strategic plan development conducted over the 2014/2015 and 2015/2016 year periods and a customer survey conducted in June 2015. In addition officers have been in consultation with community groups and members on a number of matters and input from Councillors was received as part of the workshops held for budget discussion (Budget 2015/16).

STATUTORY REQUIREMENTS

There is no requirement under the Local Government Act that specifies monthly financial reporting format or content.

STRATEGIC PLAN

Goal 5

Key Objective: Consistently achieve a high standard of internal financial and governance arrangements.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
	Projects carried forward from 2014/2015							
836	Macquarie Street - Concrete Footpath Kerb Ramp Renewal	\$14,236	\$15,000	\$764	\$764	94.91%	Complete	
977	Marguerite St-Traffic Calming	\$16,896	\$10,000	-\$6,896	-\$6,896	168.96%	Complete	
1018	York Cove Shared Recreational Trail Upgrade-Completion of paving and safety fencing	\$42,532	\$43,000	\$468	\$468	98.91%	Complete	
1046	Dalrymple Road Widening and Shoulder Reconstruction	\$98,639	\$100,000	\$1,361	\$1,361	98.64%	In progress	
1077	YMCA/Community Centre-Building Compliance Renewal Works	\$4,718	\$10,000	\$5,282	\$5,282	47.18%	In progress	
1081	Beechford Public BBQ Facility	\$0	\$10,000	\$10,000	\$10,000	0.00%	Planning/ design/ scoping stage	
1089	George Town 10 Year Tree Planting Plan-Replacement and New Stock	\$31,706	\$32,000	\$294	\$294	99.08%	Complete	
1133	Dalrymple Road Widening and Shoulder Reconstruction-Stage 2	\$88,306	\$90,000	\$1,694	\$1,694	98.12%	Complete	

**George Town Council
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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1135	Major Pavement Maintenance-Collector Roads	\$116,525	\$126,000	\$9,475	\$9,475	92.48%	In progress	
1136	Hillwood Main Road Upgrade to 6m seal north of Leam Road intersection(approx. 200m)	\$14,403	\$88,000	\$73,597	\$73,597	16.37%	Complete	
1138	Gravel Resheeting Program	\$237,559	\$230,000	-\$7,559	-\$7,559	103.29%	Complete	
1152	Concrete Footpath Program-Elizabeth St-RHS path from Cimitiere to Arthur St	\$48,288	\$51,597	\$3,309	\$3,309	93.59%	In progress	
1154	Concrete Footpath Program-Wellington St-LHS path from Cimitiere to Macquarie St	\$0	\$50,164	\$50,164	\$50,164	0.00%	Planning/ design/ scoping stage	
1155	Concrete Footpath Program-Wellington St-RHS path at nos. 12 & 14	\$4,115	\$8,580	\$4,465	\$4,465	47.96%	In progress	
1156	Kanamaluka Trail-gravel resheet 1.25km (Esplanade Nth to North St)	\$33,716	\$26,250	-\$7,466	-\$7,466	128.44%	Complete	
1166	Mandurama Reserve (Swimming Pool)-New Stormwater Pipe	\$0	\$15,000	\$15,000	\$15,000	0.00%	Planning/ design/ scoping stage	

**George Town Council
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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1168	Private Power Poles-Renewal	\$13,253	\$20,000	\$6,747	\$6,747	66.27%	On hold	Awaiting advice Tas Networks re condemned power poles
1171	Council Office- Repair to cracking and painting	\$0	\$23,000	\$23,000	\$23,000	0.00%	On hold	Refer WO 1219
1172	Council Chamber- hallway carpet replacement	\$0	\$10,000	\$10,000	\$10,000	0.00%	On hold	Refer WO 1219
1173	Hillwood Hall- Painting hall exterior (50:50 contribution)	\$5,736	\$6,023	\$287	\$287	95.24%	Complete	
1174	Lulworth-BBQ and shelter (50:50 contribution)	\$5,949	\$10,000	\$4,051	\$4,051	59.49%	In progress	
1178	Windmill Point Recreation Area Development (subject to grant approval-\$100k)	\$1,622	\$100,000	\$98,378	\$98,378	1.62%	On hold	Grant Funds not available until 2016/2017 FY
1182	George Town Tree Planting Program 2015	\$10,836	\$11,000	\$164	\$164	98.51%	Complete	
1184	Infants Wading Pool Renewal	\$0	\$11,000	\$11,000	\$11,000	0.00%	On hold	With Pool Contractor
1186	Investigation, scoping, design and costing for future capital works projects	\$77,708	\$70,000	-\$7,708	-\$7,708	111.01%	In progress	Additional costs Waste Transfer Station scoping and investigation, small additional cost Hillwood Structure Plan

**George Town Council
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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1203	Footpath Grinding Program - George Town area	\$55,538	\$57,000	\$1,462	\$1,462	97.44%	In progress	
1208	Bell Bay Road Intersection Upgrade	\$283,388	\$315,000	\$31,612	\$31,612	89.96%	Complete	
1303	(41) Davies Street - Sorrell to Goulburn	\$0	\$7,124	\$7,124	\$7,124	0.00%	Planning/ design/ scoping stage	Artwork being finalised
1304	Directional Signage - Anne Street and Watch House	\$0	\$5,858	\$5,858	\$5,858	0.00%	Planning/ design/ scoping stage	Artwork being finalised
	Sub Total Carried Forward Projects	\$1,205,670	\$1,551,596	\$345,926	\$345,926	77.71%		
	<u>2015 2016 Capital Projects</u>	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget		
Program	Sealed Roads Program	\$567,953	\$1,941,450	\$1,373,497	\$1,373,497	29.25%	In progress	Tender process complete.
1257	Waste Transfer Site upgrade	\$38,524	\$700,000	\$661,476	\$661,476	5.50%	Planning/ design/ scoping stage	
Program	Footpaths Renewal Program	\$141,212	\$187,249	\$46,037	\$46,037	75.41%	In progress	

**George Town Council
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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1219	Upgrade to Council Offices	\$4,248	\$100,000	\$95,752	\$95,752	4.25%	In progress	In consultation phase. Tender process complete.
Program	Plant, equipment, fleet	\$85,843	\$116,700	\$30,857	\$30,857	73.56%	In progress	
Program	Stormwater Drainage Renewal Program	\$35,141	\$80,000	\$44,859	\$44,859	43.93%	In progress	
Program	Kerb & gutter renewal program	\$0	\$17,373	\$17,373	\$17,373	0.00%	Planning/ design/scoping stage	
Software	Software upgrades/replacements	\$64,930	\$104,000	\$39,070	\$39,070	62.43%	In progress	
Program	Culverts Renewal Program	\$0	\$24,965	\$24,965	\$24,965	0.00%	Planning/ design/scoping stage	
1216	Hillwood Pontoon - Renew deck and bearers. Grist blast and repaint ladder, and all other steel work	\$1,437	\$33,825	\$32,388	\$32,388	4.25%	In progress	
1217	York Cove Pontoon - Renew deck and bearers	\$2,037	\$33,825	\$31,788	\$31,788	6.02%	In progress	
1218	Hillwood Pontoon - inspection and replacement of anchor chains	\$19,998	\$68,400	\$48,402	\$48,402	29.24%	In progress	
1220	York Cove Centre - Installation of fire resistant vertical drapes	\$1,818	\$2,000	\$182	\$182	90.91%	In progress	
1222	Memorial Hall Roof Anchor Points	\$1,386	\$2,200	\$814	\$814	63.01%	Complete	

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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1223	Weymouth -Upgrade Power to Hall	\$5,517	\$6,675	\$1,158	\$1,158	82.65%	In progress	
1224	York Cove Centre - Fence line	\$2,455	\$3,300	\$845	\$845	74.38%	In progress	
1225	Bellingham Shelter Shed - replace roof and water tank	\$2,870	\$8,850	\$5,980	\$5,980	32.43%	In progress	
1226	Hillwood Hall upgrades includes - Airconditioner/heat pump (3 units for Hall and Supper Room), bar sink requires upgrade, acoustic abatement	\$12,210	\$15,400	\$3,190	\$3,190	79.29%	Planning/ design/scoping stage	Acoustic abatement funds permitting
1227	Bellingham Hall upgrades	\$1,862	\$40,000	\$38,138	\$38,138	4.65%	In progress	
1231	Capital costs for Land Transfers	\$1,073	\$5,000	\$3,927	\$3,927	21.46%	In progress	
1232	Improve streetscape between Anne and Elizabeth Streets_Part of Anne Street between Sorell and Bathurst Streets to be backfilled and landscaped	\$1,616	\$22,000	\$20,384	\$20,384	7.35%	In progress	
1238	Secure Exercise areas for dogs at pound to meet RSPCA specs	\$692	\$4,400	\$3,708	\$3,708	15.72%	Planning/ design/scoping stage	
1239	Weymouth - Upgrade of toilet	\$3,654	\$30,000	\$26,346	\$26,346	12.18%	Planning/ design/scoping stage	

**George Town Council
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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1240	Lulworth - Upgrade of toilet	\$1,274	\$30,000	\$28,726	\$28,726	4.25%	Planning/ design/scoping stage	
1241	Hillwood - Upgrade of toilet	\$1,274	\$30,000	\$28,726	\$28,726	4.25%	In progress	
1242	The Glen Road, advisory signage, installation of additional speed advisory signage	\$7,151	\$12,000	\$4,849	\$4,849	59.60%	In progress	
1243	Guard rail renewal, East Arm Road	\$850	\$20,000	\$19,150	\$19,150	4.25%	Planning/ design/scoping stage	
1244	Franklin Street traffic calming, installation of traffic islands	\$2,405	\$35,000	\$32,595	\$32,595	6.87%	In progress	
1245	Archery - Armoury request - brick in caged area.	\$2,687	\$5,000	\$2,313	\$2,313	53.73%	In progress	
1246	George Town Football Club- Capital maintenance	\$5,513	\$11,000	\$5,487	\$5,487	50.11%	Planning/ design/scoping stage	
1247	Hillwood -Complete Drainage System on Recreation Ground	\$20,978	\$22,000	\$1,022	\$1,022	95.35%	Complete	
1248	George Town Top Dress and core cricket/football ground	\$16,976	\$27,500	\$10,524	\$10,524	61.73%	In progress	
1249	Rebuild of existing toilet block at The GT Sports Complex to include a unisex disabled toilet	\$3,364	\$30,000	\$26,636	\$26,636	11.21%	In progress	
1250	Replacement of play ground equipment	\$3,926	\$36,725	\$32,799	\$32,799	10.69%	In progress	Transfer costs to WO1316

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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1251	Drainage issues Beach Road , Lulworth	\$4,465	\$11,000	\$6,535	\$6,535	40.59%	In progress	
1252	Private Power Poles - Renewal	\$3,665	\$10,000	\$6,335	\$6,335	36.65%	In progress	
1253	Shade cloth for paddling pool	\$2,923	\$3,000	\$77	\$77	97.44%	Complete	
1254	Swimming Pool_Breathing apparatus re pool chemicals to meet compliance requirements	\$0	\$0	\$0	\$0	0	In progress	Refer WO1256
1255	Swimming Pool_Lane Rope Rollers	\$10,421	\$12,000	\$1,579	\$1,579	86.84%	In progress	
1256	Swimming Pool_Chemicals holding tank, Dosing pump, Brick containment wall around holding tank	\$24,568	\$25,830	\$1,262	\$1,262	95.11%	In progress	Budget includes grant from National Stronger Communities fund.
1258	Works Depot security, safety and WHS upgrades	\$45,116	\$53,000	\$7,884	\$7,884	85.12%	In progress	
1306	Repair Leaking Pool Compressor	\$9,795	\$5,236	-\$4,559	-\$4,559	187.07%	In progress	Shaft seal and gas replacement required. Not identified at time of budget preparation.
1307	Solar Lighting - Low Head Boat Ramp	\$7,850	\$8,069	\$219	\$219	97.29%	In progress	

**George Town Council
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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1308	Truck	\$52,203	\$52,203	\$0	\$0	100.00%	Complete	
1316	Lagoon Beach Playground Equipment - Stronger Communities Programme Funding	\$29,741	\$26,550	-\$3,191	-\$3,191	112.02%	In progress	Less to be spent on WO1250 to offset overrun
1318	Regent Square-Skate Park	\$48,035	\$0	-\$48,035	-\$48,035	-100.00%	Complete	
	Total 2015_2016 Projects	\$1,301,654	\$4,013,725	\$2,712,071	\$2,712,071	32.43%		
	Total all projects	\$2,507,324	\$5,565,321	\$3,057,996	\$3,057,996	45.05%		

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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

OFFICER'S COMMENTS

WO 977 Marguerite Street – Traffic Calming - 168.96%

This project was carried forward from 2013/2014 which resulted in the reapplication of permits from the Department of State Growth. The cost of the project was initially estimated on a road width of 6½ metres for the speed humps, whereas Marguerite Street is 8 metres wide. No allowance was made for the required advertisements and the reapplication for permits.

