

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

1. PRESENT	3
1.1 APOLOGIES	3
1.2 IN ATTENDANCE	3
2. CONFIRMATION OF MINUTES	4
102/16 2.1 - ORDINARY COUNCIL MEETING HELD 20TH APRIL, 2016	4
3. PUBLIC QUESTION TIME	5
3.1 PUBLIC QUESTION TIME PROCEDURE	5
3.2 PUBLIC QUESTIONS ON NOTICE	5
3.3 PUBLIC QUESTION TIME	5
3.4 QUESTIONS ON NOTICE FROM COUNCILLORS	14
3.5 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME	14
4. DECLARATIONS OF INTEREST	15
5. GENERAL MANAGER'S DECLARATION	15
6. PLANNING AUTHORITY	16
7. PLANNING AND DEVELOPMENT	16
8. INFRASTRUCTURE AND ENGINEERING SERVICES	17
103/16 8.1 - WEYMOUTH ROAD BRIDGE – NO. 3749	17
9. CORPORATE SERVICES	22
104/16 9.1 - CASH POSITION	22
105/16 9.2 - OUTSTANDING RATES	27
106/16 9.3 - FINANCIAL REPORT	30
107/16 9.4 - SUNDRY DEBTORS	38
108/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT	40
10. COMMUNITY SERVICES	53
109/16 10.1 - COMMUNITY GRANTS/ASSISTANCE	53
11. MAYOR	56
110/16 11.1 - MATTERS OF INVOLVEMENT – MAYOR	56
CARRIED	56
12. GENERAL MANAGER	57
111/16 12.1 - COUNCILLOR MOTION UPDATE	57
112/16 12.2 - COUNCIL WORKSHOP – MAY 2016	66
113/16 12.3 - PROPOSED CHANGE OF COUNCIL MEETING DATE – JULY 2016	68
114/16 12.4 - UTAS TRANSFORMATION PROJECT – REQUEST TO SIGN LETTERS TO THE PREMIER AND THE FEDERAL MEMBER FOR BASS IN SUPPORT	70
115/16 12.5 - CODE OF CONDUCT	73
116/16 12.5 - CODE OF CONDUCT	77
117/16 12.6 - TASWATER – EXTERNAL FUNDING	78
13. PETITIONS	82
14. NOTICES OF MOTIONS	83
14.1 URBAN MASTER PLAN CONCEPT DESIGN FOR GEORGE TOWN CBD	83

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

15. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE	85
16. COUNCIL COMMITTEE REPORTS	86
118/16 16.1 - GEORGE TOWN SPORTS COMPLEX ADVISORY COMMITTEE MEETING HELD APRIL 18 TH , 2016	86
119/16 16.2 - GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING HELD 5 TH APRIL 2016 AND 3 RD MAY 2016	87
17. CLOSED MEETING	88
120/16 17.1 - INTO CLOSED MEETING	88
131/16 17.7 - OUT OF CLOSED MEETING	89

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

**Confirmed Minutes of Meeting of Council held on the 18th May 2016
Meeting Commenced at 6.00pm**

AUDIO RECORDING OF COUNCIL MEETINGS

The public is advised that it is **Council Policy** to record the proceedings of meetings of Council on digital media to assist in the preparation of minutes, and to clarify any queries relating to the Minutes that is raised during a subsequent meeting under the section “Confirmation of Minutes”.

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

All meetings of the Council shall be digitally recorded as provided for by Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015 except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15(2).

1. PRESENT

Cr Bridget Archer (Mayor) Chairperson
Cr Tim Harris (Deputy Mayor)
Cr Heather Barwick
Cr Doug Burt
Cr Greg Dawson
Cr John Glisson
Cr Tim Parish
Cr Peter Parkes

1.1 APOLOGIES

Nil.

1.2 IN ATTENDANCE

Mr John Martin	General Manager
Mr Kim Barker	Director Corporate Services
Mrs Justine Brooks-Bedelph	Manager Development Services
Mr Paul O’Grady	Manager Infrastructure & Engineering
Ms Josie Higgins	Executive Officer – Governance
Ms Louise Dickenson	Executive Assistant – Governance

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

2. CONFIRMATION OF MINUTES

102/16 2.1 - ORDINARY COUNCIL MEETING HELD 20TH APRIL, 2016

DECISION

Moved: Cr Parish
Seconded: Cr Harris

That the Minutes of Council's Ordinary meeting held on the 20th April 2016 numbered 081/16 to 097/16 and 101/16 be confirmed with the amendment on Agenda Item 14.3 Motion Lapsed be deleted.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

3. PUBLIC QUESTION TIME

3.1 PUBLIC QUESTION TIME PROCEDURE

[Refer to Minute No. 349/13 which states “At least 30 minutes of each ordinary meeting of Council is made available for questions by members of the public. The Chairperson shall provide equal opportunity for all members of the public to ask questions by limiting the number of questions to 3 per person and time to 2 minutes per question. Questions asked and answers provided may be summarised in the minutes of the meeting. The provisions of the Local Government (Meeting Procedures) Regulations 2015 shall apply.”]

3.2 PUBLIC QUESTIONS ON NOTICE

Nil.

3.3 PUBLIC QUESTION TIME

Commenced: 6.04 pm

Concluded: 6.39 pm

Mr O’Doherty, George Town

Q1. Mr O’Doherty asked if the Chairperson had looked into all circumstances leading up to the dismissal of Cr Nicholls and asked if the Chairperson was 100% satisfied that all involved have acted in a fair and proper manner at all times?

The Chairperson advised Mr O’Doherty that she had prepared a response in relation to this matter as follows. This would be the only comment she would make on the matter this evening.

- *The Local Government Act 1993 contains provisions which, if triggered, results in the office of a Councillor becoming vacant.*
- *One of those provisions provides that, if a sitting Councillor is no longer eligible to nominate as a candidate for the office of Councillor, then that Councillor is taken to have vacated their office.*
- *There are numerous eligibility requirements for nominating as a candidate for the office of Councillor.*
- *One of those requirements is that the candidate is enrolled on an electoral roll in respect of the municipal area.*
- *There are 2 relevant electoral rolls – the roll kept by the Electoral Commissioner and the roll kept by the General Manager.*

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

3.3 PUBLIC QUESTION TIME (CONT.)

- *The Electoral Commissioner and the General Manager are each responsible for the upkeep of their respective electoral rolls.*
- *The General Manager is required by law to make any alterations and additions to his electoral roll necessary to keep that roll accurate and up to date.*
- *If at any point a sitting Councillor is not enrolled on at least 1 of these 2 electoral rolls, they are taken to have automatically vacated their office as Councillor.*
- *If the General Manager becomes aware of a vacancy, the General Manager is required to notify the Electoral Commissioner.*
- *When Mr Nicholls nominated for the office of Councillor he was properly enrolled on the General Manager's roll on the basis that he occupied land within the George Town Municipal Area – i.e. he resided within the municipality.*
- *Earlier this year, Mr Nicholls relocated his residence outside of the George Town municipal area and he notified the General Manager accordingly.*
- *At that time, the General Manager was required to consider whether or not Mr Nicholls' relocation from the municipality affected Mr Nicholls' eligibility to remain on the General Manager's roll.*
- *After considering the matter, the General Manager concluded that Mr Nicholls was no longer eligible to remain on the General Manager's roll and Mr Nicholls was removed from that roll.*
- *As Mr Nicholls is not enrolled on the Electoral Commissioner's roll, and has been removed from the General Manager's roll, he is taken to have automatically vacated his office as Councillor.*

The Chairperson advised that Mr Nicholls has not been dismissed. He is taken to have automatically vacated his office as Councillor. The General Manager has acted in accordance with his roles and responsibilities, in accordance with the Local Government Act and in accordance with the extensive legal advice received. The General Manager initiated this action only after receiving notification from Mr Nicholls himself.

Mr O'Doherty stated that this did not answer his question. Mr O'Doherty again asked the Chairperson if she had looked into all those circumstances leading up to the dismissal and if she was 100% satisfied that all involved have acted in a fair and proper manner at all times.

The Chairperson advised that there was no dismissal; Mr Nicholls had taken to have automatically vacated his position and that she was confident that the entire process has been in accordance with legislation.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

3.3 PUBLIC QUESTION TIME (CONT.)

Mr O'Doherty asked again if all involved have acted in a fair and proper manner in the lead up to that.

The Chairperson advised that was correct.

Mr Austin, George Town

Q1. Mr Austin made statements/commentary in regards to the following:

- the targeted review of the Local Government Act and the role of the General Manager;
- alleged discussions between Mr Nicholls and the Director of Local Government, Mr Phillip Hoysted and the General Manager;
- reference to a discussion paper on the implementation of policies and programmes;
- that the General Manager was remiss in not advising Mr Nicholls that if he did locate to Launceston he would be outside the electoral boundary and therefore he would lose his position; and
- that it has taken the General Manager three bloody months to do that and he believed the General Manager should be sacked.

The Chairperson thanked Mr Austin and asked him to please take his seat.

The Chairperson advised that the General Manager was notified by Mr Nicholls of a change of address after he had relocated, so he had thereby vacated his office.

Mr Austin stated that the General Manager had never told Cr Nicholls at any time that if he did leave he would lose his position.

The Chairperson advised Mr Austin that she was not arguing the matter with him. The General Manager was not advised until after Mr Nicholls had moved.

Mr Neilsen, George Town

The Chairperson addressed Mr Neilsen stating that she expected his question as he had handed it in earlier, may be somewhat redundant as she had already provided all the information she had intended to on this matter.

Mr Neilsen thanked the Chairperson for being so perceptive stating that the Chairperson hadn't yet answered the question and he had handed his question in to allow the Chairperson to give a considered answer and advised that he would read his question in full.

Mr Neilsen made some commentary prior to his question including:

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

3.3 PUBLIC QUESTION TIME (CONT.)

- that an explanation or statement was not provided by the Chairperson at the beginning of the meeting as to former Cr Nicholls' non-attendance;
- comments on Mr Nicholls relocating to Launceston and information on the relocation;
- alleged comments on conversations between Mr Nicholls and Mr Phillip Hoysted, Director of Local Government;
- stated either Mr Hoysted doesn't know the rules or he misled Cr Nicholls;
- actions taken by Mr Nicholls on that advice;
- information provided to the Chairperson.

Q1. Mr Neilsen asked upon receipt of advice from Cr Nicholls that he had changed his residential address what efforts did Council make to ascertain confirmation of former Cr Nicholls' eligibility from Mr Nicholls prior to notification to him on the 10th May that in the opinion of the General Manager he was not eligible to remain on the General Manager's Roll? As a consequence of that action he was no longer an elected member of the George Town Council.

The Chairperson advised she did not have anything further to add on this issue other than what she had already said and asked the General Manager if he had anything further that he wished to add.

The General Manager responded that he felt that the last two lines that the Chairperson had read before are relevant in that he had acted totally in accordance with his roles and responsibilities and there is nothing untoward in his actions that he had undertaken. The General Manager added that there has been a large degree of correspondence between himself and Cr Nicholls outlining every step of the way but he did not intend to outline that tonight. The General Manager advised that Mr Nicholls is well aware of all of that information, as is the Director of Local Government and there was nothing further to add that would be of any use to the public. The General Manager stated that what the Chairperson had said was legitimate, straight forward and in accordance with the law. Mr Hoysted is well aware of all this information and that the General Manager's actions were totally in accordance with the law.

Mr Neilsen stated that he was not questioning the law and attempted to continue questioning the actions of the General Manager.

The Chairperson interjected Mr Neilsen advising that there would be no further discussion on this matter.

Mr Neilsen referred to the Chairperson as a "puppet of the General Manager".

Mr Neilsen stated he did not accept the answer from the General Manager.

The Chairperson requested that Mr Neilsen take his seat.

Cr Parkes called a Point of Order at 6.15pm to members of the public for interrupting the meeting LG(MP)R 23(1)(b).

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

3.3 PUBLIC QUESTION TIME (CONT.)

Mr Waters, President Hillwood Ratepayers Association

Mr Waters made the following statement:

Mr Waters advised that the Hillwood Ratepayers Association had lodged their protest on Richard Nicholls' departure from the Council and advised that he had held meetings all day with people from Hillwood and that they were seeking legal advice. Mr Waters stated that the Association felt that Council had let the Hillwood ratepayers down, because no one had informed them of what went on, only what Richard had informed them of yesterday.

The Chairperson responded stating that as she had advised Mr Waters earlier in the day on this issue, the Council and the General Manager have acted in accordance with the law on this matter which is what they are expected to do. The Chairperson stated that as for public announcements or public declarations, it is not necessarily the role of the Council to do that; the Electoral Commission in due course will no doubt make their own statements around the matter. The Chairperson also stated that as has been said to other ratepayers that had approached the Chairperson in the last few days, we are talking about people and she did not think it was appropriate to be canvassing some of these ideas and thoughts in this forum either. What Mr Nicholls chooses to do in relation to this is a matter for him and he will take whatever action as he sees necessary. The Chairperson stated that that is all she intended to say on this matter in this forum.

Mr O'Doherty, George Town

Comments:

Mr O'Doherty made comments in relation to discussions he had with people in the Electoral Office in regards to notification, media statements, Council and the Electoral Office's roles and associated commentary.

The Chairperson advised that she had given no consideration at this stage to further actions, anticipating that Council would be waiting until after any recount is conducted. The Chairperson also advised that as far as she understood it there was no legislative requirement for anyone specifically to notify the media or otherwise but would anticipate if Council was going to make a statement around it, it would occur after the Electoral Commission has finished conducting their business.

Mr O'Doherty stated that he knew there was probably no law, but out of courtesy to the ratepayers and the community would Council consider doing that.

The Chairperson responded yes definitely but felt it was premature to do that at this stage until after the Electoral Commission has finished conducting their part.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

3.3 PUBLIC QUESTION TIME (CONT.)

Mrs Wootton, Low Head

Comments:

Mrs Wootton advised that she had attended the Volunteers Award Night last week which saw a number of people presented with well-deserved awards, but considering the number of people who do volunteer in this community; it was a very small attendance.

Mrs Wootton stated that in recent years this function has been focussed on individual 'awards', rather than an occasion to thank all community volunteers for their services. Subsequently, it is mostly members of the family and groups of nominees who attend.

Mrs Wootton stated that she knew several groups that purposely don't nominate because they value what every volunteer contributes to their own ability and don't believe in singling anyone out, and no-one attends. Mrs Wootton stated that she never had an invitation as part of Meals on Wheels and there may be others that miss out on invitations.

- Q1. Mrs Wootton asked would Council consider a return to an occasion where all community volunteers are invited to come together and be thanked for their collective services to the community; and if there have to be awards for outstanding services, perhaps the nomination form could be simplified?

The Chairperson responded stating that it was a perennial issue and personally she agreed with a lot that Mrs Wootton had said. The Chairperson stated that with the current format people have to accept a nomination and with the nature of volunteering people don't seek recognition generally. The Chairperson advised that she had spoken to the Manager Community Services about the matter and it was something that they will continue to look at.

The Chairperson further stated that it is National Volunteers Week and the awards are sponsored by the National scheme but it is definitely something that Council could continue to look at. The Chairperson also stated that Councillors had made attempts to make sure it was known that the event is open for anyone to come along to and Council encourages people to attend and thanks all our volunteers. The Chairperson also advised Mrs Wootton that she would be happy to hear any more ideas that Mrs Wootton may have around the event.

Mr Neilsen, George Town

- Q2. Mr Neilsen advised that he must question something in the Chairperson's prepared statement.

The Chairperson responded that she was not going to enter into any more discussion on the matter.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

3.3 PUBLIC QUESTION TIME (CONT.)

Mr Neilsen stated that he did not expect a response. Mr Neilsen commented further as follows:

- actions of the General Manager and the Director of Local Government and timeframes;
- that his problem was twofold one being the integrity of Mr Nicholls which has been questioned by the actions of Council officers;
- one of the Chairperson's team canvassing in the community to ask questions on the legality of the actions of Mr Nicholls and the Chairperson's role in this matter;
- questions on the integrity of the Council.

The Chairperson responded stating that there were two separate issues which she had already discussed with Mr Nicholls. The action relating to Mr Nicholls' vacation of his office is a matter that has been entirely conducted in accordance with the law by the General Manager and his liaison with the Electoral Commission.

