

**George Town Council  
COUNCIL MEETING – 20<sup>TH</sup> APRIL 2016  
CONFIRMED MINUTES**

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**Confirmed Minutes of Meeting of Council held at the Weymouth Hall,  
18-20 Major Street, Weymouth on the 20<sup>th</sup> April 2016  
Meeting Commenced at 10.00am**

**AUDIO RECORDING OF COUNCIL MEETINGS**

The public is advised that it is **Council Policy** to record the proceedings of meetings of Council on digital media to assist in the preparation of minutes, and to clarify any queries relating to the Minutes that is raised during a subsequent meeting under the section “Confirmation of Minutes”.

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

All meetings of the Council shall be digitally recorded as provided for by Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015 except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15(2).

**1. PRESENT**

Cr Bridget Archer (Mayor) Chairperson  
Cr Tim Harris (Deputy Mayor)  
Cr Heather Barwick  
Cr Doug Burt  
Cr Greg Dawson  
Cr John Glisson  
Cr Richard Nicholls  
Cr Tim Parish  
Cr Peter Parkes

**1.1 APOLOGIES**

Nil.

**1.2 IN ATTENDANCE**

Mr John Martin	General Manager
Mr Kim Barker	Director Corporate Services
Mrs Justine Brooks-Bedelph	Manager Development Services
Mrs Anne Cameron	Manager Community Development
Mr Paul O’Grady	Manager Infrastructure & Engineering
Ms Josie Higgins	Executive Officer – Governance
Ms Louise Dickenson	Executive Assistant – Governance

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**2. CONFIRMATION OF MINUTES**

**081/16 2.1 - ORDINARY COUNCIL MEETING HELD 16TH MARCH, 2016**

**DECISION**

Moved: Cr Harris  
Seconded: Cr Parkes

That the Minutes of Council's Ordinary meeting held on the 16<sup>th</sup> March, 2016 numbered 050/16 to 075/16, and 080/16 be confirmed.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick		✓	Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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**3. PUBLIC QUESTION TIME**

**3.1 PUBLIC QUESTION TIME PROCEDURE**

*[Refer to Minute No. 349/13 which states “At least 30 minutes of each ordinary meeting of Council is made available for questions by members of the public. The Chairperson shall provide equal opportunity for all members of the public to ask questions by limiting the number of questions to 3 per person and time to 2 minutes per question. Questions asked and answers provided may be summarised in the minutes of the meeting. The provisions of the Local Government (Meeting Procedures) Regulations 2015 shall apply.”]*

**3.2 PUBLIC QUESTIONS ON NOTICE**

Nil.

**3.3 PUBLIC QUESTION TIME**

Commenced: 10.04am

Concluded: 10.30am

**Mr Byard, Weymouth (also representative Weymouth Progress Association)**

Q1. Mr Byard raised his concern regarding traffic flow along Campbell Street and Ralph Street, Weymouth. Mr Byard advised that he had put in a submission to Council’s Safety Committee recognising the increase in traffic flow, the size and width of boats and the quality of street surfaces which he felt had been degraded by two way traffic flow. Mr Byard offered a suggestion for a short term solution to the problem being the consideration of a one way traffic flow with the traffic entering through Campbell Street going two way past Trevor Street, past the boat ramp and then out and exit via Ralph Street and Short Street. My Byard recognised this will cause some concern to a few residents however advised that canvassing over the Summer had indicated quite a lot of support for this short term solution.

*The Chairperson referred Mr Byard’s comments to Council’s Manager Infrastructure & Engineering who responded advising that Council was currently undertaking an investigation into the traffic flow and speed in the area and were also looking at past data which was being preparing to provide an overall picture of the situation; with a view to providing a report back to the Progress Association. The Manager offered to meet with Mr Byard after the meeting to discuss proposed signage for the boat ramp and considering what locals are looking at with regard to short term one way traffic solutions. The Manager also advised that Council was currently addressing the number and speed of vehicles and a preferable direction for boat users.*

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**3.3 PUBLIC QUESTION TIME (CONT.)**

**Mrs van Emmerick, Weymouth**

- Q1. Mrs van Emmerick referred to comments from residents regarding the traffic issue and that there has been some consideration by Council in putting speed humps into Campbell Street. Mrs van Emmerick advised that she had some concerns as to where these ramps are going to be placed, the use of ramps by drivers and the noise the ramps create. Mrs van Emmerick further advised that she had concerns with the current speed limit of 40kmh, the width and use of the road by cars, cars towing boats and the safety of children whilst riding their bikes and using skate boards along the road.

*The Chairperson referred the comments to Council's Manager Infrastructure & Engineering who advised that Council was not considering the installation of speed humps in that street.*

Mrs van Emmerick again stated that she had concerns with the width of the road and the use of the road by children and cars towing boats and suggested that the speed limit needs to be reduced and the road widened.

*Through the Chair the Manager Infrastructure & Engineering advised that the majority of vehicles were doing less than the speed limit and that he could not offer further comment in this respect. The Manager suggested that speeding would be a Police matter rather than a Council matter. The Manager advised that he was happy to come back to the Association with further information.*

**Mrs Webb, George Town**

- Q1. Mrs Webb stated that last week in the Examiner a Launceston businessman had made derogatory comments about George Town and asked the Chairperson if there was any way that Council could address it?

*The Chairperson responded that Council makes every attempt to promote George Town in a positive way and when given an opportunity through the media the Chairperson would continue to do so. The Chairperson invited Mrs Webb to discuss her concerns after the meeting stating that she would also be happy to take the matter up with the person concerned.*

**Mr Byard, Weymouth**

- Q2. Mr Byard stated that some six to eight weeks ago the President of the Weymouth Progress Association met with Council Officers and there had been some discussion centred on improvements to Short Street. There was also discussion on the clearing and expanding of the existing car park between Short Street and the old caravan park to provide better access to the Weymouth beach at the western end. Mr Byard stated that as of today, the work had not progressed. Mr Byard referred to the rain during the February period and stated that the growth of thistle also requires urgent action together with a follow up on the improvements to the recreational area.

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**3.3 PUBLIC QUESTION TIME (CONT.)**

*The Chairperson referred Mr Byard's comments to Council's Manager Infrastructure & Engineering. The Manager advised that this work was programmed to be done in autumn and Council was working towards getting those works done. The Manager also advised that in respect to the spraying of the weeds Council is currently waiting for a piece of apparatus to be put back in service and once this is complete spraying will resume.*

*The Chairperson also reminded the public that they can, at any time via Council's web site, submit a service request form or phone through to the Council any of those types of service requests.*

**Dr Zichy-Woinarski, Weymouth**

Q1. Dr Zichy-Woinarski stated that he like a few people in attendance at the meeting today and a few people in the fire brigade were the unsung and unpaid heroes of this municipality. Dr Zichy-Woinarski referred to the number of hours spent fighting fires without much recognition and advised that the West Tamar Council, some two years allowed the volunteers to have the fire service levy taken off their rates. Dr Zichy-Woinarski asked Council to give serious consideration to remunerate those who volunteer by some form of minor recompense.

*The Chairperson responded that she had had this conversation before with Dr Zichy-Woinarski and had in the past taken it back to the Council. The Chairperson advised that the difficulty in the past had been how to administer that but it was certainly something that Council could take on board for further consideration.*

**Mr Byard, Weymouth**

Q3. Mr Byard advised that this point was taken to Council's Safety Committee, being the ever present problem of the Weymouth Bridge. Mr Byard advised that he knew that a number of Councillors were aware of the problem. Mr Byard stated that with the increase in demographics in the area there is a significant problem with traffic and traffic flow over a sub standard poorly located bridge. Mr Byard advised that the actual road configuration and placement needs to be revisited and he felt it was an appropriate time to put pressure on State and Federal Governments at the time of an election. Mr Byard suggested a realignment of the road to the west and the installation of a two lane bridge which would provide clear line of sight from both directions on to and off the bridge and remove the probability of a fatal accident.

*The Chairperson referred Mr Byard's comments to the Manager Infrastructure & Engineering who responded advising that he had a three page response prepared addressing Mr Byard's concerns in respect to the bridge. The Manager also advised that he had gone through historical and current correspondence from the Association since the time the bridge was re-constructed in 2004. Council made a decision at that time to only replace the bridge with a single span bridge, using concrete instead of timber. The Manager requested Mr Byard to wait until his reads the Manager's report which may respond to some of Mr Byard's concerns raised here today.*

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**3.3 PUBLIC QUESTION TIME (CONT.)**

**Dr Zichy-Woinarski, Weymouth**

- Q2. Dr Zichy-Woinarski asked if someone from Council could please remove the tree on the right hand as you come over the straight left hand curve of the bridge as there is a Willow which blocks off your view and you cannot see cars until you are right down into the bridge.

Dr Zichy-Woinarski advised that he supported Mr Byard's comments that the bridge has to be made into a two lane bridge. Dr Zichy-Woinarski stated that if there is a major fire there will be a major problem getting tankers into this town and that he did not want, when we have a Dunalley type inquiry, to have to stand up and say "we told you so."

**Mrs Berry, Weymouth**

- Q1. Mrs Berry asked if Council has any rules regarding derelict housing and referred to 11 Campbell Street as a derelict house and advised that it arrived some 25 years ago in the same state. Mrs Berry felt it was a disgrace and questioned Council's building regulations in this regard.

*The Chairperson referred the question to Council's Manager Development Services who responded advising that there were rules and regulations under the Act, not Council rules, however she would send out Council's Building Inspector to take a look.*

Mrs Berry also stated that Council had not mowed the nature strips in Weymouth for the last two years. Mrs Berry stated that in some areas the table drains are non-existent with tea trees growing in them and quite a lot of pipes running under the road were not operating as they were completely silted up. Mrs Berry also stated that the cattle grid on the way to the boat ramp was upside down and was completely blocked and also the gutters on the road to the boat ramp were covered with tea tree.

*The Chairperson advised that Council's Manager Infrastructure & Engineering was taking Mrs Berry's comments on board and referred Mrs Berry's comments to the Manager.*

*The Manager responded advising that it was his understanding that there was some work recently undertaken on the table drains however took Mrs Berry's comments on board and stated that there were a number of table drains across the municipality requiring attention.*



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**3.4 QUESTIONS ON NOTICE FROM COUNCILLORS**

**Cr Glisson**

- Q1. Can you please inform council;
1. How many vehicle we pay fringe benefits on?
  2. How much council pays in fringe benefits on vehicles alone?
  3. How much the Christmas party cost council?
  4. Is the Christmas party contractual and confidential?

**GENERAL MANAGER'S RESPONSE**

Council Officers have consistently stated as part of Council's Financial Report agenda item at each Council meeting that "E.4 Fringe Benefit Provided: Staff contractual entitlements – budget underestimated".

The following questions without notice and taken on notice from Cr Glisson and Cr Nicholls and the responses provided are referenced from Council's ordinary meeting agenda (16<sup>th</sup> March 2016):

- Q. Cr Glisson requested an explanation on the over expenditure on the line item "Fringe Benefit Provided". The Question was taken on notice.

Response

Refer Note E.4 "Staff contractual entitlements – budget underestimated". Details are contractual and confidential.

- Q. Cr Nicholls asked if Council pays the Fringe Benefit tax on those fringe benefits or if the recipient of the fringe benefits tax pays the fringe benefits tax.

Response

Fringe Benefits Taxation is budgeted for and paid by Council on negotiated contractual confidential staff arrangements.

As outlined the details of these matters are "negotiated contractual confidential staff arrangements" or are minor operational matters therefore no further detail will be made available.

- Q2. What items does council pay fringe benefits Tax on?

**GENERAL MANAGER'S RESPONSE**

As answered in the preceding.

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**3.4 QUESTIONS ON NOTICE FROM COUNCILLORS (CONT.)**

**Cr Nicholls**

- Q1. What is the current legal status of the lease between the Crown and the George Town Council, and the George Town Council's use of Regent Square, George Town?

**GENERAL MANAGER'S RESPONSE**

Council's Director of Corporate Services, Mr Kim Barker, is following up with Crown Land Services regarding the leases to do with Regent Square.

Council have existing leases on Regent Square and are responsible for all ongoing maintenance, assets and community activities in the Square.

Any suggested changes to leases will be a matter for Council to resolve once the information is received from Crown Land Services.

- Q2. How did 6ty Pty Ltd come to be selected as Consultants to provide the Hillwood Draft Structure Plan report?

**GENERAL MANAGER'S RESPONSE**

A variety of consultants were used to assist with information on the Hillwood structure plan which were engaged and authorised by the Development Services Manager and the General Manager.

- Q3. Who authorised the engagement of 6ty Pty Ltd in relation to the Hillwood Draft Strategic Plan?

**GENERAL MANAGER'S RESPONSE**

As answered in the preceding.

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**3.5 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME**

*(Refer to Minute No. 425/00, which states in part, “that a copy of all written replies to questions from the Public Gallery be included in the following Council Agenda.”)*

**Mr Neilsen, George Town**  
*(16<sup>th</sup> March, 2016 )*

22<sup>nd</sup> March 2016

Mr Graeme Neilsen

Dear Mr Neilsen

**RE: PUBLIC QUESTION TIME – ORDINARY COUNCIL MEETING 16<sup>TH</sup> MARCH 2016**

At the ordinary meeting of Council held on the 16<sup>th</sup> March 2016 you asked two questions relating to the provision of legal advice to Council by the General Manager.

As advised to you at that meeting, Council has in the past been asked a similar question and the following answer to that question is also provided in response to your questions one of which was taken on notice.

Council does not discuss matters concerning legal advice with members of the public and this includes discussion of whether and how such information is provided to Councillors.

Yours sincerely

John Martin  
**GENERAL MANAGER**

cc. All Councillors

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**4. DECLARATIONS OF INTEREST**

Nil.

**5. GENERAL MANAGER'S DECLARATION**

I certify that with respect to all advice, information or recommendations provided to Council with this Agenda:

- the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- where any advice is given directly to Council by a person who does not have the required qualifications of experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.



**John Martin  
GENERAL MANAGER**

***LOCAL GOVERNMENT ACT 1993 – SECTION 65***

***65. Qualified persons***

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.
- (3) The Minister by order may determine the qualifications and experience required by a person to be a qualified person.
- (4) If the Minister does not make an order under subsection (3), the general manager may determine the qualifications and experience required by a person to be a qualified person.

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**6. PLANNING AUTHORITY**

The Council will act as a planning authority under the provisions of the *Land Use Planning and Approvals Act 1993* in respect of any items included in this section of the agenda.

***Local Government (Meeting Procedures) Regulations 2015***

*25. Acting as a planning authority*

- (1) If a council or council committee intends to act at a meeting as a planning authority under the Land Use Planning and Approvals Act 1993, the chairperson is to advise the meeting accordingly.*
- (2) The general manager is to ensure that the reasons for a decision by a council or council committee acting as a planning authority are recorded in the minutes of the meeting.*

Nil.

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**7. PLANNING AND DEVELOPMENT**

**082/16 7.1 - APPLICATION FOR ADHESION ORDER – 20 & 22 VICTORIA STREET,  
GEORGE TOWN**

*Mrs Justine Brooks-Bedelph (Manager Development Services) was in attendance to answer questions of Council in respect to Agenda Items 7.1, 9.5 and 9.7.*

**REPORT AUTHOR:** Ms Justine Brooks – Development Services Manager

**REPORT DATE:** 12<sup>th</sup> April, 2016

**FILE REF:** PID 2279885

**ATTACHMENTS:** (A) Application letter from Temple-Smith Lawyers  
(B) Title 91729/1  
(C) Title 91729/2  
(D) Folio Plan S.P. 4773

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**BACKGROUND**

Temple-Smith Lawyers on behalf of Brett and Melanie Street are seeking approval to adhere two titles at 20 (technically 2-12 Edgar Street) and 22 Victoria Street, George Town. The land is comprised of two (2) Folios of the Register being Volume 91729/1 and 91729/2. Refer to Aerial photo.