WO 1156 Kanamaluka Trail – gravel resheet 1.25Km (Esplanade Nth to North St) - 128.44%

This carried forward project was underestimated due to insufficient investigation on the conditions of the trail prior to the commencement of the project. The original resheeting method was not suitable and the alternative method took longer and was more expensive to complete to a satisfactory standard.

BUDGET REALLOCATION/SAVINGS REQUESTS

East Arm Guard Rail

Due to budget savings in the Sealed Roads Programme, \$13,727 has become available. It is recommended that this be applied to WO1243 for East Arm Guard rail project.

OFFICER'S RECOMMENDATION

- (a) That the report on Council's active capital projects from the Director Corporate Services and Manager Infrastructure and Engineering be received and the information noted.
- (b) That \$13,727 be transferred from the Sealed Roads Programme to WO1243 East Arm Guard Rail.

**George Town Council
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057/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)

DECISION

Moved: Cr Harris
Seconded: Cr Parish

- (a) That the report on Council's active capital projects from the Director Corporate Services and Manager Infrastructure and Engineering be received and the information noted.
- (b) That \$13,727 be transferred from the Sealed Roads Programme to WO1243 East Arm Guard Rail.

	For	Against		For	Against
Cr Archer	✓		Cr Nicholls	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

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058/16 9.6 - STREET LIGHT REPLACEMENT PROGRAM

REPORT AUTHOR:	Director Corporate Services- Mr Kim Barker
REPORT DATE:	7 th March 2016
FILE NO:	55.25
ATTACHMENT:	Street Light Replacement Program Business Case

SUMMARY

The purpose of this report is to seek funding approval for the street light replacement program. Although a decision such as this would normally be made as part of Council's budget deliberations, to be included in the project a decision is required by the 31 March 2016.

BACKGROUND

Local Governments around Australia and the world are replacing old, outdated street lights with low energy LED technology and realising the benefits.

Benefits of the new LED lights include:

- Improved energy efficiency – up to 77% reduction in energy use
- Lower greenhouse gas emissions – up to 77% reduction in CO₂-e
- Great savings for councils and ratepayers – up to 40%
- Improved safety and lighting quality for motorists/pedestrians/cyclists
- Reduced street crime
- An upgraded design to more closely reflect current ASNZ Standards
- Less light spill into nearby properties
- Low toxicity – no mercury

Almost 80 Australian councils have or are in the process of replacing street lights, which will earn them the biggest energy and emissions savings that are possible from any efficiency measure available. In Tasmania this includes Hobart and Glenorchy City Councils, who recently completed the replacement of around 5,000 street lights.

The business case analysis (attached) has been completed for the various options considered. To be included in the project a decision is required by the end of March 2016.

The business case considered 4 ownership options (lights are currently owned by Tas Networks) two options whereby Council owns the replaced lights and two options whereby Tas Networks retains ownership.

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058/16 9.6 - STREET LIGHT REPLACEMENT PROGRAM (CONT.)

Further under each option there was an analysis completed making assumptions that were;

- (a) pessimistic i.e. high cost, low savings
- (b) average i.e. moderate cost, moderate savings
- (c) optimistic i.e. low cost, high savings.

PREVIOUS COUNCIL CONSIDERATION

Council made a decision to continue to participate in this project with the other northern Councils. Refer decision 379/15 below.

**379/15 - STREET LIGHT REPLACEMENT PROGRAM
SUBSTANTIVE MOTION**

Moved: Cr Barwick
Seconded: Cr Nicholls

That Council support working with other councils in the northern region to accelerate the replacement of existing minor road lights with LEDs and consider alternative funding arrangements other than roads to recovery funding in the 2016/2017 budget considerations.

STRATEGIC PLAN

Goal 04

Key Objective: To identify and respond to changing needs for infrastructure and facilities.

Goal 5

Key Objective: Consistently achieve a high standard of internal financial and governance arrangements.

FINANCIAL IMPLICATIONS

Funding could be allocated from Council reserves, additional borrowing, roads to recovery (although Council has determined it will consider alternative funding arrangements) or from the 2016/2017 capital program or a mix of these funding sources. An estimated \$300,000 (rounded) is required to fund the recommended project.

Unallocated council reserves at the time of writing this report amounted to \$384,264.

Council's allocated roads to recovery program funding for the 2016/2017 will be \$824,600, subject to the normal roads to recovery conditions and approval of projects to be submitted. An allocation of \$75,000 from the roads to recovery funding allocation for the 2016/2017 year for this project will still leave \$749,600 available for allocation to alternative road projects within the 2016/2017 capital program. This is still \$35,728 higher than the \$713,872 available to Council in the current (2015/2016) financial year for roads to recovery funding.

**George Town Council
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058/16 9.6 - STREET LIGHT REPLACEMENT PROGRAM (CONT.)

CONSULTATION

Consultation has been undertaken with Tas Networks, representatives of northern councils and a consultancy firm providing advice on alternative options.

Consultation will be required with the community prior to and during the replacement program should Council determine it wishes to proceed with the project.

OFFICER'S COMMENTS/CONCLUSION

The business case suggests that using average assumptions i.e., moderate cost and moderate savings (average modelling is suggested to be more realistic as some items could be achievable in the short term e.g. reduced capital cost of the program whilst others will take a little longer to negotiate e.g. ongoing maintenance pricing).

Scenario's 1 and 3 are set aside as they have the potential of producing negative returns (refer to the net present value calculations in the summary table on page 6 of the business case).

When considering the two scenario's where council owns the assets (scenario's 2 and 4) including CFLs (compact fluorescent lamps) in the bulk replacement adds to the total cost of the project. However this is offset by the increase in electricity and maintenance savings, thereby increasing the overall net simple savings. Greenhouse gas savings are around 6% higher when including CFL lights.

Scenario 4

Scenario 4 (Council owned lighting that replaces all lights will provide the highest estimated cumulative net simple savings (\$797,195), one of the shortest estimated payback periods (8 years) and a higher estimated net present value (\$530,316) and the highest estimated greenhouse gas emission savings over 20 years.

In summary for an outlay of an estimated \$373,000 (rounded), Council will generate estimated savings of \$43,322 in the first year which will rise to an estimated \$1,169,838 indexed or \$797,195 not indexed over the 20 year life span of the LED lights from reduced electricity costs and lower maintenance costs that are associated with the recommended LED lighting replacements (refer to page 15 of the business case, average column).

Scenario 2

Scenario 2 (Council owned lighting, excluding CFLs), will provide the second highest estimated cumulative net simple savings (\$1,083,415), the shortest estimated pay back period (7 years), then highest estimated net present value (\$536,320), although slightly lower greenhouse gas emissions savings over 20 years.

George Town Council
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058/16 9.6 - STREET LIGHT REPLACEMENT PROGRAM (CONT.)

In summary for an outlay of an estimated \$300,000 (rounded), Council will generate an estimated savings of \$40,146 in the first year which will rise to an estimated \$1,083,415 indexed or \$783,707 not indexed over the 20 year life span of the LED lights from reduced electricity costs and lower maintenance costs that are associated with the recommended LED lighting replacements (refer to page 14 of the business case, average column).

General Comments

Further although modelling of electricity costs has been built in to all scenario's, should the cost of energy/electricity rise faster than that modelled the savings would be even higher.

There is no other project currently being considered that would provide this level of cost saving and therefore benefit to the community. The projects would provide a positive cash flow after the pay back period for the following years that Council may allocate to other projects or assist in keeping down rate increments.

There are also some social benefits that are outlined on page 16 of the business case and assumptions for the modelling are outlined in appendix 1 page 21 of the business case.

Final Conclusions

Based on average assumptions, given the higher estimated net present value, the shorter estimated payback period and the lower cumulative cost, scenario 2 is recommended i.e. Council owned lighting and replacing all lights excluding CFLs.

OFFICER'S RECOMMENDATION

That given the significant projected savings, council allocate funds from the following sources in order to fund the street light replacement program:

- (a) \$150,000 from Council reserves and
- (b) \$75,000 from the 2016/2017 capital program and
- (c) \$75,000 from the Roads to Recovery program allocation for 2016/2017

The Chairperson called a Point of Order at 7.14pm to Councillors as a Councillor speaking was being interrupted or distracted LG(MP)R 23(1)(b).

The Chairperson adjourned the meeting at 7.16pm to be reconvened at 7.30pm to allow the Director Corporate Services to seek further clarification on Agenda Item 9.6.

The Chairperson resumed the meeting at 7.30pm.

The Chairperson called a Point of Order at 7.33pm against Cr Barwick as a Councillor speaking was being interrupted or distracted LG(MP)R 23(1)(b).

**George Town Council
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058/16 9.6 - STREET LIGHT REPLACEMENT PROGRAM (CONT.)

The Chairperson called a second Point of Order at 7.33pm against Cr Barwick as a Councillor speaking was being interrupted or distracted LG(MP)R 23(1)(b). The Chairperson advised Cr Barwick that disrupting the meeting and disobeying a call to order by the Chairperson may result in a suspension from the meeting LG(MP)R 40(1)(c).

DECISION

Moved: Cr Parkes

Seconded: Cr Harris

That given the significant projected savings, council allocate funds from the following sources in order to fund the street light replacement program:

- (a) \$150,000 from Council reserves and
- (b) \$75,000 from the 2016/2017 capital program and
- (c) \$75,000 from the Roads to Recovery program allocation for 2016/2017

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
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059/16 9.7 - PROJECT INVESTIGATION, SCOPING, DESIGN AND ENGINEERING COSTING

REPORT AUTHOR: Director Corporate Services – Mr Kim Barker

REPORT DATE: 8 March 2016

FILE NO.: 32.1, 62.15

ATTACHMENT/S: Nil

SUMMARY

To provide Council with reasons for a required allocation of funds to be utilised for the investigation, scoping, design, and engineering costing required for some capital projects.

BACKGROUND

In order to recommend a budget for the capital works program and to apply for government grants as they become available it is necessary that the above steps are carried out so that reliable designs and matching cost estimates can be put forward.

The organisation has capacity and skills to undertake the investigation, scoping, design and engineering costing for straight forward road projects, minor building projects, and plant and equipment replacement projects. The organisation does not have the capacity or the necessary specialist knowledge to undertake the above processes, for significant road construction, complex bridge works, building construction, larger landscape design projects and any project that requires specialist engineering, construction or design

As there is not sufficient capacity and or skill levels for these processes to be undertaken in house it is necessary for these to be in outsourced either partially or more comprehensively. In past years project budgets have in some cases been broadly based cost estimates undertaken in house. This has occasionally lead to project over runs which may require reallocation and readjustment of the capital works program.

In order to avoid this situation from reoccurring it is recommended that funds be made available so that these tasks can be undertaken to support the development of next year's budget program. This also assists in the provision of information to support grant applications such as that achieved for the waste transfer station.

Quite often there is not time in the year of construction for the initial steps to be completed as well as the actual construction itself.

Without such an allocation, budget development for capital projects will be limited to broadly based estimates which in many cases will not be sufficiently detailed and in addition Council will be limited or not able to apply for capital grant funding.

