



# George Town Council

## Community Assistance Program Information and Guidelines

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### COUNCIL FEE REMISSION

Fee remission for hire of Council owned venues and Council service charges of up to \$500 may be provided to community groups whose members are primarily residents of the George Town municipality, or are located in the George Town municipality, and which offer benefits to the community of George Town.

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#### WHO CAN APPLY

Only organisations and groups can apply. Organisations must -

- Be incorporated, or auspice by an incorporated, and not for profit organisation
- Have current public liability insurance (Min \$20,000,000).
- Have membership comprised primarily of residents of the George Town municipality or be located in the George Town municipality and work to benefit the George Town community
- Incur the hire fees for Council managed venues or service fees for Council services for the purpose of benefiting the community in line with Council's Strategic Plan 2016-2026, namely contributing to strengthening and enriching an active, vibrant and culturally diverse community life for George Town residents.
- Organisations who are NOT seeking sponsorship of an event from Council

#### WHO CANNOT APPLY

- Individuals
- Organisations which have received financial support through the Community Assistance Program – Fee Remission of \$500 in the same financial year (unless the organisation is applying in their own right and the previous grant was awarded to the organisation as the auspicing organisation on behalf of another group).
- Organisations who have been provided Sponsorship by Council.
- Organisations who are hiring facilities for the purpose of holding an event.
- Organisations seeking reimbursement retrospectively.

#### ELIGIBLE PROJECTS AND ACTIVITIES

Fee remission will only be considered for eligible projects, activities and programs and must:

- Clearly demonstrate community need, benefit and support for the residents of the George Town municipality
- Clearly demonstrate measurable improvements towards strengthening and enriching an active, vibrant and culturally diverse life for George Town residents, for example, but not limited to:
  - demonstrates inclusive behaviour that embraces sociability and connectivity to minority groups;
  - community arts and cultural programs that encompasses collaborations between artists and communities based on a community's desire to achieve artistic and social outcome;
  - increased participation in sport and recreational activities,
  - improved environmental outcomes or
  - expansion of volunteering opportunities.

#### HOW TO APPLY

- Applications must be submitted on the approved form
- Application forms are available from Council office, 16 – 18 Anne Street, George Town, Council's website [www.georgetown.tas.gov.au](http://www.georgetown.tas.gov.au) or email [council@georgetown.tas.gov.au](mailto:council@georgetown.tas.gov.au)
- Applications can be submitted online, or in person at the Council office
- Applications can be submitted at any time, but must be before the date of venue hire/service provision.

#### ASSESSMENT PROCESS

- Applications are checked to ensure they meet the eligibility criteria
- All eligible applications are submitted to the general manager for review and decision
- Applicants are notified of the success or otherwise of the application.