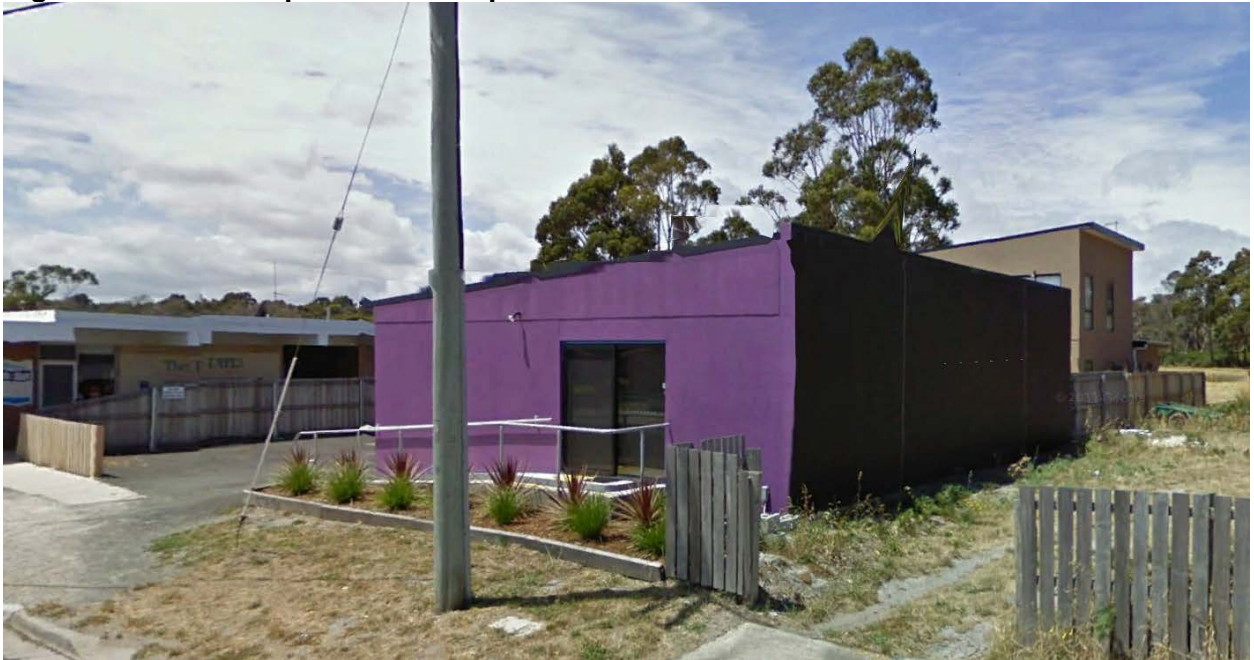
**Figure 1 – Aerial Photo – 22 Victoria Street, George Town**



**Source: Exponare**

**082/16 7.1 - APPLICATION FOR ADHESION ORDER – 20 & 22 VICTORIA STREET,  
GEORGE TOWN (CONT.)**

**Figure 2 – Entrance points to both parcels of land.**



**Source: Google Earth**

**PROPERTY DETAILS**

Details of the properties are as follows:

22 Victoria Street:	Contains Commercial buildings used as Dance Studio
2-12 Edgar Street:	Vacant lot

**STATUTORY REQUIREMENTS**

Under the provisions of the *Local Government (Building & Miscellaneous Provisions Act 1993) Section 110 Subsection 2* the Council may approve the adhesion of property:

1. *where the land cannot be built on for whatever reason; or*
2. *where two or more allotments are in affect developed as one single lot.*

**POLICY**

Council policy (by decision) has in the main reflected the provisions of the legislation and has over time recognised that the inappropriate and indiscriminate adhesion of residentially serviced allotments, over time erodes the Council's residential lot base.

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**082/16 7.1 - APPLICATION FOR ADHESION ORDER – 20 & 22 VICTORIA STREET,  
GEORGE TOWN (CONT.)**

An adhesion order prevents parcels of land from being dealt with (subdivided, sold separately etc) for more than three years.

There are legal limitations to where an order can be used and these would include:

- Where adjoining parcels of land exist which could lawfully be sold separately but which do not individually qualify as minimum lots (minimum area, frontage etc).
- An adhesion order cannot be made where blocks contain development, which is designed for separate occupation.

**ASSESSMENT**

While the land associated with the current application is not currently developed as a single lot, evident by the fence and wall separating the parcels of land, the vacant lot is used at peak times as an overflow car park servicing the dance studio. In addition, the land owner has expressed their intention to expand the business in the future through additional development on the vacant lot.

It is therefore determined that the application meets the assessment criteria of the Act and can be recommended for approval.

**OFFICER’S RECOMMENDATION**

That Council approves the adhesion of the land comprised in Folios of the Register being Volume 91729 Folio 1 and Volume 91729 Folio 2, and agrees to sign and seal the instrument.

**DECISION**

Moved: Cr Nicholls

Seconded: Cr Parish

That Council approves the adhesion of the land comprised in Folios of the Register being Volume 91729 Folio 1 and Volume 91729 Folio 2, and agrees to sign and seal the instrument.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**



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**8. INFRASTRUCTURE AND ENGINEERING SERVICES**

**Nil.**

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**9. CORPORATE SERVICES**

**083/16 9.1 - CASH POSITION**

**REPORT AUTHOR:** Director Corporate Services – Mr Kim Barker

**REPORT DATE:** 31<sup>st</sup> March 2016

**FILE NO:** 32.1

**ATTACHMENTS:** Nil.

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**SUMMARY**

Cash position of Council as at 31 March 2016.

**BACKGROUND**

Council at its meeting of 17 November 1998 resolved that the Cash Position form part of the Agenda, this information is presented as part of the net cash reserves summary.

**STATUTORY REQUIREMENTS**

Part 8 of the Local Government Act 1993 deals with the Financial Management of Councils. There are no specific provisions in relation to monthly cash transaction reporting.

**STRATEGIC PLAN**

Key Area 1 - Organisational Accountability

*Aim: to be a responsible, accountable local government by – maintaining financial viability, transparency and accountability in budgeting and administration.*

<b>Cash &amp; Reserves</b>		
<b>As at 31 March 2016</b>		
	<b><u>2014/2015</u></b>	<b><u>2015/2016</u></b>
<b>CASH AT BANK</b>		
Cash at Bank	391,634	419,677
Less : Un-presented Cheques	1,954	4,145
Add: Outstanding Deposits	39,659	62,650
	<b>429,339</b>	<b>478,182</b>

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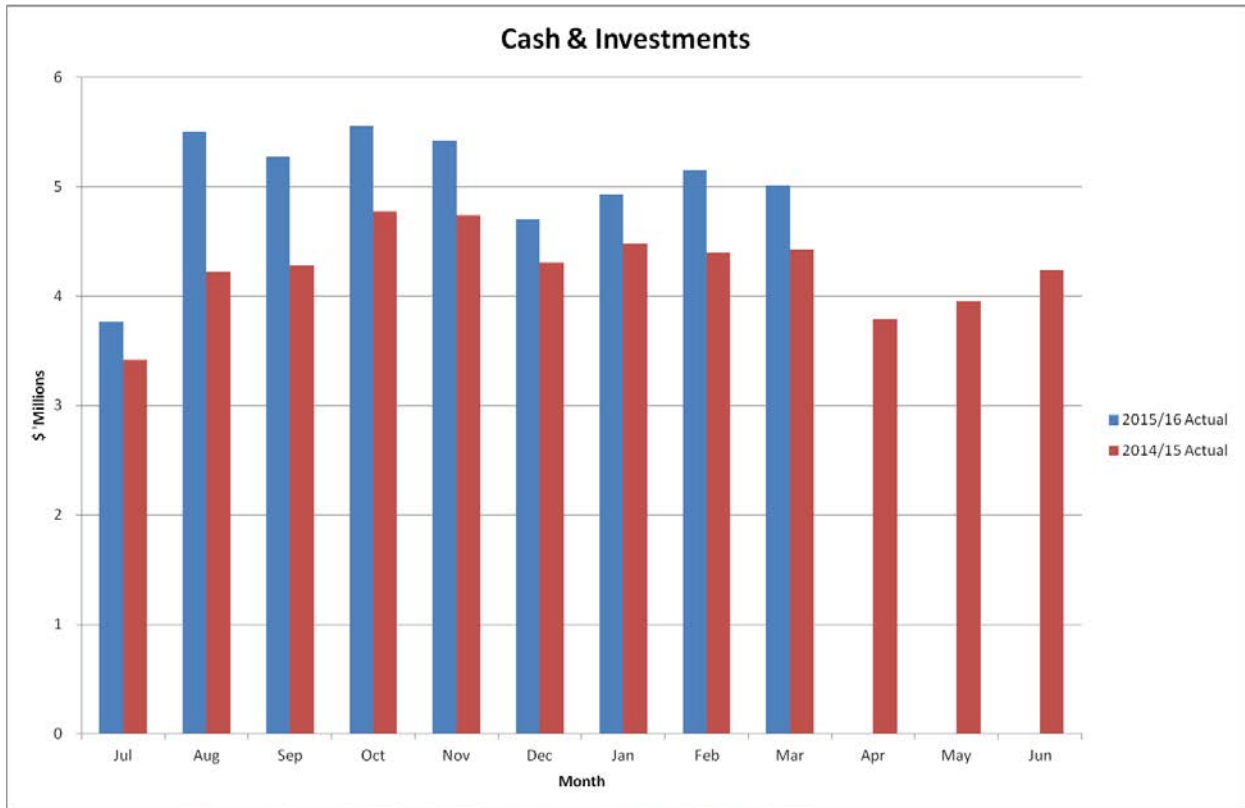
**083/16 9.1 - CASH POSITION (CONT.)**

	<b><u>2014/2015</u></b>	<b><u>2015/2016</u></b>
ANZ Term Deposit @3.56% - 62 days	1,508,433	1,541,454
Investments-Tascorp CGA	2,168,255	1,205,387
Investments-Tascorp GTMC (at call)	316,882	1,788,661
	<b>3,993,570</b>	<b>4,535,502</b>
<b>Cash available to meet Reserves, Provisions and Council Budget items</b>	<b>4,422,909</b>	<b>5,013,684</b>
<b>RESERVES &amp; PROVISIONS</b>		
Deposits & Trust funds	365,751	363,107
Annual Leave Provision (Total)	273,995	361,102
Long Service Leave Provision (Current)	156,688	180,828
Personal Leave Provision (Current)	57,844	63,793
Plant Replacement Reserve	171,259	151,301
Public Open Space Reserve	7,125	19,287
Airport Maintenance Reserve	113,253	113,253
Private Works Reserve	11,519	11,519
Bus Shelter & Bus Parking reserve	10,771	-
Loan Reduction Reserve	80,000	80,000
Waste Site Rehabilitation Reserve	104,490	147,151
Working Capital Reserve	443,000	234,264
	<b>1,795,695</b>	<b>1,725,605</b>
<b>Surplus/(Deficit) after funding Reserves &amp; Provisions - to meet Council Budget items</b>	<b>2,627,214</b>	<b>3,288,079</b>

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**083/16 9.1 - CASH POSITION (CONT.)**



**OFFICER'S COMMENT**

Cash balance is higher than same time last year by \$590,775

Major cash movements for this month:

Receipts:

- Receipt of rates \$996,947
- Interest received Tascorp and ANZ Term Deposits \$9,814
- Tas Water dividend received \$2,806

Payments:

- Creditors payments \$ 1,017,928
- Payroll (inc Super and PAYG) \$ 427,156
- Loan Repayment (Principal and Interest)– Memorial Hall \$50,725

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**083/16 9.1 - CASH POSITION (CONT.)**

Major movement in Reserves for this month:

- Annual, Long Service and Personal Leave provisions are updated on a monthly basis to reflect movements in staff leave.
- Working Capital Reserve reduced by \$150,000 to reflect funds allocated to the Street Light Replacement Programme

**PERFORMANCE MEASURES (adopted as part of Council's financial strategy)**

<b>Performance measure:</b>	<b>Cash Balance</b>
Performance calculation	Cash held excluding unspent specific purpose grant funds
Aim	Positive balance
Target:	Cash balance > Current liabilities
Outcome	\$ 5,014,385 > \$1,130,488 = 443.56%

<b>Performance measure</b>	<b>Current ratio</b>
Performance calculation	Current assets/current liabilities
Aim	100%
Target	101%
Outcome	\$5,872,912 / \$1,130,488 = 519.50%

**RISK CONSIDERATIONS**

No significant risk with this matter is identified.

**CONCLUSION**

The balance of cash after funding reserves and provisions is that balance of cash remaining to fund Councils operating and capital budgets. It is not to be interpreted as uncommitted cash as it is committed to the extent that it is needed to fund the remaining expenditure required to fund Council's approved budget.

Projects considered outside the approved budget will require additional external funding or reallocation of the existing budget commitments following due consideration by Council.

**OFFICER'S RECOMMENDATION**

That the report of Council's cash position from the Director Corporate Services be received and the information noted.

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COUNCIL MEETING – 20<sup>TH</sup> APRIL 2016  
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**083/16 9.1 - CASH POSITION (CONT.)**

**DECISION**

Moved: Cr Parish  
Seconded: Cr Parkes

That the report of Council's cash position from the Director Corporate Services be received and the information noted.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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COUNCIL MEETING – 20<sup>TH</sup> APRIL 2016  
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**084/16 9.2 - OUTSTANDING RATES**

**REPORT AUTHOR:** Director Corporate Services – Mr Kim Barker

**REPORT DATE:** 31<sup>st</sup> March 2016

**FILE NO:** 32.1

**ATTACHMENT:** Nil.

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**SUMMARY**

This report is provided to update the Council on the progress of rates recovery as at 31 March 2016.

**BACKGROUND**

The Council has been provided with regular reports on the progress of the recovery of rates arrears, since a request at its meeting of 16 October 1996.

**STATUTORY REQUIREMENTS**

Part 9 of the Local Government Act specifies the provisions in regard to rating.

**STRATEGIC PLAN**

Key Area 1 - Organisational Accountability

*Aim: to be a responsible, accountable local government by – maintaining financial viability, transparency and accountability in budgeting and administration*

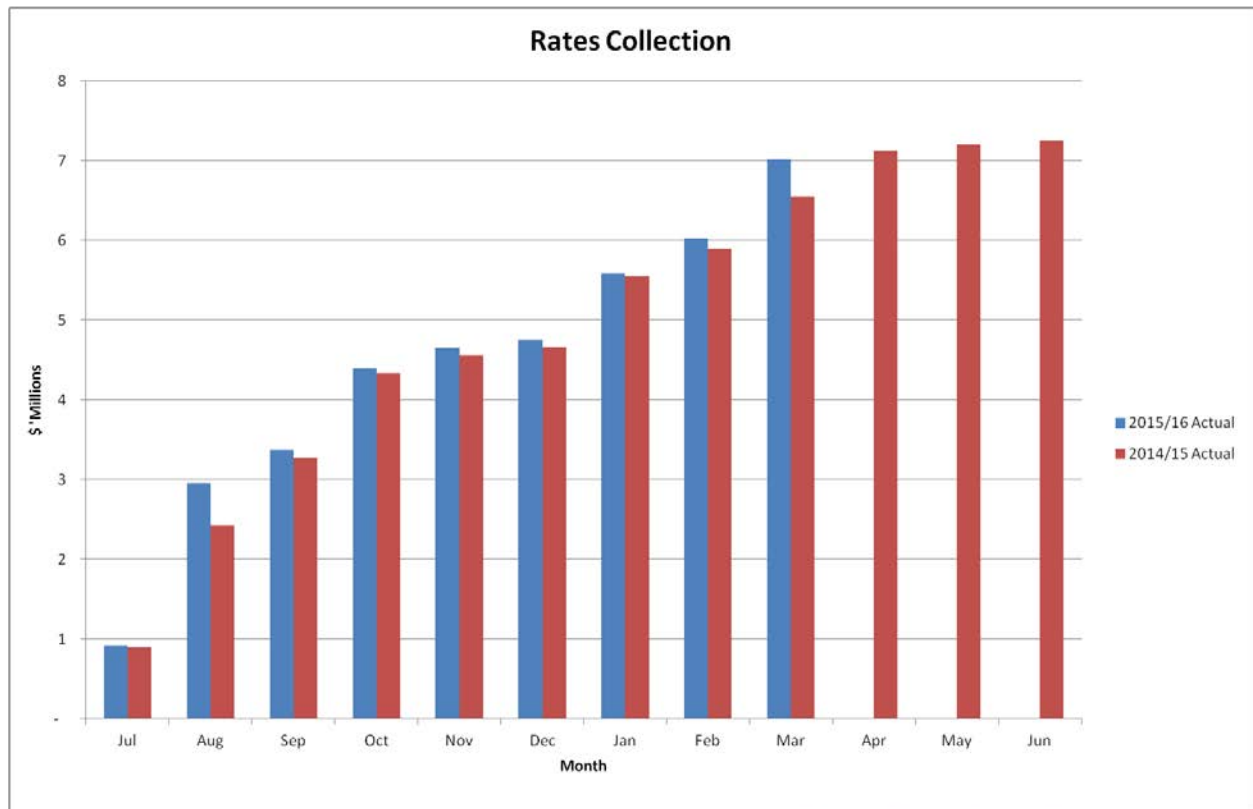
**FINANCES**

<b>Rates Analysis</b>		
<b>For the period ended 31 March 2016</b>		
	<b><u>2014/2015</u></b>	<b><u>2015/2016</u></b>
Rates Arrears - 1 <sup>st</sup> July	59,448	72,490
Annual Rates Levy - CURRENT	7,195,449	7,463,341
Supplementaries & Adjustments	9,258	(230)
Penalty & Interest	38,591	40,974
Total Rates Payable	7,302,746	7,576,576

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**084/16 9.2 - OUTSTANDING RATES (CONT.)**

	<u>2014/2015</u>	<u>2015/2016</u>
Payments & Remissions	(6,552,376)	(7,019,704)
<b>Total Rates Outstanding</b>	<b>750,370</b>	<b>556,871</b>
<b>Percentage Collected</b>	<b>89.7%</b>	<b>92.7%</b>
<i>Ratepayers in Credit</i>	146,069	159,200
<i>Rates Overdue</i>	196,839	292,885



**OFFICER'S COMMENT**

Total rates collected at 92.7% (\$7,019,704) for 2015-2016 is \$467,328 higher than (\$6,552,376) for 2014 - 2015.



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**084/16 9.2 - OUTSTANDING RATES (CONT.)**

Officers are continuing to follow up outstanding rates, including taking collection action, as appropriate. It is not considered that there is any cause of concern regarding outstanding rates collections.

No change is expected to be made in current practices and processes used for rates collection.

**RISK CONSIDERATIONS**

No significant risk with this matter is identified.

**OFFICER'S RECOMMENDATION**

That the report of Council's outstanding rates from the Director Corporate Services be received and the information noted.

**DECISION**

Moved: Cr Burt  
Seconded: Cr Harris

That the report of Council's outstanding rates from the Director Corporate Services be received and the information noted.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

**George Town Council**  
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**085/16 9.3 - FINANCIAL REPORT**

**REPORT AUTHOR:** Director of Corporate Services – Mr Kim Barker

**REPORT DATE:** 31<sup>st</sup> March 2016

**FILE NO:** 32.1

**ATTACHMENT:** Nil.

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**SUMMARY**

This report is provided to update Council on the progress of actual income and expenditure against budget on a year to date basis. Comments are provided for significant variances.