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059/16 9.7 - PROJECT INVESTIGATION, SCOPING, DESIGN AND ENGINEERING COSTING (CONT.)

Quite often during the year additional opportunities/requirements arise from council, the community or grant funding organisations where funding for investigation, scoping, design, engineering, mapping or additional professional expertise is required. This allocation of funding enables management to progress the necessary works and planning to achieve beneficial outcomes for the community

STRATEGIC PLAN

Goal 5

Key Objective: Consistently achieve a high standard of internal financial and governance arrangements.

STATUTORY REQUIREMENTS

82. Estimates

- (1)** The general manager must prepare estimates of the council's revenue and expenditure for each financial year.
- (2)** Estimates are to contain details of the following:
 - (a)** the estimated revenue of the council;
 - (b)** the estimated expenditure of the council;
 - (c)** the estimated borrowings by the council;
 - (d)** the estimated capital works of the council;
 - (e)** any other detail required by the Minister.
- (3)** Estimates for a financial year must –
 - (a)** be adopted by the council, with or without alteration, by absolute majority; and
 - (b)** be adopted before 31 August in that financial year; and
 - (c)** not be adopted more than one month before the start of that financial year.
- (4)** A council may alter by absolute majority any estimate referred to in subsection (2) during the financial year.
- (5)** A council may make adjustments to individual items within any estimate referred to in subsection (2) by a simple majority so long as the total amount of the estimate is not altered.
- (6)** A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimate referred to in subsection (2) so long as the total amount of the estimate is not altered.
- (7)** The general manager is to report any adjustment and an explanation of the adjustment at the first ordinary meeting of the council following the adjustment.

**George Town Council
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059/16 9.7 - PROJECT INVESTIGATION, SCOPING, DESIGN AND ENGINEERING COSTING (CONT.)

PREVIOUS COUNCIL CONSIDERATION

Council has already considered the budget savings request noted below at the ordinary meeting held on the 17 February 2016. In addition further discussions took place at a recent workshop on this matter.

PREVIOUS BUDGET SAVINGS TRANSFER REQUEST

A significant saving has been identified with work order 1136 Hillwood main Road upgrade. This project was for design works only with the construction works to be recommended as part of the 2017/2017 capital budget program. The estimated cost of the design work is approximately \$18,000. This creates a budget saving of \$70,000. It is recommended that the \$70,000 be transferred to a new work order to allow investigation, scoping, design and costing works to be undertaken during the current financial year to allow much more accurate and detailed cost estimates to be made available to the council for projects to be considered for the 2016/2017 budget. This approach was taken in the 2014/2015 year with work order 1186, however most of the funds were utilised for the Waste Transfer Station project and the extensive investigations, scoping, design and costing required for that project.

CONCLUSION

Without this funding considerable opportunities will be delayed and or lost thereby either adding to eventual costs or loss of projects altogether. The Hillwood Main Road upgrade will be put forward for Council consideration in the 2016/2017 budget.

It is the opinion of management that a properly designed, costed and constructed capital works program cannot be developed without the funding allocation requested and further that an allocation is required each year in order that the capital program can be adequately prepared for the following year.

As an example of how the funds would be utilised the following is a list of some projects adopted as part of the 2015/2016 capital program that require/d funds for expenditure on investigation, design and engineering costing.

- Waste transfer station
- Upgrade to council offices
- Pontoon anchor chains replacement
- Toilet upgrades
- Works depot security, safety and WHS upgrades
- Regent Square skate park
- Hillwood intersection – Leam Road and Jetty Road.

In addition practically all of the projects listed on the priority projects schedule would also require funding of this nature.

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059/16 9.7 - PROJECT INVESTIGATION, SCOPING, DESIGN AND ENGINEERING COSTING (CONT.)

Expenditure of these funds would be reported in the active capital projects report in the same manner as work order 1186 currently is.

It should be noted that Round 3 of the National Stronger Regions Fund (NSRF) closes in March 2016 and round 4 is expected to close in June 2016. Grant applications under the NSRF can be up to \$20m. George Town Council was the only council/local government in Tasmania to be successful with a grant application for round 2. Other grant program opportunities will also arise.

George Town Council will be at a disadvantage if it is not resourced to take account of funding opportunities that arise from NSRF or other funding programs, either now or in the future. For example Council has already received an enquiry from the local member as to whether we may be lodging an application for the NSRF round 3 grant program.

OFFICER'S RECOMMENDATION

That \$70,000 be transferred from WO1136 to a new Work Order to be utilised for investigation, scoping, design and costing works to be undertaken for the capital program for the 2016/2017 budget or significant grant opportunities that may arise.

DECISION

Moved: Cr Burt
Seconded: Cr Dawson

That \$70,000 be transferred from WO1136 to a new Work Order to be utilised for investigation, scoping, design and costing works to be undertaken for the capital program for the 2016/2017 budget or significant grant opportunities that may arise.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson		✓
Cr Harris	✓		Cr Nicholls		✓
Cr Barwick		✓	Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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060/16 9.8 - GEORGE TOWN COUNCIL AUDIT PANEL MEETING HELD 23RD FEBRUARY, 2016

REPORT AUTHOR: Director Corporate Services – Mr Kim Barker

REPORT DATE: 10th March 2016

FILE NO: 29.11

ATTACHMENT/S: Unconfirmed George Town Council Audit Panel Minutes 23rd February, 2016

That the unconfirmed minutes of the George Town Council Audit Panel meeting held 23rd February, as attached to this report be received.

DECISION

Moved: Cr Nicholls

Seconded: Cr Glisson

That the unconfirmed minutes of the George Town Council Audit Panel meeting held 23rd February, as attached to this report be received.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

George Town Council
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10. COMMUNITY SERVICES

Mrs Anne Cameron (Manager Community Development) was in attendance to answer questions of Council in respect of Agenda Items 10.1 – 10.6.

061/16 10.1 - COMMUNITY GRANTS/ASSISTANCE

REPORT AUTHOR: Rhonda O'Sign, Community Events Officer

REPORT DATE: March 2016

FILE NO: 23.2

ATTACHMENT: (A) Grant Application – George Town RSL Sub Branch
(B) Grant Application – Reptile Rescue

SUMMARY

This report provides a summary and recommendations related to requests for community grants or assistance.

STRATEGIC PLAN

Goal 2

Key Objective: Support and advocate for organisations and community groups to grow community capacity.

Support the sport and recreation, work opportunities, health and education services for young people.

FINANCES

The 2015 / 2016 budget allocation for Community Grants is \$11,000.

The following allocations for the financial year 2015 / 2016 have been made:

Organisation	Grant Category	Amount \$	Minute #
Aimee Hawes	Young Achiever	\$200	257/15
James Hawes	Young Achiever	\$200	257/15
Joshua Geeves	Young Achiever	\$200	257/15
Leah Renton	Young Achiever	\$200	335/15
Myra Donnelly	Young Achiever	\$200	354/15
Isabella Crack	Young Achiever	\$200	033/16
Shelby Miller	Young Achiever	\$200	033/16

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061/16 10.1 - COMMUNITY GRANTS/ASSISTANCE (CONT.)

Organisation	Grant Category	Amount \$	Minute #
Rotary Club of George Town	Community Grant	\$103	257/15
Low Head Progress & Heritage Association Inc	Community Grant	\$1,000	302/15
Gordon Square Childhood Services	Community Grant	\$600	300/15
George Town Volunteer Ambulance Service	Community Grant - Services	\$546	257/15
Dalrymple Drifters Chapter	Community Grant – Services	\$750	258/15
LINC Tasmania	Community Grant – Services	\$83	335/15
George Town Hospital Auxiliary	Community Grant – Services	\$140	335/15
Lighthouse Regional Arts	Community Grant – Services	\$182	335/15
Doing Life Together Group	Community Grant – Services	\$950	354/15
George Town RSL Sub Branch	Community Grant – Services	\$450	354/15
George Town Scouts	Community Grant - Services	\$90	380/15
Ainslie Complex Auxiliary	Community Grant – Services	\$100	033/16
Ladies Leisure Centre	Community Grant – Services	\$100	033/16
Launceston Triathlon Club	Community Grant – Event	\$800	335/15
South George Town Primary School Parents Association	Community Grant – Event	\$990	354/15
George Town Rotary Club	Community Grant - Event	\$1,000	411/15
George Town Lions Club	Community Grant – Event	\$950	411/15
George Town Fire Brigade Social Club	Community Grant – Event	\$300	411/15
Hillwood Fire Brigade	Community Grant – Event	\$150	411/15
TOTAL		\$10,684	
GRANT FUNDING REMAINING		\$316	

This financial year there have been an unexpectedly high number of requests for Community Grant assistance. Last financial year, Council allocated \$10,000, yet only \$7272 was distributed.

This year, Council allocated \$11,000 in anticipation of an increase in requests. The high number of successful requests has resulted in the allocation being expended well before the end of the financial year.

To fund the current and potential requests for the rest of the financial year, an allocation of \$3235 is required.(\$1235 for current applications; \$2000 in reserve for future requests, based on requests for April, May and June 2015 which totalled \$920)

George Town Council
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061/16 10.1 - COMMUNITY GRANTS/ASSISTANCE (CONT.)

The Director of Corporate Services has advised that funds are available in Council's reserves. Council may make an allocation from reserves to the Community Grants master account; however it should be noted that should council make the decision to increase funds to the Community Grant Program, the operating surplus will be reduced, unless other savings are realised in other areas.

1. George Town RSL Sub Branch

A Community Grant application has been received from the George Town RSL Sub Branch to assist with costs associated with the conduct of the Anzac Day Commemoration Service and Functions.

OFFICER'S COMMENT

The completed Grant Application and Event Application form attachments to this report.

The 2016 Anzac Day Commemoration Service and Functions will include:

- A Dawn Service
- Gunfire Breakfast
- 11.00am Service, incorporating March along Macquarie Street
- Luncheon, and possible afternoon entertainment.

The George Town RSL Sub Branch is seeking a Community Grant of \$1,060 to cover the cost of Council Services inclusive of Hall Hire, Road Closure Notice, Chair Hire; and cost of a band for the event.

RISK ASSESSMENT

No risk is identified.

2. Reptile Rescue

A Community Grant application has been received from Reptile Rescue to cover the cost of snake handling equipment for two newly trained, local snake handling and relocation volunteers.

OFFICER'S COMMENT

The completed Grant Application form attachments to this report.

Reptile Rescue is a volunteer organisation that co-ordinates the relocation of errant snakes throughout Tasmania. The organisation is manned by volunteer field operatives and is reliant on donations and private funding to maintain service to the community. This is a free service to anyone requiring the removal and relocation of snakes.

**George Town Council
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061/16 10.1 - COMMUNITY GRANTS/ASSISTANCE (CONT.)

Reptile Rescue's field operatives are fully trained to undertake this service, and are responsible for their own equipment and transport.

Two local George Town residents, John and Willemina Watts, have recently completed their training to become the George Town field operatives, and have purchased the equipment necessary to undertake this role.

Reptile Rescue is seeking a Community Grant of \$491.15 to cover the cost of the equipment necessary for John and Willemina Watts to carry out their roles of field operatives for Reptile Rescue, within the George Town municipality.

RISK ASSESSMENT

No risk identified.

OFFICER'S RECOMMENDATION

That the report of the Community Services Events officer be received and that Council:

1. Transfers \$3,235 from Council reserves to the operating budget for grants to meet current and future grant request until the end of the financial year.
2. Provides a Community Grant of \$1,060 to the George Town RSL Sub Branch to cover of the cost of Council Services and band hire for the 2016 Anzac Day Commemoration Service and Functions
3. Provides a Community Grant of \$491.15 to Reptile Rescue to cover the cost of snake handling equipment required for use by George Town's two field operatives.

The Chairperson called a Point of Order at 7.57pm against Cr Barwick as an Officer was interrupted or distracted LG(MP)R 23(1)(b).