The Chairperson stated that in regard to the other issue which is an issue that Cr Nicholls had raised with the Chairperson, where anybody questions or has reason to question the actions or conduct of an elected member regardless of who they are, or an officer for that matter, there is an appropriate mechanism to deal with that issue. The Chairperson stated that she would invite anybody who had any evidence of those types of behaviours to please put them in writing and address them to herself or the General Manager accordingly.

Mr Neilsen asked the Chairperson if she was denying that that action hasn't taken place?

The Chairperson stated that she was not making any judgement she was saying that if anyone has any questions around the conduct of an elected member then they should put that in writing.

Mr Neilsen asked the Chairperson if she had sighted a Statutory Declaration to the effect that one of her team had tried to influence a ratepayer to question the legalities of Cr Nicholls appointment.

The Chairperson stated that she had received no complaint of any conduct naming any elected member.

Mr Neilsen stated that the Chairperson "should be on the drum" and asked the Chairperson if she had sighted a Statutory Declaration or been made aware of a Statutory Declaration.

The Chairperson stated that she had sighted and been made aware of a redacted Statutory Declaration and that she had received no complaint at this stage in relation to the conduct of any Elected Member.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

3.3 PUBLIC QUESTION TIME (CONT.)

The Chairperson stated that she had advised Mr Nicholls that notwithstanding this separate action in relation to him vacating his office, if he wishes to make a complaint about the conduct of any elected member or any officer of this Council for that matter he should do so through the appropriate mechanism whether it's the Code of Conduct or another mechanism if it involves an officer.

Mr O'Doherty, George Town

Q3. Mr O'Doherty referred to the Director of Local Government, Mr Hoysted and stated that we should be able to depend on that person in that situation to be competent in giving out good legal and fair advice. Mr O'Doherty stated that Cr Nicholls went to the Director of Local Government for information and based on the information that was given to him in regard to his move to Launceston; he thought he was legally okay to remain as a Councillor.

Mr O'Doherty asked if the Chairperson could follow that up with Mr Hoysted as to whether he did give correct information. Mr O'Doherty stated that if he did give incorrect information it seems it has led to decisions being made by a Councillor that has cost him his seat and had cost the people a representative in the community. Mr O'Doherty asked the Chairperson to take it upon herself to contact the Director of Local Government and ask did he give this information.

The Chairperson responded that the Director of Local Government, who as the General Manager has already said is fully aware of what has occurred in regard to Mr Nicholls vacating his office. Mr Hoysted has advised that he has at no time provided information and his office has not provided advice to Mr Nicholls in regard to this issue.

Mr O'Doherty stated that he felt that all Councillors should be able to go to the Department with confidence. Mr O'Doherty asked the Chairperson since she has been a Councillor was she happy with her dealings with the Director of Local Government, Phillip Hoysted and that he has acted competently and with integrity in regard to all issues with the Chairperson?

The Chairperson responded stating that she did not think it was relevant to the conversation and the issue in regard to Mr Nicholls and any advice that he may or not receive from the Director of Local Government is a matter for Mr Nicholls and the Director of Local Government.

Mr O'Doherty stated that this calls Mr Nicholls integrity into question.

The Chairperson responded that she had no further comment; Mr Nicholls needs to take it up with the Director of Local Government.

Cr Burt called a Point of Order at 6.34pm to members of the public for interrupting the meeting LG(MP)R 23(1)(b).

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

3.3 PUBLIC QUESTION TIME (CONT.)

Mrs Wootton, Low Head

- Q2. Mrs Wootton asked if there was any reason why the orange chairs can't be put out for the gallery so they can sit in comfortable seats like everyone else does.

Mrs Wootton referred to page 25 of the Financial Report and noted that \$3,000 had been set aside in the budget for volunteer support but none of it has been expended. Mrs Wootton asked the Chairperson if she could please tell her what purpose this \$3,000 was set aside for and why has none of it been spent to support the Council's volunteers.

The Chairperson referred the question to the Director Corporate Services who advised that this funding was general support to volunteers including the function that was recently held and the cost for that function will appear in the next report.

Mr Austin, George Town

- Q2. Mr Austin referred to the recording of the last Council meeting held at Weymouth and a comment which was passed regarding the positions on the Regent Square Reference Group. Mr Austin stated that Mrs Anne Cameron did not seem to think it was a good cross section of the community and asked the Chairperson to please explain why?

The Chairperson responded that she was not sure what Mr Austin was referring to.

Mr Austin stated that he believed Mrs Cameron used the expression that she would like more breadth from the community in applying for positions on that Group.

The Chairperson referred the question to the Manager Community Development. The Manager had no comment.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

3.4 QUESTIONS ON NOTICE FROM COUNCILLORS

Cr Nicholls

Councillor Richard Nicholls, on behalf of residents of Hillwood Road and upper Leam Road, submits the following questions on notice to George Town Council in regard to waste disposal practices on a Hillwood property:

- Q1. What, if any, actions has the council taken to investigate the reported disposal and burning of general plastic, agricultural chemical containers, agricultural plastic, and polyethylene tunnels in Hillwood?
- Q2. Is Council concerned by the health impacts of particulate emissions from the burning of plastic waste and chemical containers?
- Q3. What actions, if any, has Council taken, to ensure that unauthorised disposal and burning of waste on the Hillwood property has ceased and will not re-occur in future?
- Q4. If no action has been taken, what action, if any, does Council intend to take, to ensure that unauthorised disposal and burning of waste on the Hillwood property has ceased and will not re-occur in future?
- Q5. Can the Council assure the local residents that groundwater sources will not be adversely impacted from agricultural chemicals leaching from containers disposed of on the Hillwood property?
- Q6. What action, if any, has Council taken to protect the designated priority habitat on the Hillwood property?

GENERAL MANAGER'S RESPONSE

Council officers have been undertaking investigations on waste disposal practices on the property as they have been notified. Council officers have met with the property owners concerned as well as following up with the Environmental Protection Authority. Council's Environmental Health Officer is working with the property owners to meet all necessary legislative and regulatory environmental and waste management requirements. Once further information is available a report will be provided to Councillors for information and responses will be made to any specific enquiries.

3.5 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME

(Refer to Minute No. 425/00, which states in part, "that a copy of all written replies to questions from the Public Gallery be included in the following Council Agenda.")

Nil.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

4. DECLARATIONS OF INTEREST

Nil.

5. GENERAL MANAGER'S DECLARATION

I certify that with respect to all advice, information or recommendations provided to Council with this Agenda:

- the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- where any advice is given directly to Council by a person who does not have the required qualifications of experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.



**John Martin
GENERAL MANAGER**

LOCAL GOVERNMENT ACT 1993 – SECTION 65

65. Qualified persons

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.
- (3) The Minister by order may determine the qualifications and experience required by a person to be a qualified person.
- (4) If the Minister does not make an order under subsection (3), the general manager may determine the qualifications and experience required by a person to be a qualified person.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

6. PLANNING AUTHORITY

The Council will act as a planning authority under the provisions of the *Land Use Planning and Approvals Act 1993* in respect of any items included in this section of the agenda.

Local Government (Meeting Procedures) Regulations 2015

25. Acting as a planning authority

- (1) If a council or council committee intends to act at a meeting as a planning authority under the Land Use Planning and Approvals Act 1993, the chairperson is to advise the meeting accordingly.*
- (2) The general manager is to ensure that the reasons for a decision by a council or council committee acting as a planning authority are recorded in the minutes of the meeting.*

Nil.

7. PLANNING AND DEVELOPMENT

Nil.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

8. INFRASTRUCTURE AND ENGINEERING SERVICES

Mr Paul O’Grady (Manager Infrastructure and Engineering) was in attendance to answer questions of Council in respect to Agenda Items 8.1 and 9.5.

103/16 8.1 - WEYMOUTH ROAD BRIDGE – NO. 3749

REPORT AUTHOR: Manager Infrastructure & Engineering – Mr Paul O’Grady

REPORT DATE: 5th May 2016

FILE NO: 63.1

ATTACHMENT/S: Weymouth Road Bridge Plan

SUMMARY

This report is to provide Council with information and recommendations regarding the Weymouth Road Bridge.

BACKGROUND

This matter was discussed at the Elected Members workshop held on the 4th May, 2016.

Weymouth Road Bridge – No.3749

Bridge Abutment Type: Concrete Construction Year: 1985 Renewal Due: 2065

Bridge Deck Type: Concrete Upgraded: 2004 Renewal Due: 2084

It would appear evident from previous Council reports, correspondence, tenders and Council budgets around 2004 that a single lane concrete/steel bridge structure has been the preferred and agreed outcome.

Following concerns received from residents regarding this single lane bridge, Council has undertaken further investigations and implemented measures to improve traffic safety in the vicinity of the bridge.

STRATEGIC PLAN

Goal 4:

Strengthen the vibrancy of our towns and enhance the benefits of living in a rural setting and living close to the river and coast.

Key Objective 1:

To identify and respond to changing needs for infrastructure and facilities.

103/16 8.1 - WEYMOUTH ROAD BRIDGE – NO. 3749 (CONT.)

Key Priorities 1:

Review and manage the assets and infrastructure Council currently owns in line with community needs.

FINANCE

Due to budgetary constraints and the additional information outlined in this report the funding of a two-lane bridge, at this point in time, is not recommended.

OFFICER'S COMMENTS

Following discussion with Gary Hills from the Dept. State Growth (13/08/2015), Terry Eaton, Council's Consultant Engineer, recommended the following:

- At the guardrail both sides, add D4-6 bridge edge markers (4 signs)
- Approximately 20m back from the edge of the bridge, both sides, maintain the existing R6-1 signs 'NO OVERTAKING OR PASSING'
- 100 metres back from the edge of the bridge, both approaches, add W4-1B 'narrow bridge' signs with W8-16B 'ONE LANE' signs
- 230 metres back from the edge of the bridge, both approaches, add W4-1B 'narrow bridge' signs with W8-5B '230m' plates
- Extend the guardrail on northern approach tapering out from bridge edge for some 20 metres
- Replace / upgrade the guardrail end treatments to latest requirements

Terry noted that Gary Hills thought use of existing warning signs as satisfactory however he did not favor 'speed indicator' signage such as 'REDUCE SPEED' as necessary. Terry suggested adding a second set of W4-1 signs 100m from the bridge as desirable to reinforce the message.

The above treatments were installed generally as per the recommendations, although the W4-1B 'narrow bridge' signs with W8-5B '230m' plates (amended to 250m) were relocated 250 metres from the bridge.

Council's Bridge Inspection Consultants AusSpan, undertake twice yearly inspections of all Council's bridge assets. AusSpan's December 2015 report recommended a design check to include assessment and consideration of extending the existing approach traffic barriers to standard and replacement of the four fishtails with bullnoses to standard.

On 4th February 2016, Council engaged consultants Pitt & Sherry to undertake a desktop review of the Weymouth Road Bridge, requesting further investigation of the existing bridge barriers and noting that community concerns had been raised regarding the bridge being single lane.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

103/16 8.1 - WEYMOUTH ROAD BRIDGE – NO. 3749 (CONT.)

Pitt & Sherry's report, dated 25 February 2016, noted the following:

- The abutments and pier (bridge supports) are constructed of reinforced concrete and built in 1985
- The bridge deck was built in 2004, is concrete and takes up most of the available width of the pier and abutments
- The deck is approximately 5.1m wide between kerb/barriers
- Most single lane bridges are recommended to be 4.2m to 4.5m wide as per Australian Bridge Design Standard AS5100
- Bridges with widths between 5.0m and 6.5m are considered more of a safety risk than a 4.2m to 4.5m wide single lane bridge – this is because narrower single lane bridges are identifiable as single lane to the approaching motorist, but bridges a little wider are not clearly single lane, and motorists may assume it is a two lane bridge
- The width of a double lane bridge depends on the approach road width, but is a minimum 7.0m between kerb/barriers
- To achieve a double lane bridge at this location, the existing bridge deck would need to be widened by approximately 2.0m
- Widening options include –
 - Option 1: Cantilever deck, most cost effective option with construction of 1.0m cantilevers to each side of the existing concrete deck. However upon review of the construction drawings, this option is not feasible as the existing deck would not be capable of supporting the additional loading from vehicles on the bridge
 - Option 2: Widen deck and supports, this involves installing a new deck beam alongside the existing deck, stitching it together and installing new compliant barriers. As there is no additional width on the supports to place the new deck beam, the supports would also need to be widened. The cost of this option is dependent on whether the widened supports require piles or spread footings, amongst other unknowns, however the estimated cost is \$80,000 to \$140,000
 - Option 3: New deck and widen supports, this involves removing the existing deck and widening the existing supports as necessary to accept the new deck. The cost of this option is dependent on some unknowns, however the estimated cost is \$160,000 to \$240,000
 - For both options 2 and 3 there would also be some additional roadworks cost to widen the road on the approaches as required to match the bridge width
- It should be noted that by increasing the width of the bridge to two lanes, there is the possibility that two fully loaded trucks will be loading the bridge at the same time. This would increase the load on the abutments and pier by approximately 60%. Unfortunately the original construction drawings for abutments and pier are not available, so the strength of the existing supports cannot be determined. As a result, there remains a risk to Council that increasing the load on the existing pier/abutments by 60% may cause overloading of the pier/abutment concrete or the (assumed) spread footings below ground level. This overloading may cause concrete cracking or rotation of the structure, which would require additional strengthening and/or stabilisation works.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

103/16 8.1 - WEYMOUTH ROAD BRIDGE – NO. 3749 (CONT.)

- From the above discussion it can therefore be concluded that there are no ‘easy’ options to increase the bridge width to two lane standard, and the cost would be significant.
- If the single lane bridge is retained, it is recommended that ‘single lane bridge’ signs and bridge width markers are clearly installed in accordance with AS1742, to reduce the risk of motorists believing the existing bridge width may be suitable for two lanes of passing traffic.
- In addition the existing substandard barriers on the bridge and approaches should be upgraded to meet current standards.

Council has engaged TasRoads to upgrade the guardrail safety barrier on the Weymouth Bridge to include the following supply and installation:

- 40m of Wbeam Guardrail – 1.8m posts – 2m post centres
- 1 x 4m trailing terminal (north-western)
- 3 x ET2000 energy absorbing terminals

Total cost of this upgrade is \$19,380 which will be funded from the Capital Works Sealed Roads programme.

With the installation of the additional signage in 2015 and the works to be undertaken to replace and extend the existing guardrail approaches and departures (refer attached plan), the bridge will meet the recommendations of both the Dept. State Growth and the Pitt & Sherry report.

As noted in the Pitt & Sherry report, there are no easy options, there are “unknown risks” and the cost will be significant. Some of the unknowns which when quantified only increases the cost of the project, (in no particular order) are:

- Maintaining a trafficable thoroughfare whilst undertaking works;
- Extent of road approach works dependent on final design;
- Land acquisition;
- Condition of existing abutments to accept additional loads;
- A stand-alone second bridge may be more practical,

Should additional assessments confirm the existing bridge abutments and pier are capable of accepting the additional load then an optimistic estimate for bridge and approach works may be in the order of \$220,000. However a more realistic estimate incorporating a significant improvement in road alignment is likely to be above \$350,000.

OFFICER’S RECOMMENDATION

That Council:

- a) Receives the report from the Manager of Infrastructure and Engineering and notes the report information; and
- b) Continue to monitor the bridge asset maintenance and traffic management information; and

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

103/16 8.1 - WEYMOUTH ROAD BRIDGE – NO. 3749 (CONT.)

- c) Continue to monitor grant opportunities for future possible bridge extension to two lanes and consider in future budgets.

DECISION

Moved: Cr Parish
Seconded: Cr Parkes

That Council:

- a) Receives the report from the Manager of Infrastructure and Engineering and notes the report information; and
b) Continue to monitor the bridge asset maintenance and traffic management information; and
c) Continue to monitor grant opportunities for future possible bridge extension to two lanes and consider in future budgets.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson		✓
Cr Harris		✓	Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

9. CORPORATE SERVICES

104/16 9.1 - CASH POSITION

REPORT AUTHOR: Director Corporate Services – Mr Kim Barker

REPORT DATE: 30 April 2016

FILE NO: 32.1

ATTACHMENT: Nil.

SUMMARY

Cash position of Council as at 30 April 2016.

BACKGROUND

Council at its meeting of 17 November 1998 resolved that the Cash Position form part of the Agenda, this information is presented as part of the net cash reserves summary.

