

George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES

1. PRESENT	2
1.1 APOLOGIES & LEAVE OF ABSENCE	3
1.2 IN ATTENDANCE	3
2. CONFIRMATION OF MINUTES	4
158/20 2.1 ORDINARY COUNCIL MEETING HELD 22 ND SEPTEMBER 2020	4
3. LATE ITEMS	5
4. PUBLIC QUESTION TIME	6
4.1 PUBLIC QUESTION TIME PROCEDURE	6
4.2 PUBLIC QUESTIONS ON NOTICE	7
4.3 PUBLIC QUESTION TIME	8
4.4 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME	10
5. DECLARATIONS OF INTEREST	15
6. GENERAL MANAGER'S DECLARATION	15
7. PLANNING AUTHORITY	16
159/20 7.1 DA 2020/66 – RESIDENTIAL – DWELLING EXTENSION AT 15 MILLER COURT, HILLWOOD	16
8. OFFICE OF GENERAL MANAGER	19
160/20 8.1 COUNCIL WORKSHOPS – SEPTEMBER/OCTOBER 2020	19
161/20 8.2 LOCAL GOVERNMENT CODE OF CONDUCT - DETERMINATION REPORT – BARRACLOUGH V KIESER	20
162/20 8.3 LOCAL GOVERNMENT CODE OF CONDUCT - DETERMINATION REPORT – KIESER V BARWICK	21
9. DEVELOPMENT AND ENVIRONMENT	22
10. WORKS AND INFRASTRUCTURE	23
163/20 10.1 GEORGE TOWN CRICKET CLUB	23
11. CORPORATE SERVICES AND FINANCE	24
164/20 11.1 REVIEW OF GTC – 7 CREDIT CARD POLICY VERSION 03	24
165/20 11.2 REVIEW OF GTC 20 – WRITE OFF OF BAD DEBTS	25
12. LIVEABLE & CONNECTED COMMUNITIES	26
13. MAYOR	27
166/20 13.1 MATTERS OF INVOLVEMENT –MAYOR	27
14. PETITIONS	29
15. NOTICES OF MOTIONS	30
167/20 15.1 AUDIO RECORDINGS OF COUNCIL ORDINARY AND SPECIAL MEETINGS – CR BARWICK	30
16. COUNCILLORS QUESTIONS WITH OR WITHOUT NOTICE	31
16.1 GEORGE TOWN AERODROME – CR BARWICK	31
17. COUNCIL COMMITTEE REPORTS	32
168/20 17.1 GEORGE TOWN PLACEMAKING COMMITTEE MEETING	32
169/20 17.2 GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE	33
170/20 17.3 PLACEMAKING COMMITTEE PROJECT “BOG BEAUTIFUL TRAIL”	34
171/20 17.4 GEORGE TOWN COMMUNITY SAFETY COMMITTEE – DRAFT COMMUNITY SAFETY PLAN 2020 - 2023	35
18. CLOSED MEETING	36
172/20 18.1 INTO CLOSED MEETING	36
177/20 18.6 OUT OF CLOSED MEETING	37

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

Meeting Commenced at 5.30 pm

Acknowledgement of Country

The George Town Council pays its respect to the traditional and original owners of the land in which we meet, their elders past, present and emerging and we pay respect to those that have passed before us and acknowledge today's Tasmanian Aboriginal people who are the custodians of this land.

AUDIO RECORDING OF COUNCIL MEETINGS

The public is advised that it is **Council Policy** to record the proceedings of meetings of Council on digital media to assist in the preparation of minutes, and to clarify any queries relating to the Minutes that is raised during a subsequent meeting under the section "Confirmation of Minutes".

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

All meetings of the Council shall be digitally recorded as provided for by Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015 except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15(2).

In accordance with the requirements of Council's Audio Recording of Council Meetings Policy No. 40, members of the public are not permitted to make audio recordings of Council meetings.

In accordance with the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020, Part 4, Section 18, and as given notice by the Premier of Tasmania, Peter Gutwein, under the same act and published in the Tasmanian Government Gazette No. 21 963, 3 April 2020, this meeting is being held face to face with limitation on public attendance to maintain social distancing.

All questions must be in writing from the public and Council will be allowing a maximum of 5 persons into the Ordinary Council meeting. You must pre-register to attend this meeting of Council.

All documents presented, and recordings (audio) of this meeting are made available to the public in accordance with the above act and notice, and the standard applicable provisions of the Local Government Act 1993, and Local Government (Meeting Procedures) Regulations 2015.

1. PRESENT

Mayor Greg Kieser, Chairperson
Cr Tim Harris, Deputy Mayor
Cr Chris Barraclough
Cr Heather Barwick
Cr Greg Dawson
Cr Winston Mason
Cr Peter Parkes

1.1 APOLOGIES & LEAVE OF ABSENCE

Cr Justine Brooks
Cr Andrew Michieletto

1.2 IN ATTENDANCE

General Manager – Mr S. Power
Manager Liveable & Connected Communities – Ms M. Bennett
Manager Development & Environment – Mr R. Cassidy
Manager People, Performance & Governance – Mr B. Daire
Manager Corporate Services & Finance – Mrs C. Hyde
Manager Infrastructure & Works – Mr D. Richardson
Executive Support & Governance Officer – Ms L. Dickenson

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

2. CONFIRMATION OF MINUTES

158/20 2.1 ORDINARY COUNCIL MEETING HELD 22ND SEPTEMBER 2020

DECISION

Moved: Cr Barraclough
Seconded: Cr Mason

That the Minutes of Council's Ordinary meeting held on the 22nd September 2020 numbered 138/20 to 153/20 and 157/20 as provided to Councillors be received and confirmed as a true record of proceedings (attached).