061/16 10.1 - COMMUNITY GRANTS/ASSISTANCE – TRANSFER OF FUNDS

DECISION

Moved: Cr Burt
Seconded: Cr Harris

That the report of the Community Services Events Officer be received and that Council transfers \$3,235 from Council reserves to the operating budget for grants to meet current and future grant request until the end of the financial year.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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061/16 10.1 - COMMUNITY GRANTS/ASSISTANCE – TRANSFER OF FUNDS (CONT.)

	For	Against		For	Against
Cr Archer	✓		Cr Glisson		✓
Cr Harris	✓		Cr Nicholls		✓
Cr Barwick		✓	Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

062/16 10.1 - COMMUNITY GRANTS/ASSISTANCE – GEORGE TOWN RSL SUB BRANCH

Moved: Cr Nicholls
Seconded: Cr Parish

That Council provides a Community Grant of \$1,000 to the George Town RSL Sub Branch to cover of the cost of Council Services and band hire for the 2016 Anzac Day Commemoration Service and Functions

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

Cr Barwick left the meeting at 8.11pm.

063/16 10.1 - COMMUNITY GRANTS/ASSISTANCE – REPTILE RESCUE

Moved: Cr Burt
Seconded: Cr Dawson

That Council provides a Community Grant of \$491.15 to Reptile Rescue to cover the cost of snake handling equipment required for use by George Town's two field operatives.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

064/16 10.2 - MINOR COMMUNITY EVENTS PROGRAM & PROJECTS SPONSORSHIP FUND

REPORT AUTHOR: Community Events Officer – Mrs Rhonda O’Sign

REPORT DATE: 4th March 2016

FILE NO: 23.2

ATTACHMENT: Sponsorship Request – Soroptimist International of George Town

SUMMARY

This report provides a summary and recommendations related to requests for sponsorship under Council’s Minor Community Events Program & Projects Sponsorship Fund.

STRATEGIC PLAN

Goal 2

Key Objective: Support and advocate for organisations and community groups to grow community capacity.

FINANCES

The 2015 / 2016 budget allocation for Sponsorship is \$19,564.

This allocation is inclusive of \$7,564 for the 2016 Tamar Valley Folk Festival.

The following allocations for the financial year 2015 / 2016 have been made:

Organisation	Amount \$
Cycling Australia – 2015 Tour of Tasmania	5,500
Port Dalrymple – George Town Rock School 2016	3,300
Rotary Club of George Town – Wings and Things 2016	1,000
2016 Tamar Valley Folk Festival	7,500
TOTAL	17,300

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES

064/16 10.2 -MINOR COMMUNITY EVENTS PROGRAM & PROJECTS SPONSORSHIP FUND (CONT.)

1. Soroptimist International of George Town

Council has received a community sponsorship application from Soroptimist International of George Town seeking sponsorship for assistance with the purchase of a 6m x 3m, branded marquee.

OFFICER'S COMMENT

The completed Minor Community Events Programs and Projects Sponsorship Fund Application Form is an attachment to this report. To support the application, Soroptimist International of George Town has also provided a business plan, and other supporting documentation.

Background

Soroptimist International of George Town is an eligible organisation under the Guidelines for the Minor Community Events Programs and Project Sponsorship Fund.

Soroptimist International of George Town has been committed to the local community since 1982, with a focus on supporting young people in achieving education and leadership excellence. They provide, on an ongoing basis, support for projects including this year:

- bursaries to local students (\$800)
- support for Port Dalrymple Thailand exchange students, (\$500)
- Other projects such as Birthing in the Pacific (\$800)

And previously

- support to Magnolia House Women's Shelter, and
- support for projects at both Ainslie House and the George Town Hospital,
- Tamar Valley Writers' Festival support for young writers.

In addition, the organisation provides an opportunity for local professional and business women to come together assist the community.

The Club has provided information which indicates the Club funds are divided into Projects funds and administration funds. The administration fund is augmented by in-house fund raising activities and covers insurance and other administrative expenses. The Club does not have sufficient funds to cover the purchase of a marquee.

Funds available for this financial year in Council's Minor Community Events Programs and Project Sponsorship Fund are \$2566.

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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064/16 10.2 - MINOR COMMUNITY EVENTS PROGRAM & PROJECTS SPONSORSHIP FUND (CONT.)

Sponsorship Proposal

Soroptimist International of George Town has obtained a quote for the purchase of a 6m x 3m marquee, branded with their organisation's logo. The marquee has three enclosed walls which will provide full weather protection for the Association's members.

No articulated plan or detailed budget of how the purchase of a marquee will increase membership, and profits for return to the George Town community.

However the Soroptimist International more generally states that the purchase of an all weather marquee will

- enable the Association to increase the number of their fundraising projects,
- enable the group to become involved with local community events, and
- promote the Association by displaying their brand/logo on the marquee with the aim of increasing membership.

The Club runs two garage sales and several raffles a year.

The Club is currently investigating the options of making pre-packaged consumables to sell at events and markets.

A quote from Extreme Marquees has been obtained. The overall price of \$2,098 includes all frame components, three full walls, a custom printed roof, and accessories.

Soroptimist International of George Town is seeking sponsorship of \$1,500, with the remaining cost of \$598 for the marquee purchase to be borne by the Association.

The Guidelines for the Minor Community Events Programs and Project Sponsorship Fund, Council state that specific criteria to be met include:

- Alignment with Council's strategic goals as identified in Council's Strategic Plan
- Demonstration of clear and attainable objectives and outcomes including economic and/or social benefit to the George Town community
- Capacity to deliver based on well-organised and structured management, planning relevant to the scale of the event, program or project, and a realistic budget which includes evidence of other financial support (eg fundraising, use of volunteers, in kind support etc)
- Extent to which the event, program or project is innovative, strategic or creative in achieving the stated objectives, reaching its targeted audience and/or addresses an identified need in the community
- Evidence of strong community support for the event, program or project (eg letters of support)

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

064/16 10.2 - MINOR COMMUNITY EVENTS PROGRAM & PROJECTS SPONSORSHIP FUND (CONT.)

OFFICER’S RECOMMENDATION

That the report of the Community Services Events officer be received and that Council:

1. Considers the information provided; and
2. Agrees to sponsorship of \$1500.00 to Soroptimist International of George Town for the purchase of a 6m x 3m branded marquee.

DECISION

Moved: Cr Parish
Seconded: Cr Burt

That the report of the Community Services Events officer be received and that Council:

1. Considers the information provided; and
2. Agrees to sponsorship of \$1500.00 to Soroptimist International of George Town for the purchase of a 6m x 3m branded marquee.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

**065/16 10.3 - PROPOSED EVENT – VAN DIEMAN MOTORHOME CLUB RALLY,
BELLINGHAM**

REPORT AUTHOR: Tourism Project Officer – Lee-Ann Patterson
Manager Community Development - Anne Cameron

REPORT DATE: 4th March 2016

FILE NO: 25.3

ATTACHMENT: Nil

SUMMARY

This report is provided to assist Council with its consideration of a request from the Van Dieman Motorhome Club to hold a rally at the Bellingham Recreational Ground and a variation to Council's scheduled fees.

BACKGROUND

Council has received a request by phone from Mr Alex McPhee on behalf of the Van Dieman Motorhome Club (the Club) to hold a rally at Bellingham on the Recreation Ground. The Club has offered to pay a fee of \$200 to the Bellingham Progress Association for use of the area.

The Club charges members a fee to participate in the rally. Any fees incurred to hire the site are paid out of participation charges and the remainder of the money raised is retained by the Club.

Historically the ground was available to community organisations and RV clubs to hold rallies, and fees charged for use of the ground and any ancillary services were charged at minimal rates and returned to the Bellingham Progress Association in acknowledgment of their role in managing access and associated facilities.

The George Town Council Strategy No 7 – Recreation Vehicles Management provides a framework of considerations which apply to recreation vehicle management within the municipality. The strategy applies to fully self-contained recreation vehicles only, where there is no impact on the environment from waste water discharge.

This Strategy refers to George Town Council Strategy No 4 – Application of the Principle of Competitive Neutrality whereby commercial caravan operators in the area must not be disadvantaged by the actions of Council in providing facilities and/or events for visitors from the caravan/recreational vehicle sector.

The Strategy lists the Bellingham Recreation Ground as a possible site for Council consideration as an overnight Recreation Vehicle rest area. The Strategy is silent on the use of the Bellingham Recreation Ground as a motor home event venue.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

**065/16 10.3 - PROPOSED EVENT – VAN DIEMAN MOTORHOME CLUB RALLY,
BELLINGHAM (CONT.)**

The Club has a membership group of approx 40-50 van holders. Most of the vans are fully self contained with cassette toilets which hold their black water. A small number of older vans are not fully self contained, and those patrons would require access to toilet facilities. Each year, the Club travels to remote areas for a 4 day stay, and gives a donation of approx. \$175 - \$200 for the use of the camping ground.

Council's Fee Schedule lists site fees for RVs at an event on the Bellingham Recreation Ground at \$15 per site per night. For a 40 van event for 3 nights, the total fee would be \$1800. This is well over the donation figure that the Club states it usually pays.

STRATEGIC PLAN

Goal 2

Key Objective: Promote events and festivals that showcase George Town's community.

FINANCIAL IMPLICATIONS

Extra toilet facilities cleaning will need to be provided at an estimated cost of \$100.

RISK ASSESSMENT

All event managers using Council facilities and venues are required to complete a full risk assessment and management schedule before approval to hold an event is given. All event managers are also required to provide evidence of current public liability insurance cover.

OFFICER'S COMMENTS

There is a strong case for arguing that the principle of competitive neutrality would not apply to the current request as

- Bellingham is almost 40 km from other commercial operators, and
- It is for one event only at this stage.

Irrespective of whether the principle applies, Council's Fee Schedule sets down overnight fees which have been determined to reflect pricing based on full cost attribution, and prevent unfair competition with commercial operators. If full fees are charged there is minimal risk of breaching the principle.

As noted in the Background information to this report, full fee charges would amount to a total of \$1800 at a minimum.

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES

065/16 10.3 - PROPOSED EVENT – VAN DIEMAN MOTORHOME CLUB RALLY, BELLINGHAM (CONT.)

These fees have been set to minimise the risk of breaching the principle of competitive neutrality, should the use of the Bellingham Recreation Ground become regular, and another private business operator commenced a similar business.

When considering fees to be charged to the Tasmanian Combined Chapter Rally organisers for use of Regent Square in February for a once only club rally, Council resolved to discount the scheduled fees by approximately 65%, reducing the daily fee from approximately \$3000 to \$1000 as a whole of rally site fee for Regent Square and ancillary services (Resolution 021/15). Any fees incurred for hire of the Memorial Hall venue were charged according to the fee schedule.

By applying the same methodology, Council may choose to set an event fee of \$600 to cover all site and hall use fees. Council may discount the fee further to reflect the absence of ablution, rubbish and water services at the Recreation Ground.

The Van Dieman Motorhome Club has recently enjoyed the hospitality of the George Town community whilst participating in the Tasmanian Combined Chapter Rally 2016 on Regent Square.

The Club has previously stayed on the Bellingham Recreational Ground, and gave a donation to the Bellingham Progress Association.

The President of the Bellingham Progress Association has confirmed that the Association would be happy to have the Club members stay on the Recreation Ground.

OFFICER'S RECOMMENDATION

That Council:

- a) Notes the scheduled fee 2015-2016 per site per night for RV when participating in an event is \$15;
- b) Resolves to charge a per event fee of \$600 in total to the Van Dieman Motorhome Club should they confirm their intention to conduct a rally on the Bellingham Recreation Ground from June 9th – June 12th 2016; and
- c) Requests the General Manager to consider cost recovery and the principle of competitive neutrality when recommending the Fee Schedule for 2016-2017.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

065/16 10.3 - PROPOSED EVENT – VAN DIEMAN MOTORHOME CLUB RALLY, BELLINGHAM (CONT.)

DECISION

Moved: Cr Parkes
Seconded: Cr Dawson

Cr Harris left the meeting at 8.17 pm.

Cr Harris returned to the meeting at 8.18 pm.