**BACKGROUND**

The Council has been provided with regular monthly financial reports in the previous format, since May 1999. The Local Government Review Board, suggested as part of its recommendations in the October 2005 review that Council consider changing its internal monthly management reporting to align more closely with the format of accounts as they are presented for audit and appear in the annual report. Council subsequently adopted the present format of reporting in November 2005. At the Council meeting held on the 18 December 2013 Council made a decision (minute 370/13) to further amend monthly financial reporting in order to reflect the underlying operating surplus/deficit to highlight Councils financial position in terms of long term financial sustainability.

**STATUTORY REQUIREMENTS**

There is no requirement under the Local Government Act that specifies monthly financial reporting format or content.

**STRATEGIC PLAN**

Key Area 1 - Organisational Accountability

*Aim: to be a responsible, accountable local government by – maintaining financial viability, transparency and accountability in budgeting and administration*

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**085/16 9.3 - FINANCIAL REPORT (CONT.)**

**INCOME STATEMENT**

**Statement of Comprehensive Income - to 31 March 2016**

	<i>Annual Budget</i>	<i>2015 March YTD</i>	<i>2016 March YTD</i>	<i>Budget YTD Variance</i>	<i>% of Budget</i>
<b>Income</b>					
Rates-General	6,387,681	6,129,034	6,311,298	76,383	98.8%
Rates-Waste Management	849,226	823,317	852,416	3,190	100.4%
State Government Fire Levy	222,808	223,054	235,807	12,999	105.8%
<b>Total Rates &amp; Charges</b>	<b>7,459,715</b>	<b>7,175,405</b>	<b>7,399,522</b>	<b>60,193</b>	<b>99.2%</b>
Operational Grants	2,006,102	1,349,276	667,691	1,338,411	33.3%
Statutory Charges & User Charges	415,952	297,027	290,746	125,206	69.9%
Reimbursement - Other	120,222	51,476	79,952	40,270	66.5%
Reimbursement - Common Service Provision	24,000	83,500	19,710	4,290	82.1%
Interest	90,279	79,228	71,691	18,588	79.4%
Dividends	339,000	169,500	172,921	166,079	51.0%
Other Revenue	62,306	36,920	45,196	17,110	72.5%
<b>Total Income</b>	<b>10,517,576</b>	<b>9,242,332</b>	<b>8,747,430</b>	<b>1,770,146</b>	<b>83.2%</b>
<b>Expenses</b>					
Total Employee Cost	3,913,912	2,695,484	2,878,363	1,035,549	73.5%
Materials & Contracts	2,630,745	2,035,207	1,776,601	854,144	67.5%
Depreciation	2,301,811	1,654,425	2,337,843	36,032	101.6%
Allowance for Impairment	10,815	250	68	10,747	0.6%
Finance Costs	157,276	90,857	87,883	69,393	55.9%

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**085/16 9.3 - FINANCIAL REPORT (CONT.)**

	<i>Annual Budget</i>	<i>2015 March YTD</i>	<i>2016 March YTD</i>	<i>Budget YTD Variance</i>	<i>% of Budget</i>
Other Expenses	1,481,584	991,532	1,086,188	395,396	73.3%
<b>Total Operating Expenses</b>	<b>10,496,143</b>	<b>7,467,755</b>	<b>8,166,947</b>	<b>2,329,196</b>	<b>77.8%</b>
<b>Operating Surplus/(Deficit)</b>	<b>21,433</b>	<b>1,774,577</b>	<b>580,482</b>	<b>559,050</b>	<b>-</b>
<b>Financial assistance Grant - advanced</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Underlying Operating Surplus/(Deficit)</b>	<b>21,433</b>	<b>1,774,577</b>	<b>580,482</b>	<b>559,050</b>	<b>-</b>
<b>Underlying Surplus Ratio</b>	<b>0.2038%</b>	<b>19.2005%</b>	<b>6.6360%</b>	<b>6.4322%</b>	

**Statement by operating function - to 31 March 2016**

<b>Note</b>	<b>Annual Budget</b>	<b>2015 March YTD</b>	<b>2016 March YTD</b>	<b>YTD Variance</b>	<b>% of Budget</b>	
<b>R</b>	<b><u>Revenue</u></b>					
	Common Service provision	24,000	83,500	19,710	4,290	82.1%
2	Contributions	13,000	15,966	21,917	(8,917)	168.6%
3	Grants & Subsidies Recurrent	2,006,102	1,349,276	667,691	1,338,411	33.3%
	Interest & Investment Income	90,279	79,228	71,691	18,588	79.4%
4	Other Income	389,336	189,136	195,641	193,695	50.2%
1	Rates & Charges	7,459,715	7,175,405	7,399,522	60,193	99.2%
	Reimbursements-Other	108,262	41,816	70,552	37,710	65.2%
	Reimbursements-Private Works	0	0	0	0	0.0%
	Rights To Information (RTI) Fees	0	65	69	(69)	100.0%
	Statutory Fees & Charges	237,587	156,292	159,131	78,456	67.0%
	User Fees & Charges	177,335	141,988	132,106	45,229	74.5%
	Vehicle leaseback Contribution	11,960	9,660	9,400	2,560	78.6%
	<b><u>Total Revenue</u></b>	<b>10,517,576</b>	<b>9,242,332</b>	<b>8,747,430</b>	<b>1,770,146</b>	<b>83.2%</b>

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**085/16 9.3 - FINANCIAL REPORT (CONT.)**

Note	Annual Budget	2015 March YTD	2016 March YTD	YTD Variance	% of Budget	
<b>E</b>	<b><u>Expenses</u></b>					
1	Association Membership	70,330	67,840	70,726	(396)	100.6%
	Bad Debts	10,815	250	68	10,747	0.6%
	Bank Charges	19,273	13,513	11,182	8,091	58.0%
	Beach & Foreshore Maintenance		0			0.0%
	Bike Track Maintenance	2,612	2,031	2,299	313	88.0%
	Bridge & Culvert Maintenance	16,851	8,549	7,308	9,543	43.4%
	Building Maintenance	193,153	146,099	101,948	91,205	52.8%
	Cemetery Burial	32,316	17,086	7,293	25,023	22.6%
	Cemetery Maintenance	27,451	20,808	14,785	12,666	53.9%
2	Chemicals	3,000	2,982	4,509	(1,509)	150.3%
	Civic Functions & Ceremonies	500	216	7	493	1.4%
	Cleaning	208,584	131,825	123,280	85,304	59.1%
3	Community Consultation	50,088	17,666	47,143	2,945	94.1%
	Community Programs & Events	29,590	21,439	21,828	7,762	73.8%
	Computer / IT Costs	213,388	116,955	141,004	72,384	66.1%
4	Depreciation	2,301,811	1,654,425	2,337,843	(36,032)	101.6%
5	Development Incentives	5,680	5,515	5,895	(215)	103.8%
6	Election	3,035	33,716	2,839	196	93.5%
	Emergency Management - Council	26,581	12,626	14,789	11,792	55.6%
	Employee Costs	2,526,086	1,998,801	1,991,247	534,839	78.8%
	Footpath Maintenance	80,336	34,951	39,969	40,367	49.8%
7	Fringe Benefit Provided	4,051	10,881	14,037	(9,986)	346.5%
	General Maintenance	127,526	14,278	9,826	117,700	7.7%
8	Grants / Donations	39,364	25,322	33,791	5,573	85.8%
	Green Waste Collection - Annual	18,801	20,021	1,878	16,923	10.0%
9	Grounds Maintenance	480,366	271,015	447,259	33,107	93.1%
	Hard Waste Collection	33,044	124	0	33,044	0.0%
10	Insurance	147,008	141,681	132,484	14,524	90.1%
	Kerb & Gutter Maintenance	45,232	1,042	0	45,232	0.0%
	Kerb Side Recycling Collection	198,988	144,198	140,210	58,778	70.5%
	Kerb Side Rubbish Collections	308,271	263,823	222,453	85,818	72.2%
	Legal & Debt Recovery	17,687	11,281	6,494	11,193	36.7%
	Loan Repayments	157,276	90,857	87,883	69,393	55.9%
	Mayor & Elected Members	191,275	138,387	135,569	55,706	70.9%
	Meals & Catering	31,328	2,330	3,065	28,263	9.8%
	Office Administration	183,241	132,526	134,478	48,763	73.4%
	Office Equipment & Furniture	16,337	16,757	6,171	10,166	37.8%

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**085/16 9.3 - FINANCIAL REPORT (CONT.)**

<b>Note</b>	<b>Annual Budget</b>	<b>2015 March YTD</b>	<b>2016 March YTD</b>	<b>YTD Variance</b>	<b>% of Budget</b>	
11	Parking Area Maintenance	718	1,147	715	3	99.6%
12	Pest Plant Control	13,455	13,059	13,059	396	97.1%
	Plant & Equipment Maintenance	140	99	0	140	0.0%
	Plant Hire Internal	3,918	653	145	3,773	3.7%
	Plant Hire Internal Cost Recovery	(760,000)	(761,598)	-612,957	(147,043)	80.7%
	Plant Operating	531,587	465,747	413,636	117,951	77.8%
	Pool & Other Structures Maintenance	0	0	0	0	0.0%
13	Private Works	0	3,176	1,853	(1,853)	100.0%
	Professional Services	450,106	280,296	200,678	249,428	44.6%
14	Public Amenities Maintenance	1,699	2,086	1,766	(67)	104.0%
	Road Maintenance	873,383	745,492	721,970	151,413	82.7%
	Security	44,977	27,533	31,513	13,464	70.1%
15	SES GT Unit	5,568	942	5,172	396	92.9%
	Storm Damage Restoration		0			0.0%
	Staff Training	41,322	22,837	30,535	10,787	73.9%
	Stormwater Drainage Maintenance	89,349	58,569	58,351	30,998	65.3%
	Subscriptions	11,922	7,479	7,945	3,977	66.6%
	Sundry costs	295,540	203,765	230,324	65,216	77.9%
	Swimming Pool Operations	131,142	116,864	85,818	45,324	65.4%
16	Tools Replacement/Repairs	7,000	7,077	6,765	235	96.6%
	Tree Maintenance/Management	8,824	7,283	4,369	4,455	49.5%
	Utilities & land tax	353,678	215,501	250,520	103,158	70.8%
	Vehicles	102,374	84,240	76,160	26,214	74.4%
	Volunteer Support	3,000		0	3,000	0.0%
	Waste Site Operation	294,419	241,816	197,464	96,955	67.1%
	Waste Transfer Station Collection	138,071	109,945	88,147	49,924	63.8%
17	Water & Sewerage - Taswater	30,676	19,275	27,534	3,142	89.8%
18	Workplace Health & Safety- Preventative	2,000	2,657	3,901	(1,901)	195.1%
	<b><u>Total Expenses</u></b>	<b>10,496,143</b>	<b>7,467,756</b>	<b>8,166,947</b>	<b>2,329,196</b>	<b>77.8%</b>
	<b><u>Operating Surplus/(Deficit)</u></b>	<b>21,433</b>	<b>1,774,576</b>	<b>580,483</b>	<b>559,050</b>	

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**085/16 9.3 - FINANCIAL REPORT (CONT.)**

Note	Annual Budget	2015 March YTD	2016 March YTD	YTD Variance	% of Budget
<b>O Other non-operational items</b>					
Capital Grants Received	537,678	26,200	462,869	(74,809)	86.1%
Physical Resources Received Free		81,348		0	100.0%
Profit on Sale of Assets	0	13,636			0.0%
Loss on Disposal of Assets			(18,106)	(18,106)	
<b>Net Surplus/(Deficit)</b>	<b>559,111</b>	<b>1,895,760</b>	<b>1,025,245</b>	<b>466,134</b>	

**OFFICER'S COMMENT**

**Overall Comment**

Operating income to 31 March 2016 is \$8,747,430 (83.2% of Budget).

Rates are recognised as income at the beginning of the financial year.

Operating expenditure is \$8,166,947 (79.1% of Budget).

Explanations are provided below for operating accounts with significant variances either over or approaching 100% of the annual budget allocation or where there is concern that this may occur.

The line item "Professional Services", in the Statement by Operating Function includes legal fees as well as other professional fees incurred. The amount of legal fees for which invoices have been received is \$29,073.31 less recovered legal expenses of \$12,000 making net legal fees \$17,073.31.

**Performance Measures (adopted as part of Council's financial strategy)**

Performance measure	Underlying surplus ratio
Performance calculation	Underlying surplus or deficit/total operating revenue
Aim	>0%
Target	>0.5%
Outcome Year to Date this month	\$580,483 / \$8,747,430 = 6.64% above target however the measurement at June 2016 year end is more relevant.

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**085/16 9.3 - FINANCIAL REPORT (CONT.)**

**Note**

**Income**

**R.1 Rates & Charges**

Rates and charges for the year are recognized as income in July. The variance relates to rate charges that are expected to be paid in advance in the coming months.

**R.2 Contributions**

Development Applications and Roads Construction Levy received which are in excess of budget expectations.

**R.3 Grants & Subsidies Recurrent**

2016 Financial Assistance Grant partially received in 2015, therefore the 2016 payments are reduced.

**R.4 Other Income**

Taswater dividends yet to be received.

**Expenses**

**E.1 Association Membership**

Prepaid annually - no further costs expected.

**E.2 Chemicals**

Pool chemicals purchased for the summer season.

**E.3 Community Consultation**

Includes Strategic Plan Costs now finalised.

**E.4 Depreciation**

A budget variance will arise due to higher charges resulting from a significant infrastructure asset revaluation.

**E.5 Development Incentives**

Expenditure relates to applications approved prior to the cancellation of the policy.

**E.6 Election**

Annual electoral roll and administration charges may be incurred higher than budget estimates.

**E.7 Fringe Benefit Provided**

Includes staff confidential contractual entitlements – budget underestimated.

**E.8 Grants / Donations**

Community Grants and Sponsorships Budgets almost fully expended.



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**085/16 9.3 - FINANCIAL REPORT (CONT.)**

**E.9 Grounds Maintenance**

Service levels are currently higher than budget expectations which is impacting on budget utilisation.

**E.10 Insurance**

Premiums have been fully paid, therefore savings will be realised.

**E.11 Parking Area Maintenance**

Rates payable offset to parking costs.

**E.12 Plant and Pest Control**

Tamar Region NRM – Subscription paid, now further expenditure expected.

**E.13 Private Works**

Costs incurred for private works. Income is expected to be received once work is completed which will be reported in the reimbursement area of income.

**E.14 Public Amenities Maintenance**

Archery Club maintenance required.

**E.15 SES GT Unit**

SES vehicle costs trend of expenditure is currently higher than budget expectations.

**E.16 Tools Replacement/Repairs**

Purchases of items such as chainsaws, rotary hoe and Toro recycler and other items is higher than budget expectations.

**E.17 Water & Sewerage - Taswater**

Excess consumption charges incurred due to leakages, which have now been repaired.

**E.18 Workplace Health and Safety-Preventative**

GP retainer and take up of staff medicals (EBA benefit) are in excess of budget anticipations.

**RISK CONSIDERATIONS**

Underlying surplus is a key indicator of the risk associated with of long term financial sustainability. The budget predicts an underlying surplus of \$21,433 at June 2016 however this will be further impacted by increased depreciation charges based on a significant asset revaluation. As a result the budgeted underlying surplus of \$21,433 is unlikely to be achieved.

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**085/16 9.3 - FINANCIAL REPORT (CONT.)**

**OFFICER'S RECOMMENDATION**

- (a) That the report on Council's operating statement from the Director Corporate Services be received and the information noted.
- (b) That no new initiatives or projects are authorised or undertaken without a review and report of available funding and the impact on the underlying surplus being presented to Council.

**DECISION**

Moved: Cr Harris

Seconded: Cr Dawson

- (a) That the report on Council's operating statement from the Director Corporate Services be received and the information noted.
- (b) That no new initiatives or projects are authorised or undertaken without a review and report of available funding and the impact on the underlying surplus being presented to Council.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

**George Town Council  
COUNCIL MEETING – 20<sup>TH</sup> APRIL 2016  
CONFIRMED MINUTES**

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**086/16 9.4 - SUNDRY DEBTORS**

**REPORT AUTHOR:** Director of Corporate Services – Mr Kim Barker

**REPORT DATE:** 31<sup>st</sup> March 2016

**FILE NO:** 32.1

**ATTACHMENTS:** Nil.

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**SUMMARY**

This report is provided to update Council on the progress of sundry debtor collections on a year to date basis.

**BACKGROUND**

The Council has been provided with regular monthly financial reports, in this format since May 1999 and recently request further details of actions taken on debts in the over 90 days category should the balance of these debts be more than \$10 000.

**STATUTORY REQUIREMENTS**

There is no requirement under the Local Government Act that specifies monthly reporting format on sundry debtor balances.

**STRATEGIC PLAN**

Key Area 1 - Organisational Accountability

*Aim: to be a responsible, accountable local government by – maintaining financial viability, transparency and accountability in budgeting and administration*

**SUNDRY DEBTOR AGED BALANCES AS AT 31 MARCH 2016**

<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total Due</b>
\$9,726	\$741	\$359	\$1,213	\$12,039

**RISK CONSIDERATIONS**

Excessive levels of sundry debt will influence Council's long term financial sustainability however the low levels of aged and the careful management of the balances above indicate that there is no significant risk associated with this matter.

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**086/16 9.4 - SUNDRY DEBTORS (CONT.)**

**OFFICER'S COMMENT**

**90-day report – balances over \$10,000:**

Nil

**OFFICER'S RECOMMENDATION**

That no change is required to the current systems and procedures in place for the collection and recovery of sundry debtor balances.