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Mason, Cr Parkes

Against: Nil.

CARRIED 7/0 UNANIMOUS

Cr Barwick asked the Chair to hold a minute silence for Mr Darcy McLean a long standing employee of George Town Council. The Chair thanked Cr Barwick and a minute silence was held.

3. LATE ITEMS

Nil.

4. PUBLIC QUESTION TIME

4.1 PUBLIC QUESTION TIME PROCEDURE

[Refer to Minute No. 243/16. The period set aside for public question time will be at least 15 minutes. Questions given on notice will be addressed first. Once questions on notice have been addressed, persons who have registered their interest to ask a question will be called to do so in the order in which they have registered. Persons attending Council meetings will have the opportunity to register their interest to ask a question without notice prior to the commencement of the meeting. Council staff will be on hand to assist with this process.

Participants cannot ask more than 2 questions in a row with a maximum of 2 minutes per question. If a person has more than (2) questions, they will be placed at the 'end of the queue' and may, if time permits, ask their further questions once all other persons have had an opportunity to ask questions. Persons who have not registered their interest to ask a question will be given an opportunity to do so following all those who have registered. All questions must be directed to the Chairperson.

For further information on Council's Public Question Time Rules and Procedure, please refer to George Town Council Public Question Time Policy No. 18.]

Questions asked and answers provided may be summarised in the minutes of the meeting.

Due to restrictions in place during the COVID19 pandemic as enabled through the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020, public question time will be conducted in the following manner.

George Town Council will be allowing only members of the public that have submitted an objection to a planning matter (priority attendance) and questions from the public to a maximum of 5 persons (to maintain social distancing) into the Ordinary meeting of Council.

All questions must be in writing to avoid the use of the microphone.

Council will accept all other written questions which will be asked and responded to at the meeting. These questions will be recorded in Council's minutes and will be available on the audio recording.

You must pre-register to attend this meeting of Council.

4.2 PUBLIC QUESTIONS ON NOTICE

Nil.

4.3 PUBLIC QUESTION TIME

Commenced at: 5.34 pm.
Concluded at: 5.39 pm

Mrs D. Rainbow, George Town

1. How in light of recent events can the ratepayer have confidence in the Councillors when as a member of the gallery have seen the animosity and discord between your members?

The Chair advised that there are passionate and invested people at the meeting who are community minded and that it is inevitable that there is conflict. If you watch any level of parliament at both State or Federal level, that Council is not an exception. The Chair advised that the Council is functioning well and is successful in making decisions for the community.

2. Who pays the liability for on street dining markets and vendors?

The Chair advised if an event is held at a Council facility, Council holds the public liability insurance for this. However if Council has issued a permit for an outdoor event for an entity then it is up to that entity to hold the appropriate public liability cover.

Mr G. Byard, Weymouth

With the recent announcements of the improvements mooted for the image of the township, I am writing to question the depth of transparency of Council deliberations.

It appears the agenda issued for monthly meetings comprises a number of items, almost all critical and with financial implications, that have little or no amplification, however refer to Workshops, with the resultant outcomes being “rubber stamped” at the subsequent meetings.

The question I first pose is:

1. Are the workshops held on a formal basis and if so are minutes/recordings of proceedings made?

If the answer is yes, how are public access facilitated?

If the answer is no, where sits the accountability of those party to the discussions and subsequent decisions?

The Chair advised that the answer is no, accountability is with those who are in the workshop and no decisions are made at a workshop.

2. A second question (of many, too great to list in this letter) I ask in relation to the plans for the old RSL building and plans for it's future.

That question is, “If a detailed business plan has been produced, what are the exit plans should the venture prove to be financially unviable?”.

4.3 PUBLIC QUESTION TIME (CONT.)

The Chair advised that the Council has acquired the old RSL building and remains a community asset in perpetuity. As it stands today, Council has been successful in obtaining funding of \$1M grant from State Government and a large proportion will go to the functioning of the building. The tenant is FILT and will house a hospitality training centre and Mountain Bike Hub. The building will house a number of different undertakings and if a tenant is unsuccessful, Council will seek another tenant to conduct community minded activities consistent with Council's strategic plan.

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

4.4 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME

(Refer to Minute No. 425/00, which states in part, “that a copy of all written replies to questions from the Public Gallery be included in the following Council Agenda.”)

Ms L. Turner, George Town



30th September, 2020

Ms Louise Turner
Pink Poodle Vintage

Dear Ms Turner,

Re: Public Question Time – 22nd September 2020 Ordinary Council meeting

Thank you for submitting three (3) questions to the 22nd September 2020 Ordinary Council meeting.

The Chair advised at this meeting that a written response will be provided to each of your questions.

Q1. The online version of the Minutes of the Meeting held on 28th July 2020 do not include the information report from the Mayor on Matters of Involvement though it does show that the information report was received and the information noted. Does this mean that the Mayor did not undertake any Council related activities between June 13 – July 20 or is this a mistake?