STATUTORY REQUIREMENTS

Part 8 of the Local Government Act 1993 deals with the Financial Management of Councils. There are no specific provisions in relation to monthly cash transaction reporting.

STRATEGIC PLAN

Goal 5:

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4:

Consistently achieve a high standard of internal financial and governance arrangements.

Cash & Reserves		
As at 30 April 2016		
	<u>2014/2015</u>	<u>2015/2016</u>
CASH AT BANK		
Cash at Bank	238,469	190,656
Less : Un-presented Cheques	65,109	65,388
Add: Outstanding Deposits	7,819	5,534
	181,179	130,802

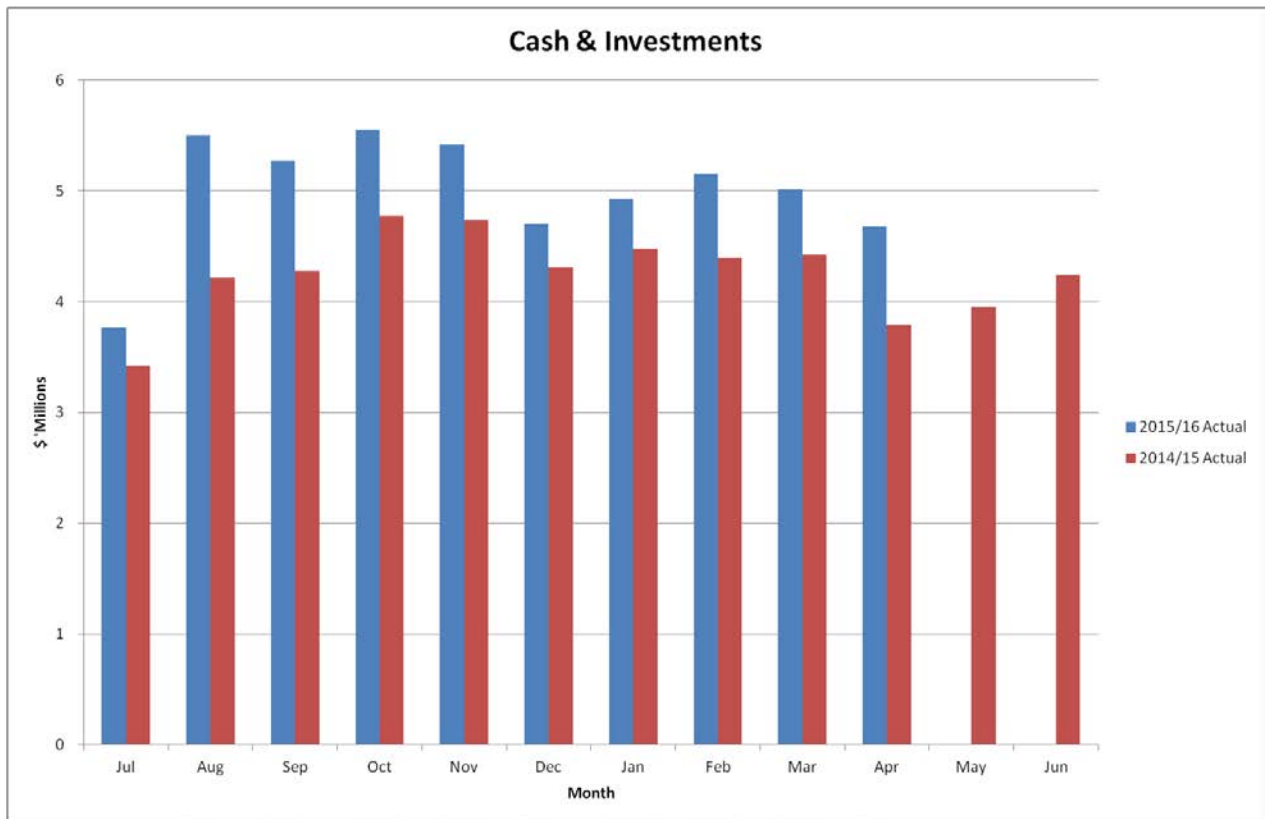
**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

104/16 9.1 - CASH POSITION (CONT.)

	<u>2014/2015</u>	<u>2015/2016</u>
ANZ Term Deposit @3.56% - 62 days	1,511,572	1,548,261
Investments-Tascorp CGA	1,177,246	1,207,785
Investments-Tascorp GTMC (at call)	918,036	1,791,601
	3,606,854	4,547,648
Cash available to meet Reserves, Provisions and Council Budget items	3,788,033	4,678,450
RESERVES & PROVISIONS		
Deposits & Trust funds	371,083	363,107
Annual Leave Provision (Total)	305,650	360,551
Long Service Leave Provision (Current)	159,817	175,395
Personal Leave Provision (Current)	57,653	61,904
Plant Replacement Reserve	180,619	165,590
Public Open Space Reserve	7,125	19,287
Airport Maintenance Reserve	113,253	113,253
Private Works Reserve	11,519	11,519
Bus Shelter & Bus Parking reserve	10,771	-
Loan Reduction Reserve	80,000	80,000
Waste Site Rehabilitation Reserve	116,100	147,151
Working Capital Reserve	443,000	231,029
	1,856,590	1,728,786
Surplus/(Deficit) after funding Reserves & Provisions - to meet Council Budget items	1,931,443	2,949,664

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

104/16 9.1 - CASH POSITION (CONT.)



OFFICER'S COMMENT

Cash balance is higher than same time last year by \$890,417.

Major cash movements for this month:

Receipts:

- Receipt of rates \$413,439
- Interest received Tascorp and ANZ Term Deposits \$8,722
- ATO Bas Refund \$44,740

Payments:

- Creditors payments \$ 567,890
- Payroll (inc Super and PAYG) \$ 229,779

Major movement in Reserves for this month:

- Annual, Long Service and Personal Leave provisions are updated on a monthly basis to reflect movements in staff leave.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

104/16 9.1 - CASH POSITION (CONT.)

PERFORMANCE MEASURES (adopted as part of Council's financial strategy)

Performance measure:	Cash Balance
Performance calculation	Cash held excluding unspent specific purpose grant funds
Aim	Positive balance
Target:	Cash balance > Current liabilities
Outcome	\$ 4,678,450 > \$1,049,130 = 445.936%

Performance measure	Current ratio
Performance calculation	Current assets/current liabilities
Aim	100%
Target	101%
Outcome	\$5,054,079 / \$1,049,130 = 481.74%

RISK CONSIDERATIONS

No significant risk with this matter is identified.

CONCLUSION

The balance of cash after funding reserves and provisions is that balance of cash remaining to fund Councils operating and capital budgets. It is not to be interpreted as uncommitted cash as it is committed to the extent that it is needed to fund the remaining expenditure required to fund Council's approved budget.

Projects considered outside the approved budget will require additional external funding or reallocation of the existing budget commitments following due consideration by Council.

OFFICER'S RECOMMENDATION

That the report of Council's cash position from the Director Corporate Services be received and the information noted.

DECISION

Moved: Cr Burt
Seconded: Cr Glisson

That the report of Council's cash position from the Director Corporate Services be received and the information noted.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

104/16 9.1 - CASH POSITION (CONT.)

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

105/16 9.2 - OUTSTANDING RATES

REPORT AUTHOR: Director Corporate Services – Mr Kim Barker

REPORT DATE: 30 April 2016

FILE NO: 32.1

ATTACHMENTS: Nil.

SUMMARY

This report is provided to update the Council on the progress of rates recovery as at 30 April 2016.

BACKGROUND

The Council has been provided with regular reports on the progress of the recovery of rates arrears, since a request at its meeting of 16 October 1996.

STATUTORY REQUIREMENTS

Part 9 of the Local Government Act specifies the provisions in regard to rating.

STRATEGIC PLAN

Goal 5:

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4:

Consistently achieve a high standard of internal financial and governance arrangements.

FINANCES

Rates Analysis		
For the period ended 30 April 2016		
	<u>2014/2015</u>	<u>2015/2016</u>
Rates Arrears - 1 st July	59,448	72,490
Annual Rates Levy - CURRENT	7,195,449	7,463,341
Supplementaries & Adjustments	13,044	(279,026)
Penalty & Interest	52,657	51,436

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

105/16 9.2 - OUTSTANDING RATES (CONT.)

Total Rates Payable	7,320,598	7,308,241
Payments & Remissions	(7,118,480)	(7,165,026)
Total Rates Outstanding	202,118	143,215
Percentage Collected	97.2%	98.0%
<hr/>		
<i>Ratepayers in Credit</i>	175,818	190,232
<i>Rates Overdue</i>	270,219	220,576



**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

105/16 9.2 - OUTSTANDING RATES (CONT.)

OFFICER'S COMMENT

Total rates collected at 98.0% (\$7,165,026) for 2015-2016 is \$46,546 higher than (\$7,118,480) for 2014 - 2015.

Officers are continuing to follow up outstanding rates, including taking collection action, as appropriate. It is not considered that there is any cause of concern regarding outstanding rates collections.

No change is expected to be made in current practices and processes used for rates collection.

RISK CONSIDERATIONS

No significant risk with this matter is identified.

OFFICER'S RECOMMENDATION

That the report of Council's outstanding rates from the Director Corporate Services be received and the information noted.

DECISION

Moved: Cr Dawson
Seconded: Cr Parish

That the report of Council's outstanding rates from the Director Corporate Services be received and the information noted.

The Chairperson called a Point of Order at 7.00 pm to Councillors for interrupting the meeting LG(MP)R 23(1)(b).

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

106/16 9.3 - FINANCIAL REPORT

REPORT AUTHOR: Director of Corporate Services – Mr Kim Barker

REPORT DATE: 30 April 2016

FILE NO: 32.1

ATTACHMENTS: Nil.

SUMMARY

This report is provided to update Council on the progress of actual income and expenditure against budget on a year to date basis. Comments are provided for significant variances.

BACKGROUND

The Council has been provided with regular monthly financial reports in the previous format, since May 1999. The Local Government Review Board, suggested as part of its recommendations in the October 2005 review that Council consider changing its internal monthly management reporting to align more closely with the format of accounts as they are presented for audit and appear in the annual report. Council subsequently adopted the present format of reporting in November 2005. At the Council meeting held on the 18 December 2013 Council made a decision (minute 370/13) to further amend monthly financial reporting in order to reflect the underlying operating surplus/deficit to highlight Councils financial position in terms of long term financial sustainability.

STATUTORY REQUIREMENTS

There is no requirement under the Local Government Act that specifies monthly financial reporting format or content.

STRATEGIC PLAN

Goal 5:

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4:

Consistently achieve a high standard of internal financial and governance arrangements.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

106/16 9.3 - FINANCIAL REPORT (CONT.)

INCOME STATEMENT

Statement of Comprehensive Income - to 30 April 2016

	<i>Annual Budget</i>	<i>2015 April YTD</i>	<i>2016 April YTD</i>	<i>Budget YTD Variance</i>	<i>% of Budget</i>
Income					
Rates-General	6,387,681	6,174,873	6,353,586	34,095	99.5%
Rates-Waste Management	849,226	823,662	852,642	- 3,416	100.4%
State Government Fire Levy	222,808	223,390	235,888	- 13,080	105.9%
Total Rates & Charges	7,459,715	7,221,925	7,442,116	17,599	99.8%
Operational Grants	2,006,102	1,356,776	667,691	1,338,411	33.3%
Statutory Charges & User Charges	415,952	339,620	321,327	94,625	77.3%
Reimbursement - Other	120,222	112,379	89,540	30,682	74.5%
Reimbursement - Common Service Provision	24,000	91,708	20,145	3,855	83.9%
Interest	90,279	88,445	84,180	6,099	93.2%
Dividends	339,000	192,009	172,921	166,079	51.0%
Other Revenue	62,306	50,638	50,756	11,550	81.5%
Total Income	10,517,576	9,453,500	8,848,676	1,668,900	84.1%
Expenses					
Total Employee Cost	3,913,912	3,025,495	3,154,192	759,720	80.6%
Materials & Contracts	2,605,745	2,221,602	1,978,746	626,999	75.9%
Depreciation	2,301,811	1,922,680	2,597,666	- 295,855	112.9%
Allowance for Impairment	10,815	250	68	10,747	0.6%
Finance Costs	157,276	100,952	97,598	59,678	62.1%
Other Expenses	1,509,819	1,095,808	1,191,604	318,215	78.9%
Total Operating Expenses	10,499,378	8,366,787	9,019,874	1,479,504	85.9%
Operating Surplus/(Deficit)	18,198	1,086,713	- 171,199	189,396	
Financial Assistance Grant - advanced	-	-	-	-	
Underlying Operating Surplus/(Deficit)	18,198	1,086,713	- 171,199	189,396	
Underlying Surplus Ratio	0.1730%	11.4953%	-1.9347%	-2.1078%	

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

106/16 9.3 - FINANCIAL REPORT (CONT.)

Statement by operating function - to 30 April 2016

Note	Annual Budget	2015 April YTD	2016 April YTD	YTD Variance	% of Budget
R	<u>Revenue</u>				
	24,000	91,708	20,145	3,855	83.9%
2	13,000	16,966	23,145	(10,145)	178.0%
3	2,006,102	1,356,776	667,691	1,338,411	33.3%
	90,279	88,445	84,180	6,099	93.2%
4	389,336	224,363	199,972	189,364	51.4%
1	7,459,715	7,221,925	7,442,116	17,599	99.8%
	108,262	99,940	79,200	29,062	73.2%
	0	2,319	0	0	0.0%
	0	65	69	(69)	100.0%
	237,587	187,439	175,438	62,149	73.8%
	177,335	153,435	146,380	30,955	82.5%
	11,960	10,120	10,340	1,620	86.5%
	<u>10,517,576</u>	<u>9,453,501</u>	<u>8,848,676</u>	<u>1,668,900</u>	<u>84.1%</u>
E	<u>Expenses</u>				
1	70,330	67,840	70,726	(396)	100.6%
	10,815	250	68	10,747	0.6%
	19,273	15,645	12,950	6,323	67.2%
		0			0.0%
	2,612	2,496	2,803	(191)	107.3%
	16,851	8,549	7,308	9,543	43.4%
	193,153	162,604	94,427	98,726	48.9%
	32,316	17,788	9,163	23,153	28.4%
	27,451	23,220	16,671	10,780	60.7%
2	3,000	3,046	5,902	(2,902)	196.7%
	500	216	7	493	1.4%
	208,584	145,057	134,966	73,618	64.7%
3	50,088	32,038	53,794	(3,706)	107.4%
	29,590	21,997	22,422	7,168	75.8%
	213,388	117,725	148,609	64,779	69.6%
4	2,301,811	1,922,680	2,597,666	(295,855)	112.9%
5	5,680	5,970	5,895	(215)	103.8%
6	3,035	33,716	2,839	196	93.5%

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

106/16 9.3 - FINANCIAL REPORT (CONT.)

Note	Annual Budget	2015 April YTD	2016 April YTD	YTD Variance	% of Budget	
	Emergency Management - Council	26,581	12,458	15,517	11,064	58.4%
	Employee Costs	2,526,086	2,268,153	2,197,031	329,055	87.0%
	Footpath Maintenance	80,336	38,272	43,948	36,388	54.7%
7	Fringe Benefit Provided	4,051	12,594	15,397	(11,346)	380.1%
	General Maintenance	127,526	16,713	13,639	113,887	10.7%
8	Grants / Donations	67,599	25,445	60,358	7,241	89.3%
	Green Waste Collection - Annual	18,801	20,021	1,878	16,923	10.0%
9	Grounds Maintenance	490,366	292,299	482,585	7,781	98.4%
	Hard Waste Collection	33,044	24,920	0	33,044	0.0%
10	Insurance	147,008	141,681	132,484	14,524	90.1%
	Kerb & Gutter Maintenance	45,232	1,042	0	45,232	0.0%
	Kerb Side Recycling Collection	198,988	158,185	154,197	44,791	77.5%
	Kerb Side Rubbish Collections	308,271	275,864	250,649	57,622	81.3%
	Legal & Debt Recovery	17,687	13,652	8,446	9,241	47.8%
	Loan Repayments	157,276	100,952	97,598	59,678	62.1%
	Mayor & Elected Members	191,275	151,864	151,139	40,136	79.0%
	Meals & Catering	6,328	2,753	3,288	3,040	52.0%
	Office Administration	183,241	142,281	150,623	32,618	82.2%
	Office Equipment & Furniture	16,337	16,659	6,274	10,063	38.4%
11	Parking Area Maintenance	718	1,147	715	3	99.6%
12	Pest Plant Control	13,455	13,059	13,059	396	97.1%
	Plant & Equipment Maintenance	140	99	0	140	0.0%
	Plant Hire Internal	3,918	1,002	770	3,148	19.7%
	Plant Hire Internal Cost Recovery	(760,000)	(822,384)	-671,232	(88,768)	88.3%
	Plant Operating	531,587	510,056	455,677	75,910	85.7%
	Pool & Other Structures Maintenance	0	0	0	0	0.0%
13	Private Works	0	3,169	2,378	(2,378)	100.0%
	Professional Services	440,106	320,652	242,934	197,172	55.2%
14	Public Amenities Maintenance	1,699	2,086	1,766	(67)	104.0%
	Road Maintenance	873,383	770,476	758,159	115,224	86.8%
	Security	44,977	30,280	36,623	8,354	81.4%
15	SES GT Unit	5,568	1,202	5,258	310	94.4%
	Storm Damage Restoration		0			0.0%
	Staff Training	41,322	24,798	35,006	6,316	84.7%

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

106/16 9.3 - FINANCIAL REPORT (CONT.)