That Council:

- a) Notes the scheduled fee 2015-2016 per site per night for RV when participating in an event is \$15;
- b) Resolves to charge a per event fee of \$300 in total to the Van Dieman Motorhome Club should they confirm their intention to conduct a rally on the Bellingham Recreation Ground from June 9th – June 12th 2016.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson		✓
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

066/16 10.4 - GEORGE TOWN COMMUNITY SAFETY COMMITTEE – MACQUARIE STREET PEDESTRIAN CROSSINGS

REPORT AUTHOR: Manager Community Development – Anne Cameron

REPORT DATE: 4th March 2016

FILE NO: 22.24

ATTACHMENT: Nil.

SUMMARY

This report provides information to enable Council to respond to the George Town Community Safety Committee resolution from its meeting on 1st March 2016:

That the Committee recommend to Council that at the next appropriate time in relation to line marking, the George Town Council place at the Macquarie Street pedestrian crossings the markings as per the RTA standard 7.2

BACKGROUND

The George Town Community Safety Committee (the Committee) is a Special Committee of Council created pursuant to s.24 of the Local Government Act 1993.

Committee members have raised concerns about various aspects of the pedestrian crossings in Macquarie Street which reduce pedestrian safety. The issue was referred to the Manager of Infrastructure and Engineering, Mr Paul O’Grady and actions were taken to improve pedestrian safety including additional driver advance warning signage.

The Committee continued to be concerned that these measures didn’t address the specific issues raised by the Committee.

Mr O’Grady was invited to present a report to the Committee, and did so at the March meeting of the Committee.

STRATEGIC PLAN

Goal 2

Key Objective: Participate in community safety initiatives.

FINANCIAL IMPLICATIONS

The Committee has no budget to implement programs, activities or projects. The Committee is resourced by Council with administrative support for meetings only.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

066/16 10.4 - GEORGE TOWN COMMUNITY SAFETY COMMITTEE – MACQUARIE STREET PEDESTRIAN CROSSINGS (CONT.)

RISK ASSESSMENT

No risk assessment in relation to the Committee’s resolution and its consideration by Council has been undertaken.

OFFICER’S COMMENTS

Mr O’Grady presented a comprehensive overview of the Standards that apply to markings and signage at pedestrian crossings. The current signage complies with the relevant Australian Standard 6 – Pedestrian Crossings. RTA Standard 7 provides for a zigzag line to be marked on the road before a pedestrian crossing.

Mr O’Grady recommended that this could be undertaken, and incorporated into the next line marking program.

OFFICER’S RECOMMENDATION

That Council accepts the resolution of the Committee that at the next appropriate time in relation to line marking, the George Town Council place at the Macquarie Street pedestrian crossings the markings as per the RTA Standard 7.2.

DECISION

Moved: Cr Glisson

Seconded: Cr Parish

That Council accepts the resolution of the Committee that at the next appropriate time in relation to line marking, the George Town Council place at the Macquarie Street pedestrian crossings the markings as per the RTA Standard 7.2.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

067/16 10.5 - GEORGE TOWN COMMUNITY SAFETY COMMITTEE – AUTHORITY TO CONTROL TRAFFIC AT AN INCIDENT

REPORT AUTHOR: Manager Community Development – Anne Cameron

REPORT DATE: 4th March 2016

FILE NO: 22.24

ATTACHMENT: Nil

SUMMARY

This report provides information to enable Council to respond to the George Town Community Safety Committee resolution from its meeting on 1st March 2016:

‘That the Committee recommends that Council takes all necessary steps required to address the concerns of Tasmanian Volunteer Fire Brigades Associations, Tasmania Police and State Emergency Services in relation to traffic control on roads at the scene of an incident including working with the Local Government Association of Tasmania, writing to the relevant Ministers of State government and advocating to politicians.’

BACKGROUND

The George Town Community Safety Committee (the Committee) is a Special Committee of Council created pursuant to s.24 of the Local Government Act 1993.

Concern was raised by Committee member Mr Don Mackrill that a dangerous situation can arise at the scene of an incident where volunteer emergency service personnel are in attendance, and their safety is compromised.

Volunteer fire personnel are not authorised to manage traffic passing the incident and this can result in vehicles not reducing speed to a safe level according to the conditions (smoke, emergency vehicle activity, other incident hazards). Tasmania Police are the only officers authorised to control traffic.

It was noted that South Australian legislation allows volunteers to manage traffic at the scene of an incident.

The issue has been raised over a number of years by the Tasmanian Volunteer Fire Brigades Association and other support groups with departmental secretaries, and relevant Ministers of the Crown and politicians, but there has been no change to the authority to control traffic.

The General Manager attended the February meeting of the George Town Community Safety Committee and undertook to investigate the issue, once he received correspondence from the Tasmanian Volunteer Fire Brigades Association setting out the issues, and actions taken to address the matter. To date, correspondence has been received from Mr Don Mackrill as State

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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067/16 10.5 - GEORGE TOWN COMMUNITY SAFETY COMMITTEE – AUTHORITY TO CONTROL TRAFFIC AT AN INCIDENT (CONT.)

Vice President of the Tasmanian Volunteer Fire Brigades Association. The General Manager provided the correspondence to the policy officer at LGAT seeking further investigation.

STRATEGIC PLAN

Goal 2

Key Objective: Participate in community safety initiatives.

FINANCIAL IMPLICATIONS

The Committee has no budget to implement programs, activities or projects. The Committee is resourced by Council with administrative support for meetings only.

RISK ASSESSMENT

No risk assessment in relation to the Committee's resolution and its consideration by Council has been undertaken.

OFFICER'S COMMENTS

The issue raised by Mr Mackrill is significant and goes to the safety of volunteers working to manage/avert other risks or dangers to the broader community, whether it's a fire, motor vehicle accident or other emergency.

The issue is clearly quite complex, and further investigation is warranted, particularly in respect to the State government's position and reasons for that position, the South Australian model, the Local Government Association of Tasmania's position, and that of other local governments in Tasmania.

Councillors will need to be appropriately briefed on the issue to determine the necessary steps required to address the concerns of the volunteer fire brigade officers, as requested by the George Town Community Safety Committee. Considerable Council resources will need to be allocated to further investigate the issue and prepare a brief for Council.

OFFICER'S RECOMMENDATION

That Council refers the recommendation of the George Town Safety Committee for consideration at a Council workshop, once further investigation has been undertaken to enable the General Manager to provide a comprehensive background report to Councillors.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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**067/16 10.5 - GEORGE TOWN COMMUNITY SAFETY COMMITTEE – AUTHORITY TO
CONTROL TRAFFIC AT AN INCIDENT (CONT.)**

Moved: Cr Burt
Seconded: Cr Nicholls

That Council refers the recommendation of the George Town Safety Committee for consideration at a Council workshop, once further investigation has been undertaken to enable the General Manager to provide a comprehensive background report to Councillors.

FORESHADOWED MOTION

Moved: Cr Parish
Seconded:

That Council pursues the recommendation of the George Town Safety Committee with State Government representatives.

The Chairperson called a Point of Order at 8.37pm against Cr Glisson as a Councillor was speaking was interrupted or distracted LG(MP)R 23(1)(b).

NO VOTING TOOK PLACE

DECISION

Moved: Cr Burt
Seconded: Cr Nicholls

That Council refers the recommendation of the George Town Safety Committee for consideration at a Council workshop, once further investigation has been undertaken to enable the General Manager to provide a comprehensive background report to Councillors.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

068/16 10.6 - GEORGE TOWN COMMUNITY SAFETY COMMITTEE – SMOKE FREE ZONES

REPORT AUTHOR: Manager Community Development – Anne Cameron

REPORT DATE: 4th March 2016

FILE NO: 22.24

ATTACHMENT: Designating Smoke-free Areas – A guide for Local Council

SUMMARY

This report provides information to enable Council to respond to the George Town Community Safety Committee resolution from its meeting on 1st March 2016:

That the Committee receives and acknowledges the report from the EHO and that the Committee recommends that the George Town Council designate all school crossing zones as smoke

BACKGROUND

The George Town Community Safety Committee (the Committee) is a Special Committee of Council created pursuant to s.24 of the Local Government Act 1993.

Concerns were raised by student leaders at Port Dalrymple School that a number of adults were habitually gathering in close proximity to one of the school crossing zones in Agnes Street, smoking, and therefore creating a health hazard to students using the crossing.

Council resolved (Res 412/15) in December 2015:

That Council endorses the George Town Community Safety Committee resolution that the Environmental Health Officer undertake investigation, take appropriate action and report back to the Community Safety Committee, about options to create public no smoking zones around all school crossings as a response to Port Dalrymple School student leaders' request.

The Environmental Health Officer has investigated the process for smoke free designation. Local governments are empowered under the Public Health Act 1997 to declare areas smoke-free.

The process is governed by the Public Health Act 1997 and includes an appropriately worded document of declaration signed by the General Manager, stakeholder consultation and maps sufficiently accurate to mark the areas, and a compliant signage system. This documentation is assessed by the Director of Public Health for registration (if all paperwork complies).

An enforcement guide is also included in the Public Health Services Guide for Local Councils on Designating Smoke-free Areas.

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES

068/16 10.6 - GEORGE TOWN COMMUNITY SAFETY COMMITTEE – SMOKE FREE ZONES (CONT.)

STRATEGIC PLAN

Goal 2

Key Objective: Participate in community safety initiatives.

FINANCIAL IMPLICATIONS

The Committee has no budget to implement programs, activities or projects. The Committee is resourced by Council with administrative support for meetings only.

RISK ASSESSMENT

No risk assessment in relation to the Committee's resolution and its consideration by Council has been undertaken.

OFFICER'S COMMENTS

The recommendation of the Committee is based on research and actions undertaken by the Environmental Health Officer, at the request of the Manager Development Services in response to Council Resolution 412/15.

Port Dalrymple School supports the declaration and has acknowledged Council's assistance in investigating the process with an intention to declare the areas smoke-free.

The declaration would be made in the interest of improving public health.

Administrative matters, including signage and enforcement are matters for the General Manager.

OFFICER'S RECOMMENDATION

That Council endorses the recommendation of the George Town Community Safety Committee and proceed with actions to designate all school crossing zones as smoke-free, providing the Public Health Service Guidelines for declaration are followed.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

068/16 10.6 - GEORGE TOWN COMMUNITY SAFETY COMMITTEE – SMOKE FREE ZONES (CONT.)

DECISION

Moved: Cr Glisson
Seconded: Cr Burt

That Council endorses the recommendation of the George Town Community Safety Committee and proceed with actions to designate all school crossing zones as smoke-free, providing the Public Health Service Guidelines for declaration are followed.

Cr Glisson called a Point of Order at 8.47pm as he had not had an opportunity to speak to his motion. LG(MP)R 23(1)(c).

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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11. MAYOR

069/16 11.1 - MATTERS OF INVOLVEMENT – MAYOR

FILE NO.: 14.11

REPORT DATE: 8th March 2016

Mayor Bridget Archer		
<i>February</i>	17	Chaired Ordinary Council meeting
	17	Officially welcomed the Rotary Tag Along Tour
	17	Attended the Rotary Tag Along Tour Dinner
	18	Attended the Building the Economic Momentum in Northern Tasmania Business Lunch with included the release of the Northern Tasmania Regional Futures Plan
	23	Attended the Blessing and Induction of Students Leaders at the Star of the Sea College
	23	Attended the Audit Panel meeting
	25	Attended the Opening of the Tranquillity Garden at Ainslie, Low Head
<i>March</i>	2	Attended a meeting facilitated by RAW re Building Healthy and Resilient Communities
	2	Attended Council Workshop
	3	Attended Mayoral Croquet Challenge
	14	Attended part of the Hillwood Structure Plan Forum

OFFICER'S RECOMMENDATION

That the information report from the Mayor on Matters of Involvement be received and the information noted.

DECISION

Moved: Cr Glisson
Seconded: Cr Burt

That the information report from the Mayor on Matters of Involvement be received and the information noted.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

12. GENERAL MANAGER

070/16 12.1 - COUNCILLOR MOTION UPDATE

REPORT AUTHOR: General Manager – Mr John Martin

REPORT DATE: 8th March 2016

FILE NO: 14.12

ATTACHMENT: Nil.