**DECISION**

Moved: Cr Glisson

Seconded: Cr Parish

That no change is required to the current systems and procedures in place for the collection and recovery of sundry debtor balances.

	For	Against		For	Against
Cr Archer	✓		Cr Nicholls	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT**

*Mr Paul O’Grady (Manager Infrastructure and Engineering) was in attendance to answer questions of Council in respect to Agenda Item 9.5.*

**REPORT AUTHOR:** Director Corporate Services – Mr Kim Barker

**REPORT DATE:** 31<sup>st</sup> March 2016

**FILE NO:** 32.1

**ATTACHMENT:** Nil.

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**SUMMARY**

This report is provided to update Council on the progress of actual expenditure against budget on a year to date basis. Comments are also provided for the status of each project.

**BACKGROUND**

This report is provided to update Council on the progress of actual expenditure against budget on a year to date basis at a project account level for projects currently undertaken. Comments are also provided for the status of each project.

**Progress Reports on Capital Projects**

The Council has been provided with regular monthly project expenditure reports on capital items, in a similar format since May 1999.

**Capital Projects Approval Process**

Council’s capital works budget is itemised and discussed by council as part of council workshops and approved as part of the Council resolution in setting the budget on an annual basis.

**Policy Application**

Council management undertake capital works projects in accordance with relevant council policies (e.g. Council’s tendering and contracts policy), accounting requirements and any associated legislative and regulatory requirements.

**Capital Project Scheduling**

Council’s Manager Infrastructure and Works/Engineering undertakes extensive internal operational and managerial discussions and reviews as to the programming, scheduling, timing

**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

and arrangements as to the commencement and completion of capital works projects with consideration to the operational service requirements of council. These arrangements are quite often subject to change for many reasons, e.g. availability of contractors and works personnel, weather, changing circumstances and priorities of council works and services, unexpected events, unexpected works that arise from the council/community, additional unexpected resources for certain projects, unexpected Council resolutions.

**Capital Project Funding Reallocations**

Major changes to unexpended/reallocated amounts/changing priorities/ deferred/cancelled/new projects of council capital works are made by Council resolutions during the year. This includes a report to council including the reasoning behind any such recommendations (refer to the Budget Transfers heading of this and prior reports for any recommendations made of this nature or to separate detailed reports for more complex reallocations). Council also makes resolutions to reallocate unused capital works funds as part of their agendas occasionally during the year.

**Capital Funding Carried Forward**

Capital works projects unexpended during the year are carried forward to the next financial year and included in the capital works item that council considers and resolves to approve as part of the budget approval process.

**Capital Project Selection Criteria**

There are multi criteria for the selection of capital projects within the capital works program. Of significance for the 2015/2016 financial year capital program were the following criteria:

**Strategic, economic and social development**

In developing the operating and capital budgets priority consideration has been given to projects and or initiatives that support and further enhance the strategic, economic and social development of the George Town Council local government area.

**Community safety**

In developing the operating and capital budgets priority consideration has also been given to those projects and or initiatives that support and further enhance community safety and the safety of those maintaining community facilities.

**Capital Project Overheads**

Capital projects generally consist of the following project phases, planning, build up, implementation (in progress) and close out/finalisation. The planning and build up phases occur prior to the actual implementation of the project. Any construction works of the project will be obvious during the implementation/in progress phase of the project. Project costs are incurred over the life of the project and are generally allocated as administrative/engineering overheads (including indirect labour), direct labour and direct costs (including contractor costs and direct expenses where applicable).

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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

Indirect labour costs are allocated to projects as overheads so that the labour costs involved in the scoping of requirements, determination of relevant specifications, preparation of tender documents, review and selection of tenders (where relevant), budget determination and ongoing project supervision and administration are captured.

**Capital Borrowings**

The 2015/2016 budget approved borrowing of loans of up to \$993,925 to fund the waste transfer redevelopment and a number of other projects. Successful grant applications for Capital Works projects may also affect budgeted Capital borrowings eg. Waste Transfer Station Project \$350,000. It is expected that a borrowing application will be progressed early in 2016.

**COMMUNITY CONSULTATION**

Officers of the Council wrote to a number of community organisations in an attempt to determine community priorities especially in relation to the construction of the estimated capital works program and community facilities generally. This consultation was further enhanced by additional community consultation that was conducted as part of the strategic plan development conducted over the 2014/2015 and 2015/2016 year periods and a customer survey conducted in June 2015. In addition officers have been in consultation with community groups and members on a number of matters and input from Councillors was received as part of the workshops held for budget discussion (Budget 2015/16).

**STATUTORY REQUIREMENTS**

There is no requirement under the Local Government Act that specifies monthly financial reporting format or content.

**STRATEGIC PLAN**

Key Area 1 - Organisational Accountability

*Aim: to be a responsible, accountable local government by – maintaining financial viability, transparency and accountability in budgeting and administration*

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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
	<b>Projects carried forward from 2014/2015</b>							
836	Macquarie Street - Concrete Footpath Kerb Ramp Renewal	\$14,236	\$15,000	\$764	\$764	94.91%	Complete	
977	Marguerite St-Traffic Calming	\$16,896	\$10,000	-\$6,896	-\$6,896	168.96%	Complete	
1018	York Cove Shared Recreational Trail Upgrade-Completion of paving and safety fencing	\$42,532	\$43,000	\$468	\$468	98.91%	Complete	
1046	Dalrymple Road Widening and Shoulder Reconstruction	\$79,739	\$100,000	\$20,261	\$20,261	79.74%	In progress	
1077	YMCA/Community Centre-Building Compliance Renewal Works	\$4,718	\$10,000	\$5,282	\$5,282	47.18%	In progress	Tas Electrical Switchboard
1081	Beechford Public BBQ Facility	\$0	\$10,000	\$10,000	\$10,000	0.00%	Planning/design/scoping stage	
1089	George Town 10 Year Tree Planting Plan-Replacement and New Stock	\$31,706	\$32,000	\$294	\$294	99.08%	Complete	
1133	Dalrymple Road Widening and Shoulder Reconstruction-Stage 2	\$88,306	\$90,000	\$1,694	\$1,694	98.12%	Complete	
1135	Major Pavement Maintenance-Collector Roads	\$116,525	\$126,000	\$9,475	\$9,475	92.48%	In progress	
1136	Hillwood Main Road Upgrade to 6m seal north of Leam Road intersection(approx. 200m)	\$14,403	\$18,000	\$3,597	\$3,597	80.02%	Complete	
1138	Gravel Resheeting Program	\$237,559	\$230,000	-\$7,559	-\$7,559	103.29%	Complete	



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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1152	Concrete Footpath Program-Elizabeth St-RHS path from Cimitiere to Arthur St	\$82,929	\$51,597	-\$31,332	-\$31,332	160.72%	In progress	Cost of inhouse works higher than anticipated - To be investigated
1154	Concrete Footpath Program-Wellington St-LHS path from Cimitiere to Macquarie St	\$0	\$50,164	\$50,164	\$50,164	0.00%	Planning/design/scoping stage	
1155	Concrete Footpath Program-Wellington St-RHS path at nos. 12 & 14	\$4,115	\$8,580	\$4,465	\$4,465	47.96%	In progress	
1156	Kanamaluka Trail-gravel resheet 1.25km (Esplanade Nth to North St)	\$33,716	\$26,250	-\$7,466	-\$7,466	128.44%	Complete	
1166	Mandurama Reserve (Swimming Pool)-New Stormwater Pipe	\$0	\$15,000	\$15,000	\$15,000	0.00%	Planning/design/scoping stage	
1168	Private Power Poles-Renewal	\$13,253	\$20,000	\$6,747	\$6,747	66.27%	On hold	Awaiting advice Tas Networks re condemned power poles
1171	Council Office-Repair to cracking and painting	\$0	\$23,000	\$23,000	\$23,000	0.00%	On hold	Refer WO 1219
1172	Council Chamber-hallway carpet replacement	\$0	\$10,000	\$10,000	\$10,000	0.00%	On hold	Refer WO 1219
1173	Hillwood Hall-Painting hall exterior (50:50 contribution)	\$5,736	\$6,023	\$287	\$287	95.24%	Complete	
1174	Lulworth-BBQ and shelter (50:50 contribution)	\$5,949	\$10,000	\$4,051	\$4,051	59.49%	In progress	

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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1178	Windmill Point Recreation Area Development (subject to grant approval-\$100k)	\$1,622	\$100,000	\$98,378	\$98,378	1.62%	On hold	Grant Funds not available until 2016/2017 FY
1182	George Town Tree Planting Program 2015	\$10,836	\$11,000	\$164	\$164	98.51%	Complete	
1184	Infants Wading Pool Renewal	\$0	\$11,000	\$11,000	\$11,000	0.00%	On hold	With Pool Contractor
1186	Investigation, scoping, design and costing for future capital works projects	\$77,708	\$70,000	-\$7,708	-\$7,708	111.01%	In progress	Additional costs Waste Transfer Station scoping and investigation.
1203	Footpath Grinding Program - George Town area	\$55,538	\$57,000	\$1,462	\$1,462	97.44%	In progress	
1208	Bell Bay Road Intersection Upgrade	\$283,388	\$315,000	\$31,612	\$31,612	89.96%	Complete	
1303	Directional Signage - Anne Street and Watch House	\$0	\$7,124	\$7,124	\$7,124	0.00%		
	<b>Sub Total Carried Forward Projects</b>	<b>\$1,221,411</b>	<b>\$1,475,738</b>	<b>\$254,327</b>	<b>\$254,327</b>	<b>82.77%</b>		
	<b><u>2015 2016 Capital Projects</u></b>	<b>Total Project Expenditure to Date</b>	<b>Total Project Budget</b>	<b>Under/Over Spend</b>	<b>Funds Available</b>	<b>% of Budget</b>		
Program	Sealed Roads Program	\$1,222,114	\$1,927,723	\$705,609	\$705,609	63.40%	In progress	Tender awarded.
1257	Waste Transfer Site upgrade	\$43,289	\$700,000	\$656,711	\$656,711	6.18%	In progress	
Program	Footpaths Renewal Program	\$153,833	\$173,599	\$19,766	\$19,766	88.61%	In progress	

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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1219	Upgrade to Council Offices	\$4,779	\$100,000	\$95,221	\$95,221	4.78%	In progress	In consultation phase. Tender process complete.
Program	Plant, equipment, fleet	\$85,843	\$116,700	\$30,857	\$30,857	73.56%	In progress	
Program	Stormwater Drainage Renewal Program	\$35,566	\$80,000	\$44,434	\$44,434	44.46%	In progress	
Program	Kerb & gutter renewal program	\$0	\$17,373	\$17,373	\$17,373	0.00%	Planning/design/scoping stage	
Software	Software upgrades/replacements	\$65,155	\$104,000	\$38,845	\$38,845	62.65%	In progress	
Program	Culverts Renewal Program	\$0	\$24,965	\$24,965	\$24,965	0.00%	Planning/design/scoping stage	
1216	Hillwood Pontoon -Renew deck and bearers. Grist blast and repaint ladder, and all other steel work	\$1,617	\$33,825	\$32,208	\$32,208	4.78%	In progress	
1217	York Cove Pontoon -Renew deck and bearers	\$2,217	\$33,825	\$31,608	\$31,608	6.55%	In progress	
1218	Hillwood Pontoon - inspection and replacement of anchor chains	\$20,387	\$68,400	\$48,013	\$48,013	29.81%	In progress	
1220	York Cove Centre - Installation of fire resistant vertical drapes	\$1,818	\$2,000	\$182	\$182	90.91%	Complete	
1222	Memorial Hall Roof Anchor Points	\$1,386	\$2,200	\$814	\$814	63.01%	Complete	
1223	Weymouth -Upgrade Power to Hall	\$5,517	\$6,675	\$1,158	\$1,158	82.65%	Complete	
1224	York Cove Centre -Fence line	\$2,455	\$3,300	\$845	\$845	74.38%	In progress	
1225	Bellingham Shelter Shed - replace roof and water tank	\$2,567	\$8,850	\$6,283	\$6,283	29.01%	In progress	

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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1226	Hillwood Hall upgrades includes - Airconditioner/heat pump (3 units for Hall and Supper Room), bar sink requires upgrade, acoustic abatement	\$12,210	\$15,400	\$3,190	\$3,190	79.29%	Planning/design/scoping stage	Acoustic abatement funds permitting
1227	Bellingham Hall upgrades	\$2,074	\$40,000	\$37,926	\$37,926	5.19%	In progress	
1231	Capital costs for Land Transfers	\$1,073	\$5,000	\$3,927	\$3,927	21.46%	In progress	
1232	Improve streetscape between Anne and Elizabeth Streets. Part of Anne Street between Sorell and Bathurst Streets to be backfilled and landscaped	\$5,555	\$22,000	\$16,445	\$16,445	25.25%	In progress	
1238	Secure Exercise areas for dogs at pound to meet RSPCA specs	\$715	\$4,400	\$3,685	\$3,685	16.25%	Planning/design/scoping stage	
1239	Weymouth - Upgrade of toilet	\$3,813	\$30,000	\$26,187	\$26,187	12.71%	Planning/design/scoping stage	
1240	Lulworth - Upgrade of toilet	\$1,434	\$30,000	\$28,566	\$28,566	4.78%	Planning/design/scoping stage	
1241	Hillwood - Upgrade of toilet	\$1,434	\$30,000	\$28,566	\$28,566	4.78%	In progress	
1242	The Glen Road, advisory signage, installation of additional speed advisory signage	\$7,215	\$12,000	\$4,785	\$4,785	60.13%	In progress	
1243	Guard rail renewal, East Arm Road	\$34,548	\$33,727	-\$821	-\$821	102.44%	In progress	
1244	Franklin Street traffic calming, installation of traffic islands	\$3,087	\$35,000	\$31,913	\$31,913	8.82%	In progress	Black Spot Funding

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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1245	Archery - Armoury request - brick in caged area.	\$2,713	\$5,000	\$2,287	\$2,287	54.26%	In progress	
1246	George Town Football Club-Capital maintenance	\$5,571	\$11,000	\$5,429	\$5,429	50.65%	In progress	
1247	Hillwood -Complete Drainage System on Recreation Ground	\$21,445	\$22,000	\$555	\$555	97.48%	Complete	
1248	George Town Top Dress and core cricket/football ground	\$17,122	\$27,500	\$10,378	\$10,378	62.26%	In progress	
1249	Rebuild of existing toilet block at The GT Sports Complex to include a unisex disabled toilet	\$3,524	\$30,000	\$26,476	\$26,476	11.75%	In progress	
1250	Replacement of play ground equipment	\$31,326	\$36,725	\$5,399	\$5,399	85.30%	In progress	Transfer costs to WO1316
1251	Drainage issues Beach Road , Lulworth	\$4,523	\$11,000	\$6,477	\$6,477	41.12%	In progress	
1252	Private Power Poles - Renewal	\$3,862	\$10,000	\$6,138	\$6,138	38.62%	In progress	
1253	Shade cloth for paddling pool	\$2,923	\$3,000	\$77	\$77	97.44%	Complete	
1254	Swimming Pool Breathing apparatus re pool chemicals to meet compliance requirements	\$0	\$0	\$0	\$0	0	In progress	Refer WO1256
1255	Swimming Pool Lane Rope Rollers	\$10,676	\$12,000	\$1,324	\$1,324	88.97%	Complete	
1256	Swimming Pool Chemicals holding tank, Dosing pump, Brick containment wall around holding tank	\$24,642	\$25,830	\$1,188	\$1,188	95.40%	In progress	\$6830 Grant from National Stronger Communities Fund
1258	Works Depot security, safety and WHS upgrades	\$46,796	\$53,000	\$6,204	\$6,204	88.29%	In progress	

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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

WO No	Project Description	Total Project Expenditure to Date	Total Project Budget	Under/Over Spend	Funds Available	% of Budget	Project Status	Comments
1302	(41) Davies Street - Sorrell to Goulburn	\$14,721	\$13,650	-\$1,071	-\$1,071	107.85%	Planning/design/scoping stage	Artwork being finalised
1304	Directional Signage - Anne Street and Watch House	\$0	\$5,858	\$5,858	\$5,858	0.00%	Planning/design/scoping stage	Artwork being finalised
1306	Repair Leaking Pool Compressor	\$9,795	\$5,236	-\$4,559	-\$4,559	187.07%	Complete	Shaft seal and gas replacement required. Not identified at time of budget preparation.
1307	Solar Lighting - Low Head Boat Ramp	\$7,850	\$8,069	\$219	\$219	97.29%	In progress	
1308	Truck	\$52,203	\$52,203	\$0	\$0	100.00%	Complete	
1316	Lagoon Beach Playground Equipment - Stronger Communities Programme Funding	\$29,741	\$26,550	-\$3,191	-\$3,191	112.02%	In progress	Less to be spent on WO1250 to offset overrun
1318	Regent Square-Skate Park	\$48,035	\$0	-\$48,035	-\$48,035	100.00%	Complete	
1320	Investigation scoping design and costing for future capital works projects	\$20,460	\$70,000	\$49,540	\$49,540	100.00%	In progress	
1325	Street Light Replacement Programme 2016	\$0	\$150,000	\$150,000	\$150,000	100.00%	Planning/design/scoping stage	
	<b>Total 2015_2016 Projects</b>	<b>\$2,079,629</b>	<b>\$4,239,583</b>	<b>\$2,159,953</b>	<b>\$2,159,953</b>	<b>49.05%</b>		
	<b>Total all projects</b>	<b>\$3,301,041</b>	<b>\$5,715,321</b>	<b>\$2,414,280</b>	<b>\$2,414,280</b>	<b>57.76%</b>		

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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

**OFFICER’S COMMENTS**

WO 977 Marguerite Street – Traffic Calming - 168.96%

This project was carried forward from 2013/2014 which resulted in the reapplication of permits from the Department of State Growth. The cost of the project was initially estimated on a road width of 6½ metres for the speed humps, whereas Marguerite Street is 8 metres wide. No allowance was made for the required advertisements and the reapplication for permits.