Note	Annual Budget	2015 April YTD	2016 April YTD	YTD Variance	% of Budget
Stormwater Drainage Maintenance	89,349	61,033	61,102	28,247	68.4%
Subscriptions	11,922	8,152	7,945	3,977	66.6%
Sundry costs	295,540	229,181	261,672	33,868	88.5%
Swimming Pool Operations	131,142	138,797	96,117	35,025	73.3%
16 Tools Replacement/Repairs	7,000	8,036	8,789	(1,789)	125.6%
Tree Maintenance/Management	8,824	7,114	4,369	4,455	49.5%
Utilities & land tax	353,678	268,323	275,139	78,539	77.8%
Vehicles	102,374	93,600	84,800	17,574	82.8%
Volunteer Support	3,000	0	0	3,000	0.0%
Waste Site Operation	294,419	258,874	219,825	74,594	74.7%
Waste Transfer Station Collection	138,071	111,895	97,691	40,380	70.8%
17 Water & Sewerage - Taswater	30,676	26,090	45,529	(14,853)	148.4%
18 Workplace Health & Safety- Preventative	2,000	3,407	4,514	(2,514)	225.7%
<u>Total Expenses</u>	10,499,378	8,366,789	9,019,874	1,479,504	85.9%
<u>Operating Surplus/(Deficit)</u>	18,198	1,086,712	(171,198)	(189,396)	
O Other non-operational items					
Capital Grants Received	537,678	26,200	469,699	(67,979)	87.4%
Physical Resources Received Free		81,348		0	100.0%
Profit on Sale of Assets	0	13,636	(1,840)	(1,840)	0.0%
Loss on Disposal of Assets			(16,266)		
Net Surplus/(Deficit)	555,876	1,207,896	280,394	(275,482)	

OFFICER'S COMMENT

Overall Comment

Operating income to 30 April 2016 is \$8,848,676 (84.1% of Budget).

Rates are recognised as income at the beginning of the financial year.

Operating expenditure is \$9,019,874 (85.9% of Budget).

Explanations are provided below for operating accounts with significant variances either over or approaching 100% of the annual budget allocation or where there is concern that this may occur.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

106/16 9.3 - FINANCIAL REPORT (CONT.)

The line item “Professional Services”, in the Statement by Operating Function includes legal fees as well as other professional fees incurred. The amount of legal fees for which invoices have been received is \$30,407.31 less recovered legal expenses of \$12,000 making net legal fees \$18,407.31.

Performance Measures (adopted as part of Council’s financial strategy)

Performance measure	Underlying surplus ratio
Performance calculation	Underlying surplus or deficit/total operating revenue
Aim	>0%
Target	>0.5%
Outcome Year to Date this month	(\$171,198) / \$8,848,676 = (1.9347)% below target however the measurement at June 2016 year end is more relevant.

Note

Income

R.1 Rates & Charges

Rates and charges for the year are recognized as income in July. The variance relates to rate charges that are expected to be paid in advance in the coming months.

R.2 Contributions

Development Applications and Roads Construction Levy received which are in excess of budget expectations.

R.3 Grants & Subsidies Recurrent

2016 Financial Assistance Grant partially received in 2015, therefore the 2016 payments are reduced.

R.4 Other Income

Taswater dividends yet to be received.

Expenses

E.1 Association Membership

Prepaid annually - no further costs expected.

E.2 Chemicals

Pool chemicals purchased for the summer season.

E.3 Community Consultation

Includes Strategic Plan Costs now finalised.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

106/16 9.3 - FINANCIAL REPORT (CONT.)

E.4 Depreciation

A budget variance will arise due to higher charges resulting from a significant infrastructure asset revaluation.

E.5 Development Incentives

Expenditure relates to applications approved prior to the cancellation of the policy.

E.6 Election

Annual electoral roll and administration charges may be incurred higher than budget estimates.

E.7 Fringe Benefit Provided

Includes staff confidential contractual entitlements – budget underestimated.

E.8 Grants / Donations

Community Grants and Sponsorships Budgets almost fully expended.

E.9 Grounds Maintenance

Service levels are currently higher than budget expectations which is impacting on budget utilisation.

E.10 Insurance

Premiums have been fully paid, therefore savings will be realised.

E.11 Parking Area Maintenance

Rates payable offset to parking costs.

E.12 Plant and Pest Control

Tamar Region NRM – Subscription paid, now further expenditure expected.

E.13 Private Works

Costs incurred for private works. Income is expected to be received once work is completed which will be reported in the reimbursement area of income.

E.14 Public Amenities Maintenance

Archery Club maintenance required.

E.15 SES GT Unit

SES vehicle costs trend of expenditure is currently higher than budget expectations.

E.16 Tools Replacement/Repairs

Purchases of items such as chainsaws, rotary hoe and Toro recycler and other items is higher than budget expectations.

E.17 Water & Sewerage - Taswater

Excess consumption charges incurred due to leakages, which have now been repaired.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

106/16 9.3 - FINANCIAL REPORT (CONT.)

E.18 Workplace Health and Safety-Preventative

GP retainer and take up of staff medicals (EBA benefit) are in excess of budget anticipations.

RISK CONSIDERATIONS

Underlying surplus is a key indicator of the risk associated with of long term financial sustainability. The budget predicts an underlying surplus of \$21,433 at June 2016 however this will be further impacted by increased depreciation charges based on a significant asset revaluation. As a result the budgeted underlying surplus of \$21,433 is unlikely to be achieved.

OFFICER'S RECOMMENDATION

- (a) That the report on Council's operating statement from the Director Corporate Services be received and the information noted.
- (b) That no new initiatives or projects are authorised or undertaken without a review and report of available funding and the impact on the underlying surplus being presented to Council.

DECISION

Moved: Cr Burt
Seconded: Cr Dawson

- (a) That the report on Council's operating statement from the Director Corporate Services be received and the information noted.
- (b) That no new initiatives or projects are authorised or undertaken without a review and report of available funding and the impact on the underlying surplus being presented to Council.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

107/16 9.4 - SUNDRY DEBTORS

REPORT AUTHOR: Director of Corporate Services – Mr Kim Barker

REPORT DATE: 30 April 2016

FILE NO: 32.1

ATTACHMENT: Nil.

SUMMARY

This report is provided to update Council on the progress of sundry debtor collections on a year to date basis.

BACKGROUND

The Council has been provided with regular monthly financial reports, in this format since May 1999 and recently request further details of actions taken on debts in the over 90 days category should the balance of these debts be more than \$10 000.

STATUTORY REQUIREMENTS

There is no requirement under the Local Government Act that specifies monthly reporting format on sundry debtor balances.

STRATEGIC PLAN

Goal 5:

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4:

Consistently achieve a high standard of internal financial and governance arrangements.

SUNDRY DEBTOR AGED BALANCES AS AT 30 April 2016

Current	30 Days	60 Days	90+ Days	Total Due
\$11,589	\$3,231	\$296	\$619	\$15,735

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

107/16 9.4 - SUNDRY DEBTORS (CONT.)

RISK CONSIDERATIONS

Excessive levels of sundry debt will influence Council's long term financial sustainability however the low levels of aged and the careful management of the balances above indicate that there is no significant risk associated with this matter.

OFFICER'S COMMENT

90-day report – balances over \$10,000:

Nil

OFFICER'S RECOMMENDATION

That no change is required to the current systems and procedures in place for the collection and recovery of sundry debtor balances.

DECISION

Moved: Cr Harris
Seconded: Cr Parkes

That no change is required to the current systems and procedures in place for the collection and recovery of sundry debtor balances.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT

REPORT AUTHOR: Director Corporate Services – Mr Kim Barker

REPORT DATE: 30 April 2016

FILE NO: 32.1

ATTACHMENT: Nil.

SUMMARY

This report is provided to update Council on the progress of actual expenditure against budget on a year to date basis. Comments are also provided for the status of each project.

BACKGROUND

This report is provided to update Council on the progress of actual expenditure against budget on a year to date basis at a project account level for projects currently undertaken. Comments are also provided for the status of each project.

Progress Reports on Capital Projects

The Council has been provided with regular monthly project expenditure reports on capital items, in a similar format since May 1999.

Capital Projects Approval Process

Council's capital works budget is itemised and discussed by council as part of council workshops and approved as part of the Council resolution in setting the budget on an annual basis.

Policy Application

Council management undertake capital works projects in accordance with relevant council policies (e.g. Council's tendering and contracts policy), accounting requirements and any associated legislative and regulatory requirements.

Capital Project Scheduling

Council's Manager Infrastructure and Works/Engineering undertakes extensive internal operational and managerial discussions and reviews as to the programming, scheduling, timing and arrangements as to the commencement and completion of capital works projects with consideration to the operational service requirements of council. These arrangements are quite often subject to change for many reasons, e.g. availability of contractors and works personnel,

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

weather, changing circumstances and priorities of council works and services, unexpected events, unexpected works that arise from the council/community, additional unexpected resources for certain projects, unexpected Council resolutions.

Capital Project Funding Reallocations

Major changes to unexpended/reallocated amounts/changing priorities/ deferred/cancelled/new projects of council capital works are made by Council resolutions during the year. This includes a report to council including the reasoning behind any such recommendations (refer to the Budget Transfers heading of this and prior reports for any recommendations made of this nature or to separate detailed reports for more complex reallocations). Council also makes resolutions to reallocate unused capital works funds as part of their agendas occasionally during the year.

Capital Funding Carried Forward

Capital works projects unexpended during the year are carried forward to the next financial year and included in the capital works item that council considers and resolves to approve as part of the budget approval process.

Capital Project Selection Criteria

There are multi criteria for the selection of capital projects within the capital works program. Of significance for the 2015/2016 financial year capital program were the following criteria:

Strategic, economic and social development

In developing the operating and capital budgets priority consideration has been given to projects and or initiatives that support and further enhance the strategic, economic and social development of the George Town Council local government area.

Community safety

In developing the operating and capital budgets priority consideration has also been given to those projects and or initiatives that support and further enhance community safety and the safety of those maintaining community facilities.

Capital Project Overheads

Capital projects generally consist of the following project phases, planning, build up, implementation (in progress) and close out/finalisation. The planning and build up phases occur prior to the actual implementation of the project. Any construction works of the project will be obvious during the implementation/in progress phase of the project. Project costs are incurred over the life of the project and are generally allocated as administrative/engineering overheads (including indirect labour), direct labour and direct costs (including contractor costs and direct expenses where applicable).

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

Indirect labour costs are allocated to projects as overheads so that the labour costs involved in the scoping of requirements, determination of relevant specifications, preparation of tender documents, review and selection of tenders (where relevant), budget determination and ongoing project supervision and administration are captured.

Capital Borrowings

The 2015/2016 budget approved borrowing of loans of up to \$993,925 to fund the waste transfer redevelopment and a number of other projects. Successful grant applications for Capital Works projects may also affect budgeted Capital borrowings eg. Waste Transfer Station Project \$350,000. It is expected that a borrowing application will be progressed early in 2016.

COMMUNITY CONSULTATION

Officers of the Council wrote to a number of community organisations in an attempt to determine community priorities especially in relation to the construction of the estimated capital works program and community facilities generally. This consultation was further enhanced by additional community consultation that was conducted as part of the strategic plan development conducted over the 2014/2015 and 2015/2016 year periods and a customer survey conducted in June 2015. In addition officers have been in consultation with community groups and members on a number of matters and input from Councillors was received as part of the workshops held for budget discussion (Budget 2015/16).

STATUTORY REQUIREMENTS

There is no requirement under the Local Government Act that specifies monthly financial reporting format or content.

STRATEGIC PLAN

Goal 5:

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4:

Consistently achieve a high standard of internal financial and governance arrangements.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
	Projects carried forward from 2014/2015							
836	Macquarie Street - Concrete Footpath Kerb Ramp Renewal	\$14,236	\$15,000	\$764	\$764	94.91%	Complete	
977	Marguerite St-Traffic Calming	\$16,896	\$10,000	-\$6,896	-\$6,896	168.96%	Complete	
1018	York Cove Shared Recreational Trail Upgrade-Completion of paving and safety fencing	\$42,532	\$43,000	\$468	\$468	98.91%	Complete	
1046	Dalrymple Road Widening and Shoulder Reconstruction	\$79,739	\$100,000	\$20,261	\$20,261	79.74%	In progress	
1077	YMCA/Community Centre-Building Compliance Renewal Works	\$4,718	\$10,000	\$5,282	\$5,282	47.18%	In progress	
1081	Beechford Public BBQ Facility	\$0	\$10,000	\$10,000	\$10,000	0.00%	Planning/design/scoping stage	
1089	George Town 10 Year Tree Planting Plan-Replacement and New Stock	\$31,706	\$32,000	\$294	\$294	99.08%	Complete	
1133	Dalrymple Road Widening and Shoulder Reconstruction-Stage 2	\$88,306	\$90,000	\$1,694	\$1,694	98.12%	Complete	
1135	Major Pavement Maintenance-Collector Roads	\$116,525	\$126,000	\$9,475	\$9,475	92.48%	In progress	
1136	Hillwood Main Road Upgrade to 6m seal north of Leam Road intersection(approx. 200m)	\$14,403	\$18,000	\$3,597	\$3,597	80.02%	Complete	
1138	Gravel Resheeting Program	\$237,559	\$230,000	-\$7,559	-\$7,559	103.29%	Complete	

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1152	Concrete Footpath Program-Elizabeth St-RHS path from Cimitiere to Arthur St	\$83,234	\$51,597	-\$31,637	-\$31,637	161.32%	In progress	Underestimated and additional service relocation works and additional footpath installed.
1154	Concrete Footpath Program-Wellington St-LHS path from Cimitiere to Macquarie St	\$0	\$50,164	\$50,164	\$50,164	0.00%	Planning/design/scoping stage	
1155	Concrete Footpath Program-Wellington St-RHS path at nos. 12 & 14	\$4,115	\$8,580	\$4,465	\$4,465	47.96%	In progress	
1156	Kanamaluka Trail-gravel resheet 1.25km (Esplanade Nth to North St)	\$33,716	\$26,250	-\$7,466	-\$7,466	128.44%	Complete	
1166	Mandurama Reserve (Swimming Pool)-New Stormwater Pipe	\$0	\$15,000	\$15,000	\$15,000	0.00%	Planning/design/scoping stage	
1168	Private Power Poles-Renewal	\$13,253	\$20,000	\$6,747	\$6,747	66.27%	On hold	Awaiting advice Tas Networks re condemned power poles
1171	Council Office-Repair to cracking and painting	\$0	\$23,000	\$23,000	\$23,000	0.00%	On hold	Refer WO 1219
1172	Council Chamber-hallway carpet replacement	\$0	\$10,000	\$10,000	\$10,000	0.00%	On hold	Refer WO 1219
1173	Hillwood Hall-Painting hall exterior (50:50 contribution)	\$5,736	\$6,023	\$287	\$287	95.24%	Complete	
1174	Lulworth-BBQ and shelter (50:50 contribution)	\$5,949	\$10,000	\$4,051	\$4,051	59.49%	In progress	