PLANNING AND DEVELOPMENT			
Min No.	Date	Motion	Action
368/14	12/11/14	<p>Application for Dispensation from a Local Provision of the George Town Interim Planning Scheme 2013 – Lot 1 East Tamar Highway, Mount Direction</p> <p>That the Council notify the Tasmanian Planning Commission that no representations were received during the public exhibition period and that no modification is required to the application for dispensation for Lot 1, East Tamar Highway, Mount Direction.</p>	Decision pending additional information from applicant, Council and State Growth.
346/15	21/10/15	<p>Proposed Urgent Amendments (Section 30IA of LUPAA) to the George Town Interim Planning Scheme 2013</p> <p>That, in relation to the proposed urgent amendment, Council supports the application made under Section 30IA of the <i>Land Use Planning and Approvals Act 1993</i>, to rezone the areas from Rural Resource to Rural Living as outlined in this report.</p>	Approved 11/2/16. Completed.
371/15	18/11/15	<p>Section 39 Report on Representations - DA2015/40 & A6/2016 Combined Application for Rezoning and 11 Lot Subdivision at 4 Ridge Street & Craighburn Road, Hillwood</p> <p>That the Planning Authority resolves that this report be received and that:</p> <ol style="list-style-type: none"> 1. The Council advise the Tasmanian Planning Commission that three (3) representations were received in accordance with section 39(2) of the <i>Land Use Planning and Approvals Act 1993</i>; and 2. A copy of this report, being the Council's assessment of the merit of each representation, is forwarded to the Tasmanian Planning Commission, in order to satisfy Section 39(2)(b); and 3. The Tasmanian Planning Commission be advised that Council recommends that no modification to draft amendment A6-2015 is required; and 4. The Tasmanian Planning Commission be advised that Council recommends that no modification to draft permit DA2015/49 is required. 	Decision pending.

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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400/15	16/12/15	<p>Hillwood Structure Plan</p> <p>a. Council notes the draft Hillwood Area Structure plan.</p> <p>b. Invites public representations for a period of at least 40 days commencing 19th December 2015.</p> <p>c. Advertises the public consultation process in the Examiner and notice boards.</p> <p>d. Presents the draft Hillwood Area Structure Plan to the community at a public forum, to be held in Hillwood at least two weeks prior to the close of the public consultation period.</p> <p>e. All representations be considered further by councillors, prior to the formulation of a final structure plan and its endorsement by Council.</p>	<p>Noted. Completed.</p> <p>Completed.</p> <p>Completed.</p> <p>In progress.</p>
024/16	17/02/16	<p>Hillwood Structure Plan</p> <p>That Council:</p> <p>a) Approve an information letter drop to be carried out by the end of February 2016, via Australia Post, to the residents located within the Hillwood Study Area;</p> <p>b) Conduct a forum to be held at the Hillwood Hall across a span of hours that would suit both non-working and working residents at least two weeks prior to the close of public consultation with a public notice in The Examiner; and</p> <p>c) Resolve to conclude the period of public consultation for the Hillwood Structure Plan on Thursday, 31st of March, 2016.</p>	<p>Hillwood Structure Plan forum 14/3/2016 from 4pm – 8pm.</p>
INFRASTRUCTURE AND DEVELOPMENT			
029/15	21/01/15	<p>Water Tower Mural</p> <p>That Council resolves as an adjustment to its maintenance program investigates the cleaning of our water tower mural on our Agnes Street, Arnold Street reserve.</p>	<p>Site visit by Contractor by mid-November. Report following inspection.</p>
003/16	20/01/16	<p>George Town Sports Complex Advisory Committee – Recommendation to Investigate Replacement of the Front Entrance Gate Signage at the Sports Complex</p> <p>That Council:</p> <p>a) Considers the information provided in this report; and</p> <p>b) Considers the recommendation as part of a new plan for the Sports Complex.</p>	<p>Completed.</p>
025/16	17/02/16	<p>Annual Hard Waste Collection</p> <p>That Council:</p> <p>(a) offer the ‘free drop off’ of hard waste (within set category guidelines) at the Waste Transfer Station over two Sundays (to be determined by the General Manager) and following this provide a collection service for those who do not have access to a vehicle/trailer (with a waste limit of 2m³ per household) and requiring residents to register for the service as administratively determined by the General Manager; and</p> <p>(b) inform ratepayers as determined by the General Manager of Council’s decision and its administrative arrangements in advance so that registrations can occur for the service.</p>	<p>In progress.</p>

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		<p>(c) acknowledges that should items be left out for collection that are outside the set category guidelines (as determined by the Manager Infrastructure and Engineering Services) that they will not be collected and remain the responsibility of the ratepayer to dispose of; and</p> <p>(d) acknowledges that the hard waste collection service will require further review and consideration as part of the development of a more complete waste management strategy and budget deliberations for the 2016/2017 financial year, with consideration given to implementing a more regular 'free drop off' day for both green waste and hard waste at the Waste Transfer Station.</p>	
026/16	17/02/16	<p>Structure and Membership of George Town Sports Complex Advisory Committee That Council nominates:</p> <ul style="list-style-type: none"> • Cr Dawson as Chairperson of the George Town Sports Complex Advisory Committee; and • Cr Parkes as proxy of the George Town Sports Complex Advisory Committee; and • persons nominated by sporting and recreational organisations as members of the Committee in accordance with Section 24 of the Local Government Act 1993. 	See report this agenda.
027/16		That this item be deferred.	
CORPORATE			
019/15	21/01/15	<p>Council Facilities Future Use and Development – Strategic Development That</p> <p>a) Council approves an extension to the final facilities report completion date sought in minuted resolution 336/14 to reflect Council's intention to review the Strategic Plan 2012-17, and adopt the revised Plan, and</p> <p>b) Council is presented with updated report progress at workshops, with a view to further consideration of timelines at future Council meetings.</p>	<p>Completed.</p> <p>In progress.</p>
249/15	15/07/15	<p>Internal Audit Function That Council receives and endorses the Audit Panel Committee's Recommendation; and</p> <p>(a) Authorises the General Manager to make arrangements with other Council's participating in the Internal Audit Project for the exchange of trained internal audit officers to undertake an internal audit program; and</p> <p>(b) That progress reports regarding internal audit, findings and any recommendations are reported to the Audit Panel for consideration at each meeting of the Audit Panel.</p>	Arrangements are in place to undertake internal audit tasks in relation to fraud management and credit card processes by the end of March.
250/15	15/07/15	<p>Risk Management That Council receives and endorses the Audit Panel Committee's Recommendation that:</p>	Update to Audit Panel at quarterly

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		<ul style="list-style-type: none"> (a) Risk management progress reports are submitted to Council on a 6 monthly basis. (b) Council's internal working group continue to update the risk register and risk treatment processes on a regular basis. (c) That an audit of risk management skills and knowledge is conducted initially involving all managers and supervisors. (d) Should any gaps be determined in risk management skills and training from the audit in (c) that training be sourced and provided to the relevant individuals. (e) That a risk analysis is performed and documented prior to any project being undertaken by Council. 	meetings.
37915	18/11/15	<p>Street Light Replacement Program</p> <p>That Council support working with other councils in the northern region to accelerate the replacement of existing minor road lights with LEDs and consider alternative funding arrangements other than roads to recovery funding in the 2016/2017 budget considerations.</p>	See report this agenda.
407/15	16/12/15	<p>Adoption of Revised Code for Tenders and Contracts</p> <p>That this matter be referred to a Council Workshop.</p>	Report to be submitted to Council following receipt of legal advice.
031/16	17/02/16	<p>Active Capital Projects Report</p> <p>That this item be deferred to the next Council workshop.</p>	Discussed at the 2 nd March 2016 Council Workshop.
032/16	17/02/16	<p>Review of Loan Borrowing Strategy for 2015/2016</p> <ul style="list-style-type: none"> (a) That Council acknowledge the estimated funding requirements for the projects noted in the table above and as nominated in this report and endorses the already approved borrowing of \$993,925. (b) That Council acknowledges that community consultation and further information will be provided to the Council in relation to the projects nominated. (c) That the projects nominated be included in the Capital Works program for 2015/16 with any unexpended amounts to be carried forward for 2016/17 Budget Capital Works consideration. 	In progress to be included in the Capital Works 2016/2017 program and community consultation and further information will be provided with the budget papers and as required for individual projects.

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COMMUNITY			
263/15	15/07/15	<p>Targa Sponsorship 2016 for Stage 1 – George Town That Council:</p> <p>(a) Agrees to sponsor the George Town Street Stage of Targa Tasmania by entering into a sponsorship agreement with Targa Australia in 2016; and</p> <p>(b) Provides for this expenditure in the 2015-16 operating budget; and</p> <p>(c) Pursues opportunities to partner with other businesses to meet the sponsorship commitment.</p>	Completed. Completed. Completed.
308/15	19/08/15	<p>George Town Community Safety Committee – Request for LGAT Support That the issue of traffic management authority of emergency service workers in attendance at an incident be discussed at a Council workshop and advice be sought from the George Town Emergency Management Committee and the George Town Branch of the State Emergency Service in relation to the issue.</p>	See report this agenda.
382/15	18/11/15	<p>George Town Community Safety Committee – Pedestrian Crossing Safety Measures That Council recommends to the George Town Community Safety Committee that the Manager Infrastructure & Engineering be invited to the next meeting of the Committee to discuss pedestrian and driver safety at the Macquarie Street pedestrian crossings.</p>	See report this agenda.
413/15	16/12/15	<p>George Town Community Safety Committee – Draft Community Safety Plan 2016 That Council endorses the George Town Community Safety Committee resolution and that the Draft George Town Community Safety Plan 2016-19 lay on the table for a month and that community comment be invited. That the Council acknowledges the work of Andrew Taylor.</p>	Completed.
414/15	16/12/15	<p>George Town Community Safety Committee – Lulworth Community Association Concern – Hurst Street Speeding That Council requests the Manager Infrastructure and Engineering or his representative be invited to the next George Town Community Safety Committee in February to discuss the issue raised by the Lulworth Community Association.</p>	Completed.
033/16	17/02/16	<p>Community Grants/Assistance That the report of the Community Services Events officer be received and that Council:</p> <ol style="list-style-type: none"> 1. Provides a Community Grant of \$100 to the Ladies Leisure Centre to cover the hall hire fees for the Graham Fairless Centre and Kitchen, associated with holding a Cancer Council Biggest Morning Tea; 2. Provides a Community Grant of \$100 to the Ainslie Complex Auxiliary to cover the hall hire fees for the Memorial Hall, associated with their fundraising morning tea; 3. Approves an Achievement Grant of \$200 to Shelby Miller to 	Completed.

