



# George Town Council

## WASTE WISE EVENTS MANAGEMENT GUIDE

### Minimum Standards for Event Waste Management

George Town Council has adopted the following minimum standards for event waste management:

1. Event organisers are responsible for placing all rubbish on the venue site and on adjacent carriageways into Council-provided receptacles. This includes the removal of banners and signs at the venue and elsewhere in the Council area.
2. Organisers of events are responsible for the provision of temporary toilet facilities where required. Quantities and locations shall be as directed by the Council, and at the organiser's expense.
3. Organisers of events on Council-controlled lands will be invoiced for the collection of additional rubbish not deposited into the receptacles provided or otherwise removed from the venue immediately following the conclusion of the event.
4. Prior to or during the course of events no signs or other objects are to be attached to trees, street/park furniture or public utilities, without the written approval of Council.
5. Food or beverages are not to be sold in polystyrene containers, and organisers should make every effort to minimise the generation of waste and litter and to encourage recycling by suppliers and patrons.
6. Helium-filled balloons are not to be released and Council discourages the distribution of balloons at events due to the potential harmful effects to the natural environment.
7. Event organisers seeking permission to conduct events on Council-controlled land are required to submit details of a post-event clean-up plan as a condition of approval.

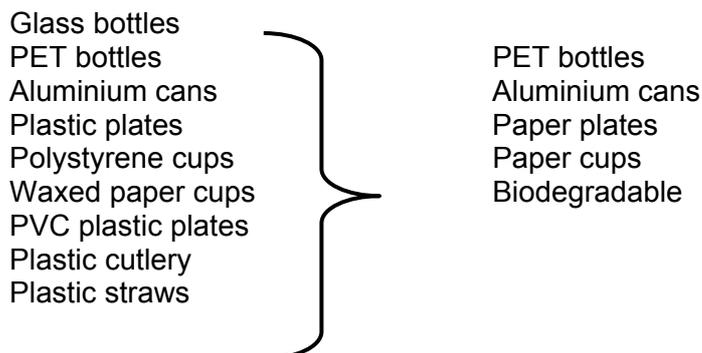
If you are unsure about how these guidelines apply to you, or if you require any assistance in meeting the guidelines, please contact the Council on telephone 6382 1211 for advice.

### Tips for Waste Free Events

There are a number of strategies that event organisers can adopt to minimise the amount of waste created and if waste is created, to ensure that as much as possible is recycled. Some of the following ideas may be suitable for your event:

- Avoid the use of individually packaged beverages, condiments, paper napkins, disposable cups and plates, plastic straws and coffee cup lids.
- Condiments can be purchased in bulk and dispensed in refillable containers.
- Purchasing from small, local community based businesses can eliminate a lot of excess packaging.
- For large annual events, it may be more efficient to purchase crockery and cutlery rather than using disposable products each year.
- Advertise in advance that you are holding a "Garbage Free Event".
- Recommend that guests attending the event bring along a set of food utensils and containers with them (eg mugs, cloth serviettes, cutlery, plate or bowl).
- If the guests are bringing their own food, recommend that they bring it in reusable containers to be taken home with them.
- Set up convenient, well-marked bins to receive recyclables.

Here are some examples of the types of packaging you might use at your event, and how you can streamline those products to ensure that the majority of the waste collected at your event can be recycled:



### Key Considerations for Event Organisers

The following general points are factors that you may wish to consider when organising your event, and when notifying Council of the event:

- Date of event and proposed location.
- Contact details for events organisers and support staff for use on the day of the event.
- Duration of the event including set-up and clean-up times.
- Vehicle access to reserves (including generators mounted on vehicles) and parking on reserves.
- Wet weather options.
- Details of proposed traffic/parking arrangements and management.
- Requirements for reserved roadside parking for organisers, stall holders, etc.
- Provision of shuttle bus service.
- Nature and extent of pre-event publicity.
- Nature and extent of involvement by local service clubs/community groups, and local businesses.
- Expected number of participants and spectators.
- Details of charges to event participants and/or spectators.
- Nature and extent of food and beverage sales (or give-aways).
- Additional rubbish and recycling provision required.
- Availability of alcohol and details of liquor license held.
- Equipment and personnel to be on-site to guarantee orderly conduct and the safety of participants, eg possible attendance by St Johns Ambulance, first aid kit and trained staff provided by organiser, security personnel, etc.
- Exact details concerning the installation of banners and other temporary signage, including location (eg within reserve, surrounding streets, on a building) and size.
- Temporary toilet (ie Portaloo) provision required or proposed.
- Additional cleaning of Council toilets required.
- Litter collection on the site and in surrounding streets.
- Provision of electricity, including possible use of generators.
- Proposed use of fireworks.
- Measures to be taken to advise local residents, for eg letterbox drops.
- Likely noise levels, eg public address system or bands.
- Details and location of all structures to be erected.