Response

The Chair advised that the Matters of Involvement are included in the Ordinary Council meeting agenda and it was an omission in the minutes on this occasion.

Q2. Why was my business, Pink Poodle Vintage, not included in the Mayor and General Manager’s COVID-support visits to local businesses?

Response

The Chair advised the Mayor and General Manager had walked past the business and the business was not opened at the time. The General Manager concurred with the Chair’s response.

Q3. Could Council please explain why Pink Poodle Vintage continues to be excluded from/left out of/not included in Council-funded and Council-related business/tourism activities?

Response

In your preamble you refer to why Pink Poodle Vintage had not been included in the Council-funded/supported Why Leave Town Scheme. The Chair advised that the “Why Leave Town’ Scheme is run by the George Town Chamber of Commerce. The George Town Council provides funding to support multiple local community groups and organisations which does not always involve Council in the processes, consultation methodologies and final outcomes of such projects.

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

**4.4 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME
(CONT.)**

Council will continue to provide support to community groups and businesses throughout the municipality in accord with relevant Council policy and guidelines.

Again, thank you for the questions you submitted to the September 2020 Ordinary Council meeting.

Yours sincerely,



Shane Power
General Manager

George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES

4.4 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME (CONT.)

Mr G. Neilsen, George Town



16th October 2020

Mr G. Neilsen
51 Tamar Avenue
George Town TAS 7253

Dear Mr Neilsen,

RE: PUBLIC QUESTION TIME – ORDINARY COUNCIL MEETING SEPTEMBER 2020

Thank you for your question which was taken on notice at the September 2020 meeting of Council. The *Public Interest Disclosures Amendment Act 2009* (the Act) gives certain people – “public officers” and “contractors” – the right to make a disclosure about “improper conduct” or “detrimental action” to certain integrity agencies, other persons and bodies.

Definitions under the Act of public officers and contractors are below:

6.2 “Public officer” and “public body”

“(2) Subject to subsection (3), the following persons are public officers for the purposes of this Act:

- (a) a Member of Parliament;*
- (b) a councillor;*
- (c) a member, officer or employee of a public body;*
- (d) a member of the governing body of a public body;*
- (e) an employee of a council;*
- (f) any person performing functions under the Parliamentary Privilege Act 1898;*
- (g) a person employed in an office of a Minister, Parliamentary Secretary or other Member of Parliament whether in accordance with the State Service Act 2000, Parliamentary Privilege Act 1898 or otherwise;*
- (h) any person performing functions under the Governor of Tasmania Act 1982;*
- (i) a person appointed to an office by the Governor or a Minister under an Act ” and*

“(4) The following persons are not public officers for the purposes of this Act:

- (a) the Governor of Tasmania;*
- (b) a judge of the Supreme Court;*
- (c) the Associate Judge of the Supreme Court;*
- (d) a magistrate of the Magistrates Court;*
- (e) the Director of Public Prosecutions;*
- (f) any other prescribed person.”*

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

**4.4 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME
(CONT.)**

Mr G. Neilsen, George Town (cont.)

Under these definitions, a ratepayer would fall into category 4 (f) any other prescribed person. The avenue available for ratepayers to make a complaint is the Integrity Commission Act 2009 (IC Act).

The Act and the IC Act work very differently. Anyone can make a complaint under the IC Act, whereas the right to make a disclosure under the Act is given only to a current public officer and a contractor.

Again, thank you for your question at the September Ordinary Council meeting.

Yours sincerely,



Shane Power
General Manager

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

**4.4 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME
(CONT.)**

Mr G. Neilsen, George Town



14th September, 2020

Mr G Neilsen

Dear Mr Neilsen,

RE: PUBLIC QUESTION TIME – 25TH AUGUST 2020

Thank you for submitting the following question at the 25th Ordinary Council meeting:

Q1. *Mayor Councillor Kieser has been reported in the Sunday Mercury 23 August as joining calls for an overhaul of the code of conduct rules.*

I respectfully ask what exactly are the rules of the Code of Conduct that the Mayor considers needs to be overhauled?

The Chair responded to your question stating that a written response will be provided.

The Chair advised that as part of his quoted comment “*it is not a functioning process and it doesn’t serve the public interest to force arbitration at a local level before a complaint passes over to the rather litigious process of the code of conduct panel which should be resolved without being drawn out to the public eye*” and therefore as per my quoted comment, I believe that there should be a forced arbitration process prior to the submission of a code of conduct complaint.

There are other Councils such as Hobart City Council which have similar processes embedded in the policy framework and it would be of benefit if the process was standardised across all local government. This will prevent possible disparity and the amount of code of conduct panel reviews some councils undertake in comparison to those who choose to adopt such policy and to allow for relative minor issues to be resolved, where possible, in the first instance without resorting to expensive investigations, the calling of witnesses, hearings and potential litigation.

The Chair thanked Mr Neilsen for his question.

Again, thank you for submitting your question to the Ordinary Council meeting.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Greg Kieser', written over a horizontal line.

Mayor Greg Kieser

5. DECLARATIONS OF INTEREST

Declaration of Interests were received from:

- Cr Kieser Agenda Item 8.2 and 8.3
- Cr Barraclough Agenda Item 8.2
- Cr Barwick Agenda Item 8.3
- Cr Mason Agenda Item 10.1

6. GENERAL MANAGER'S DECLARATION

I certify that with respect to all advice, information or recommendations provided to Council with this Agenda:

- the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- where any advice is given directly to Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.