WO 1156 Kanamaluka Trail – gravel resheet 1.25Km (Esplanade Nth to North St) - 128.44%

This carried forward project was underestimated due to insufficient investigation on the conditions of the trail prior to the commencement of the project. The original resheeting method was not suitable and the alternative method took longer and was more expensive to complete to a satisfactory standard.

**BUDGET REALLOCATION/SAVINGS REQUESTS**

None recommended in this report.

**OFFICER’S RECOMMENDATION**

That the report on Council's active capital projects from the Director Corporate Services be received and the information noted.

**DECISION**

Moved: Cr Parish  
Seconded: Cr Parkes

That the report on Council's active capital projects from the Director Corporate Services be received and the information noted.

	For	Against		For	Against
Cr Archer	✓		Cr Nicholls	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

*The Manager Infrastructure and Engineering took Cr Glisson's question on notice regarding a request for a copy of the scheduled program of the Culverts Renewal Program and Kerb & Gutter Renewal Program.*

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**087/16 9.5 - ACTIVE CAPITAL PROJECTS REPORT (CONT.)**

*The Manager Infrastructure and Engineering took Cr Barwick's question on notice regarding where in the report is the funding transfer from the Sealed Roads Programme to the East Arm Guard Rail.*

*The Chair cautioned Cr Harris as a statement made by the councillor may have been offensive to another individual LG(MP)R 23 (1)(e).*



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**088/16 9.6 - REVISED ASSET MANAGEMENT POLICY**

**REPORT AUTHOR:** Director Corporate Services – Mr Kim Barker

**REPORT DATE:** 4<sup>th</sup> April 2016

**FILE NO:** 32.20

**ATTACHMENT/S:** Asset Management Policy

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**SUMMARY**

This report recommends to Council the adoption of a revised and amended asset management policy to replace the current asset management policy which was adopted in 2002.

**BACKGROUND**

The current asset management policy of Council was adopted in 2002. Since that time legislation has been passed that requires the Council to comply with content requirements within asset management policies, plans and strategies and also as a result with asset management practices. The replacement asset management policy has been revised to ensure compliance with the current legislation and best practice asset management principles. In the development of the revised asset management policy, advice has been taken from the Institute of Engineers and Public Works Australia (IPEWA) and by referencing to the LGAT practice summary on asset management policies.

**LEGISLATIVE/STATUTORY REQUIREMENTS**

The Local Government Act 1993, section 70C requires Council to develop an asset management policy. Section 70F requires the asset management policy to include those matters defined in an order. Section 70E requires the asset management policy to be reviewed at least every 4 years. In accordance with section 70F, the Local Government (Content of Plans and Strategies) order 2014, clause 8 (2) determines those matters that must be included in the asset management policy.

**RISK CONSIDERATIONS**

The Tasmanian Audit Office measures risk in relation to asset management in terms of the accepted indicators for asset management practices and measuring the level of infrastructure investment. These are displayed in the table below.

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**088/16 9.6 - REVISED ASSET MANAGEMENT POLICY (CONT.)**

<b>Ratio</b>	<b>Method of Calculation</b>	<b>Comment</b>
Asset Sustainability Ratio	Asset replacement expenditure/Depreciation	A measure of whether assets are being replaced at the rate they are wearing out. The ratio is viewed as being only a rough measure as the consumption of assets (as measured by depreciation) may not agree with asset renewal expenditure required.
Asset Consumption Ratio	Written down value of plant, equipment, infrastructure assets/Current replacement cost of depreciable assets	The average proportion of as new value remaining in the infrastructure assets. This ratio seeks to highlight the aged condition of Council's stock of depreciable assets.
Asset Renewal Funding Ratio	Current value of projected capital renewals in long term financial plan/Current value of the required capital expenditure on renewals over the same period	This represents the extent to which the required capital expenditures on renewals per the Asset Management Plan have been incorporated into the long term financial plan.

These ratios are now mandated to be reported as a note to the financial statements entitled "Management Indicators". In the financial statements for the year ended 30 June 2015 this was reported as note 41.

**Asset Renewal Funding Ratio Results**

The asset renewal funding ratio as at 30 June 2015 was 144% for transport infrastructure, 539% for buildings and 100% for drainage against a target of between 90% and 100%.

**Asset Sustainability Ratio Results**

The asset sustainability ratio as at 30 June 2015 was 85% against a target of 100%. This ratio will be under significant pressure as depreciation charges have increased significantly based on the recent revaluation of infrastructure assets. It is planned to review, consider and recommend mitigation strategies to improve this ratio as part of amendments to the draft asset management plan that are currently being reviewed.

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**088/16 9.6 - REVISED ASSET MANAGEMENT POLICY (CONT.)**

**FINANCIAL IMPLICATIONS**

The adoption of a revised and amended asset management policy requires some internal officer time although this is not a significant cost. Application of the principles of the policy does require significant time and expenditure throughout the organisation in order to effectively maintain Council's asset portfolio.

**CONCLUSION**

The adoption of a revised and amended asset management policy is required due to the legislative requirements now in place and to guide officers in terms of the principles and responsibilities that effective asset management requires. In taking the advice of IPEWA and by reference to the LGAT practice summary the revised asset management policy reflects best practice in asset management.

**AUDIT PANEL CONSIDERATION**

The Audit panel considered the Asset Management policy at the meeting held on the 23 February 2016 where the following was noted in the unconfirmed minutes of that meeting.

*Report tabled and noted.*

*Action: The Audit Panel recommends the Asset Management Policy to Council for adoption.*

**OFFICER'S RECOMMENDATION**

- (a) That Council adopts the Asset Management Policy proposed with this item and forming an attachment to it and,
- (b) That the policy lay on the table until the next ordinary meeting of Council and the public be invited to comment during this time and,
- (c) That the adoption of the Asset Management Policy now proposed rescinds the previous policy adopted in 2002.

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**088/16 9.6 - REVISED ASSET MANAGEMENT POLICY (CONT.)**

**DECISION**

Moved: Cr Glisson

Seconded: Cr Parish

That the policy lay on the table until the June ordinary meeting of Council and that the public be invited to comment during this time.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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**089/16 9.7 - DOG REGISTRATION FEES 2016/2017**

**REPORT AUTHOR:** Kim Barker, Director Corporate Services

**REPORT DATE:** 7<sup>th</sup> April 2016

**FILE NO:** 43.3

**ATTACHMENT:** Dog Management Policy

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**SUMMARY**

This report recommends dog registration fees and pound fees to be adopted by Council for the 2016/2017 financial year.

**BACKGROUND**

Council has authority under the *Dog Control Act 2000* to determine any fees payable under the Act. Dog registration fees are set at this time of year to allow council to issue re-registration notices and for owners of dogs to register their dogs prior to the start of the new financial year.

Council's fee structure provides a financial incentive for the early re-registration of dogs by including higher fees for re-registrations paid after 30<sup>th</sup> June 2016.

Council's Dog Management Policy indicates that Council will promote the benefits of having a registered dog and offer inducements to those who register early. The policy indicates that where possible and where they can be identified the Council will recover the costs associated with dog control from those who may not manage their dogs in a responsible manner. The policy also provides that fees will be reviewed annually, with the focus being to minimise cross subsidisation of dog control wherever possible.

**FINANCES**

The cost of the provision of animal control services by Council in the current financial year is estimated to be approximately \$91,000 while the revenue recovered from registrations, infringements and pound fees is estimated to be approximately \$22,000. It appears that the trend of revenue from dog registration fees has been falling. It would seem unfair to penalise the vast majority of dog owners who are responsible and act in accordance with Council's Dog Control Policy

It must be recognised that the real beneficiaries of Dog Control are the community at large and accordingly it is considered that the cost of animal control ought to be heavily subsidised by the ratepayers and it is considered that the proposed level of recovery from dog owners is reasonable.

Nevertheless, it is proposed that most fees be increased by a nominal amount for the 2016/2017 financial year as dog fees have not been increased since at least 2013/2014.

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**089/16 9.7 - DOG REGISTRATION FEES 2016/2017 (CONT.)**

**STATUTORY REQUIREMENTS**

*Section 8(1) of the Dog Control Act 2000* – The owner of a dog that is over the age of 6 months must register the dog.

*Section 15A(1) of the Dog Control Act 2000 – Implanting of microchips* - The owner of a dog that is over 6 months of age must ensure that the dog is implanted in an approved manner with an approved microchip.

*Section 80 of the Dog Control Act 2000 – Fees*

- (1) A Council may determine any fees payable under this Act.
- (2) A general manager may
  - (a) waive a fee; or
  - (b) refund part or all of a fee; or
  - (c) discount a fee

**OFFICER'S COMMENT**

The fees continue to be structured to encourage dog registration and to act as a deterrent in relation to keeping multiple dogs, impounding charges and dangerous dogs.

Council has increased service levels in response to Community demand by providing a higher level of afterhours call out for dog/animal complaints. This does come at an increased cost to Council, however it is considered a more complete response to monitoring compliance with the Dog Control Act. For this reason it is recommended that dog impounding fees be increased significantly. In addition research is being conducted as to whether a new fee can be introduced that will apply to owners of animals and or dogs that are apprehended at large and eventually returned to their correct owners without being impounded, as it is considered that it is unreasonable for the mass of ratepayers to fund this activity.

1. Re-registration of dog on or before 30 June 2016, or first registration of dog reaching the age of six months.

	<b>2015/2016</b>	<b>2016/2017</b>
Dog owned by pensioner(desexed)	\$10.00	\$11.00
Dog owned by pensioner (whole dog)	\$20.00	\$21.00
Guard dog	\$16.00	\$17.00
Greyhound registered with TGRB	\$16.00	\$17.00
TCA registered breeding prefix	\$16.00	\$17.00
Working Dog	\$16.00	\$17.00
De-Sexed dog	\$16.00	\$17.00
Whole Dog	\$40.00	\$41.00
Guide dog	Exempt	Exempt

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**089/16 9.7 - DOG REGISTRATION FEES 2016/2017 (CONT.)**

2. Re-registration of dog after 30 June 2016.

	<b>2015/2016</b>	<b>2016/2017</b>
Dog owned by pensioner(desexed)	\$13.00	\$14.00
Dog owned by pensioner (whole dog)	\$26.00	\$27.00
Working Dog	\$29.00	\$30.00
De-Sexed dog	\$29.00	\$30.00
Guard dog	\$29.00	\$30.00
Greyhound registered with TGRB	\$29.00	\$30.00
TCA registered breeding prefix	\$29.00	\$30.00
Whole Dog	\$68.00	\$69.00
Guide dog	Exempt	Exempt

3. Miscellaneous fees

	<b>2015/2016</b>	<b>2016/2017</b>
Replacement registration tag	\$7.00	\$8.00
Fee for notice of complaint	\$22.00	\$22.00
Annual renewal of kennel licence	\$31.00	\$31.00
Kennel licence - 3 to 5 dogs	\$66.00	\$70.00
Kennel licence - more than 5 dogs	\$94.00	\$100.00
Declared dangerous dog	\$400.00	\$450.00
Dangerous dog sign, collar etc.	\$46.00	\$50.00

4. Impounding fees

	<b>2015/2016</b>	<b>2016/2017</b>
Pound maintenance charge per dog per day	\$35.00	\$36.00
Dog release for 1st seizure of dog	\$50.00	\$55.00
Dog release for 2nd & subsequent seizure of dog	\$115.00	\$150.00

The recommended fees have taken into account the costs of providing dog control services and at the same time they are designed to encourage responsible dog ownership.

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**089/16 9.7 - DOG REGISTRATION FEES 2016/2017 (CONT.)**

**OFFICER'S RECOMMENDATION**

That the following dog registration fees for the 2016/17 financial year be set in accordance with section 80 of the Dog Control Act and section 205 of the Local Government Act.

1. Re-registration of dog on or before 30 June 2016, or first registration of dog reaching the age of six months.

	<b>2016/2017</b>
Dog owned by pensioner(desexed)	\$11.00
Dog owned by pensioner (whole dog)	\$21.00
Guard dog	\$17.00
Greyhound registered with TGRB	\$17.00
TCA registered breeding prefix	\$17.00
Working Dog	\$17.00
De-Sexed dog	\$17.00
Whole Dog	\$41.00
Guide dog	Exempt

2. Re-registration of dog after 30 June 2016.

	<b>2016/2017</b>
Dog owned by pensioner(desexed)	\$14.00
Dog owned by pensioner (whole dog)	\$27.00
Working Dog	\$30.00
De-Sexed dog	\$30.00
Guard dog	\$30.00
Greyhound registered with TGRB	\$30.00
TCA registered breeding prefix	\$30.00
Whole Dog	\$69.00
Guide dog	Exempt

3. Miscellaneous fees

	<b>2016/2017</b>
Replacement registration tag	\$8.00
Fee for notice of complaint	\$22.00
Annual renewal of kennel licence	\$31.00
Kennel licence - 3 to 5 dogs	\$70.00



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**089/16 9.7- DOG REGISTRATION FEES 2016/2017 (CONT.)**

Kennel licence - more than 5 dogs	\$100.00
Declared dangerous dog	\$450.00
Dangerous dog sign, collar etc.	\$50.00

4. Impounding fees

	<b>2016/2017</b>
Pound maintenance charge per dog per day	\$36.00
Dog release for 1st seizure of dog	\$55.00
Dog release for 2nd & subsequent seizure of dog	\$150.00

**DECISION**

Moved: Cr Harris

Seconded: Cr Dawson

That the following dog registration fees for the 2016/17 financial year be set in accordance with section 80 of the Dog Control Act and section 205 of the Local Government Act.

1. Re-registration of dog on or before 30 June 2016, or first registration of dog reaching the age of six months.

	<b>2016/2017</b>
Dog owned by pensioner(desexed)	\$11.00
Dog owned by pensioner (whole dog)	\$21.00
Guard dog	\$17.00
Greyhound registered with TGRB	\$17.00
TCA registered breeding prefix	\$17.00
Working Dog	\$17.00
De-Sexed dog	\$17.00
Whole Dog	\$41.00
Guide dog	Exempt

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**089/16 9.7 - DOG REGISTRATION FEES 2016/2017 (CONT.)**

2. Re-registration of dog after 30 June 2016.

	<b>2016/2017</b>
Dog owned by pensioner(desexed)	\$14.00
Dog owned by pensioner (whole dog)	\$27.00
Working Dog	\$30.00
De-Sexed dog	\$30.00
Guard dog	\$30.00
Greyhound registered with TGRB	\$30.00
TCA registered breeding prefix	\$30.00
Whole Dog	\$69.00
Guide dog	Exempt

3. Miscellaneous fees

	<b>2016/2017</b>
Replacement registration tag	\$8.00
Fee for notice of complaint	\$22.00
Annual renewal of kennel licence	\$31.00
Kennel licence - 3 to 5 dogs	\$70.00
Kennel licence - more than 5 dogs	\$100.00
Declared dangerous dog	\$450.00
Dangerous dog sign, collar etc.	\$50.00

4. Impounding fees

	<b>2016/2017</b>
Pound maintenance charge per dog per day	\$36.00
Dog release for 1st seizure of dog	\$55.00
Dog release for 2nd & subsequent seizure of dog	\$150.00

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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**10. COMMUNITY SERVICES**

*Mrs Anne Cameron (Manager Community Development) was in attendance to answer questions of Council in respect to Agenda Items 9.5 and 10.1.*

**090/16 10.1 - COMMUNITY GRANTS/ASSISTANCE**

**REPORT AUTHOR:** Community Events Officer - Rhonda O'Sign

**REPORT DATE:** 12<sup>th</sup> April 2016

**FILE NO:** 23.2

**ATTACHMENT:** Grant Application – Star of Sea Catholic School

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**SUMMARY**

This report provides a summary and recommendations related to requests for community grants or assistance.

**STRATEGIC PLAN**

**Key Item 3 – Community and Wellbeing**

**Goal:** *To foster wellbeing and a sense of belonging for our community by:*

- Providing and promoting a range of social, cultural and community events
- Supporting youth initiatives
- Actively engaging with our community

**Strategy 3.4: Support Community Groups**

Provide a grants program for community groups and individuals.

**FINANCES**

The 2015 / 2016 budget allocation for Community Grants is \$11,000. An additional \$3,235 was allocated in March 2016, taking the full budget allocation to \$14,235.