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		<p>assist with costs associated with her selection as a member of the Tasmanian Under 19 Netball Team which will compete at the National Netball Championships in Perth during April 2016; and</p> <p>4. Approves an Achievement Grant of \$200 to Isabella Crack to assist with costs associated with her selection as a member of Little Athletics Tasmania International Children's Games Team which will travel to Taiwan in July 2016.</p>	
034/16	17/02/16	<p>George Town Community Safety Committee – Draft Community Safety Plan 2016 That Council adopts the draft George Town Community Safety Plan 2016-19.</p>	Completed.
GENERAL MANAGER			
350/12	19/12/12	<p>Landscape Management Plan Regent Square That Council recognises the sentiment of the motion and resolves to consult with the whole community in developing and adopting a landscape management plan for Regent Square that promotes the heritage values in harmony with the visual and environmental values and the cultural public use aspects of the Square.</p>	To be developed.
246/13	14/08/13	<p>Lease Proposal – TS York Australian Naval Cadets – Graham Fairless Centre (PID 2733160) That Council receives the report on the lease proposal – TS York Australian Naval Cadets – Graham Fairless Centre from the General Manager and Executive Officer (Governance) and enters into the 5 year lease agreement accordingly.</p>	Draft lease being considered by Defence legal reps.
395/13	18/12/13	<p>Rates Recovery – Outstandings over 3 years – Lefroy Unknown Owner Address</p>	Signage of notices being prepared for placement.
142/14	21/05/14	<p>Crown Licence – Low Head Boat Ramp, Car Park & Access Road – Low Head Conservation Area That Council receives the report on the Crown Licence – Low Head Boat Ramp, Car Park and Access Road – Low Head Conservation Area from the Acting General Manager; and</p> <p>a) accepts responsibility for the ramp and associated infrastructure once the upgrade is completed; and</p> <p>a) confirms its intention to enter into a five year licence with the Department of Primary Industries, Parks, Water and Environment for the Low Head boat ramp, car park, access road and pontoon – Low Head Conservation area and signs and seals the required license documentation.</p>	Pending response from Parks and Wildlife Services.
339/14	15/10/14	<p>Notice of Motion – Council Layout Any changes to the operation and or layout of the Council Offices and Council Chambers be submitted to and approved by Council prior to implementation</p>	Noted. Report to Council when plans are designed.
072/15	18/02/15	<p>Extension of South Street That a report on the extension of South Street eastward to Old Bell Bay Road adjacent to the Council Depot and Thompson Avenue precinct be investigated and a brief presented to an elected members workshop.</p>	In Progress. Included in the Bell Bay Structure

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			Plan.
110/15	18/03/15	<p>Economic Development</p> <ol style="list-style-type: none"> 1. That Council receive and acknowledge the information contained in this report. 2. That Council continue their efforts to facilitate and participate with key stakeholders towards furthering an economic prospectus initiative to outline the opportunities for economic, social and liveability development investment in this scenic and beautiful area of Tasmania. 3. That Council progress these discussions with our political representatives and their agencies, private enterprises and our local community organisations. 	<p>Completed.</p> <p>Ongoing.</p> <p>Ongoing.</p>
187/15	20/05/15	<p>Local Government Reform – Resource Sharing, Shared Services, Benchmarking & Voluntary Amalgamation</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Agrees to collaborate with West Tamar Council, Meander Valley Council and the Northern Midlands Council in a benchmarking exercise of financial and other service delivery measures utilising the services of an independent consultant. 2. Authorises the General Manager to engage a project consultant with local government experience. 3. Writes to the Minister for Planning and Local Government the Hon. Peter Gutwein MP and outlines the George Town Council's intentions in regards to participating with the West Tamar Council, Meander Valley Council and the Northern Midlands Council in undertaking this benchmarking and service delivery review project. 4. That the George Town Council also inform the Minister for Local Government that they indicate their willingness to participate in exploring options of feasibility studies for voluntary amalgamation/shared services models/standalone Councils with their adjacent neighbouring Councils, ie. Dorset, Flinders, Launceston City Council and West Tamar Council, subject to the following: <ol style="list-style-type: none"> (i) Informing and requesting support from the State Government of the staged benchmarking and shared services modelling being undertaken by George Town Council, Meander Valley Council, West Tamar Council and Northern Midlands Council. (ii) That neighbouring Councils agree to participating in other feasibility studies; (iii) That the State Government fund the costs of other feasibility studies/modelling that is undertaken including any facilitation and community consultation costs that occur; (iv) That Council's contribution be of an "in-kind" nature through their officers participation and associated expenses. (v) That Council and participating Councils, prior to any other feasibility studies/modelling taking place, agree to any protocols and Terms of Reference; (vi) That consideration of employee related issues be 	<p>In progress.</p> <p>In progress.</p> <p>Completed.</p> <p>Completed.</p>

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		<p>considered and referenced in any protocols and Terms of Reference.</p> <p>5. That Motion 341/14 (15th October 2014) as follows, be rescinded: “Resource Sharing</p> <ul style="list-style-type: none"> • That no further discussions take place or meetings are held with any parties with regard to resource sharing or potential for amalgamations until such times as the Council is provided with the following information: <ol style="list-style-type: none"> 1. the objectives of the discussion or meeting 2. the parties to the discussion 3. the expected impact on service levels to the community 4. the potential estimated costs 5. the potential estimated savings 6. the expected impact on the Councils employment levels, and 7. a community consultation plan relevant to associated issues <p style="text-align: center;">And Council approves the meeting or discussions and the community consultation plan</p> • That this motion be read in conjunction with 241/14.” 	Completed.
273/15	15/07/15	<p>Capital Works Program for the 2015/2016 Year That:</p> <p>(a) the Capital Works Program for 2015/2016 as presented, be approved and adopted; and</p> <p>(b) that Council authorises the General Manager to seek loan funding of up to \$993,925 in order to fund the capital works program.</p>	<p>a) Completed.</p> <p>b) Completed.</p>
319/15	19/08/15	<p>Local Government Reform That Council:</p> <ol style="list-style-type: none"> 1) Receive and note the information presented in this report; and 2) Agree to collaborate with participating Northern Councils to undertake a benchmarking process involving Councils in northern Tasmania which establishes a standardised evidence base providing data on both quantitative and qualitative aspects of operations and which additionally identifies from the data areas of potential for resource sharing and other collaboration between the Councils; and 3) Authorise the Mayor and General Manager to participate in these investigations and projects as outlined and in accordance with Council's resolutions; and 4) That George Town Council will continue to participate in the benchmarking/shared services investigation project with the four panel members as outlined or an expanded panel as agreed with the State Government and participating Councils. 	Ongoing.
358/15	21/10/15	<p>George Town Skate Park</p> <ol style="list-style-type: none"> 1. That the General Manager be authorised to undertake all necessary works to finalise the George Town Skate Park for 	Completed.

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		<p>opening, including information presented in this report.</p> <p>2. That the General Manager follows up on any outstanding matters associated with the project to date.</p> <p>3. That the opening of the project be at an agreed date by the George Town Council, the State Government and the Wattle Group.</p> <p>4. The funding for the finalisation of the project be expended from Council's current reserves with finalisation of final financial determinations to be resolved by Council before the end of the 2015/2016 financial year.</p>	<p>Completed.</p> <p>Completed.</p> <p>In progress.</p>
389/15	18/11/15	<p>Draft 2016-2026 Strategic Plan That Council:</p> <p>a) advertises and presents its Draft 2016-2026 Strategic Plan inviting submissions on the Plan closing mid January 2016; and</p> <p>b) the Draft 2016-2026 Strategic Plan be presented via a community forum to be held early December 2015; and</p> <p>c) considers any submissions received prior to the final adoption of the Plan.</p>	Completed.
038/16	17/02/16	<p>Draft George Town Council – 2016-2026 Strategic Plan That:</p> <p>a) Council adopts the George Town Council 2016 – 2026 Strategic Plan as presented effective 17th February 2016; and</p> <p>b) Those persons who attended the community forums and who made submissions be thanked for their input.</p>	Completed.
040/16	17/02/16	<p>Motion 5 From the Annual General Meeting 10th December 2015 – Recording of Council's Cost Saving Measures That Council receive and note the information and continue to actively achieve, highlight and review cost saving measures appropriately in future Council documents including the Budget and Annual Report.</p>	Completed.
041/16	17/02/16	<p>Notice of Motion – Alternative Venues for 2 Ordinary Council Meetings That Council hold one ordinary meeting at Weymouth on the 20th of April 2016 commencing at 10.00 am and one ordinary meeting at Hillwood on the 21st of September 2016 commencing at 6.00 pm.</p>	In progress.
042/16	17/02/16	<p>Notice of Motion – 2016-2017 Budget Consideration for Average Area Rated Properties That this item be deferred.</p>	See report this agenda.

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070/16 12.1 - COUNCILLOR MOTION UPDATE (CONT.)

OFFICER'S RECOMMENDATION

That Council receives the report from the General Manager and notes the information provided.

DECISION

Moved: Cr Harris

Seconded: Cr Nicholls

That Council receives the report from the General Manager and notes the information provided.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

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071/16 12.2 - COUNCIL WORKSHOP – MARCH 2016

REPORT AUTHOR: General Manager – Mr John Martin

REPORT DATE: 3rd March 2016

FILE NO: 14.10

ATTACHMENT/S: Nil

SUMMARY

The purpose of this report is to provide a record of workshops held in accordance with the requirements of section 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*.

DATE AND PURPOSE OF WORKSHOP/S HELD

Wednesday 2nd March 2016

- Presentation by Tamar Valley Folk Festival
- Presentation by Tamar NRM – George Town Coastal Management Plan
- Active Capital Projects Investigation Scoping Design and Engineering Costing
- Transfer of Funds
- NTD Review
- Local Government Reform – Update
- George Town Airport - Update
- Draft Notice of Motion – Cr Dawson
- George Town Signage

Present: Mayor Bridget Archer, Cr Tim Harris Deputy Mayor, Cr Doug Burt, Cr John Glisson, Cr Richard Nicholls, Cr Tim Parish, Cr Peter Parkes

Apologies: Cr Heather Barwick, Cr Greg Dawson

In Attendance: General Manager – Mr John Martin
Director Corporate Services - Mr Kim Barker
Manager Development Services – Mrs Justine Brooks-Bedelph

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071/16 12.2 - COUNCIL WORKSHOP – MARCH 2016 (CONT.)

Manager Infrastructure and Engineering – Mr Paul O’Grady
Ms Louise Dickenson – Executive Assistant (Governance)
Ms Christine Atwell – Director Tamar Valley Folk Festival
Ms Trindy Hogan – Treasurer Tamar Valley Folk Festival
Mr Roger Tyshing – Tamar NRM
Mr Ian Sauer – George Town Coastal Working Group
Mr Greg Lundstrom – Tamar NRM
Ms Gill Basnett – Tamar NRM

OFFICER’S RECOMMENDATION

That Council receives the report from the General Manager and notes the information.

DECISION

Moved: Cr Parkes
Seconded: Cr Parish

That Council receives the report from the General Manager and notes the information.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

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13. PETITIONS

Nil.

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14. NOTICES OF MOTIONS

072/16 14.1 - NOTICE OF MOTION - PUBLICATION OF COUNCILLOR ALLOWANCES

Moved: Cr Dawson
Seconded: Cr Nicholls

That Council resolves to provide publicly on the George Town Council website all individual Councillors Claims for reimbursement of costs and allowances incurred in their role as Councillor. As outlined in Councillors Allowances Policy No. 5, these costs include statutory allowances, travelling reimbursements (including kms travelled); professional development conference and training expenses; communication allowance; stationery expenses and Councillor Dependent expenses. Retrospective reporting of claims for the previous financial year for existing Councillors as annual totals to be provided as soon as practical on website.

Reason: Public interest, transparency and accountability. As a Councillor, I have quite often been asked about information on Councillors allowances and expenses. If publicly available for all on Council's website, it will be easy to refer enquiries to the website.

GENERAL MANAGER'S COMMENTS

Councillor allowances and expenses are paid in accordance with Councillor allowances Policy No. 5. In accordance with Section 72(1)(cb) of the Local Government Act 1993 and the George Town Council Councillor's Allowance Policy (amended 15th July 2015), Councillor allowances and expenses reimbursements will be reported in the Annual Report.

Currently these allowances are reported in the Annual Report collectively and not individually.

In considering Cr Dawson's Draft Notice of Motion, Council would need to determine whether it wishes to make publicly available all individual Councillors claims for reimbursement on a monthly basis via Council's website. Council would also need to determine whether it wishes to retrospectively report on individual Councillor's claims for reimbursement of costs for the previous calendar year and make the information publicly available.

Should Council support Cr Dawson's Draft Notice of Motion, there is no requirement to amend the existing Councillor Allowances Policy. Any resolution of this nature is able to be enacted administratively.

Whilst the Draft Notice of Motion provides further accountability and transparency, additional time and resources will need to be allocated to this reporting requirement.

This matter was discussed at the Elected members workshops held on the 3rd February 2016 and 2nd March 2016.