Cheryl Hyde
ACTING GENERAL MANAGER

LOCAL GOVERNMENT ACT 1993 – SECTION 65

65. Qualified persons

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
 - (a) the general manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

7. PLANNING AUTHORITY

159/20 7.1 DA 2020/66 – RESIDENTIAL – DWELLING EXTENSION AT 15 MILLER COURT, HILLWOOD

The Manager Development Services and Environment joined the meeting at 5.42 pm.

REPORT AUTHOR: Consulting Town Planner – Mr J. Stewart

REPORT DATE: 12th October 2020

FILE NO: DA 2020/66

14. RECOMMENDATION

That the application for an extension to a single dwelling for land at 15 Miller Court, Hillwood (PID:3378797) be **APPROVED** subject to the following conditions:

1. ENDORSED PLANS

The use and/or development must be carried out as shown on the endorsed plans by Pitt & Sherry dated, Sep 9, LN19006-A20, A21, A22, A23, A24, and Gowland Drafting, dated 29/04/19, Drawing No 190497-01, 02, 03, and described in the endorsed documents to the satisfaction of the Council. Any other proposed development and/or use will require a separate application to and assessment by the Council.

2. HOURS OF CONSTRUCTION

Construction works must only be carried out between the hours of 7am to 6pm Monday to Friday and 8am to 5pm Saturday and no works on Sunday or Public Holidays.

3. NO POLLUTED RUNOFF

No polluted and/or sediment laden runoff must be discharged directly or indirectly into Councils drains or watercourses during and after development.

4. NO BURNING OF WASTE

No burning of any waste materials generated by the construction process, is to be undertaken on-site. Any such waste materials are to be removed to a licensed waste transfer station (e.g. George Town Waste Transfer Station), reclaimed or recycled.

Permit Notes

- A. This permit was issued based on the proposal documents submitted for DA 2020/66. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit takes effect after:
 - i. the 14 day appeal period expires; or
 - ii. any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or
 - iii. any other required approvals under this or any other Act are granted.

George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES

159/20 7.1 DA 2020/66 – RESIDENTIAL – DWELLING EXTENSION AT 15 MILLER COURT, HILLWOOD (CONT.)

- C. The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquires as to whether the proposed development is effected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

- D. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received prior to the expiration date of this permit.
- E. This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:

- i. Building Permit
- ii. Plumbing Permit
- iii. Occupancy Permit

- F. The applicant is advised that a requirement to direct roof water away from the existing building and on-site waste water disposal areas, and directed into an approved-on site system or Council drain will be required as part of the Building application.

DECISION

Moved: Cr Harris
Seconded: Cr Dawson

That the application for an extension to a single dwelling for land at 15 Miller Court, Hillwood (PID:3378797) be **APPROVED** subject to the following conditions:

1. ENDORSED PLANS

The use and/or development must be carried out as shown on the endorsed plans by Pitt & Sherry dated, Sep 9, LN19006-A20, A21, A22, A23, A24, and Gowland Drafting, dated 29/04/19, Drawing No 190497-01, 02, 03, and described in the endorsed documents to the satisfaction of the Council. Any other proposed development and/or use will require a separate application to and assessment by the Council.

2. HOURS OF CONSTRUCTION

Construction works must only be carried out between the hours of 7am to 6pm Monday to Friday and 8am to 5pm Saturday and no works on Sunday or Public Holidays.

3. NO POLLUTED RUNOFF

No polluted and/or sediment laden runoff must be discharged directly or indirectly into Councils drains or watercourses during and after development.

George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES

159/20 7.1 DA 2020/66 – RESIDENTIAL – DWELLING EXTENSION AT 15 MILLER COURT, HILLWOOD (CONT.)

4. NO BURNING OF WASTE

No burning of any waste materials generated by the construction process, is to be undertaken on-site. Any such waste materials are to be removed to a licensed waste transfer station (e.g. George Town Waste Transfer Station), reclaimed or recycled.

Permit Notes

- A. This permit was issued based on the proposal documents submitted for DA 2020/66. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit takes effect after:
- i. the 14 day appeal period expires; or
 - ii. any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or
 - iii. any other required approvals under this or any other Act are granted.
- C. The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquires as to whether the proposed development is effected, restricted or prohibited by any such covenant.
- If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.
- D. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received prior to the expiration date of this permit.
- E. This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:
- i. Building Permit
 - ii. Plumbing Permit
 - iii. Occupancy Permit
- F. The applicant is advised that a requirement to direct roof water away from the existing building and on-site waste water disposal areas, and directed into an approved-on site system or Council drain will be required as part of the Building application.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Mason, Cr Parkes

Against: Nil.

CARRIED 7/0 UNANIMOUS

The Manager Development Services & Environment left the meeting at 5.43 pm.

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

8. OFFICE OF GENERAL MANAGER

160/20 8.1 COUNCIL WORKSHOPS – SEPTEMBER/OCTOBER 2020

REPORT AUTHOR: General Manager – Mr S. Power

REPORT DATE: 15th October, 2020

FILE NO: 14.10

OFFICER'S RECOMMENDATION

That Council receives the report on the Council Workshops 22nd September, 2020 and 13th October, 2020 from the General Manager.