The following allocations for the financial year 2015 / 2016 have been made:

<b>Organisation</b>	<b>Grant Category</b>	<b>Amount \$</b>	<b>Minute #</b>
Aimee Hawes	Young Achiever	\$200	257/15
James Hawes	Young Achiever	\$200	257/15
Joshua Geeves	Young Achiever	\$200	257/15
Leah Renton	Young Achiever	\$200	335/15
Myra Donnelly	Young Achiever	\$200	354/15

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**090/16 10.1 - COMMUNITY GRANTS/ASSISTANCE (CONT.)**

<b>Organisation</b>	<b>Grant Category</b>	<b>Amount \$</b>	<b>Minute #</b>
Isabella Crack	Young Achiever	\$200	033/16
Shelby Miller	Young Achiever	\$200	033/16
Rotary Club of George Town	Community Grant	\$103	257/15
Low Head Progress & Heritage Association Inc	Community Grant	\$1,000	302/15
Gordon Square Childhood Services	Community Grant	\$600	300/15
Reptile Rescue	Community Grant	\$491	063/16
George Town Volunteer Ambulance Service	Community Grant - Services	\$546	257/15
Dalrymple Drifters Chapter	Community Grant – Services	\$750	258/15
LINC Tasmania	Community Grant – Services	\$83	335/15
George Town Hospital Auxiliary	Community Grant – Services	\$140	335/15
Lighthouse Regional Arts	Community Grant – Services	\$182	335/15
Doing Life Together Group	Community Grant – Services	\$950	354/15
George Town RSL Sub Branch	Community Grant – Services	\$450	354/15
George Town Scouts	Community Grant - Services	\$90	380/15
Ainslie Complex Auxiliary	Community Grant – Services	\$100	033/16
Ladies Leisure Centre	Community Grant – Services	\$100	033/16
George Town RSL Sub Branch	Community Grant – Services	\$700	062/16
Launceston Triathlon Club	Community Grant – Event	\$800	335/15
South GT Primary School Parents Association	Community Grant – Event	\$990	354/15
George Town Rotary Club	Community Grant - Event	\$1,000	411/15
George Town Lions Club	Community Grant – Event	\$950	411/15
George Town Fire Brigade Social Club	Community Grant – Event	\$300	411/15
Hillwood Fire Brigade	Community Grant – Event	\$150	411/15
George Town RSL Sub Branch	Community Grant – Event	\$300	062/16
<b>TOTAL</b>		<b>\$12,175</b>	
<b>GRANT FUNDING REMAINING</b>		<b>\$2,060</b>	

**Star of Sea, George Town**

A Community Grant (services) application has been received from Star of the Sea Catholic College for costs associated with hall hire used for rehearsals for their annual School Production.

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**090/16 10.1 - COMMUNITY GRANTS/ASSISTANCE (CONT.)**

**OFFICER’S COMMENT**

The completed Grant Application (Services) forms an attachment to this report.

The Star of the Sea Catholic College holds an annual school production in the Memorial Hall.

Many hours of rehearsals are undertaken by the students and teachers in the months prior to the production. Rehearsals commence in Term 2 and continue through to the 20<sup>th</sup> September, with the public performance being held on the 21<sup>st</sup> September. The total cost for hall hire is significant.

The College is seeking a grant to cover the cost of hall hire fees for their rehearsals held in this financial year, being 8 weeks at a total cost of \$480, and will reapply for further assistance in 2016-17 FY.

**RISK ASSESSMENT**

No risk is identified.

**OFFICER’S RECOMMENDATION**

That the report of the Community Services Events Officer be received and that Council provides a community grant (services) of \$480 to the Star of Sea Catholic College to cover the cost of Memorial Hall hire for the school’s weekly production rehearsals for the months of May and June 2016.

**DECISION**

Moved: Cr Parkes  
Seconded: Cr Dawson

That the report of the Community Services Events Officer be received and that Council provides a community grant (services) of \$480 to the Star of Sea Catholic College to cover the cost of Memorial Hall hire for the school’s weekly production rehearsals for the months of May and June 2016.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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**11. MAYOR**

**091/16 11.1 - MATTERS OF INVOLVEMENT – MAYOR**

**FILE NO.:** 14.11

**REPORT DATE:** 12<sup>th</sup> April 2016

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<b>Mayor Bridget Archer</b>		
<i>March</i>	16	Chaired Ordinary Council meeting.
	17	Royal Park Examiner
	20	Attended the RSL Annual General Meeting
	26	Officiated the opening of the Weymouth Boat Ramp
	30	Attended Rotary meeting
<i>April</i>	1	Met with the Liberal Senate team at Tamar FM
	1	Attended Dinner with the Liberal Senate team at York Cove
	5	Attended the George Town Safety Group Committee meeting
	6	Attended Council Workshop
	8	Attended LGAT – Good Governance forum “The Role of the Council and Councillor”.
	9	Attended Targa Community Day – Bill Cart and Billy Skate Races
	11	Attended and Presented Winning Trophies at the 25 <sup>th</sup> Anniversary Targa Tasmania 2016
	16	Attended Targa Tasmania Presentation of Awards

**OFFICER’S RECOMMENDATION**

That the information report from the Mayor on Matters of Involvement be received and the information noted.

**DECISION**

Moved: Cr Burt  
Seconded: Cr Harris

That the information report from the Mayor on Matters of Involvement be received and the information noted.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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**12. GENERAL MANAGER**

**092/16 12.1 - COUNCILLOR MOTION UPDATE**

**REPORT AUTHOR:** General Manager – Mr John Martin

**REPORT DATE:** 12<sup>th</sup> April 2016

**FILE NO:** 14.12

**ATTACHMENT:** Nil.

PLANNING AND DEVELOPMENT			
Min No.	Date	Motion	Action
368/14	12/11/14	<p><b>Application for Dispensation from a Local Provision of the George Town Interim Planning Scheme 2013 – Lot 1 East Tamar Highway, Mount Direction</b></p> <p>That the Council notify the Tasmanian Planning Commission that no representations were received during the public exhibition period and that no modification is required to the application for dispensation for Lot 1, East Tamar Highway, Mount Direction.</p>	Approved. Councillors notified on 7/4/16.
371/15	18/11/15	<p><b>Section 39 Report on Representations - DA2015/40 &amp; A6/2016 Combined Application for Rezoning and 11 Lot Subdivision at 4 Ridge Street &amp; Craighburn Road, Hillwood</b></p> <p>That the Planning Authority resolves that this report be received and that:</p> <ol style="list-style-type: none"> <li>1. The Council advise the Tasmanian Planning Commission that three (3) representations were received in accordance with section 39(2) of the <i>Land Use Planning and Approvals Act 1993</i>; and</li> <li>2. A copy of this report, being the Council's assessment of the merit of each representation, is forwarded to the Tasmanian Planning Commission, in order to satisfy Section 39(2)(b); and</li> <li>3. The Tasmanian Planning Commission be advised that Council recommends that no modification to draft amendment A6-2015 is required; and</li> <li>4. The Tasmanian Planning Commission be advised that Council recommends that no modification to draft permit DA2015/49 is required.</li> </ol>	Approved. Councillors notified on 7/4/16.
400/15	16/12/15	<p><b>Hillwood Structure Plan</b></p> <ol style="list-style-type: none"> <li>a. Council notes the draft Hillwood Area Structure plan.</li> <li>b. Invites public representations for a period of at least 40 days commencing 19th December 2015.</li> <li>c. Advertises the public consultation process in the Examiner and notice boards.</li> <li>d. Presents the draft Hillwood Area Structure Plan to the community at</li> </ol>	Noted. Completed.  Completed.  Completed.

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		<p>a public forum, to be held in Hillwood at least two weeks prior to the close of the public consultation period.</p> <p>e. All representations be considered further by councillors, prior to the formulation of a final structure plan and its endorsement by Council.</p>	In progress.
024/16	17/02/16	<p><b>Hillwood Structure Plan</b> That Council:</p> <p>a) Approve an information letter drop to be carried out by the end of February 2016, via Australia Post, to the residents located within the Hillwood Study Area;</p> <p>b) Conduct a forum to be held at the Hillwood Hall across a span of hours that would suit both non-working and working residents at least two weeks prior to the close of public consultation with a public notice in The Examiner; and</p> <p>c) Resolve to conclude the period of public consultation for the Hillwood Structure Plan on Thursday, 31<sup>st</sup> of March, 2016.</p>	Completed.
051/16	16/03/16	<p><b>Application by Sproal &amp; Associates to Amend Sealed Plan No's. 3807, 13174, 31943 &amp; 168176 – Removal of Restrictive Covenants Associated with Land Located at 16 Lagoon Beach Road</b> That the Petition to amend Sealed Plan Nos. 3807, 13174, 31943 and 168176 associated with land located at 16 Lagoon Beach Road, Low Head, be granted pursuant to Section 104 (1) (a) of the <i>Local Government (Building &amp; Miscellaneous Provisions) Act 1993</i>.</p>	Approved at 16/3/16. Completed.
<b>INFRASTRUCTURE AND DEVELOPMENT</b>			
029/15	21/01/15	<p><b>Water Tower Mural</b> That Council resolves as an adjustment to its maintenance program investigates the cleaning of our water tower mural on our Agnes Street, Arnold Street reserve.</p>	Updated provided to Councillors at 6/4/16 Workshop. Completed.
025/16	17/02/16	<p><b>Annual Hard Waste Collection</b> That Council:</p> <p>(a) offer the 'free drop off' of hard waste (within set category guidelines) at the Waste Transfer Station over two Sundays (to be determined by the General Manager) and following this provide a collection service for those who do not have access to a vehicle/trailer (with a waste limit of 2m<sup>3</sup> per household) and requiring residents to register for the service as administratively determined by the General Manager; and</p> <p>(b) inform ratepayers as determined by the General Manager of Council's decision and its administrative arrangements in advance so that registrations can occur for the service.</p> <p>(c) acknowledges that should items be left out for collection that are outside the set category guidelines (as determined by the Manager Infrastructure and Engineering Services) that they will not be collected and remain the responsibility of the ratepayer to dispose of; and</p> <p>(d) acknowledges that the hard waste collection service will require further review and consideration as part of the development of a more complete waste management strategy and budget</p>	In progress.



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		deliberations for the 2016/2017 financial year, with consideration given to implementing a more regular 'free drop off' day for both green waste and hard waste at the Waste Transfer Station.	
026/16	17/02/16	<p><b>Structure and Membership of George Town Sports Complex Advisory Committee</b> That Council nominates:</p> <ul style="list-style-type: none"> <li>• Cr Dawson as Chairperson of the George Town Sports Complex Advisory Committee; and</li> <li>• Cr Parkes as proxy of the George Town Sports Complex Advisory Committee; and</li> <li>• persons nominated by sporting and recreational organisations as members of the Committee in accordance with Section 24 of the Local Government Act 1993.</li> </ul>	Completed.
027/16		That this item be deferred.	
052/16	16/03/16	<p><b>Structure and Membership of George Town Sports Complex Advisory Committee</b> That Council appoints, in accordance with the George Town Sports Complex Advisory Committee Terms of Reference (June 2003):</p> <ul style="list-style-type: none"> <li>• Cr Dawson as Chairperson of the George Town Sports Complex Advisory Committee; and</li> <li>• That Cr Dawson, in line with the Terms of Reference, nominates a proxy in the event that the Chairperson is unable to attend a meeting; and</li> <li>• Persons nominated by sporting organisations as members of the Committee in accordance with Section 24 of the Local Government Act 1993;</li> <li>• That Council review the George Town Sports Complex Advisory Committee Terms of Reference.</li> </ul>	Completed.
<b>CORPORATE</b>			
019/15	21/01/15	<p><b>Council Facilities Future Use and Development – Strategic Development</b> That</p> <p>a) Council approves an extension to the final facilities report completion date sought in minuted resolution 336/14 to reflect Council's intention to review the Strategic Plan 2012-17, and adopt the revised Plan, and</p> <p>b) Council is presented with updated report progress at workshops, with a view to further consideration of timelines at future Council meetings.</p>	Completed.  In progress.
249/15	15/07/15	<p><b>Internal Audit Function</b> That Council receives and endorses the Audit Panel Committee's Recommendation; and</p> <p>(a) Authorises the General Manager to make arrangements with other Council's participating in the Internal Audit Project for the exchange of trained internal audit officers to undertake an internal audit program; and</p>	Fraud and credit card internal audit completed. Report to the Audit Panel.

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		(b) That progress reports regarding internal audit, findings and any recommendations are reported to the Audit Panel for consideration at each meeting of the Audit Panel.	
250/15	15/07/15	<p><b>Risk Management</b> That Council receives and endorses the Audit Panel Committee's Recommendation that:</p> <p>(a) Risk management progress reports are submitted to Council on a 6 monthly basis.</p> <p>(b) Council's internal working group continue to update the risk register and risk treatment processes on a regular basis.</p> <p>(c) That an audit of risk management skills and knowledge is conducted initially involving all managers and supervisors.</p> <p>(d) Should any gaps be determined in risk management skills and training from the audit in (c) that training be sourced and provided to the relevant individuals.</p> <p>(e) That a risk analysis is performed and documented prior to any project being undertaken by Council.</p>	Update to Audit Panel at quarterly meetings.
37915	18/11/15	<p><b>Street Light Replacement Program</b> That Council support working with other councils in the northern region to accelerate the replacement of existing minor road lights with LEDs and consider alternative funding arrangements other than roads to recovery funding in the 2016/2017 budget considerations.</p>	Completed.
407/15	16/12/15	<p><b>Adoption of Revised Code for Tenders and Contracts</b> That this matter be referred to a Council Workshop.</p>	Report to be submitted to Council following receipt of legal advice.
032/16	17/02/16	<p><b>Review of Loan Borrowing Strategy for 2015/2016</b></p> <p>(a) That Council acknowledge the estimated funding requirements for the projects noted in the table above and as nominated in this report and endorses the already approved borrowing of \$993,925.</p> <p>(b) That Council acknowledges that community consultation and further information will be provided to the Council in relation to the projects nominated.</p> <p>(c) That the projects nominated be included in the Capital Works program for 2015/16 with any unexpended amounts to be carried forward for 2016/17 Budget Capital Works consideration.</p>	Loan drawn down in progress.
057/16	16/03/16	<p><b>Active Capital Projects Report</b></p> <p>(a) That the report on Council's active capital projects from the Director Corporate Services and Manager Infrastructure and Engineering be received and the information noted.</p> <p>(b) That \$13,727 be transferred from the Sealed Roads Programme to WO1243 East Arm Guard Rail.</p>	Completed.
058/16	16/03/16	<p><b>Street Light Replacement Program</b> That given the significant projected savings, council allocate funds from the following sources in order to fund the street light replacement program:</p> <p>(a) \$150,000 from Council reserves and</p>	(a) Completed.

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		(b) \$75,000 from the 2016/2017 capital program and (c) \$75,000 from the Roads to Recovery program allocation for 2016/2017	(b) & (c) Noted for budget preparation 2016/2017.
059/16	16/03/16	<b>Project Investigation, Scoping, Design and Engineering Costing</b> That \$70,000 be transferred from WO1136 to a new Work Order to be utilised for investigation, scoping, design and costing works to be undertaken for the capital program for the 2016/2017 budget or significant grant opportunities that may arise.	Completed.
<b>COMMUNITY</b>			
308/15	19/08/15	<b>George Town Community Safety Committee – Request for LGAT Support</b> That the issue of traffic management authority of emergency service workers in attendance at an incident be discussed at a Council workshop and advice be sought from the George Town Emergency Management Committee and the George Town Branch of the State Emergency Service in relation to the issue.	Completed.
382/15	18/11/15	<b>George Town Community Safety Committee – Pedestrian Crossing Safety Measures</b> That Council recommends to the George Town Community Safety Committee that the Manager Infrastructure & Engineering be invited to the next meeting of the Committee to discuss pedestrian and driver safety at the Macquarie Street pedestrian crossings.	Completed.
061/16	16/03/16	<b>Community Grants/Assistance – Transfer of Funds</b> That the report of the Community Services Events Officer be received and that Council transfers \$3,235 from Council reserves to the operating budget for grants to meet current and future grant request until the end of the financial year.	Completed.
062/16	16/03/16	<b>Community Grants/Assistance – George Town RSL Sub Branch</b> That Council provides a Community Grant of \$1,000 to the George Town RSL Sub Branch to cover of the cost of Council Services and band hire for the 2016 Anzac Day Commemoration Service and Functions.	Completed.
063/16	16/03/16	<b>Community Grants/Assistance – Reptile Rescue</b> That Council provides a Community Grant of \$491.15 to Reptile Rescue to cover the cost of snake handling equipment required for use by George Town's two field operatives.	Completed.
064/16	16/03/16	<b>Minor Community Events Program &amp; Projects Sponsorship Fund</b> That the report of the Community Services Events officer be received and that Council:  1. Considers the information provided; and  2. Agrees to sponsorship of \$1500.00 to Soroptimist International of George Town for the purchase of a 6m x 3m branded marquee.	Completed.

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065/16	16/03/16	<p><b>Proposed Event – Van Dieman Motorhome Club Rally, Bellingham</b> That Council:</p> <p>a) Notes the scheduled fee 2015-2016 per site per night for RV when participating in an event is \$15;</p> <p>b) Resolves to charge a per event fee of \$300 in total to the Van Dieman Motorhome Club should they confirm their intention to conduct a rally on the Bellingham Recreation Ground from June 9<sup>th</sup> – June 12<sup>th</sup> 2016.</p>	Completed.
066/16	16/03/16	<p><b>George Town Community Safety Committee – Macquarie Street Pedestrian Crossings</b> That Council accepts the resolution of the Committee that at the next appropriate time in relation to line marking, the George Town Council place at the Macquarie Street pedestrian crossings the markings as per the RTA Standard 7.2.</p>	Quote sought. In progress.
067/16	16/03/16	<p><b>George Town Community Safety Committee – Authority to Control Traffic at an Incident</b> That Council refers the recommendation of the George Town Safety Committee for consideration at a Council workshop, once further investigation has been undertaken to enable the General Manager to provide a comprehensive background report to Councillors.</p>	See report this agenda.
068/16	16/03/16	<p><b>George Town Community Safety Committee – Smoke Free Zones</b> That Council endorses the recommendation of the George Town Community Safety Committee and proceed with actions to designate all school crossing zones as smoke-free, providing the Public Health Service Guidelines for declaration are followed.</p>	Completed. To be included in 2016/2017 budget considerations.
073/16	16/03/16	<p><b>George Town Community Safety Group Committee Meeting Held 2<sup>nd</sup> February 2016</b> That the confirmed minutes of the George Town Community Safety Group Committee meeting held 2<sup>nd</sup> February 2016 and unconfirmed minutes of the George Town Community Safety Group Committee meeting held 1<sup>st</sup> March 2016 not be accepted and are referred back to the George Town Community Safety Group Committee for review and/or correction.</p>	See report this agenda.
<b>GENERAL MANAGER</b>			
350/12	19/12/12	<p><b>Landscape Management Plan Regent Square</b> That Council recognises the sentiment of the motion and resolves to consult with the whole community in developing and adopting a landscape management plan for Regent Square that promotes the heritage values in harmony with the visual and environmental values and the cultural public use aspects of the Square.</p>	In progress.
246/13	14/08/13	<p><b>Lease Proposal – TS York Australian Naval Cadets – Graham Fairless Centre (PID 2733160)</b> That Council receives the report on the lease proposal – TS York Australian Naval Cadets – Graham Fairless Centre from the General Manager and Executive Officer (Governance) and enters into the 5 year lease agreement accordingly.</p>	Draft lease being considered by Defence legal reps.