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1178	Windmill Point Recreation Area Development (subject to grant approval-\$100k)	\$1,622	\$150,000	\$148,378	\$148,378	1.08%	On hold	Grant Funds not available until 2016/2017 FY
1182	George Town Tree Planting Program 2015	\$10,836	\$11,000	\$164	\$164	98.51%	Complete	
1184	Infants Wading Pool Renewal	\$0	\$11,000	\$11,000	\$11,000	0.00%	On hold	With Pool Contractor
1186	Investigation, scoping, design and costing for future capital works projects	\$70,103	\$70,000	-\$103	-\$103	100.15%	In progress	Additional costs Waste Transfer Station scoping and investigation, additional cost Hillwood Structure Plan
1203	Footpath Grinding Program - George Town area	\$55,538	\$57,000	\$1,462	\$1,462	97.44%	In progress	
1208	Bell Bay Road Intersection Upgrade	\$283,388	\$315,000	\$31,612	\$31,612	89.96%	Complete	
1303	Directional Signage - Anne Street and Watch House	\$0	\$7,124	\$7,124	\$7,124	0.00%	In progress	
	Sub Total Carried Forward Projects	\$1,214,111	\$1,525,738	\$311,627	\$311,627	79.58%		
WO No	<u>2015/2016 Capital Projects</u>	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
Program	Sealed Roads Program	\$1,545,054	\$1,927,723	\$382,669	\$382,669	80.15%	In progress	Tender awarded.
1257	Waste Transfer Site upgrade	\$49,173	\$750,000	\$700,827	\$700,827	6.56%	In progress	
Program	Footpaths Renewal Program	\$174,798	\$173,599	-\$1,199	-\$1,199	100.69%	In progress	

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	<u>2015/2016 Capital Projects</u>	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1219	Upgrade to Council Offices	\$5,310	\$100,000	\$94,690	\$94,690	5.31%	Planning/design/scoping stage	New Reception area and modifications to office space layout in design phase
Program	Plant, equipment, fleet	\$85,843	\$116,700	\$30,857	\$30,857	73.56%	In progress	
Program	Stormwater Drainage Renewal Program	\$35,990	\$80,000	\$44,010	\$44,010	44.99%	In progress	
Program	Kerb & gutter renewal program	\$0	\$17,373	\$17,373	\$17,373	0.00%	Planning/design/scoping stage	
Software	Software upgrades/replacements	\$65,155	\$104,000	\$38,845	\$38,845	62.65%	In progress	
Program	Culverts Renewal Program	\$24,710	\$24,965	\$255	\$255	98.98%	In progress	
1216	Hillwood Pontoon - Renew deck and bearers. Grist blast and repaint ladder, and all other steel work	\$1,796	\$33,825	\$32,029	\$32,029	5.31%	In progress	
1217	York Cove Pontoon -Renew deck and bearers	\$2,396	\$33,825	\$31,429	\$31,429	7.08%	In progress	
1218	Hillwood Pontoon - inspection and replacement of anchor chains	\$21,127	\$68,400	\$47,273	\$47,273	30.89%	In progress	
1220	York Cove Centre - Installation of fire resistant vertical drapes	\$1,473	\$2,000	\$527	\$527	73.64%	Complete	
1222	Memorial Hall Roof Anchor Points	\$1,386	\$2,200	\$814	\$814	63.01%	Complete	
1223	Weymouth -Upgrade Power to Hall	\$5,517	\$6,675	\$1,158	\$1,158	82.65%	Complete	
1224	York Cove Centre -Fence line	\$2,455	\$3,300	\$845	\$845	74.38%	In progress	
1225	Bellingham Shelter Shed - replace roof and water tank	\$2,714	\$8,850	\$6,136	\$6,136	30.67%	In progress	

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	<u>2015/2016 Capital Projects</u>	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1226	Hillwood Hall upgrades includes - Airconditioner/heat pump (3 units for Hall and Supper Room), bar sink requires upgrade, acoustic abatement	\$12,210	\$15,400	\$3,190	\$3,190	79.29%	Planning/design/scoping stage	Acoustic abatement funds permitting
1227	Bellingham Hall upgrades	\$2,287	\$40,000	\$37,713	\$37,713	5.72%	In progress	
1231	Capital costs for Land Transfers	\$1,073	\$5,000	\$3,927	\$3,927	21.46%	In progress	
1232	Improve streetscape between Anne and Elizabeth Streets_ Part of Anne Street between Sorell and Bathurst Streets to be backfilled and landscaped	\$6,923	\$22,000	\$15,077	\$15,077	31.47%	In progress	
1238	Secure Exercise areas for dogs at pound to meet RSPCA specs	\$738	\$4,400	\$3,662	\$3,662	16.78%	Planning/design/scoping stage	
1239	Weymouth - Upgrade of toilet	\$3,972	\$42,500	\$38,528	\$38,528	9.35%	Planning/design/scoping stage	
1240	Lulworth - Upgrade of toilet	\$1,593	\$42,500	\$40,907	\$40,907	3.75%	Planning/design/scoping stage	
1241	Hillwood - Upgrade of toilet	\$1,593	\$30,000	\$28,407	\$28,407	5.31%	In progress	
1242	The Glen Road, advisory signage, installation of additional speed advisory signage	\$7,279	\$12,000	\$4,721	\$4,721	60.66%	In progress	
1243	Guard rail renewal, East Arm Road	\$34,655	\$33,727	-\$928	-\$928	102.75%	In progress	
1244	Franklin Street traffic calming, installation of traffic islands	\$10,306	\$35,000	\$24,694	\$24,694	29.45%	In progress	Black Spot Funding

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	<u>2015/2016 Capital Projects</u>	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1245	Archery - Armoury request - brick in caged area.	\$2,740	\$5,000	\$2,260	\$2,260	54.80%	In progress	
1246	George Town Football Club- Capital maintenance	\$5,645	\$11,000	\$5,355	\$5,355	51.32%	In progress	
1247	Hillwood -Complete Drainage System on Recreation Ground	\$21,445	\$22,000	\$555	\$555	97.48%	Complete	
1248	George Town Top Dress and core cricket/football ground	\$25,815	\$27,500	\$1,685	\$1,685	93.87%	In progress	
1249	Rebuild of existing toilet block at The GT Sports Complex to include a unisex disabled toilet	\$3,683	\$42,000	\$38,317	\$38,317	8.77%	In progress	
1250	Replacement of play ground equipment	\$31,326	\$36,725	\$5,399	\$5,399	85.30%	In progress	Transfer costs to WO1316
1251	Drainage issues Beach Road , Lulworth	\$4,822	\$11,000	\$6,178	\$6,178	43.83%	In progress	
1252	Private Power Poles - Renewal	\$3,915	\$10,000	\$6,085	\$6,085	39.15%	In progress	
1253	Shade cloth for paddling pool	\$2,923	\$3,000	\$77	\$77	97.44%	Complete	
1254	Swimming Pool_Breathing apparatus re pool chemicals to meet compliance requirements	\$0	\$0	\$0	\$0	0	Complete	Refer WO1256
1255	Swimming Pool _Lane Rope Rollers	\$10,676	\$12,000	\$1,324	\$1,324	88.97%	Complete	

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	<u>2015/2016 Capital Projects</u>	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1256	Swimming Pool - Chemicals holding tank, Dosing pump, Brick containment wall around holding tank	\$24,716	\$25,830	\$1,114	\$1,114	95.69%	Complete	\$6830 Grant from National Stronger Communities Fund to offset overrun
1258	Works Depot security, safety and WHS upgrades	\$49,357	\$53,000	\$3,643	\$3,643	93.13%	In progress	
1302	(41) Davies Street - Sorrell to Goulburn	\$14,794	\$13,650	-\$1,144	-\$1,144	108.38%	Complete	
1304	Gateway/Arterial Signage – Bridport Road, Batman Bridget, Mount Direction	\$0	\$5,858	\$5,858	\$5,858	0.00%	Planning/design/scoping stage	Artwork being finalised
1306	Repair Leaking Pool Compressor	\$9,795	\$5,236	-\$4,559	-\$4,559	187.07%	Complete	Shaft seal and gas replacement required. Not identified at time of budget preparation.
1307	Solar Lighting - Low Head Boat Ramp	\$7,850	\$8,069	\$219	\$219	97.29%	In progress	
1308	Truck	\$52,203	\$52,203	\$0	\$0	100.00%	Complete	
1316	Lagoon Beach Playground Equipment - Stronger Communities Programme Funding	\$29,741	\$26,550	-\$3,191	-\$3,191	112.02%	In progress	Less to be spent on WO1250 to offset overrun
1318	Regent Square-Skate Park	\$48,035	\$50,000	\$1,966	\$1,966	96.07%	Complete	
1320	Investigation scoping design and costing for future capital works projects	\$6,560	\$70,000	\$63,440	\$63,440	9.37%	In progress	
1325	Street Light Replacement Programme 2016	\$1,950	\$150,000	\$148,050	\$148,050	1.30%	Planning/design/scoping stage	

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

WO No	<u>2015/2016 Capital Projects</u>	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1326	Regent Square-Skate Park further development	\$0	\$150,000	\$150,000	\$150,000	0.00%		
1327	Lefroy Playground - New Equipment	\$0	\$25,000	\$25,000	\$25,000	0.00%		
	Total 2015/2016 Projects	\$2,465,518	\$4,551,583	\$2,086,065	\$2,086,065	54.17%		
	Total all projects	\$3,679,629	\$6,077,321	\$2,397,692	\$2,397,692	60.55%		

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

OFFICER'S COMMENTS

WO 977 Marguerite Street – Traffic Calming - 168.96%

This project was carried forward from 2013/2014 which resulted in the reapplication of permits from the Department of State Growth. The cost of the project was initially estimated on a road width of 6½ metres for the speed humps, whereas Marguerite Street is 8 metres wide. No allowance was made for the required advertisements and the reapplication for permits.

WO 1156 Kanamaluka Trail – gravel resheet 1.25Km (Esplanade Nth to North St) - 128.44%

This carried forward project was underestimated due to insufficient investigation on the conditions of the trail prior to the commencement of the project. The original resheeting method was not suitable and the alternative method took longer and was more expensive to complete to a satisfactory standard.

WO 1152 Concrete Footpath Program – Elizabeth St – RHS path from Cimitiere to Arthur St – 161.32%

In the 2015-2016 Capital Works budget this project was underestimated and additional costs were incurred with service relocation works i.e. lifting of 4 Telstra pits and works around property access driveways.

WO 1243 Guard Rail Renewal, East Arm Road – 102.75%

The transfer of funds from the sealed roads program to the East Arm Guard Rail project is included in the active capital projects report by a reduction in the budget for the sealed roads program and an increase in the budget for the East Arm Guard Rail project. The overrun for this WO is due to ongoing minor Capital Project overheads.

BUDGET REALLOCATION/SAVINGS REQUESTS

None recommended this report.

OFFICER'S RECOMMENDATION

That the report on Council's active capital projects from the Director Corporate Services be received and the information noted.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

108/16 9.5- ACTIVE CAPITAL PROJECTS REPORT (CONT.)

DECISION

Moved: Cr Harris
Seconded: Cr Glisson

That the report on Council's active capital projects from the Director Corporate Services be received and the information noted.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

10. COMMUNITY SERVICES

Mrs Anne Cameron (Manager Community Development) was in attendance to answer questions of Council in respect to Agenda Items 9.5 and 10.1.

109/16 10.1 - COMMUNITY GRANTS/ASSISTANCE

REPORT AUTHOR: Community Events Officer - Rhonda O'Sign

REPORT DATE: 9th May 2016

FILE NO: 23.2

ATTACHMENT: Grant Application – George Town Saints Netball Club

SUMMARY

This report provides a summary and recommendations related to requests for community grants or assistance.

STRATEGIC PLAN

Goal 2:

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

Key Objective 1:

Support and advocate for organisations and community groups to grown community capacity.

FINANCES

The 2015 / 2016 budget allocation for Community Grants is \$11,000. An additional \$3,235 was allocated in March 2016, taking the full budget allocation to \$14,235.

The following allocations for the financial year 2015 / 2016 have been made:

Organisation	Grant Category	Amount \$	Minute #
Aimee Hawes	Young Achiever	\$200	257/15
James Hawes	Young Achiever	\$200	257/15
Joshua Geeves	Young Achiever	\$200	257/15
Leah Renton	Young Achiever	\$200	335/15
Myra Donnelly	Young Achiever	\$200	354/15
Isabella Crack	Young Achiever	\$200	033/16
Shelby Miller	Young Achiever	\$200	033/16

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

109/16 10.1 - COMMUNITY GRANTS/ASSISTANCE (CONT.)

Organisation	Grant Category	Amount \$	Minute #
Rotary Club of George Town	Community Grant	\$103	257/15
Low Head Progress & Heritage Association Inc	Community Grant	\$1,000	302/15
Gordon Square Childhood Services	Community Grant	\$600	300/15
Reptile Rescue	Community Grant	\$491	063/16
George Town Volunteer Ambulance Service	Community Grant - Services	\$546	257/15
Dalrymple Drifters Chapter	Community Grant – Services	\$750	258/15
LINC Tasmania	Community Grant – Services	\$83	335/15
George Town Hospital Auxiliary	Community Grant – Services	\$140	335/15
Lighthouse Regional Arts	Community Grant – Services	\$182	335/15
Doing Life Together Group	Community Grant – Services	\$950	354/15
George Town RSL Sub Branch	Community Grant – Services	\$450	354/15
George Town Scouts	Community Grant - Services	\$90	380/15
Ainslie Complex Auxiliary	Community Grant – Services	\$100	033/16
Ladies Leisure Centre	Community Grant – Services	\$100	033/16
George Town RSL Sub Branch	Community Grant – Services	\$700	062/16
Star of Sea Catholic College	Community Grant – Services	\$480	090/16
Launceston Triathlon Club	Community Grant – Event	\$800	335/15
South GT Primary School Parents Association	Community Grant – Event	\$990	354/15
George Town Rotary Club	Community Grant - Event	\$1,000	411/15
George Town Lions Club	Community Grant – Event	\$950	411/15
George Town Fire Brigade Social Club	Community Grant – Event	\$300	411/15
Hillwood Fire Brigade	Community Grant – Event	\$150	411/15
George Town RSL Sub Branch	Community Grant – Event	\$300	062/16
TOTAL		\$12,655	
GRANT FUNDING REMAINING		\$1,580	

George Town Saints Netball Association

A Community Grant (services) application has been received from the George Town Saints Netball Association for costs associated with hall hire used for training for the 2016 Netball Season. The Application forms an attachment to this report.

OFFICER'S COMMENT

The George Town Saints Netball Association fields 120 players in the Northern Tasmanian Netball Association competition.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

109/16 10.1 - COMMUNITY GRANTS/ASSISTANCE (CONT.)

The Club has been operating for 18 years and, every team (except for 1) made finals in 2015. The Club's players have represented the NTNA in northern rep teams and some players have represented in the State League.

The Saints Netball Association is seeking a grant to cover the cost of hall hire fees for their training sessions held in this financial year, and will reapply for further assistance in 2016-2017 Financial Year.

RISK ASSESSMENT

No risk is identified.

OFFICER'S RECOMMENDATION

That the report of the Community Services Events Officer be received and that Council provides a community grant (services) of \$150 to the George Town Saints Netball Association to cover the cost of Graham Fairless Centre hire for the Clubs weekly training sessions this financial year.

DECISION

Moved: Cr Burt
Seconded: Cr Dawson

That the report of the Community Services Events Officer be received and that Council provides a community grant (services) of \$150 to the George Town Saints Netball Association to cover the cost of Graham Fairless Centre hire for the Clubs weekly training sessions this financial year.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

11. MAYOR

110/16 11.1 - MATTERS OF INVOLVEMENT – MAYOR

FILE NO.: 14.11

REPORT DATE: 11 May, 2016

Mayor Bridget Archer		
<i>April</i>	20	Chaired Ordinary Council meeting at Weymouth
	22	Attended LGAT General Meeting - Launceston
	25	Attended the Anzac Day Dawn Service
	25	Attended and spoke at the 11am Anzac Service
<i>May</i>	3	Attended the George Town Community Safety Group Committee meeting
	4	Attended the Council Workshop
	4	Interview on air with Tamar FM re Biggest morning tea
	10	Attended and presented the awards for the 2016 Volunteer of the Year – George Town
	11	Attended Workshop
	12	Chairing the George Town Community Suicide Prevention Action Group
	12	Officiated the George Town Neighbourhood House Grand Reopening
	13	Attended Australia's Biggest Morning Tea – Graham Fairless Centre
	13	Attended part of the community response to eliminate suicide intervention course

OFFICER'S RECOMMENDATION

That the information report from the Mayor on Matters of Involvement be received and the information noted.