DECISION

Moved: Cr Barraclough

Seconded: Cr Parkes

That Council receives the report on the Council Workshops 22nd September, 2020 and 13th October, 2020 from the General Manager.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Mason, Cr Parkes

Against: Nil.

CARRIED 7/0 UNANIMOUS

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

**161/20 8.2 LOCAL GOVERNMENT CODE OF CONDUCT - DETERMINATION REPORT
– BARRACLOUGH V KIESER**

The Chair invited the Deputy Mayor to take the Chair. The Deputy Mayor accepted and assumed the Chair at 5.45 pm.

Cr Barraclough and Cr Kieser left the meeting at 5.45 pm.

REPORT AUTHOR: Acting General Manager – Mrs C. Hyde

REPORT DATE: 19 October 2020

FILE NO: 14.25

OFFICER’S RECOMMENDATION

That Council:

- a) Receives and notes the Local Government Code of Conduct Panel’s Determination Report attached to this report and relating to the Code of Conduct complaint against Councillor Greg Kieser; and
- b) Notes the tabling of the Determination Report in accordance with s.28ZK(4) of the Local Government Act 1993.

DECISION

Moved: Cr Parkes

Seconded: Cr Mason

That Council:

- a) Receives and notes the Local Government Code of Conduct Panel’s Determination Report attached to this report and relating to the Code of Conduct complaint against Councillor Greg Kieser; and
- b) Notes the tabling of the Determination Report in accordance with s.28ZK(4) of the Local Government Act 1993.

VOTING

For: Cr Harris, Cr Barwick, Cr Dawson, Cr Mason, Cr Parkes

Against: Nil.

CARRIED 5/0 UNANIMOUS

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

**162/20 8.3 LOCAL GOVERNMENT CODE OF CONDUCT - DETERMINATION REPORT
– KIESER V BARWICK**

Cr Barwick left the meeting at 5.47 pm.

Cr Barraclough returned to the meeting at 5.47 pm.

REPORT AUTHOR: Acting General Manager – Mrs C. Hyde

REPORT DATE: 19 October 2020

FILE NO: 14.25

OFFICER'S RECOMMENDATION

That Council:

- a) Receives and notes the Local Government Code of Conduct Panel's Determination Report attached to this report and relating to the Code of Conduct complaint against Councillor Heather Barwick; and
- b) Notes the tabling of the Determination Report in accordance with s.28ZK(4) of the Local Government Act 1993.

DECISION

Moved: Cr Parkes

Seconded: Cr Barraclough

That Council:

- a) Receives and notes the Local Government Code of Conduct Panel's Determination Report attached to this report and relating to the Code of Conduct complaint against Councillor Heather Barwick; and
- b) Notes the tabling of the Determination Report in accordance with s.28ZK(4) of the Local Government Act 1993.

VOTING

For: Cr Harris, Cr Barraclough, Cr Dawson, Cr Mason, Cr Parkes

Against: Nil.

CARRIED 5/0 UNANIMOUS

Cr Kieser and Cr Barwick returned to the meeting at 5.48 pm.

Cr Kieser resumed the Chair at 5.49 pm.

9. DEVELOPMENT AND ENVIRONMENT

Nil.

10. WORKS AND INFRASTRUCTURE

Cr Mason left the meeting at 5.49 pm.

The Manager Infrastructure and Works joined the meeting at 5.49 pm.

163/20 10.1 GEORGE TOWN CRICKET CLUB

REPORT AUTHOR: Manager - Works and Infrastructure – Mr D. Richardson

REPORT DATE: 27th October, 2020

FILE NO: 28.10

OFFICER'S RECOMMENDATION

That Council:

1. Amend the 2020/21 Capital Works program to include an amount of \$14,000 to facilitate the installation of a synthetic wicket at the George Town Cricket Oval.

DECISION

Moved: Cr Harris
Seconded: Cr Barwick

That Council:

1. Amend the 2020/21 Capital Works program to include an amount of \$14,000 to facilitate the installation of a synthetic wicket at the George Town Cricket Oval.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Parkes

Against: Nil.

CARRIED 6/0 UNANIMOUS

Cr Mason returned to the meeting at 5.53 pm.

The Manager Infrastructure and Works left the meeting at 5.53 pm.

11. CORPORATE SERVICES AND FINANCE

164/20 11.1 REVIEW OF GTC – 7 CREDIT CARD POLICY VERSION 03

The Manager Corporate Services & Finance joined the meeting at 5.54 pm.

REPORT AUTHOR: Manager – Corporate Services and Finance – Mrs C. Hyde

REPORT DATE: 18 October 2020

FILE NO: 14.13

OFFICER’S RECOMMENDATION

That Council:

1. Endorses the changes as outlined above and within the Draft *GTC - 7 - Credit Card Policy– Version 03; and.*
2. Adopts the *Draft GTC - 7 - Credit Card Policy– Version 03* effective 27 October 2020.

DECISION

Moved: Cr Barwick

Seconded: Cr Mason

That Council:

1. Endorses the changes as outlined above and within the Draft *GTC - 7 - Credit Card Policy– Version 03; and.*
2. Adopts the *Draft GTC - 7 - Credit Card Policy– Version 03* effective 27 October 2020.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Mason, Cr Parkes

Against: Nil.