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395/13	18/12/13	<b>Rates Recovery – Outstandings over 3 years – Lefroy Unknown Owner Address</b>	Signs and notices placed as per the requirements of Section 137 of the Local Government Act.
142/14	21/05/14	<b>Crown Licence – Low Head Boat Ramp, Car Park &amp; Access Road – Low Head Conservation Area</b> That Council receives the report on the Crown Licence – Low Head Boat Ramp, Car Park and Access Road – Low Head Conservation Area from the Acting General Manager; and a) accepts responsibility for the ramp and associated infrastructure once the upgrade is completed; and a) confirms its intention to enter into a five year licence with the Department of Primary Industries, Parks, Water and Environment for the Low Head boat ramp, car park, access road and pontoon – Low Head Conservation area and signs and seals the required license documentation.	Pending response from Parks and Wildlife Services.
339/14	15/10/14	<b>Notice of Motion – Council Layout</b> Any changes to the operation and or layout of the Council Offices and Council Chambers be submitted to and approved by Council prior to implementation	Noted. Report to Council when plans are designed.
071/15	18/02/15	<b>Light Industrial Subdivision</b> That the facilitation of an extended Light Industrial Subdivision be investigated by Council Officers and a brief presented to an elected members workshop.	In Progress. Included in the Bell Bay Structure Plan.
072/15	18/02/15	<b>Extension of South Street</b> That a report on the extension of South Street eastward to Old Bell Bay Road adjacent to the Council Depot and Thompson Avenue precinct be investigated and a brief presented to an elected members workshop.	In Progress. Included in the Bell Bay Structure Plan.
110/15	18/03/15	<b>Economic Development</b> <ol style="list-style-type: none"> <li>1. That Council receive and acknowledge the information contained in this report.</li> <li>2. That Council continue their efforts to facilitate and participate with key stakeholders towards furthering an economic prospectus initiative to outline the opportunities for economic, social and liveability development investment in this scenic and beautiful area of Tasmania.</li> <li>3. That Council progress these discussions with our political representatives and their agencies, private enterprises and our local community organisations.</li> </ol>	Completed.  Ongoing.  Ongoing.
187/15	20/05/15	<b>Local Government Reform – Resource Sharing, Shared Services, Benchmarking &amp; Voluntary Amalgamation</b> That Council: <ol style="list-style-type: none"> <li>1. Agrees to collaborate with West Tamar Council, Meander Valley Council and the Northern Midlands Council in a benchmarking exercise of financial and other service delivery measures utilising the services of an independent consultant.</li> </ol>	In progress.

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		<p>2. Authorises the General Manager to engage a project consultant with local government experience.</p> <p>3. Writes to the Minister for Planning and Local Government the Hon. Peter Gutwein MP and outlines the George Town Council's intentions in regards to participating with the West Tamar Council, Meander Valley Council and the Northern Midlands Council in undertaking this benchmarking and service delivery review project.</p> <p>4. That the George Town Council also inform the Minister for Local Government that they indicate their willingness to participate in exploring options of feasibility studies for voluntary amalgamation/shared services models/standalone Councils with their adjacent neighbouring Councils, ie. Dorset, Flinders, Launceston City Council and West Tamar Council, subject to the following:</p> <ul style="list-style-type: none"> <li>(i) Informing and requesting support from the State Government of the staged benchmarking and shared services modelling being undertaken by George Town Council, Meander Valley Council, West Tamar Council and Northern Midlands Council.</li> <li>(ii) That neighbouring Councils agree to participating in other feasibility studies;</li> <li>(iii) That the State Government fund the costs of other feasibility studies/modelling that is undertaken including any facilitation and community consultation costs that occur;</li> <li>(iv) That Council's contribution be of an "in-kind" nature through their officers participation and associated expenses.</li> <li>(v) That Council and participating Councils, prior to any other feasibility studies/modelling taking place, agree to any protocols and Terms of Reference;</li> <li>(vi) That consideration of employee related issues be considered and referenced in any protocols and Terms of Reference.</li> </ul> <p>5. That Motion 341/14 (15<sup>th</sup> October 2014) as follows, be rescinded: <b>"Resource Sharing</b></p> <ul style="list-style-type: none"> <li>• That no further discussions take place or meetings are held with any parties with regard to resource sharing or potential for amalgamations until such times as the Council is provided with the following information: <ul style="list-style-type: none"> <li>1. the objectives of the discussion or meeting</li> <li>2. the parties to the discussion</li> <li>3. the expected impact on service levels to the community</li> <li>4. the potential estimated costs</li> <li>5. the potential estimated savings</li> <li>6. the expected impact on the Councils employment levels, and</li> <li>7. a community consultation plan relevant to associated issues</li> </ul> <p>And Council approves the meeting or discussions and the community consultation plan</p> </li> <li>• That this motion be read in conjunction with 241/14."</li> </ul>	<p>In progress.</p> <p>Completed.</p> <p>Completed.</p> <p>Completed.</p>
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319/15	19/08/15	<p><b>Local Government Reform</b> That Council:</p> <ol style="list-style-type: none"> <li>1) Receive and note the information presented in this report; and</li> <li>2) Agree to collaborate with participating Northern Councils to undertake a benchmarking process involving Councils in northern Tasmania which establishes a standardised evidence base providing data on both quantitative and qualitative aspects of operations and which additionally identifies from the data areas of potential for resource sharing and other collaboration between the Councils; and</li> <li>3) Authorise the Mayor and General Manager to participate in these investigations and projects as outlined and in accordance with Council's resolutions; and</li> <li>4) That George Town Council will continue to participate in the benchmarking/shared services investigation project with the four panel members as outlined or an expanded panel as agreed with the State Government and participating Councils.</li> </ol>	Ongoing.
358/15	21/10/15	<p><b>George Town Skate Park</b></p> <ol style="list-style-type: none"> <li>1. That the General Manager be authorised to undertake all necessary works to finalise the George Town Skate Park for opening, including information presented in this report.</li> <li>2. That the General Manager follows up on any outstanding matters associated with the project to date.</li> <li>3. That the opening of the project be at an agreed date by the George Town Council, the State Government and the Wattle Group.</li> <li>4. The funding for the finalisation of the project be expended from Council's current reserves with finalisation of final financial determinations to be resolved by Council before the end of the 2015/2016 financial year.</li> </ol>	<p>Completed.</p> <p>Completed.</p> <p>Completed.</p> <p>In progress.</p>
041/16	17/02/16	<p><b>Notice of Motion – Alternative Venues for 2 Ordinary Council Meetings</b> That Council hold one ordinary meeting at Weymouth on the 20<sup>th</sup> of April 2016 commencing at 10.00 am and one ordinary meeting at Hillwood on the 21<sup>st</sup> of September 2016 commencing at 6.00 pm.</p>	In progress.
042/16	17/02/16	<p><b>Notice of Motion – 2016-2017 Budget Consideration for Average Area Rated Properties</b> That this item be deferred.</p>	See Notice of Motion this agenda.
072/16	16/03/16	<p><b>Notice of Motion – Publication of Councillor Allowances</b> That Council resolves to provide publicly on the George Town Council website all individual Councillors Claims for reimbursement of costs and allowances incurred in their role as Councillor. As outlined in Councillors Allowances Policy No. 5, these costs include statutory allowances, travelling reimbursements (including kms travelled); professional development conference and training expenses; communication allowance; stationery expenses and Councillor Dependent expenses. Retrospective reporting of claims for the previous financial year for existing Councillors as annual totals to be provided as soon as practical on website.</p>	In progress.

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**092/16 12.1 - COUNCILLOR MOTION UPDATE (CONT.)**

**OFFICER’S RECOMMENDATION**

That Council receives the report from the General Manager and notes the information provided.

**DECISION**

Moved: Cr Glisson

Seconded: Cr Harris

That Council receives the report from the General Manager and notes the information provided.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**



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**093/16 12.2 - COUNCIL WORKSHOP – MARCH/APRIL 2016**

**REPORT AUTHOR:** General Manager – Mr John Martin

**REPORT DATE:** 12<sup>th</sup> April 2016

**FILE NO:** 14.10

**ATTACHMENT/S:** Nil

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**SUMMARY**

The purpose of this report is to provide a record of workshops held in accordance with the requirements of section 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*.

**DATE AND PURPOSE OF WORKSHOP/S HELD**

**Wednesday 15<sup>th</sup> March 2016**

- Legal Matters – General Discussion

**Present:** Mayor Bridget Archer, Cr Tim Harris Deputy Mayor, Cr Heather Barwick, Cr Doug Burt, Cr Greg Dawson, Cr John Glisson, Cr Tim Parish, Cr Peter Parkes

**Apologies:** Cr Richard Nicholls

**In Attendance:** General Manager – Mr John Martin  
Director Corporate Services - Mr Kim Barker  
Executive Officer – Governance – Ms Josie Higgins

**Presenters:** Representatives x 2 from Page Seager

**Wednesday 6<sup>th</sup> April 2016**

- Presentation by Hydro Tasmania
- Presentation Weymouth Coastal Stability Project
- Proposed Changes to the Building Act
- Dog Exercise Park and Cat Control
- LGAT Annual General Meeting – Submission of Motions
- Update on Water Tower Mural – Maintenance Works
- Update on Expression of Interest Regent Square Landscape Master Plan
- Update on George Town Sports Complex Development Plan
- CMCA RV Parks Presentation
- York Cove Project

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**093/16 12.2 - COUNCIL WORKSHOP – MARCH/APRIL 2016 (CONT.)**

Present: Mayor Bridget Archer, Cr Tim Harris Deputy Mayor, Cr Heather Barwick, Cr Doug Burt, Cr Greg Dawson, Cr John Glisson, Cr Richard Nicholls, Cr Tim Parish, Cr Peter Parkes

Apologies: Nil.

In Attendance: General Manager – Mr John Martin  
 Manager Development Services – Mrs Justine Brooks-Bedelph  
 Manager Community Development – Mrs Anne Cameron  
 Town Planner – Mr James Stewart  
 Executive Officer – Governance – Ms Josie Higgins

Presenters: Hydro Tasmania – Ms Nicole Sheriff  
 UTas Student – Lochlan Skinner  
 CMCA – Mr Don Mackrill  
 CMCA – Mr Michael Charlesworth

**OFFICER’S RECOMMENDATION**

That Council receives the report from the General Manager and notes the information.

**DECISION**

Moved: Cr Barwick  
 Seconded: Cr Harris

That Council receives the report from the General Manager and notes the information.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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**094/16 12.3 - PROPOSED SUBMISSION OF MOTION - LGAT GENERAL MEETING  
AGENDA – 20 JULY 2016**

**REPORT AUTHOR:** Mr John Martin - General Manager

**REPORT DATE:** 12<sup>th</sup> April 2016

**FILE NO:** 15.15

**ATTACHMENT:** Correspondence from Tasmanian Volunteer Fire Brigades Association  
(Mr Mackrill, State Vice President)

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**SUMMARY**

The purpose of this report is for Council to review and consider a motion for submission to LGAT for inclusion on the Agenda of the LGAT General Meeting to be held on the 20<sup>th</sup> July 2016.

**BACKGROUND**

Councils are invited to submit motions on matters connected with the objectives of LGAT or of common concern to members for inclusion in the agenda of a LGAT General Meeting.

At its meeting held on the 2<sup>nd</sup> February 2016, the George Town Community Safety Group Committee resolved:

*“10/15 That this committee recommend to Council that the Local Government Association of Tasmania consider pursuing a speed reduction for passing motorists at the scene of an incident”.*

Following discussion at the Committee meeting and with the significant fire on the outskirts of George Town prior to Christmas 2015, the General Manager contacted LGAT seeking advice and/or any assistance in regard to emergency services incident traffic management issues where roads/rail may be affected by smoke, fire, or flood.

Correspondence received from Mr Don Mackrill, State Vice President, Tasmania Volunteer Fire Brigades Association (the Association) (*copy attached to this report*) outlining the Association’s concern in relation to speed restrictions at the scene of an emergency incident was also provided to LGAT.

**STRATEGIC PLAN 2016-2026**

**Goal 02**

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

**Key Objective:**

Participate in community safety initiatives.

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**094/16 12.3 - PROPOSED SUBMISSION OF MOTION - LGAT GENERAL MEETING  
AGENDA – 20 JULY 2016 (CONT.)**

**RISK CONSIDERATIONS**

No risks are identified in presenting the proposed motion for inclusion on the Agenda for the July LGAT General Meeting.

**FINANCIAL IMPLICATIONS**

No financial implications are identified in presenting the proposed motion for inclusion on the Agenda for the July LGAT General Meeting.

**OFFICER'S COMMENTS**

In response to the GTCSGC's resolution and the Association's concerns the following motion is recommended to Council for submission to LGAT for inclusion on the Agenda for the LGAT General Meeting to be held on the 20<sup>th</sup> July 2016.

- **Motion**

"That LGAT lobby the State Government to amend legislation to require a decreased speed limit whilst motorists pass an emergency incident."

**Supporting Background Comments to the Motion**

*The Tasmanian Volunteer Fire Brigade has raised concern with the George Town Community Safety Group Committee about the risk posed to volunteer fire fighters when fighting a fire or responding to an emergency close to a road. Currently there is no legislated requirement for traffic to slow down when passing an emergency incident and volunteers have expressed concerns in relation to their safety. It is understood that similar concerns have been expressed by SES volunteers. The current practice used by Tasmania Fire Service units in an attempt to reduce the speed of passing motorists is to park the fire vehicles across the road.*

*In South Australia, legislation was enacted in 2014 requiring that motorists obey a 25km/hr speed limit when driving through an emergency service speed zone. The 25km/h Emergency Service Speed Zone applies on an area of road:*

*In the immediate vicinity of an emergency service vehicle that has stopped on the road and is displaying a flashing blue or red light; or*

*Between two sets of flashing blue or red lights that have been placed by emergency workers at either end of a length of road on which an emergency vehicle has stopped.*

*Volunteers play a critical role in our local communities and it would be a positive step in supporting their essential work if local government is able to support a change which increases their safety whilst responding to an emergency.*

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**094/16 12.3 - PROPOSED SUBMISSION OF MOTION - LGAT GENERAL MEETING  
AGENDA – 20 JULY 2016 (CONT.)**

As discussed at the April 6<sup>th</sup> Council workshop, motions for inclusion on the Agenda for the LGAT General Meeting to be held on the 20<sup>th</sup> July 2016 are to be received by LGAT by Friday 29<sup>th</sup> April 2016.

This lead time will ensure relevant matters can be forwarded to the State Government for comment in accordance with the LGAT Communication and Consultation Protocol Agreement. The responses from State Government will then be included with the Agenda to provide councils with a full briefing of the issues to be considered.

It is recommended that Council supports and submits the above motion together with supporting background comments to LGAT for inclusion on the Agenda of the LGAT General Meeting to be held on 20<sup>th</sup> July 2016.

**OFFICER’S RECOMMENDATION**

That Council supports and submits the following motion to LGAT for inclusion on the Agenda of the LGAT General Meeting to be held on the 20<sup>th</sup> July 2016:

“That LGAT lobby the State Government to amend legislation to require a decreased speed limit whilst motorists pass an emergency incident”.

**DECISION**

Moved: Cr Dawson  
Seconded: Cr Parish

That Council supports and submits the following motion to LGAT for inclusion on the Agenda of the LGAT General Meeting to be held on the 20<sup>th</sup> July 2016:

“That LGAT lobby the State Government to amend legislation to require a decreased speed limit whilst motorists pass an emergency incident”.

*The Mayor handed over the chair to Deputy Mayor and left the meeting at 11.53am.*

*The Mayor returned to the meeting at 11.54am.*

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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*The Mayor resumed the chair at 11.56am.*

**13. PETITIONS**

Nil.

## **14. NOTICES OF MOTIONS**

### **14.1 NOTICE OF MOTION – CAPITAL WORKS PROJECTS SCHEDULING PROGRAMME**

Moved: Cr Nicholls  
Seconded:

- a) *The General Manager provide to all Councillors a programme, clearly outlining the proposed scheduling for the commencement and completion of each of the capital works projects that are itemised and to be budgeted for in the Councils 2016-17 budget deliberations and adoption.*
- b) *This programme of works is to be provided to councillors prior to the adoption of the budget by Council.*
- c) *A progress update on capital works identified in the Capital works programme, as adopted, is to be provided to councillors every three months following the adoption of the Budget 2016-2017.*

#### **Reason**

***This programme is required to ensure Councillors can perform their function:***

Local Government Act 1993 Section 16

- (2) The councillors of a council collectively have the following functions:
  - (a) to develop and monitor the implementation of strategic plans and budgets;
  - (b) to determine and monitor the application of policies, plans and programs for –
    - (i) the efficient and effective provision of services and facilities; and
    - (ii) the efficient and effective management of assets;
  - (e) to determine and review the council's resource allocation and expenditure activities;
  - (f) to monitor the manner in which services are provided by the council.