DECISION

Moved: Cr Burt
Seconded: Cr Parish

That the information report from the Mayor on Matters of Involvement be received and the information noted.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

12. GENERAL MANAGER

111/16 12.1 - COUNCILLOR MOTION UPDATE

REPORT AUTHOR: General Manager – Mr John Martin

REPORT DATE: 5th May, 2016

FILE NO: 14.12

ATTACHMENT: Nil.

PLANNING AND DEVELOPMENT			
Min No.	Date	Motion	Action
368/14	12/11/14	<p>Application for Dispensation from a Local Provision of the George Town Interim Planning Scheme 2013 – Lot 1 East Tamar Highway, Mount Direction</p> <p>That the Council notify the Tasmanian Planning Commission that no representations were received during the public exhibition period and that no modification is required to the application for dispensation for Lot 1, East Tamar Highway, Mount Direction.</p>	Completed.
371/15	18/11/15	<p>Section 39 Report on Representations - DA2015/40 & A6/2016 Combined Application for Rezoning and 11 Lot Subdivision at 4 Ridge Street & Craighburn Road, Hillwood</p> <p>That the Planning Authority resolves that this report be received and that:</p> <ol style="list-style-type: none"> 1. The Council advise the Tasmanian Planning Commission that three (3) representations were received in accordance with section 39(2) of the <i>Land Use Planning and Approvals Act 1993</i>; and 2. A copy of this report, being the Council's assessment of the merit of each representation, is forwarded to the Tasmanian Planning Commission, in order to satisfy Section 39(2)(b); and 3. The Tasmanian Planning Commission be advised that Council recommends that no modification to draft amendment A6-2015 is required; and 4. The Tasmanian Planning Commission be advised that Council recommends that no modification to draft permit DA2015/49 is required. 	Completed.
400/15	16/12/15	<p>Hillwood Structure Plan</p> <ol style="list-style-type: none"> a. Council notes the draft Hillwood Area Structure plan. b. Invites public representations for a period of at least 40 days commencing 19th December 2015. c. Advertises the public consultation process in the Examiner and 	Noted. Completed. Completed.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

		<p>notice boards.</p> <p>d. Presents the draft Hillwood Area Structure Plan to the community at a public forum, to be held in Hillwood at least two weeks prior to the close of the public consultation period.</p> <p>e. All representations be considered further by councillors, prior to the formulation of a final structure plan and its endorsement by Council.</p>	<p>Completed.</p> <p>Completed.</p>
082/16	20/04/16	<p>Application for Adhesion Order – 20 & 22 Victoria Street, George Town</p> <p>That Council approves the adhesion of the land comprised in Folios of the Register being Volume 91729 Folio 1 and Volume 91729 Folio 2, and agrees to sign and seal the instrument.</p>	Completed.
INFRASTRUCTURE AND DEVELOPMENT			
025/16	17/02/16	<p>Annual Hard Waste Collection</p> <p>That Council:</p> <p>(a) offer the ‘free drop off’ of hard waste (within set category guidelines) at the Waste Transfer Station over two Sundays (to be determined by the General Manager) and following this provide a collection service for those who do not have access to a vehicle/trailer (with a waste limit of 2m³ per household) and requiring residents to register for the service as administratively determined by the General Manager; and</p> <p>(b) inform ratepayers as determined by the General Manager of Council’s decision and its administrative arrangements in advance so that registrations can occur for the service.</p> <p>(c) acknowledges that should items be left out for collection that are outside the set category guidelines (as determined by the Manager Infrastructure and Engineering Services) that they will not be collected and remain the responsibility of the ratepayer to dispose of; and</p> <p>(d) acknowledges that the hard waste collection service will require further review and consideration as part of the development of a more complete waste management strategy and budget deliberations for the 2016/2017 financial year, with consideration given to implementing a more regular ‘free drop off’ day for both green waste and hard waste at the Waste Transfer Station.</p>	Completed.
CORPORATE			
019/15	21/01/15	<p>Council Facilities Future Use and Development – Strategic Development</p> <p>That</p> <p>a) Council approves an extension to the final facilities report completion date sought in minuted resolution 336/14 to reflect Council’s intention to review the Strategic Plan 2012-17, and adopt the revised Plan, and</p> <p>b) Council is presented with updated report progress at workshops, with a view to further consideration of timelines at future Council meetings.</p>	<p>Completed.</p> <p>In progress.</p>
249/15	15/07/15	<p>Internal Audit Function</p> <p>That Council receives and endorses the Audit Panel Committee’s Recommendation; and</p>	Fraud and credit card internal audit completed.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

		<p>(a) Authorises the General Manager to make arrangements with other Council's participating in the Internal Audit Project for the exchange of trained internal audit officers to undertake an internal audit program; and</p> <p>(b) That progress reports regarding internal audit, findings and any recommendations are reported to the Audit Panel for consideration at each meeting of the Audit Panel.</p>	Report to the Audit Panel.
250/15	15/07/15	<p>Risk Management That Council receives and endorses the Audit Panel Committee's Recommendation that:</p> <p>(a) Risk management progress reports are submitted to Council on a 6 monthly basis.</p> <p>(b) Council's internal working group continue to update the risk register and risk treatment processes on a regular basis.</p> <p>(c) That an audit of risk management skills and knowledge is conducted initially involving all managers and supervisors.</p> <p>(d) Should any gaps be determined in risk management skills and training from the audit in (c) that training be sourced and provided to the relevant individuals.</p> <p>(e) That a risk analysis is performed and documented prior to any project being undertaken by Council.</p>	Update to Audit Panel at quarterly meetings.
407/15	16/12/15	<p>Adoption of Revised Code for Tenders and Contracts That this matter be referred to a Council Workshop.</p>	Legal advice received and to be reviewed.
032/16	17/02/16	<p>Review of Loan Borrowing Strategy for 2015/2016</p> <p>(a) That Council acknowledge the estimated funding requirements for the projects noted in the table above and as nominated in this report and endorses the already approved borrowing of \$993,925.</p> <p>(b) That Council acknowledges that community consultation and further information will be provided to the Council in relation to the projects nominated.</p> <p>(c) That the projects nominated be included in the Capital Works program for 2015/16 with any unexpended amounts to be carried forward for 2016/17 Budget Capital Works consideration.</p>	Loan drawn down in progress.
058/16	16/03/16	<p>Street Light Replacement Program That given the significant projected savings, council allocate funds from the following sources in order to fund the street light replacement program:</p> <p>(a) \$150,000 from Council reserves and</p> <p>(b) \$75,000 from the 2016/2017 capital program and</p> <p>(c) \$75,000 from the Roads to Recovery program allocation for 2016/2017</p>	(a) Completed. (b) & (c) Noted for budget preparation 2016/2017.
088/16	20/04/16	<p>Revised Asset Management Policy That the policy lay on the table until the June ordinary meeting of Council and that the public be invited to comment during this time.</p>	Advertised. In progress.
089/16	20/04/16	<p>Dog Registration Fees 2016/2017</p>	Completed.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

That the following dog registration fees for the 2016/17 financial year be set in accordance with section 80 of the Dog Control Act and section 205 of the Local Government Act.

1. Re-registration of dog on or before 30 June 2016, or first registration of dog reaching the age of six months.

	2016/2017
Dog owned by pensioner(desexed)	\$11.00
Dog owned by pensioner (whole dog)	\$21.00
Guard dog	\$17.00
Greyhound registered with TGRB	\$17.00
TCA registered breeding prefix	\$17.00
Working Dog	\$17.00
De-Sexed dog	\$17.00
Whole Dog	\$41.00
Guide dog	Exempt

2. Re-registration of dog after 30 June 2016.

	2016/2017
Dog owned by pensioner(desexed)	\$14.00
Dog owned by pensioner (whole dog)	\$27.00
Working Dog	\$30.00
De-Sexed dog	\$30.00
Guard dog	\$30.00
Greyhound registered with TGRB	\$30.00
TCA registered breeding prefix	\$30.00
Whole Dog	\$69.00
Guide dog	Exempt

3. Miscellaneous fees

	2016/2017
Replacement registration tag	\$8.00
Fee for notice of complaint	\$22.00
Annual renewal of kennel licence	\$31.00
Kennel licence - 3 to 5 dogs	\$70.00
Kennel licence - more than 5 dogs	\$100.00
Declared dangerous dog	\$450.00
Dangerous dog sign, collar etc.	\$50.00

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

		4. Impounding fees									
		<table border="1"> <thead> <tr> <th></th> <th>2016/2017</th> </tr> </thead> <tbody> <tr> <td>Pound maintenance charge per dog per day</td> <td>\$36.00</td> </tr> <tr> <td>Dog release for 1st seizure of dog</td> <td>\$55.00</td> </tr> <tr> <td>Dog release for 2nd & subsequent seizure of dog</td> <td>\$150.00</td> </tr> </tbody> </table>		2016/2017	Pound maintenance charge per dog per day	\$36.00	Dog release for 1st seizure of dog	\$55.00	Dog release for 2nd & subsequent seizure of dog	\$150.00	
	2016/2017										
Pound maintenance charge per dog per day	\$36.00										
Dog release for 1st seizure of dog	\$55.00										
Dog release for 2nd & subsequent seizure of dog	\$150.00										
COMMUNITY											
066/16	16/03/16	<p>George Town Community Safety Committee – Macquarie Street Pedestrian Crossings</p> <p>That Council accepts the resolution of the Committee that at the next appropriate time in relation to line marking, the George Town Council place at the Macquarie Street pedestrian crossings the markings as per the RTA Standard 7.2.</p>	In progress.								
067/16	16/03/16	<p>George Town Community Safety Committee – Authority to Control Traffic at an Incident</p> <p>That Council refers the recommendation of the George Town Safety Committee for consideration at a Council workshop, once further investigation has been undertaken to enable the General Manager to provide a comprehensive background report to Councillors.</p>	Submitted to LGAT. Completed.								
068/16	16/03/16	<p>George Town Community Safety Committee – Smoke Free Zones</p> <p>That Council endorses the recommendation of the George Town Community Safety Committee and proceed with actions to designate all school crossing zones as smoke-free, providing the Public Health Service Guidelines for declaration are followed.</p>	Completed. To be included in 2016/2017 budget considerations.								
073/16	16/03/16	<p>George Town Community Safety Group Committee Meeting Held 2nd February 2016</p> <p>That the confirmed minutes of the George Town Community Safety Group Committee meeting held 2nd February 2016 and unconfirmed minutes of the George Town Community Safety Group Committee meeting held 1st March 2016 not be accepted and are referred back to the George Town Community Safety Group Committee for review and/or correction.</p>	Completed.								
090/16	20/04/16	<p>Community Grants/Assistance</p> <p>That the report of the Community Services Events Officer be received and that Council provides a community grant (services) of \$480 to the Star of Sea Catholic College to cover the cost of Memorial Hall hire for the school's weekly production rehearsals for the months of May and June 2016.</p>	Completed.								
GENERAL MANAGER											
350/12	19/12/12	<p>Landscape Management Plan Regent Square</p> <p>That Council recognises the sentiment of the motion and resolves to consult with the whole community in developing and adopting a landscape management plan for Regent Square that promotes the heritage values in harmony with the visual and environmental values</p>	In progress.								

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

		and the cultural public use aspects of the Square.	
246/13	14/08/13	Lease Proposal – TS York Australian Naval Cadets – Graham Fairless Centre (PID 2733160) That Council receives the report on the lease proposal – TS York Australian Naval Cadets – Graham Fairless Centre from the General Manager and Executive Officer (Governance) and enters into the 5 year lease agreement accordingly.	Draft lease being considered by Defence legal reps.
395/13	18/12/13	Rates Recovery – Outstandings over 3 years – Lefroy Unknown Owner Address	Signs and notices placed as per the requirements of Section 137 of the Local Government Act.
142/14	21/05/14	Crown Licence – Low Head Boat Ramp, Car Park & Access Road – Low Head Conservation Area That Council receives the report on the Crown Licence – Low Head Boat Ramp, Car Park and Access Road – Low Head Conservation Area from the Acting General Manager; and a) accepts responsibility for the ramp and associated infrastructure once the upgrade is completed; and a) confirms its intention to enter into a five year licence with the Department of Primary Industries, Parks, Water and Environment for the Low Head boat ramp, car park, access road and pontoon – Low Head Conservation area and signs and seals the required license documentation.	Pending response from Parks and Wildlife Services.
339/14	15/10/14	Notice of Motion – Council Layout Any changes to the operation and or layout of the Council Offices and Council Chambers be submitted to and approved by Council prior to implementation	Noted. Report to Council when plans are designed.
071/15	18/02/15	Light Industrial Subdivision That the facilitation of an extended Light Industrial Subdivision be investigated by Council Officers and a brief presented to an elected members workshop.	In Progress. Included in the Bell Bay Structure Plan.
072/15	18/02/15	Extension of South Street That a report on the extension of South Street eastward to Old Bell Bay Road adjacent to the Council Depot and Thompson Avenue precinct be investigated and a brief presented to an elected members workshop.	In Progress. Included in the Bell Bay Structure Plan.
110/15	18/03/15	Economic Development 1. That Council receive and acknowledge the information contained in this report. 2. That Council continue their efforts to facilitate and participate with key stakeholders towards furthering an economic prospectus initiative to outline the opportunities for economic, social and liveability development investment in this scenic and beautiful area of Tasmania. 3. That Council progress these discussions with our political representatives and their agencies, private enterprises and our local community organisations.	Completed. Ongoing. Ongoing.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

187/15	20/05/15	<p>Local Government Reform – Resource Sharing, Shared Services, Benchmarking & Voluntary Amalgamation That Council:</p> <ol style="list-style-type: none"> 1. Agrees to collaborate with West Tamar Council, Meander Valley Council and the Northern Midlands Council in a benchmarking exercise of financial and other service delivery measures utilising the services of an independent consultant. 2. Authorises the General Manager to engage a project consultant with local government experience. 3. Writes to the Minister for Planning and Local Government the Hon. Peter Gutwein MP and outlines the George Town Council's intentions in regards to participating with the West Tamar Council, Meander Valley Council and the Northern Midlands Council in undertaking this benchmarking and service delivery review project. 4. That the George Town Council also inform the Minister for Local Government that they indicate their willingness to participate in exploring options of feasibility studies for voluntary amalgamation/shared services models/standalone Councils with their adjacent neighbouring Councils, ie. Dorset, Flinders, Launceston City Council and West Tamar Council, subject to the following: <ol style="list-style-type: none"> (i) Informing and requesting support from the State Government of the staged benchmarking and shared services modelling being undertaken by George Town Council, Meander Valley Council, West Tamar Council and Northern Midlands Council. (ii) That neighbouring Councils agree to participating in other feasibility studies; (iii) That the State Government fund the costs of other feasibility studies/modelling that is undertaken including any facilitation and community consultation costs that occur; (iv) That Council's contribution be of an "in-kind" nature through their officers participation and associated expenses. (v) That Council and participating Councils, prior to any other feasibility studies/modelling taking place, agree to any protocols and Terms of Reference; (vi) That consideration of employee related issues be considered and referenced in any protocols and Terms of Reference. 5. That Motion 341/14 (15th October 2014) as follows, be rescinded: <p>"Resource Sharing</p> <ul style="list-style-type: none"> • That no further discussions take place or meetings are held with any parties with regard to resource sharing or potential for amalgamations until such times as the Council is provided with the following information: <ol style="list-style-type: none"> 1. the objectives of the discussion or meeting 2. the parties to the discussion 3. the expected impact on service levels to the community 4. the potential estimated costs 5. the potential estimated savings 6. the expected impact on the Councils employment 	<p>In progress.</p> <p>In progress.</p> <p>Completed.</p> <p>Completed.</p> <p>Completed.</p>
--------	----------	--	---