CARRIED 7/0 UNANIMOUS

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

165/20 11.2 REVIEW OF GTC 20 – WRITE OFF OF BAD DEBTS

REPORT AUTHOR: Manager – Corporate Services and Finance – Mrs C. Hyde

REPORT DATE: 27 October 2020

FILE NO: 14.13

OFFICER’S RECOMMENDATION

That Council:

1. Endorses the changes as outlined above and within *the Draft GTC – 20 Write Off of Bad Debts Policy – Version 03; and.*
2. Adopts the *Draft GTC – 20 Write Off of Bad Debts Policy – Version 03* effective 27 October 2020.

DECISION

Moved: Cr Barwick

Seconded: Cr Dawson

That Council:

1. Endorses the changes as outlined above and with the amendment at point 6 to read “2. A quarterly report for the endorsement of Council shall be provided by the General Manager detailing each write off of a bad debt under delegation” and within *the Draft GTC – 20 Write Off of Bad Debts Policy – Version 03; and.*
2. Adopts the *Draft GTC – 20 Write Off of Bad Debts Policy – Version 03* effective 27 October 2020.

**SECONDER HAS WITHDRAWN
MOTION LAPSED DUE TO NO SECONDER**

Moved: Cr Dawson

Seconded: Cr Parkes

That Council:

1. Endorses the changes as outlined above and within *the Draft GTC – 20 Write Off of Bad Debts Policy – Version 03; and.*
2. Adopts the *Draft GTC – 20 Write Off of Bad Debts Policy – Version 03* effective 27 October 2020.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Dawson, Cr Mason, Cr Parkes

Against: Cr Barwick

CARRIED 6/1

The Manager Corporate Services and Finance left the meeting at 5.48 pm.

12. LIVEABLE & CONNECTED COMMUNITIES

Nil.

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

13. MAYOR

166/20 13.1 MATTERS OF INVOLVEMENT –MAYOR

FILE NO.: 14.11

REPORT DATE: 15th October, 2020

Mayor Cr Greg Kieser		
September	21	Attended Business Grants Media event
	21	Met with new residents to discuss grant opportunities
	22	Chaired Council Workshop
	22	Chaired Ordinary Council meeting
	23	Attended all Staff Meeting
	23	Attended Tamar FM interview
	23	Attended Bell Bay Aluminium 75 th Birthday celebrations
	24	Attended Bumper Sticker Launch by FIG
	24	Attended ABC Radio interview
	24	Attended Owners Representative General Meeting, TasWater.
	24	Met with resident
	24	Attended NTDC Special Members Meeting
	25	Attended Media event re FILT Funding announcement
	25	Presented at the Low Head Roadshow with the General Manager
	28	Guest speaker at Probus Club
29	Attended meeting with George Town Ladies Leisure Centre	
October	7	Attended ABC radio interview
	12	Attended Audit Panel Meeting
	12	Presented at the George Town and Low Head Roadshow
	13	Chaired Council Workshop
	14	Met with local business
	15	Attended and provided assistance at the Senior Citizens Concert
15	Interview with ABC Northern Tasmania	

Note: the Mayor has maintained regular contact with the General Manager and key staff to keep abreast of and respond to the COVID-19 crisis.

OFFICER'S RECOMMENDATION

That the information report from the Mayor on Matters of Involvement be received and the information noted.

The Chair thanked Cr Parkes and Cr Harris for their assistance at the Senior Citizens Concert.

Discussion took place on the consistent communications to the businesses and community groups that wish to hold events on Covid-19 restrictions.

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

166/20 13.1 MATTERS OF INVOLVEMENT –MAYOR (CONT.)

DECISION

Moved: Cr Parkes
Seconded: Cr Harris

That the information report from the Mayor on Matters of Involvement be received and the information noted.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Mason, Cr Parkes

Against: Nil.

CARRIED 7/0 UNANIMOUS

14. PETITIONS

Nil.

15. NOTICES OF MOTIONS

167/20 15.1 AUDIO RECORDINGS OF COUNCIL ORDINARY AND SPECIAL MEETINGS – CR BARWICK

Moved: Cr Barwick

That all future audio recordings of George Town Council ordinary and special meetings be put on the council website within two days of the meeting.

DECISION

Moved: Cr Barwick
Seconded: Cr Barraclough

That all future audio recordings of George Town Council ordinary and special meetings aim to be put on the council website within two days of the meeting.

AMENDMENT

Moved: Cr Dawson
Seconded: Cr Harris

That all future audio recordings of George Town Council ordinary and special meetings aim to be put on the council website within two working days of the meeting.

VOTING

For: Cr Dawson, Cr Barraclough, Cr Harris, Cr Kieser, Cr Mason, Cr Parkes

Against: Cr Barwick

CARRIED 6/1

SUBSTANTIVE MOTION

Moved: Cr Dawson
Seconded: Cr Harris

That all future audio recordings of George Town Council ordinary and special meetings aim to be put on the council website within two working days of the meeting.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Mason, Cr Parkes

Against: Nil.

CARRIED 7/0 UNANIMOUS

16. COUNCILLORS QUESTIONS WITH OR WITHOUT NOTICE

[Refer to Minute No. 362/15 which states "At any Ordinary Meeting of Council when a 'without notice' question from a councillor is accepted, and when this question is taken on notice',

- a) *The General Manager is to record in the minutes of that meeting the 'question', and that the question was 'taken on notice'.*
- b) *Provide the answer to the question 'taken on notice', at the next Ordinary Meeting of Council, in writing."]*

16.1 GEORGE TOWN AERODROME – CR BARWICK

Preamble

Bell Bay Advanced Manufacturing Zone website states:

"In addition, the George Town aerodrome, a local airport, provides services for the George Town municipality. George Town aerodrome is located approximately seven kilometres from the zone."