#### **GENERAL MANAGERS' COMMENTS**

Cr Nicholls' notice of motion was discussed in a similar draft form at a Council workshop held on the 6<sup>th</sup> January 2016 with Councillors being provided with considerable commentary and advice.

Cr Nicholls' above reference to Section 16 of the Local Government Act 1993 above would appear to refer to Section 28 of the Local Government Act 1993 "Functions of councillors".

In response to point a) of Cr Nicholls' notice of motion:

- Capital works projects are discussed and adopted by Councillors as part of the budget process.

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**14.1 NOTICE OF MOTION – CAPITAL WORKS PROJECTS SCHEDULING PROGRAMME (CONT.)**

- A capital works programme/listing is already adopted as part of budget resolutions. Scheduling of the capital works projects is an operational matter for Council management to undertake as an integral part of Council's operations, works and services.
- It is not a Councillor role or function (*S28(1)&(2) Local Government Act 1993*) and it is completely impractical for Councillors to be involved in the formation, scheduling, programming or completion of Council's capital works projects.

In response to point b) of Cr Nicholls' notice of motion:

- No programming of works should be provided due to preceding commentary.
- Council management undertake capital works projects in accordance with relevant council policies (e.g. Council's tendering and contracts policy), accounting requirements and any associated legislative and regulatory requirements.

In response to point c) of Cr Nicholls' notice of motion:

- Progress reporting on capital works projects is provided every month to Councillors already.
- No additional reporting is required or is necessary.
- Council officers report monthly on progress of capital works items in a monthly agenda item "**Active Capital Projects Report**" which outlines the WO number, project description, total project expenditure to date, total project budget, under/overspend, funds available, % of budget and a comments section. Any questions by councillors are always answered forthwith or taken on notice with responses made as soon as possible.
- Councillors also discuss various capital works projects at Council workshops where necessary.

**GENERAL COMMENTS**

- Council's Manager Infrastructure and Engineering undertakes extensive internal operational and managerial discussions and reviews as to the programming, scheduling, timing and arrangements as to the commencement and completion of capital works projects with consideration to the operational service requirements of council. These arrangements are quite often subject to change for many reasons, e.g. availability of contractors and works personnel, weather, changing circumstances and priorities of council works and services, unexpected events, unexpected works that arise from council/community, additional unexpected resources for certain projects, additional unexpected Council/community requests and resolutions.



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**14.1 NOTICE OF MOTION – CAPITAL WORKS PROJECTS SCHEDULING PROGRAMME (CONT.)**

- Major changes to unexpended/reallocated amounts/changing priorities/deferred/cancelled/new projects of council capital works are made by Council resolutions during the year. This includes a report to council including the reasoning behind any such recommendations. This currently occurs. Council also make resolutions to reallocate unused capital works funds as part of their agendas occasionally during the year. There are always sound, practical and explainable reasoning provided to councillors on which council make their decisions. This practice has worked quite well and no reason is seen to require any changes.
- The draft motion is considered unnecessary and would do no more than apply an additional administrative layer which will result in wasted time and cost.
- Once the works schedule is approved by Council the administration of the schedule is properly characterised as an administrative matter, responsibility for which lies with the GM and council officers. It is not considered Council's role to micro-manage this process or any of the other day-to-day operational matters of Council.

Due to the preceding it is suggested that this notice of motion is not necessary, duplicative, would interfere in the operational matters of management and the workforce, would be costly, and is not in accordance with the high level strategic functions of Councillors (*Section 28 Local Government Act 1993*). The reporting that is undertaken is already resource intensive and more than meets the Council's information, reporting and decision making requirements.

**DECISION**

Moved: Cr Nicholls

Seconded: Cr Glisson

- a) *The General Manager provide to all Councillors a programme, clearly outlining the proposed scheduling for the commencement and completion of each of the capital works projects that are itemised and to be budgeted for in the Councils 2016-17 budget deliberations and adoption.*
- b) *This programme of works is to be provided to councillors prior to the adoption of the budget by Council.*
- c) *A progress update on capital works identified in the Capital works programme, as adopted, is to be provided to councillors every three months following the adoption of the Budget 2016-2017.*

*Cr Dawson left the meeting at 11.59 am.*

*Cr Dawson returned to the meeting at 12.01 pm.*

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**14.1 NOTICE OF MOTION – CAPITAL WORKS PROJECTS SCHEDULING PROGRAMME  
(CONT.)**

	For	Against		For	Against
Cr Archer		✓	Cr Glisson	✓	
Cr Harris		✓	Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish		✓
Cr Burt		✓	Cr Parkes		✓
Cr Dawson		✓			

**MOTION LOST**

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**14.2 NOTICE OF MOTION – LOAN BORROWINGS**

Moved: Cr Nicholls  
Seconded:

- a) Where budgeted fees, charges and rates include revenue that incorporates anticipated loan interest and/or principal repayments, and where the loan is not taken up in whole or in part in that financial year, the revenue charged and collected in relation to that loan (interest and/or principal) is to be reserved, and
- i) must only be expended on offsetting the cost of the capital works for which the loan was originally intended, or
  - ii) paying down the loan, or
  - iii) returned to the ratepayers by rates remission or rebate

***Reason***

***This programme is required to ensure Councillors can perform their function:***

Local Government Act 1993 Section 16

- (b) to determine and monitor the application of policies, plans and programs for –
  - (i) the efficient and effective provision of services and facilities; and
  - (ii) the efficient and effective management of assets;
- (e) to determine and review the council's resource allocation and expenditure activities;

**GENERAL MANAGERS' COMMENTS**

Cr Nicholls' notice of motion was discussed in a similar draft form at a Council workshop held on the 6<sup>th</sup> January 2016 with Councillors being provided with considerable commentary and advice.

Cr Nicholls' above reference to Section 16 of the Local Government Act 1993 would appear to refer to Section 28 of the Local Government Act 1993 "Functions of councillors".

In response to Cr Nicholls' notice of motion:

- Where a loan has been approved within budget, Council's budget must take into account that sufficient revenue is raised to fund interest and capital repayments for any new loans.
- Loan funds are expended on the assets/projects for which the funds were sought and subsequently approved within the budget or in accordance with additional Council resolutions such as those recently adopted.
- Council's current loans (interest and capital repayments) relate to the redevelopment of the Memorial Hall complex a number of years ago.

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**14.2 NOTICE OF MOTION – LOAN BORROWINGS (CONT.)**

- The 2015/2016 budget approved a new loan for the further development of the waste transfer station and a number of other built facility upgrades. The new loan is in the process of being drawn down.

Resolutions of this nature should not be supported as they are inflexible and may prevent Council from implementing good financial resolution considerations during any year.

A good recent example is the reallocation of loan funds decision taken at the February 17<sup>th</sup> Council meeting in relation to Government Grant funding of \$350,000. Council should have the flexibility to make good financial decisions in the overall interests of their community. This notice of motion is not considered conducive to good financial decision making, flexibility or in the financial interest of Council.

The proposed notice of motion is considered financially and administratively cumbersome and not in accordance with efficient and effective Local Government accounting practices.

Support of a notice of motion of this nature is considered to be costly, financially inefficient and offer no advantages to Council's financial position.

Due to the aforementioned, it is suggested that this notice of motion is not necessary and is not supported by the General Manager.

**DECISION**

Moved: Cr Nicholls  
Seconded: Cr

	For	Against		For	Against
Cr Archer			Cr Glisson		
Cr Harris			Cr Nicholls		
Cr Barwick			Cr Parish		
Cr Burt			Cr Parkes		
Cr Dawson					

**MOTION LAPSED DUE TO NO SECONDER  
NO VOTING TOOK PLACE**

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**14.3 NOTICE OF MOTION - 2016-2017 BUDGET CONSIDERATION FOR AVERAGE AREA RATED PROPERTIES – RE-SUBMITTED**

**BACKGROUND**

Cr Barwick's notice of motion was considered at the ordinary meeting of Council held on the 17<sup>th</sup> February 2016 whereby it was resolved by procedural motion:

"That this item be deferred" (Council resolution 042/16).

The notice of motion was subsequently listed on the Agenda of the ordinary meeting of Council held on the 16<sup>th</sup> March 2016.

As Cr Barwick was absent at the time and did not move the motion, the motion lapsed in accordance with Regulation 16(7) of the Local Government (Meeting Procedures) Regulations 2015 being, *if a Councillor who has given notice of a motion that has not been refused under subregulation (6) does not move the motion at the meeting, the motion lapses.*

*Note: Cr Barwick has requested that the item be deferred until the next meeting (April 2016) after the finalisation of the March Council meeting agenda. Cr Barwick had also requested the General Manager to defer the motion at the March 2016 meeting but was not present to move the deferral.*

Cr Barwick has since requested that the notice of motion be re-submitted.

**NOTICE OF MOTION**

Moved: Cr Barwick  
Seconded:

That Council directs the General Manager to present the 2016-2017 budget with consideration for no increase other than \$5.00 for every average area rated property.

*Reason: No reason provided.*

**GENERAL MANAGER'S COMMENTS**

Local Government (Meeting Procedures) Regulations 2015 Regulation 16(5) stipulates: *"A councillor may give to the general manager, at least 7 days before a meeting, written notice of a motion, together with supporting information and reasons, to be included on the agenda of that meeting."*

It is understood that the intent of Cr Barwick's motion may be seeking to mitigate the impact of any proposed rate increase on ratepayers during the current variable economic climate. While this may be completely understandable and is ultimately a decision for Council, section 82 of the Local Government Act 1993, requires consideration of estimated revenue, estimated expenditure, estimated borrowings and estimated capital works and associated matters.

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**14.3 NOTICE OF MOTION - 2016-2017 BUDGET CONSIDERATION FOR AVERAGE AREA RATED PROPERTIES – RE-SUBMITTED (CONT.)**

To make a decision on one component of the estimates in isolation of all others (or the potential impact on them) may lead Council into making an uninformed decision with impacts that it was not aware of. This is not consistent with the Council's past decision making process whereby on many other matters, Council has been consistent in having all the necessary information before making their decision. A decision that involves approximately \$10 to \$11 million annually in budget turnover is one of the most critical decisions that Council makes in the annual business cycle and should be made with all the information relevant to the decision at hand.

It should also be noted that by adopting a decision on revenue estimates, Council may be acting in contravention of the Act section 3 (c) (see below) whereby the estimates must not be adopted more than one month before the start of the financial year.

In effect this means that the budget estimates must not be adopted before the 1 June 2016, as the start of the financial year is the 1 July 2016. Should the Council wish to adopt revenue estimates prior to the 1 June 2016 it is recommended that a legal opinion be sought.

**82. Estimates**

- (1) The general manager must prepare estimates of the council's revenue and expenditure for each financial year.
- (2) Estimates are to contain details of the following:
  - (a) the estimated revenue of the council;
  - (b) the estimated expenditure of the council;
  - (c) the estimated borrowings by the council;
  - (d) the estimated capital works of the council;
  - (e) any other detail required by the Minister.
- (3) Estimates for a financial year must –
  - (a) be adopted by the council, with or without alteration, by absolute majority; and
  - (b) be adopted before 31 August in that financial year; and
  - (c) not be adopted more than one month before the start of that financial year.
- (4) A council may alter by absolute majority any estimate referred to in subsection (2) during the financial year.
- (5) A council may make adjustments to individual items within any estimate referred to in subsection (2) by a simple majority so long as the total amount of the estimate is not altered.
- (6) A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimate referred to in subsection (2) so long as the total amount of the estimate is not altered.

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**14.3 NOTICE OF MOTION - 2016-2017 BUDGET CONSIDERATION FOR AVERAGE AREA RATED PROPERTIES – RE-SUBMITTED (CONT.)**

- (7) The general manager is to report any adjustment and an explanation of the adjustment at the first ordinary meeting of the council following the adjustment.

Due to the preceding, the General Manager does not support the Notice of Motion.

**DECISION**

Moved: Cr Barwick  
Seconded:

That Council directs the General Manager to prepare a draft budget for 2016-2017 with the aim to limit the overall rate increase to Hobart CPI, and limit the increase for each average area rated property to Hobart CPI.

*The Chair did not accept Cr Barwick's Notice of Motion.*

	For	Against		For	Against
Cr Archer			Cr Glisson		
Cr Harris			Cr Nicholls		
Cr Barwick			Cr Parish		
Cr Burt			Cr Parkes		
Cr Dawson					

**NO VOTING TOOK PLACE**

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**15. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE**

Nil.



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**16. COUNCIL COMMITTEE REPORTS**

**095/16 16.1 - GEORGE TOWN SPORTS COMPLEX ADVISORY COMMITTEE MEETING  
HELD MARCH 7<sup>TH</sup>, 2016**

**REPORT AUTHORS:** Executive Assistant – Infrastructure (Projects) – Trischelle Lowry

**REPORT DATE:** 11<sup>th</sup> April 2016

**FILE NO:** 29.7

**ATTACHMENT/S:** (A) George Town Sports Complex Advisory Committee Confirmed Minutes – 1<sup>st</sup> February, 2016  
(B) George Town Sports Complex Advisory Committee Agenda – 7<sup>th</sup> March, 2016  
(C) George Town Sports Complex Advisory Committee Unconfirmed Minutes – 7<sup>th</sup> March, 2016

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**DECISION**

Moved: Dawson  
Seconded: Parkes

That the confirmed minutes of the George Town Sports Complex Advisory Committee meeting held 1<sup>st</sup> February, 2016; and agenda and unconfirmed minutes of the George Town Sports Complex Advisory Committee meeting held on 7<sup>th</sup> March, 2016 as attached to this report be received.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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**096/16 16.2 - GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING**  
**HELD 2<sup>ND</sup> FEBRUARY 2016, 1<sup>ST</sup> MARCH 2016 AND 5<sup>TH</sup> APRIL 2016**

**REPORT AUTHOR:** Manager Community Development – Mrs Anne Cameron

**REPORT DATE:** 12<sup>th</sup> April 2016

**FILE NO:** 29.7

**ATTACHMENT/S:** (A) George Town Community Safety Group Committee Confirmed Minutes – 2<sup>nd</sup> February, 2016  
(B) George Town Community Safety Group Committee Unconfirmed Minutes (amended) – 1<sup>st</sup> March, 2016  
(C) George Town Community Safety Group Committee Unconfirmed Minutes – 5<sup>th</sup> April, 2016

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**BACKGROUND**

Council resolved at its 16<sup>th</sup> March, 2016 meeting resolution number 073/16:

*That the confirmed minutes of the George Town Community Safety Group Committee meeting held 2<sup>nd</sup> February 2016 and unconfirmed minutes of the George Town Community Safety Group Committee meeting held 1<sup>st</sup> March 2016 not be accepted and are referred back to the George Town Community Safety Group Committee for review and/or correction.*

**OFFICER'S COMMENT**

The Chair of the George Town Community Safety Committee addressed the resolution of Council (Resolution 073/16) at the April meeting and recommended that the March minutes be amended to include a record of members present at the meeting. This was accepted by the Safety Committee members and the minutes were amended accordingly.

The Chair also recommended that all future minutes record those present. This was also accepted by the Committee.

**OFFICER'S RECOMMENDATION**

That the confirmed minutes of the George Town Community Safety Group Committee Meeting held 2<sup>nd</sup> February 2016, the confirmed minutes of the George Town Community Safety Group Committee meeting held 1<sup>st</sup> March, 2016, and the unconfirmed minutes of the George Town Community Safety Group Committee meeting held 5<sup>th</sup> April 2016 as attached to this report be received.

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**096/16 16.2 - GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING  
HELD 2<sup>ND</sup> FEBRUARY 2016, 1<sup>ST</sup> MARCH 2016 AND 5<sup>TH</sup> APRIL 2016 (CONT.)**

**DECISION**

Moved: Cr Barwick  
Seconded: Cr Nicholls

That the confirmed minutes of the George Town Community Safety Group Committee Meeting held 2<sup>nd</sup> February 2016, the confirmed minutes of the George Town Community Safety Group Committee meeting held 1<sup>st</sup> March, 2016, and the unconfirmed minutes of the George Town Community Safety Group Committee meeting held 5<sup>th</sup> April 2016 as attached to this report be received.

*The Chair requested that Cr Barwick at 12.36am refrain from interjecting as a councillor speaking was being interrupted or distracted LG(MP)R 23(1)(b).*

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris		✓	Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes		✓
Cr Dawson		✓			

*The Chair adjourned the meeting at 12.41pm until 1.30pm for a light luncheon with the Weymouth community.*

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**17. CLOSED MEETING**

**097/16 17.1 - INTO CLOSED MEETING**

Moved: Cr Nicholls  
Seconded: Cr Harris

That Council move into closed meeting at 1.26 pm to discuss the following items:

- Item No. 1 Confirmation of Confidential Minutes of Council's Ordinary meeting held on the 16<sup>th</sup> March, 2016 LG(MP)R 15(2)(g) and LG(MP)R 34(6)
- Item No. 2 Legal Expenditure LG(MP)R 15(2)(i)
- Item No. 3 Recreational Development LG(MP)R 15(2)(b) and LG(MP)R 15(2)(g)

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

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**101/16 17.5 - OUT OF CLOSED MEETING**

**DECISION**

Moved: Cr Harris  
Seconded: Cr Dawson

That Council moves out of the Closed Meeting and endorse those decisions taken while in Closed Meeting and the information remains Confidential.

	For	Against		For	Against
Cr Archer	✓		Cr Glisson	✓	
Cr Harris	✓		Cr Nicholls	✓	
Cr Barwick	✓		Cr Parish	✓	
Cr Burt	✓		Cr Parkes	✓	
Cr Dawson	✓				

**CARRIED**

There being no further business, the meeting closed at 2.31pm.

**Cr Bridget Archer  
MAYOR**