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

		<p>levels, and</p> <p>7. a community consultation plan relevant to associated issues</p> <p>And Council approves the meeting or discussions and the community consultation plan</p> <ul style="list-style-type: none"> • That this motion be read in conjunction with 241/14.” 	
319/15	19/08/15	<p>Local Government Reform That Council:</p> <ol style="list-style-type: none"> 1) Receive and note the information presented in this report; and 2) Agree to collaborate with participating Northern Councils to undertake a benchmarking process involving Councils in northern Tasmania which establishes a standardised evidence base providing data on both quantitative and qualitative aspects of operations and which additionally identifies from the data areas of potential for resource sharing and other collaboration between the Councils; and 3) Authorise the Mayor and General Manager to participate in these investigations and projects as outlined and in accordance with Council's resolutions; and 4) That George Town Council will continue to participate in the benchmarking/shared services investigation project with the four panel members as outlined or an expanded panel as agreed with the State Government and participating Councils. 	<p>Completed. In progress.</p> <p>In progress.</p> <p>In progress.</p>
358/15	21/10/15	<p>George Town Skate Park</p> <ol style="list-style-type: none"> 1. That the General Manager be authorised to undertake all necessary works to finalise the George Town Skate Park for opening, including information presented in this report. 2. That the General Manager follows up on any outstanding matters associated with the project to date. 3. That the opening of the project be at an agreed date by the George Town Council, the State Government and the Wattle Group. 4. The funding for the finalisation of the project be expended from Council's current reserves with finalisation of final financial determinations to be resolved by Council before the end of the 2015/2016 financial year. 	<p>Completed.</p> <p>Completed.</p> <p>Completed.</p> <p>In progress.</p>
041/16	17/02/16	<p>Notice of Motion – Alternative Venues for 2 Ordinary Council Meetings That Council hold one ordinary meeting at Weymouth on the 20th of April 2016 commencing at 10.00 am and one ordinary meeting at Hillwood on the 21st of September 2016 commencing at 6.00 pm.</p>	<p>Noted. In progress.</p>
042/16	17/02/16	<p>Notice of Motion – 2016-2017 Budget Consideration for Average Area Rated Properties That this item be deferred.</p>	<p>Completed.</p>
072/16	16/03/16	<p>Notice of Motion – Publication of Councillor Allowances That Council resolves to provide publicly on the George Town Council website all individual Councillors Claims for reimbursement of costs and</p>	<p>In progress.</p>

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

		allowances incurred in their role as Councillor. As outlined in Councillors Allowances Policy No. 5, these costs include statutory allowances, travelling reimbursements (including kms travelled); professional development conference and training expenses; communication allowance; stationery expenses and Councillor Dependent expenses. Retrospective reporting of claims for the previous financial year for existing Councillors as annual totals to be provided as soon as practical on website.	
094/16	20/04/16	<p>Proposed Submission of Motion – LGAT General Meeting Agenda – 20th July 2016</p> <p>That Council supports and submits the following motion to LGAT for inclusion on the Agenda of the LGAT General Meeting to be held on the 20th July 2016:</p> <p style="padding-left: 40px;">“That LGAT lobby the State Government to amend legislation to require a decreased speed limit whilst motorists pass an emergency incident”.</p>	Completed.

OFFICER’S RECOMMENDATION

That Council receives the report from the General Manager and notes the information provided.

DECISION

Moved: Cr Parish
Seconded: Cr Barwick

That Council receives the report from the General Manager and notes the information provided.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

112/16 12.2 - COUNCIL WORKSHOP – MAY 2016

REPORT AUTHOR: General Manager – Mr John Martin

REPORT DATE: 5th May, 2016

FILE NO: 14.10

ATTACHMENT/S: Nil

SUMMARY

The purpose of this report is to provide a record of workshops held in accordance with the requirements of section 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*.

DATE AND PURPOSE OF WORKSHOP/S HELD

Wednesday 4th May 2016

- Presentation by NTD – New NTD Organisation Model
- Presentation by NTD - UTAS Transformation Project in the North
- Budget Framework
- Summary of Public Submissions following public consultation of the Hillwood Structure Plan
- Weymouth Bridget
- Regent Square Landscape Management Plan Project
- Code of Conduct
- Proposed Change of Council meeting date – July 2016

Present: Mayor Bridget Archer, Cr Tim Harris Deputy Mayor, Cr Heather Barwick, Cr Doug Burt, Cr Greg Dawson, Cr John Glisson, Cr Peter Parkes

Apologies: Cr Richard Nicholls, Cr Tim Parish, Mr John Martin – General Manager

In Attendance: Director Corporate Services – Mr Kim Barker
Manager Development Services – Ms Justine Brooks-Bedelph
Manager Community Development – Ms Anne Cameron
Manager Infrastructure and Engineering – Mr Paul O’Grady
Executive Officer – Governance – Ms Josie Higgins
Ms Maree Tetlow – Executive Officer, NTD

OFFICER’S RECOMMENDATION

That Council receives the report from the General Manager and notes the information.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

112/16 12.2 - COUNCIL WORKSHOP – MAY 2016 (CONT.)

DECISION

Moved: Cr Parkes

Seconded: Cr Harris

That Council receives the report from the General Manager and notes the information.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

113/16 12.3 - PROPOSED CHANGE OF COUNCIL MEETING DATE – JULY 2016

REPORT AUTHOR: General Manager - Mr John Martin
Executive Officer (Governance) – Ms Josie Higgins

REPORT DATE: 19th April 2014

FILE NO: 14.12

ATTACHMENT: Nil.

SUMMARY

To submit a request to Council to reschedule the ordinary Council meeting from Wednesday 20th July 2016 to Monday 18th July 2016.

BACKGROUND

At its meeting held on the 18th November 2015, Council adopted its schedule of 2016 ordinary Council meetings. In accordance with the requirements of Regulation 7 of the Local Government (Meeting Procedures) Regulations 2015 the meeting schedule was advertised accordingly.

STRATEGIC PLAN

Goal 05

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4

Consistently achieve a high standard of internal financial and governance arrangements.

RISK CONSIDERATIONS

No risks are identified.

FINANCIAL IMPLICATIONS

Additional advertising costs.

OFFICER'S COMMENTS

This matter was discussed by Elected Members at the Council workshop held on the 4th May 2016.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

113/16 12.3 - PROPOSED CHANGE OF COUNCIL MEETING DATE – JULY 2016 (CONT.)

Since the adoption of Council's 2016 ordinary Council meetings schedule, it has come to the attention of the General Manager that the LGAT 2016 Annual Conference and AGM is scheduled to be held from the 20th July to the 22nd July 2016 inclusive.

The July ordinary Council meeting is scheduled to commence at 6.00pm on Wednesday 20th July 2016.

It is therefore suggested that Council considers rescheduling its July ordinary Council meeting from the 20th July 2016 to Monday 18th July 2016 commencing at 6.00pm to enable Elected Members to attend the 2016 Annual LGAT Conference and AGM.

OFFICER'S RECOMMENDATION

That Council:

- (a) Reschedules the ordinary Council meeting to be held on the 20th July 2016 commencing at 6.00pm to Monday 18th July 2016 commencing at 6.00pm; and
- (b) Advertises the change of meeting date in accordance with the requirements of Section 7 of the Local Government (Meeting Procedures) Regulations 2015.

DECISION

Moved: Cr Barwick

Seconded: Cr Parkes

That Council:

- (a) Reschedules the ordinary Council meeting to be held on the 20th July 2016 commencing at 6.00pm to Monday 18th July 2016 commencing at 6.00pm; and
- (b) Advertises the change of meeting date in accordance with the requirements of Section 7 of the Local Government (Meeting Procedures) Regulations 2015.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

**114/16 12.4 - UTAS TRANSFORMATION PROJECT – REQUEST TO SIGN LETTERS TO
THE PREMIER AND THE FEDERAL MEMBER FOR BASS IN SUPPORT**

REPORT AUTHOR: General Manager – Mr John Martin

REPORT DATE: 9th May 2016

FILE NO: 15.10

ATTACHMENT: Ltrs to Mr Andrew Nikolic, Federal Member for Bass and the Hon. Will Hodgman, Premier

SUMMARY

This report is provided to assist Councillors to respond to a request from Northern Tasmania Development (NTD) to sign letters of support to members of State and Federal parliament for the UTAS Transformation Project.

BACKGROUND

In April 2016 NTD Executive Officer Maree Tetlow wrote to Mayors of Northern Tasmania explaining NTD's role in facilitating support from Northern Councils for the UTAS project. Some project information was provided, along with draft letters to the Premier, Mr Will Hodgman and the Federal Member for Bass Mr Andrew Nikolic. The letter of request also offered Councils an opportunity to be briefed further on the project.

The project has been the subject of public scrutiny and comment in the local media.

Ms Maree Tetlow gave a short presentation about the project to Councillors at a Council Workshop on Wednesday 4th May 2016. The presentation identified the following information.

The UTAS Transformation Project will deliver:

- Investment in Science through the development of the Launceston Institute of Applied Science and Design (supports Advanced Manufacturing)
- Further investment in AMC
- Entrepreneurship, start-ups and industry supply chain spin offs through involvement in the Macquarie House Innovation Hub.
- Securing ongoing research at UTAS in the North
- Establishment of an Institute and Centres of Excellence focussed on those sectors where the North has a competitive advantage;
- Use of Tasmanian timber and timber products where possible during the construction and fit-out stages of infrastructure developments, and research to develop a 'living laboratory' approach in respect of the use of Tasmanian timbers and energy technology.
- Investment in Science through the development of the Launceston Institute of Applied Science and Design (supports Advanced Manufacturing)
- Further investment in AMC

**114/16 12.4 - UTAS TRANSFORMATION PROJECT – REQUEST TO SIGN LETTERS TO
THE PREMIER AND THE FEDERAL MEMBER FOR BASS IN SUPPORT (CONT.)**

STRATEGIC PLAN

Goal 05

Regular regional cooperation between councils in regards to advocacy, economic development, strategic planning and/or resource sharing.

Key Objectives

Strengthen working relationships and cooperation with neighbouring councils.

FINANCIAL IMPLICATIONS

No financial implications are identified in supporting the project and co-signing a letter to parliamentarians to that effect

RISK ASSESSMENT

No risks are identified in supporting the project and co-signing a letter to parliamentarians to that effect

OFFICER'S COMMENTS

It is consistent with Council's Strategic Plan objectives that support be given to projects of regionally strategic significance that will deliver economic benefit to the region, provide more diverse and industry relevant education pathways for our young people, encourage population growth and foster a culture of innovation.

The 2016 Department of Industry report, 'How Regional Universities Drive Regional Innovation', which included the University of Tasmania outlines a number of benefits to regional economies in terms of economic resilience, effective industry partnerships in research and training, innovation, region specific specialisation, improved and relevant education engagement, university centred cluster development and more.

Project funding will require significant support from governments. The State government and the University itself have committed to half the estimated project cost.

An approach now needs to be made to federal candidates, to ensure the project is considered during the election funding announcements.

OFFICER'S RECOMMENDATION

That Council supports the UTAS Transformation Project and is a signatory to letters of support prepared by NTD to members of federal and state parliament.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

**114/16 12.4 - UTAS TRANSFORMATION PROJECT – REQUEST TO SIGN LETTERS TO
THE PREMIER AND THE FEDERAL MEMBER FOR BASS IN SUPPORT (CONT.)**

DECISION

Moved: Cr Burt
Seconded: Cr Dawson

That Council supports the UTAS Transformation Project and is a signatory to letters of support prepared by NTD to members of federal and state parliament.

AMENDMENT

Moved: Cr Glisson
Seconded: Cr Harris

That Council supports the UTAS Transformation Project and is a signatory to letters of support prepared by NTD to members of federal and state parliament and an invitation be extended to UTAS to provide a presentation to the George Town Council and the community.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

SUBSTANTIVE MOTION

Moved: Cr Glisson
Seconded: Cr Harris

That Council supports the UTAS Transformation Project and is a signatory to letters of support prepared by NTD to members of federal and state parliament and an invitation be extended to UTAS to provide a presentation to the George Town Council and the community.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

115/16 12.5 - CODE OF CONDUCT

REPORT AUTHOR:	General Manager – Mr John Martin Executive Officer (Governance) – Ms Josie Higgins
REPORT DATE:	9 th May 2016
FILE NO:	14.25
ATTACHMENT:	(A) George Town Council Code of Conduct (B) Accompaniment to the George Town Council Model Code of Conduct (C) Local Government Code of Conduct Complaint Form (D) Local Government (Model Code of Conduct) Order 2016 (E) George Town Council Code of Conduct for Elected Members Policy No. 21 – Version 06

SUMMARY

To submit to Council information relating to the new Local Government Code of Conduct framework for Tasmanian Councillors, the Model Code of Conduct made by Ministerial order and the new Draft George Town Council Code of Conduct for review, consideration and adoption.

BACKGROUND

This matter was discussed at the Elected members workshop held on the 4th May, 2016.

The Local Government (Model Code of Conduct) Order 2016 makes the Model Code of Conduct for Tasmanian councillors under Section 28R (Model Code of Conduct) of the Local Government Act (the Act).

The Act has been amended to provide a new Local Government Code of Conduct framework for Tasmanian Councillors and a number of other miscellaneous changes.

The key aspects of the new Code of Conduct framework include:

- The Model Code of Conduct (made by order of the Minister for Planning and Local Government) which prescribes the standard of behaviour that all Tasmanian Councillors are required to meet when performing their role;
- The Minister's independent Local Government Code of Conduct Panel (the Panel) which is responsible for the investigation and determination of Code of Conduct complaints;
- That Code of Conduct complaints are lodged with the General Manager of the relevant Council, and can be made within six months of the Councillor allegedly contravening the Code of Conduct;

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

115/16 12.5 - CODE OF CONDUCT (CONT.)

- New powers for the Panel to suspend Councillors for serious breaches of the Code of Conduct;
- New ability for the Panel to dismiss frivolous and vexatious complaints;
- New power for the Minister to remove a Councillor from office if he/she has received a suspension sanction for three Code of Conduct breaches during one term of office or two consecutive terms of office;
- New offence provision providing that if a Councillor fails to comply with a sanction imposed by the Panel, that Councillor may face a penalty of a fine not exceeding 50 penalty units, which currently equates to \$7,700; and
- An appeal right from a Panel determination to the Magistrates Court (Administrative Appeals Division) on the basis that the Panel failed to comply with the rules of natural justice.

Until a Council adopts the Model Code of Conduct under Section 28T of the Act, the Council's previous Code of Conduct will be in force and is taken to be the Council's Code of Conduct within the meaning of the Act.

This means that Councillors must comply with his or her Council's previous Code of Conduct, until the Model Code of Conduct is adopted by the Council.

Review of Code of Conduct

Under Section 28T(7) of the Act, a Council is to review its Code of Conduct within three months after each ordinary election.

LEGISLATION

- Local Government Act 1993

STRATEGIC PLAN 2016-2026

Goal 5

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4

Consistently achieve a high standard of internal financial and governance arrangements.

RISK CONSIDERATIONS

No risks are recognised.

George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES

115/16 12.5 - CODE OF CONDUCT (CONT.)

FINANCIAL IMPLICATIONS

No financial implications are recognised.

OFFICER'S COMMENTS

Under Section 28T of the Act, within three months after the Model Code of Conduct is made by Ministerial order, a Council must adopt the Model Code of Conduct, either with or without permitted variations, as its Code of Conduct relating to the conduct of its Councillors. The date by which all Councils must adopt the Code of Conduct is the 12th July 2016.

Fourteen days after adopting the Model Code of Conduct, a Council is to provide a copy to the Director of Local Government.

Accordingly, the Draft new George Town Council Code of Conduct (**see Attachment (A)**) together with the accompaniment to the Code of Conduct (**see Attachment (B)**) and Complaint Form (**see Attachment (C)**) are submitted for Council's approval.

A copy of Councils existing Code of Conduct Policy No. 21 – Version 06 is also attached to this report (**see Attachment (E)**).

Part 9 of the Local Government (Model Code of Conduct) Order 2016 stipulates that any variation to the Model Code of Conduct is to be in accordance with Section 28T of the Act.

Under Section 28T of the Act any variations made to the Model Code of Conduct by a Council must be approved by the Minister responsible for local government.

This means that before a Council can adopt the Model Code of Conduct with variations (if applicable) as its Code of Conduct, the Council will need to obtain approval from the Minister regarding the variations.

Any approved variation is to be set out in a schedule to the Model Code of Conduct.

A Council is also required to meet the same timeframes in relation to a Model Code that is amended or substituted by the Minister.

The Director of Local Government has provided and recommended a 'template' to Councils as an accompaniment to the Model Code of Conduct to provide some general explanatory information (**see attachment (B)**). The template provides information to support the Model Code of Conduct including the purpose and application of the Model Code of Conduct, associated legislative requirements, and overarching principles of good governance, further assistance and key contacts. Council may amend, supplement and re-format the 'template' as the Council considers appropriate.