- Q1. Can you please provide to Council what services the George Town aerodrome and local airport provides to the George Town municipality?

The Chair advised that a response will be provided in the November 2020 Ordinary Council meeting agenda.

17. COUNCIL COMMITTEE REPORTS

168/20 17.1 GEORGE TOWN PLACEMAKING COMMITTEE MEETING

REPORT AUTHOR: Executive Support & Governance Officer – Ms L. Dickenson

REPORT DATE: 15th October, 2020

FILE NO: 14.7

OFFICER'S RECOMMENDATION

That Council accept the confirmed minutes of the 7th September, 2020 as an accurate record of that meeting.

DECISION

Moved: Cr Barraclough

Seconded: Cr Harris

That Council accept the confirmed minutes of the 7th September, 2020 as an accurate record of that meeting.

Cr Parkes requested that the art work on the kanamaluka trail to be respectful of the rightful owners.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Mason, Cr Parkes

Against: Nil.

CARRIED 7/0 UNANIMOUS

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

169/20 17.2 GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE

REPORT AUTHOR: Executive Support & Governance Officer – Ms L. Dickenson

REPORT DATE: 19th October, 2020

FILE NO: 14.7

OFFICER’S RECOMMENDATION

That Council:

1. Accept the minutes of the George Town Safety Group Committee meeting of 1st September, 2020 as an accurate record of that meeting.

DECISION

Moved: Cr Barwick

Seconded: Cr Mason

That Council:

1. Accept the minutes of the George Town Safety Group Committee meeting of 1st September, 2020 as an accurate record of that meeting.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Mason, Cr Parkes

Against: Nil.

CARRIED 7/0 UNANIMOUS

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

170/20 17.3 PLACEMAKING COMMITTEE PROJECT “BOG BEAUTIFUL TRAIL”

REPORT AUTHOR: Acting General Manager – Mrs C. Hyde
Executive Support and Governance Officer – Ms L. Dickenson

REPORT DATE: 19th October, 2020

FILE NO: 14.7

OFFICER’S RECOMMENDATION

That Council:

1. approves the “Bog Beautiful Trail” project to be completed at Elizabeth Street, East Beach and Lagoon Beach public amenities; and
2. commence community consultation for 14 days for feedback on the artists design for Elizabeth Street amenities.

DECISION

Moved: Cr Parkes
Seconded: Cr Dawson

That Council:

1. approves the “Bog Beautiful Trail” project to be completed at Elizabeth Street, East Beach and Lagoon Beach public amenities; and
2. commence community consultation for 14 days for feedback on the artists design for Elizabeth Street amenities.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Mason, Cr Parkes

Against: Nil.

CARRIED 7/0 UNANIMOUS

George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES

**171/20 17.4 GEORGE TOWN COMMUNITY SAFETY COMMITTEE – DRAFT
COMMUNITY SAFETY PLAN 2020 - 2023**

REPORT AUTHOR: Executive Support and Governance Officer – Ms L. Dickenson

REPORT DATE: 15th October, 2020

FILE NO: 22.24

OFFICER’S RECOMMENDATION

That Council:

1. Adopts the Draft George Town Community Safety Plan 2020-2023.

DECISION

Moved: Cr Barwick

Seconded: Cr Barraclough

That Council:

1. Adopts the Draft George Town Community Safety Plan 2020-2023.

VOTING

For: Cr Parkes, Cr Mason, Cr Harris, Cr Barraclough, Cr Kieser, Cr Barwick

Against: Cr Dawson

The Chair advised that this report will be discussed at the next available workshop.

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

18. CLOSED MEETING

172/20 18.1 INTO CLOSED MEETING

DECISION

Moved: Cr Harris
Seconded: Cr Barraclough

That Council move into closed meeting at 7.03 pm to discuss the following items:

Agenda Item 18.2 Minutes of the closed ordinary Council meeting held on the 22nd September, 2020
--

As per the provisions of regulation 34(6) of the Local Government (Meeting Procedures) Regulations 2015.

REQUIRES ABSOLUTE MAJORITY OF COUNCIL

Agenda Item 18.3 Appointment of Independent Audit Panel Chairperson
--

As per the provisions of regulation 15(2) (g) of the Local Government (Meeting Procedures) Regulations 2015.

Agenda Item 18.4 Legal Expenditure

As per the provisions of regulation 15(2) (a), (b), (d), (e)(i)(ii), (f), (g), (i), (j) of the Local Government (Meeting Procedures) Regulations 2015.

Agenda Item 18.5 Periodic Standing Contracts 01 July 2020 to 30 June 2022
--

As per the provisions of regulation 15(2) (d) of the Local Government (Meeting Procedures) regulations 2015.

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Barwick, Cr Dawson,
Cr Mason, Cr Parkes

Against: Nil.

CARRIED 7/0 UNANIMOUS

Cr Barwick and Cr Harris left the meeting at 7.03 pm.

Cr Harris returned to the meeting at 7.11 pm.

