



# George Town Council

## Community Assistance Program Application Form

### COMMUNITY ASSISTANCE GRANT

Community Grants up to \$2,000, may be provided to community groups whose members are primarily residents of the George Town municipality, or are located in the George Town municipality, and the support is being sought to benefit the community of George Town by:

- Assisting community clubs and organisations to grow capacity and build social capital;
- Encouraging voluntary activity and community participation;
- Encouraging innovative approaches to emerging issues and need in the George Town community.

### ROUND 1 – AUGUST 2019

Open on the **first Monday in August** and closes at **4.30pm on the last Friday in August**.

**NO LATE APPLICATIONS WILL BE ACCEPTED**

Funds will be available to successful applicants in late September.

Please read the guidelines to ensure your project is eligible before completing the application form.

Priority will be given to applications which align with Council's strategic direction. Please complete the following assessment, and rate each criteria 1 – 5, with 5 being the highest. If your rating score is less than 20, please contact Council's Community Development Officer before proceeding with your application.

Assessment Criteria	Rating
Aligns with or supports Council's Future Direction	
Responds to demonstrated needs and concerns of the community	
Demonstrates wide community support	
Support and enhance the cultural life of George Town	
Enhance the image of the town as a vibrant place to live and visit	
Enhance community life by providing opportunities for participants to build relationships and networks	
Encourage engagement and participation in the community.	
<b>TOTAL SELF ASSESSMENT OUT OF 35</b>	

# Applicant Details

NAME OF ORGANISATION / GROUP  
TITLE OF PROJECT  
GRANT AMOUNT REQUESTED

The Community Assistance Grants are very competitive, and there is a limited amount of funding available.

Are you prepared to accept partial funding?    Yes    No

Contact Person

Telephone

Email

LEGAL STATUS OF YOUR ORGANISATION (please select one)

Company Limited

Incorporated Association

Statutory Body

Unincorporated Group

My group / organization is registered for GST

ABN Supplied.

*If you are not registered for GST you may need to complete a "Statement by Supplier" form. We will contact you if this is required.*

Briefly outline the aims and general activities of your organisation

How long has your organisation been operating?

Number of Active Members

What sections of the community benefit directly from your organisation?

# DETAILS OF PROJECT / EVENT

Name of Project/Event

Date(s) to be conducted

Location

Description of the Project / Event

How did you establish the need for this project / event?

How many people do you estimate will directly benefit from this project / event?

If a project, what will the long and short term benefits of your project be to the municipality of George Town?

Description of assistance sought from Council

Describe how you will acknowledge Council's assistance.

Letter of thanks to Council

Invitation to Council to attend the event

Acknowledgement at the Event / Activity

Provide photos to Council

Acknowledgement in any media

Other (please specify below)

# BUDGET

Points to remember when creating your budget:

- The budget items are suggestions only. Please change the items to correspond with your project description.
- The key information Council is seeking is what parts of the project Council will be funding, how much these parts cost, and how Council’s contributions fits into the entire project.
- The Community Grants Guidelines provide further guidance in developing a budget.

Budget				
Project Income				
Items	Source	Amount	Cash / In-kind	Sub-Total
Total Income				

Budget				
Project Expenditure				
Total Expenditure				

Note: Total project income and total project expenditure must balance.

Please send completed applications to: George Town Council  
 Community Development Officer  
[council@georgetown.tas.gov.au](mailto:council@georgetown.tas.gov.au) or deliver to Council Office - 16-18 Anne Street, George Town  
 For assistance, contact Rhonda O’Sign on 6382 8812