The attached Complaints Form (**see Attachment (C)**) can be made available on Council's website to help guide complainants when making a complaint.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

115/16 12.5 - CODE OF CONDUCT (CONT.)

Should Council resolve to use the recommended ‘template’ as an accompaniment to its Code of Conduct, it is not necessary to obtain approval from the Minister as it is not considered to be a “variation” to the Model Code of Conduct.

Under the new Code of Conduct framework, Councils are encouraged to also adopt a Councillor Complaint Resolution Policy to promote informal resolution of disputes between Councillors. This is to be developed and will be presented to Elected Members at a future workshop.

It is not considered necessary for Council to place Council’s new Code of Conduct on public exhibition inviting comment.

OFFICER’S RECOMMENDATION

That Council:

1. Adopts the Code of Conduct as attached to this report and in accordance with the requirements of Section 28T of the Local Government Act 1993 effective 18th May 2016; and
2. Approves the accompaniment to the Code of Conduct as recommended by the Director of Local Government and as attached to this report; and
3. Approves the Complaint Form as attached to this report and makes the Complaint Form publicly available via Council’s website; and
4. Terminates the membership of its previous Code of Conduct Panel and writes to and advises the Chairperson and members of the previous Code of Conduct Panel accordingly; and
6. Rescinds the George Town Council Code of Conduct for Elected Members Policy No. 21 – Version 06 effective 18th May 2016.

DECISION

Moved: Cr Barwick
Seconded: Cr Glisson

That this document lay on the table and be brought to the next workshop.

	For	Against		For	Against
Cr Archer		✓	Cr Dawson		✓
Cr Harris		✓	Cr Glisson	✓	
Cr Barwick	✓		Cr Parish		✓
Cr Burt		✓	Cr Parkes		✓

MOTION LOST

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

115/16 12.5 - CODE OF CONDUCT (CONT.)

MOTION

Moved: Cr Glisson
Seconded: Cr Parish

That Council adopts the Code of Conduct as attached to this report and in accordance with the requirements of Section 28T of the Local Government Act 1993 effective 18th May 2016.

	For	Against		For	Against
Cr Archer		✓	Cr Dawson		✓
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes		✓

CARRIED

Cr Barwick left the meeting at 8.01pm.

116/16 12.5 - CODE OF CONDUCT

MOTION

Moved: Cr Burt
Seconded: Cr Parkes

That Council:

1. Approves the accompaniment to the Code of Conduct as recommended by the Director of Local Government and as attached to this report; and
2. Approves the Complaint Form as attached to this report and makes the Complaint Form publicly available via Council's website; and
3. Terminates the membership of its previous Code of Conduct Panel and writes to and advises the Chairperson and members of the previous Code of Conduct Panel accordingly; and
4. Rescinds the George Town Council Code of Conduct for Elected Members Policy No. 21 – Version 06 effective 18th May 2016; and
5. Workshops a Resolution Policy for the George Town Council at the next Council Workshop.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

117/16 12.6 - TASWATER – EXTERNAL FUNDING

REPORT AUTHOR: General Manager – Mr John Martin

REPORT DATE: 12th May 2016

FILE NO: 75.8

ATTACHMENTS: Nil

SUMMARY

To submit a request from TasWater seeking a commitment from Owner Councils to a funding contribution of foregone dividend increases for an additional 7 years that, should commitment from the State and Federal Governments be forthcoming, would enable major strategic projects to proceed over the next 10 years.

BACKGROUND

At the November 2015 TasWater General Meeting, TasWater's Chairman provided a verbal briefing on TasWater's ability (or lack thereof) to fund all major strategic projects across the State, such as the Launceston Sewerage Improvement Project and Hobart Sewerage Improvement Project, in addition to its baseline planned capital expenditure. Possible options for external funding models were also discussed.

Much of Tasmania's sewage infrastructure is in a poor state with only 33% of the Sewage Treatment Plants (STPs) meeting their environmental licence conditions, as at December 2015, many of which are not contemporary.

Many small towns also continue to be subject to Boil Water Alerts or Do Not Consume Notices. TasWater also has a disproportionate number of assets for the population served.

For example, a recent WSAA benchmarking study of water authorities throughout Australia found that Tasmania has:

- 2% of the total Australian population
- 38% of Water Treatment Plants (WTP's)
- 37% of Waste Water Treatment Plants (WWTP's)
- 18% of dams

Whilst this is subject to various size and scale discussions it is clear Tasmania has a significant issue in meeting modern environmental and health regulatory requirements and needs to rationalise and upgrade infrastructure urgently.

117/16 12.6 - TASWATER – EXTERNAL FUNDING (CONT.)

TasWater estimates that to address all of the major rationalisations (in the major population centres of Hobart, Launceston and Devonport), environmental improvements for the sector and upgrades to drinking water systems, an investment of \$1.8 billion is required over the next 10 years.

This level of investment would enable rationalisation of a number of major STPs thus avoiding significant expenditure in upgrading outdated plans, the provision of safe drinking water to all serviced towns and material improvements in the health of a number of Tasmania's key rivers.

The implementation of TasWater's proposed major rationalisation and upgrade program on top of its baseline \$1.1 billion planned expenditure will activate commercial, industrial and residential development across the State through the release of strategically important land, such as the \$1 billion Macquarie Point redevelopment in Hobart, create jobs in construction and engineering, and support economic growth in tourism, manufacturing and civil construction sectors across all regions of Tasmania.

The implications of not progressing these major projects over the next 10 years is that TasWater could be forced to upgrade existing outdated infrastructure thereby perpetuating inefficiencies that arise from having too many assets and hindering economic growth.

TasWater, through Tasmanian water and sewerage customers, is unable to fully fund these projects in addition to a capital program of approximately \$110 per annum without unaffordable price increases, meaning that external funding is needed from all levels of government.

The Chair and Chief Executive Officer have had a number of discussions regarding the funding of major strategic projects and options for funding models with the State Government.

In May 2015 as a result of the outcomes of the Economic Regulator's 2015 Price Determination Investigation, and the financial implications for TasWater, Councils agreed to freeze returns for the duration of the three year regulatory period commencing 1 July 2015.

This item was discussed at a General Meeting of Council owner representatives in Riverside, West Tamar on Thursday 12th May where it was resolved to write to all Councils requesting support for the recommendation being made to this report.

STRATEGIC PLAN

Goal 5

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4

Consistently achieve a high standard of internal financial and governance arrangements.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

117/16 12.6 - TASWATER – EXTERNAL FUNDING (CONT.)

RISK MANAGEMENT CONSIDERATIONS

No risks are identified in receiving this report.

FINANCIAL IMPLICATIONS

Council currently receives \$339,000 in dividends and other payments from TasWater per annum.

There is currently a freeze on dividends from 1st July 2015 until 1st July 2018. A further freeze for an additional seven years is proposed subject to receiving State and Commonwealth funding of \$400 million for 10 years i.e. State \$10 million per annum and Federal \$30 million per annum for 10 years.

As with the current freeze on Financial Assistance Grants (FAG's) from the Commonwealth (but offset by increased Roads to Recovery funding) this puts added pressure on Council's other revenue sources (e.g. Rates and charges) and/or our services provided.

Importantly it is considered that the Tasmanian community will be required to pay increased charges and or suffer from inadequate infrastructure if this funding is not obtained. This will affect all water and sewerage service users across Tasmania.

OFFICERS COMMENTS

TasWater is of the view that an appropriate funding model for its major strategic projects including rationalisation of sewerage treatment infrastructure in Hobart, Launceston and Devonport, upgrade of Launceston's combined sewer/stormwater system and fixing non-compliance drinking water supplies in 11 small towns across Tasmania will involve contributions from all levels of government, the business and water and sewerage customers. TasWater estimates that some \$680 million will be required to realise these projects.

With respect to the contribution from Owner Councils, TasWater's modelling indicates that extending the current freeze on increases in distributions for a further seven years, beyond that already agreed to, would equate to a contribution of \$82 million to the major strategic projects.

The modelling also suggests that through average annual price increases of 4.5 per cent customers would contribute approximately \$155 million to funding the major strategic projects.

TasWater will be able to fund a portion of the required expenditure in addition to its planned capital expenditure program of \$1.1 billion over the next 10 years through increased borrowings and productivity improvements. This is in addition to \$80m in recurrent savings arising from the formation of a single water business.

External contributions from the Commonwealth and Tasmanian Governments are also needed and would leverage TasWater's planning capital expenditure program from \$1.1 billion to \$1.8 billion.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

117/16 12.6 - TASWATER – EXTERNAL FUNDING (CONT.)

TasWater's expectation is that detailed business cases would be developed for each of the major projects, confirming the economic and social benefits and providing an opportunity for reassessment at each major milestone to ensure the envisaged benefits are delivered.

TasWater is seeking a commitment from Owner Councils to a funding contribution that, should commitment from the State and Federal Governments be forthcoming, would enable the major strategic projects to proceed over the next 10 years.

OFFICER'S RECOMMENDATION

That George Town Council supports the extension of the current moratorium on increases in distributions until 2024/25 in the event that TasWater secures commitments of no less than \$400 million from the State and Federal Government over a 10 year period.

DECISION

Moved: Cr Parish
Seconded: Cr Dawson

That George Town Council supports the extension of the current moratorium on increases in distributions until 2024/25 in the event that TasWater secures commitments of no less than \$400 million from the State and Federal Government over a 10 year period.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

13. PETITIONS

Nil.

14. NOTICES OF MOTIONS

14.1 URBAN MASTER PLAN CONCEPT DESIGN FOR GEORGE TOWN CBD

Moved: Cr Nicholls

- a) The council undertakes to prepare an Urban Master Plan overall concept design for George Town CBD, within the FY 2016-17 encompassing and connecting four previously identified priority projects.
- Windmill Point
 - Regent Square
 - Macquarie Street
 - York Cove
- b) The masterplan is to be a strategic and holistic design concept to aesthetically connect these separate areas, including but not limited to, street furniture, lighting design, planting, hard landscape features, paving, pedestrian connectivity strategy and interpretive and directional signage.
- c) Council make a sufficient provision in the FY 2016-17 budget for the engagement of an appropriately qualified consultant/s to produce this concept masterplan.

Reason

Priority of Goal 4 Strategic Plan 2016-26

Strengthen the vibrancy of our towns and enhance the benefits of living in a rural setting and living close to the river and coast

Initiate projects to increase the vibrancy of and links to main streets and key places (in particular Macquarie Street, Regent Street and York Cove), and specifically

- Prepare strategic plans for vibrant towns across the municipality.
- Improve signage, interpretation and way finding, both within the municipality and on the transport corridors into George Town.
- Ensure that Council's facilities meet the (access) needs of the community.

GENERAL MANAGER'S COMMENTS

Cr Nicholls' notice of motion for an Urban Master Plan overall concept design for the George Town CBD is considered a worthwhile project which could perhaps be considered within the context of Council's Strategic Priority Projects.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

14.1 URBAN MASTER PLAN CONCEPT DESIGN FOR GEORGE TOWN CBD (CONT.)

This project would also need to consider previous studies undertaken in George Town, e.g. the George Town Central Area Strategy 1999 and other reports and other projects that are currently scheduled, for example:

- Skate Park area project \$150000
- Windmill Point Project \$150000
- Regent Square Landscape Plan \$15000
- York Cove Concept Development Plan \$10000

Due to Council's current workloads and plans, budgetary constraints and the cost implications involved with such a project, it is unlikely that Council would be in a position to consider/undertake this work until 2017/2018.

It is recommended that this notice of motion be referred to a future Council workshop for further discussion.

MOTION LAPSED

15. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE

Cr Glisson

The Manager Infrastructure and Engineering took Cr Glisson's question on notice regarding a request for a copy of the scheduled program of the Culverts Renewal Program and Kerb & Gutter Renewal Program.

Response:

Culverts Program

The culverts program is determined by a review of all culvert assets and their assessed condition at the time of budget preparation. Those culvert assets assessed as having a lower condition rating are proposed as part of the program. The program is then managed in accordance with works priorities. Expenditure is then booked against the program and is reported once invoices for works have been received and processed for payment.

Kerb & Gutter Program

The kerb & gutter program is determined by a review of all kerb & gutter assets and their assessed condition at the time of budget preparation. Those kerb & gutter assets assessed as having a lower condition rating are proposed as part of the program. The program is then managed in accordance with works priorities. Expenditure is then booked against the program and is reported once invoices for works have been received and processed for payment.

Cr Barwick

The Manager Infrastructure and Engineering took Cr Barwick's question on notice regarding where in the Active Capital Projects report is the funding transfer from the Sealed Roads Programme to the East Arm Guard Rail.

Response:

East Arm Guard Rail

The funding for the transfer of funds from the sealed roads program to the East Arm Guard Rail project will be shown in the active capital projects report by a reduction in the budget for the sealed roads program and an increase in the budget for the East Arm Guard Rail project.

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

16. COUNCIL COMMITTEE REPORTS

**118/16 16.1 - GEORGE TOWN SPORTS COMPLEX ADVISORY COMMITTEE MEETING
HELD APRIL 18TH, 2016**

REPORT AUTHOR: Executive Assistant – Infrastructure (Projects) – Trischelle Lowry

REPORT DATE: 5th May 2016

FILE NO: 29.7

- ATTACHMENT/S:**
- (A) George Town Sports Complex Advisory Committee Confirmed Minutes – 7th March, 2016
 - (B) George Town Sports Complex Advisory Committee Agenda – 18th April, 2016
 - (C) George Town Sports Complex Advisory Committee Confirmed Minutes – 18th April, 2016
 - (D) George Town Sports Complex Advisory Committee Agenda – 2nd May, 2016
 - (E) George Town Sports Complex Advisory Committee Unconfirmed Minutes – 2nd May, 2016
-

DECISION

Moved: Cr Parkes
Seconded: Cr Dawson

That the confirmed minutes of the George Town Sports Complex Advisory Committee meeting held 7th March, 2016; and agenda and confirmed minutes of the George Town Sports Complex Advisory Committee meeting held on 18th April, 2016; and agenda and unconfirmed minutes of the George Town Sports Complex Advisory Committee meeting held on 2nd May, 2016 as attached to this report be received.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

**119/16 16.2 - GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING
HELD 5TH APRIL 2016 AND 3RD MAY 2016**

REPORT AUTHOR: Manager Community Development – Mrs Anne Cameron

REPORT DATE: 9th May 2016

FILE NO: 29.7

ATTACHMENT/S: (A) George Town Community Safety Group Committee Confirmed Minutes – 5th April, 2016
(B) George Town Community Safety Group Committee Unconfirmed Minutes – 3rd May, 2016
(C) Memorandum from Manager Infrastructure and Engineering Re Lulworth – Hurst Street Traffic Calming

DECISION

Moved: Cr Parish

Seconded: Cr Glisson

That the confirmed minutes of the George Town Community Safety Group Committee Meeting held 5th April, 2016 and unconfirmed minutes of the George Town Community Safety Group Committee meeting held 3rd May, 2016 as attached to this report be received.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

17. CLOSED MEETING

120/16 17.1 - INTO CLOSED MEETING

DECISION

Moved: Cr Glisson
Seconded: Cr Burt

That Council move into closed meeting at 8.30pm to discuss the following items:

- Item No. 1 Development Incentive Application LG(MP)R 15(2)(g)
- Item No. 2 Confirmation of Confidential Minutes of Council's Ordinary meeting held on the 20th April, 2016 LG(MP)R 15(2)(g)and LG(MP)R 34(6)
- Item No. 3 Legal Expenditure LG(MP)R 15(2)(i)
- Item No. 4 Clean Marine Aquaculture Pty Ltd LG(MP)R 15(2)(g)
- Item No. 5 Personnel Matters LG(MP)R 15(2)(a)

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

**George Town Council
COUNCIL MEETING – 18TH MAY 2016
CONFIRMED MINUTES**

131/16 17.7 - OUT OF CLOSED MEETING

DECISION

Moved: Cr Harris
Seconded: Cr Dawson

That Council moves out of the Closed Meeting and endorse those decisions taken while in Closed Meeting and the information remains Confidential.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick			Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	

CARRIED

There being no further business, the meeting closed at 9.30 pm.

**Cr Bridget Archer
MAYOR**