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

177/20 18.6 OUT OF CLOSED MEETING

In accordance with the requirements of the Local Government (Meeting Procedures) Regulations 2015 regulation 15(8) while in a closed meeting the Council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

DECISION

Moved: Cr Mason
Seconded: Dr Dawson

That Council moves out of Closed Meeting at 7.38 pm and endorse those decisions taken while in Closed Meeting and the information remains Confidential except for agenda item 18.5 (1).

VOTING

For: Cr Kieser, Cr Harris, Cr Barraclough, Cr Dawson, Cr Mason, Cr Parkes

Against: Nil.

CARRIED 6/0 UNANIMOUS

176/20 18.5 PERIODIC STANDING CONTRACTS 01 JULY 2020 TO 30 JUNE 2022

That Council:

1. award:

(i) RFT08/20 Periodic Standing Contracts (01 July 2020 to 30 June 2022) Electrical works to:

Respondent	Location	Non-Price Score
Tasmanian Electrical Services	George Town, Tasmania	320.0
Temtrol Technologies	George Town, Tasmania	320.0
Coast 2 Country Electrical	George Town, Tasmania	280.0
Statik Electrical	Lulworth, Tasmania	280.0
JLS Electrical Test	Hobart, Tasmania	300.0
Degree C	Kings Meadows, Tasmania	320.0
Lane Electrical Services	Mowbray, Tasmania	320.0

(ii) RFT09/20 Periodic Standing Contracts (01 July 2020 to 30 June 2022) Landscaping works to:

Respondent	Location	Non-Price Score
Matt Burgess Landscaping	Launceston, Tasmania	320.0
Streetwise Developments	Mowbray, Tasmania	280.0
Water Dynamics	Longford, Tasmania	240.0
Zanetto Civil	St Leonards, Tasmania	240.0
Fulton Hogan	Mowbray, Tasmania	240.0

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

**176/20 18.5 PERIODIC STANDING CONTRACTS 01 JULY 2020 TO 30 JUNE 2022
(CONT.)**

(iii) RFT10/20 Periodic Standing Contracts (01 July 2020 to 30 June 2022) Civil works to:

Respondent	Location	Non-Price Score
Hine-Haycock Earthmoving	George Town, Tasmania	320.0
LA Xcavations	George Town, Tasmania	280.0
Tazz Builders and Diggers	Rosevears, Tasmania	320.0
Deane Contracting Tas Pty Ltd	Turners Marsh, Tasmania	320.0
Walters Contracting	Deloraine, Tasmania	320.0
A Burrows Contracting Pty Ltd	Scottsdale, Tasmania	280.0
Boobyalla Earthmoving	Bridport, Tasmania	280.0
Clyne Civil Contracting	Karoola, Tasmania	280.0
Streetwise Developments	Mowbray, Tasmania	320.0
One Earth Excavations	Launceston, Tasmania	280.0
Complete Earthworks Tas Pty Ltd	Launceston, Tasmania	280.0
Fulton Hogan	Mowbray, Tasmania	320.0
Crossroads	Rocherlea, Tasmania	320.0
Zanetto Civil	St Leonards, Tasmania	320.0
Paneltec	Kings Meadows, Tasmania	320.0
Deray Contractors	Invermay, Tasmania	280.0
Maintain Contracting	Mowbray, Tasmania	160.0

(iv) RFT11/20 Periodic Standing Contracts (01 July 2020 to 30 June 2022)
Building/Structural works to:

Respondent	Location	Non-Price Score
Ryan Youd Constructions Pty Ltd	George Town, Tasmania	320.0
Ricky Bannon Painting	Pipers River, Tasmania	320.0
Mendelssohn Construction Pty Ltd	Prospect, Tasmania	320.0
MPH Builders Pty Ltd	Prospect, Tasmania	320.0
Abrasive Blasting & Coatings	Launceston, Tasmania	320.0
Streetwise Developments	Mowbray, Tasmania	280.0
2AM Construction	Launceston, Tasmania	240.0

(v) RFT12/20 Periodic Standing Contracts (01 July 2020 to 30 June 2022) Plumbing works to:

Respondent	Location	Non-Price Score
Simon Fox Plumbing	George Town, Tasmania	320.0
Clyne Civil Contracting	Karoola, Tasmania	320.0
Streetwise Developments	Mowbray, Tasmania	240.0
Zanetto Civil	St Leonards, Tasmania	240.0

**George Town Council
COUNCIL MEETING – 27TH OCTOBER 2020
CONFIRMED MINUTES**

**176/20 18.5 PERIODIC STANDING CONTRACTS 01 JULY 2020 TO 30 JUNE 2022
(CONT.)**

(vi) RFT13/20 Periodic Standing Contracts (01 July 2020 to 30 June 2022) Supply and Delivery of Road Materials, Quarry and Landscaping Supplies to:

Respondent	Location	Non-Price Score
Willdig Excavations	Hillwood, Tasmania	320.0
Nabowla Quarries	Nabowla, Tasmania	320.0
Gradco	St Leonards, Tasmania	320.0
Hazell Bros	Leslie Vale, Tasmania	320.0
Hanson	Lindisfarne, Tasmania	320.0
Otta Group	Scottsdale, Tasmania	280.0
Fulton Hogan	Mowbray, Tasmania	280.0
Streetwise Developments	Mowbray, Tasmania	280.0

There being no further business, the meeting closed at 7.38 pm

**Cr Greg Kieser
MAYOR**