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**072/16 14.1 - NOTICE OF MOTION - PUBLICATION OF COUNCILLOR ALLOWANCES
(CONT.)**

DECISION

Moved: Cr Dawson
Seconded: Cr Nicholls

That Council resolves to provide publicly on the George Town Council website all individual Councillors Claims for reimbursement of costs and allowances incurred in their role as Councillor. As outlined in Councillors Allowances Policy No. 5, these costs include statutory allowances, travelling reimbursements (including kms travelled); professional development conference and training expenses; communication allowance; stationery expenses and Councillor Dependent expenses. Retrospective reporting of claims for the previous financial year for existing Councillors as annual totals to be provided as soon as practical on website.

The Chairperson called a Point of Order against Cr Harris as a Councillor speaking was interrupted or distracted LG(MP)R 23(1)(b).

AMENDMENT

Moved: Cr Glisson
Seconded: Cr Parish

That Council resolves to report to Council and to provide publicly on the George Town Council website all individual Councillors Claims for reimbursement of costs and allowances incurred in their role as Councillor. As outlined in Councillors Allowances Policy No. 5, these costs include statutory allowances, travelling reimbursements (including kms travelled); professional development conference and training expenses; communication allowance; stationery expenses and Councillor Dependent expenses. Retrospective reporting of claims for the previous financial year for existing Councillors as annual totals to be provided as soon as practical on website.

	For	Against		For	Against
Cr Archer		✓	Cr Glisson	✓	
Cr Harris		✓	Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt		✓	Cr Parkes		✓
Cr Dawson		✓			

AMENDMENT LOST

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**072/16 14.1 - NOTICE OF MOTION - PUBLICATION OF COUNCILLOR ALLOWANCES
(CONT.)**

Moved: Cr Dawson
Seconded: Cr Nicholls

That Council resolves to provide publicly on the George Town Council website all individual Councillors Claims for reimbursement of costs and allowances incurred in their role as Councillor. As outlined in Councillors Allowances Policy No. 5, these costs include statutory allowances, travelling reimbursements (including kms travelled); professional development conference and training expenses; communication allowance; stationery expenses and Councillor Dependent expenses. Retrospective reporting of claims for the previous financial year for existing Councillors as annual totals to be provided as soon as practical on website.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

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14.2 NOTICE OF MOTION - 2016-2017 BUDGET CONSIDERATION FOR AVERAGE AREA RATED PROPERTIES

BACKGROUND

Cr Barwick submitted the following Notice of Motion to the ordinary Council meeting held on the 17th February 2016.

That Council directs the General Manager to present the 2016-2017 budget with consideration for no increase other than \$5.00 for every average area rated property.

Reason: No reason provided.

Based on Cr Barwick's Notice of Motion the General Manager provided the following comments:

General Manager's Comments (17th February 2016 Agenda)

Local Government (Meeting Procedures) Regulations 2015 Regulation 16(5) stipulates: "A councillor may give to the general manager, at least 7 days before a meeting, written notice of a motion, together with supporting information and reasons, to be included on the agenda of that meeting."

It is understood that the intent of Cr Barwick's motion may be seeking to mitigate the impact of any proposed rate increase on ratepayers during the current variable economic climate. While this may be completely understandable and is ultimately a decision for Council, section 82 of the Local Government Act 1993, requires consideration of estimated revenue, estimated expenditure, estimated borrowings and estimated capital works and associated matters. To make a decision on one component of the estimates in isolation of all others (or the potential impact on them) may lead Council into making an uninformed decision with impacts that it was not aware of. This is not consistent with the Council's past decision making process whereby on many other matters, Council has been consistent in having all the necessary information before making their decision. A decision that involves approximately \$10 to \$11 million annually in budget turnover is one of the most critical decisions that Council makes in the annual business cycle and should be made with all the information relevant to the decision at hand.

It should also be noted that by adopting a decision on revenue estimates, Council may be acting in contravention of the Act section 3 (c) (see below) whereby the estimates must not be adopted more than one month before the start of the financial year. In effect this means that the budget estimates must not be adopted before the 1 June 2016, as the start of the financial year is the 1 July 2016. Should the Council wish to adopt revenue estimates prior to the 1 June 2016 it is recommended that a legal opinion be sought.

82. Estimates

- (1) *The general manager must prepare estimates of the council's revenue and expenditure for each financial year.*
- (2) *Estimates are to contain details of the following:*
 - (a) *the estimated revenue of the council;*

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14.2 NOTICE OF MOTION - 2016-2017 BUDGET CONSIDERATION FOR AVERAGE AREA RATED PROPERTIES

- (b) the estimated expenditure of the council;*
 - (c) the estimated borrowings by the council;*
 - (d) the estimated capital works of the council;*
 - (e) any other detail required by the Minister.*
- (3)** *Estimates for a financial year must –*
- (a) be adopted by the council, with or without alteration, by absolute majority; and*
 - (b) be adopted before 31 August in that financial year; and*
 - (c) not be adopted more than one month before the start of that financial year.*
- (4)** *A council may alter by absolute majority any estimate referred to in subsection (2) during the financial year.*
- (5)** *A council may make adjustments to individual items within any estimate referred to in subsection (2) by a simple majority so long as the total amount of the estimate is not altered.*
- (6)** *A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimate referred to in subsection (2) so long as the total amount of the estimate is not altered.*
- (7)** *The general manager is to report any adjustment and an explanation of the adjustment at the first ordinary meeting of the council following the adjustment.*

Due to the preceding, the General Manager does not support the Notice of Motion.

At the meeting held on the 17th February 2016, Cr Barwick moved, seconded by Cr Nicholls:

That Council directs the General Manager to prepare the 2016-2017 budget to include consideration for limiting the overall rate increase to Hobart CPI and limiting the increase for each average area rated property to Hobart CPI.

No voting took place.

A procedural motion was moved Cr Parkes, seconded Cr Dawson, that this item be deferred. This motion was carried (Council resolution 042/16).

GENERAL MANAGER'S COMMENT

Due to the information that was provided to Council on the 17th February 2016 original Notice of Motion, the General Manager does not support the amended Notice of Motion. Budgetary matters should be considered during discussions on a whole range of budget considerations (including CPI) and therefore a motion of this nature is not necessary and is potentially in conflict with the Local Government Act.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

**14.2 NOTICE OF MOTION - 2016-2017 BUDGET CONSIDERATION FOR AVERAGE
AREA RATED PROPERTIES**

Based on the preceding, this Notice of Motion is resubmitted for Council's consideration.

MOTION LAPSED

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES

15. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE

- Q. *Cr Nicholls asked if it is possible in the reporting of the Financial Report to include the previous financial year's (2015) Year to Date Actual figure which would give a better understanding of how the financial report is tracking for the same point in each year. The question was taken on notice.*

Response

Additional column has been provided.

- Q. *Cr Barwick's questioned the line item "Workplace Health and Safety Preventative" over expenditure and was this in relation to staff turnover. The question was taken on notice.*

Response

Over expenditure due to additional unforeseen workplace, health and safety measures for employees and has no relationship to staff turnover.

- Q. *Cr Glisson requested an explanation on the over expenditure on the line item "Fringe Benefit Provided". The question was taken on notice.*

Response

Refer Note E.4 "Staff contractual entitlements – budget underestimated". Details are contractual and confidential.

- Q. *Cr Nicholls asked if Council pays the Fringe Benefit tax on those fringe benefits or if the recipient of the fringe benefits tax pays the fringe benefits tax.*

Response

Fringe Benefits Taxation is budgeted for and paid by Council on negotiated contractual confidential staff arrangements.

- Q. *Cr Glisson questioned when the Landscape Management Plan for Regent Square will take place. This question was taken on notice.*

Response

It is expected that community consultation may take place by early May, however further progress will be dependent on the availability of a consultant.

George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES

15. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE (CONT.)

- Q. *Cr Glisson requested an update on the status of the Rates Recovery – Outstandings Over 3 years – Lefroy unknown owner address. This question was taken on notice.*

Response

Signage and notices are being prepared for placement on the relevant land and in the newspaper. Expressions of interest have been requested from local real estate agents as to the cost and suggested program for marketing.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

16. COUNCIL COMMITTEE REPORTS

**073/16 16.1 - GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING
HELD 2ND FEBRUARY 2016**

REPORT AUTHOR: Manager Community Development – Mrs Anne Cameron

REPORT DATE: 8th March 2016

FILE NO: 29.7

ATTACHMENT/S: (A) George Town Community Safety Group Committee Confirmed Minutes – 2nd February, 2016
(B) George Town Community Safety Group Committee Unconfirmed Minutes – 1st March, 2016

Moved: Cr Glisson
Seconded: Cr Burt

That the confirmed minutes of the George Town Community Safety Group Committee Meeting held 2nd February 2016 and unconfirmed minutes of the George Town Community Safety Group Committee meeting held 1st March, 2016 as attached to this report be received.

FORESHADOWED MOTION

Moved: Cr Parkes
Seconded: Cr Dawson

That the confirmed minutes of the George Town Community Safety Group Committee meeting held 2nd February 2016 and unconfirmed minutes of the George Town Community Safety Group Committee meeting held 1st March 2016 not be accepted and are referred back to the George Town Community Safety Group Committee for review and/or correction.

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

**073/16 16.1 - GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING
HELD 2ND FEBRUARY 2016 (CONT.)**

Moved: Cr Glisson
Seconded: Cr Burt

That the confirmed minutes of the George Town Community Safety Group Committee Meeting held 2nd February 2016 and unconfirmed minutes of the George Town Community Safety Group Committee meeting held 1st March, 2016 as attached to this report be received.

Cr Glisson called a Point of Order at 9.15pm as discussion was not relevant to the motion before Council LG(MP)R 23(1)(a).

	For	Against		For	Against
Cr Archer		✓	Cr Glisson	✓	
Cr Harris		✓	Cr Nicholls	✓	
Cr Barwick			Cr Parish		✓
Cr Burt		✓	Cr Parkes		✓
Cr Dawson		✓			

MOTION LOST

AMENDMENT

Moved: Cr Nicholls

That Council recommends to the George Town Community Safety Group Committee that they review their confirmed minutes of the George Town Community Safety Group Committee Meeting held 2nd February 2016 and unconfirmed minutes of the George Town Community Safety Group Committee meeting held 1st March, 2016.

AMENDMENT WITHDRAWN

DECISION

Moved: Cr Parkes
Seconded: Cr Nicholls

That the confirmed minutes of the George Town Community Safety Group Committee meeting held 2nd February 2016 and unconfirmed minutes of the George Town Community Safety Group Committee meeting held 1st March 2016 not be accepted and are referred back to the George Town Community Safety Group Committee for review and/or correction.

Chairperson called a Point of Order at 9.24pm to Councillors as discussion was not relevant to the motion before Council LG(MP)R 23(1)(a).

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

**073/16 16.1 - GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING
HELD 2ND FEBRUARY 2016 (CONT.)**

	For	Against		For	Against
Cr Archer	✓		Cr Glisson		✓
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
CONFIRMED MINUTES**

17. CLOSED MEETING

074/16 17.1 - INTO CLOSED MEETING

Moved: Cr Burt
Seconded: Cr Parkes

That Council move into closed meeting at 9.28pm to discuss the following items:

- Item No. 1 Confirmation of Confidential Minutes of Council's Ordinary meeting held on the 17th February, 2016 LG(MP)R 15(2)(g)and LG(MP)R 34(6)
- Item No. 2 Legal Expenditure LG(MP)R 15(2)(i)
- Item No. 3 George Town RSL Sub Branch Inc. – Extension of Lease of the Macquarie Room LG(MP)R 15(2)(d)
- Item No. 4 Legal Matter LG(MP)R15(2)(i)

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH MARCH 2016
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Cr Nicholls returned to the meeting at 9.55pm.

079/16 17.6 - OUT OF CLOSED MEETING

DECISION

Moved: Cr Burt
Seconded: Cr Harris

That Council moves out of the Closed Meeting and endorse those decisions taken while in Closed Meeting and the information remains Confidential.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

CARRIED

There being no further business, the meeting closed at 9.57pm.

**Cr Bridget Archer
MAYOR**