



ABN 68 300 116 092

Food Act 2003
Sections 84, 87, 89

Food Business Application Form

Application for **Notification, Registration or Renewal** of a Food Business

For help completing this form, please contact your local council's Environmental Health Officer

PART 1: TYPE OF APPLICATION

- ☐ I am notifying my intention to operate a food business (s84); or
- ☐ I am applying to register a food business (s87); or
- ☐ I am applying to renew a food business registration (s89)

PART 2: TYPE OF BUSINESS

- ☐ The food business is a one-off event
- ☐ The food business is an ongoing business
- ☐ The food business is mobile food business
- ☐ The food business will operate from fixed premises

PART 3: FOOD BUSINESS PROPRIETOR'S DETAILS

Applicant's Full Name (name of the individual or company that will carry on the food business)

ABN / ACN

Date of Birth (for non-ABN/ACN holders)

Business Address

Postal Address (if different from business address)

Business Phone Number/Mobile

Email Address

PART 4: FOOD BUSINESS DETAILS

Trading Name

On-site Contact (if different from applicant)

Phone number

Email Address (on-site contact)

Hours of Operation:

Monday:	Tuesday:	Wednesday:	Thursday:
Friday:	Saturday:	Sunday:	



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For Mobile Food Businesses:

Vehicle registration number (if applicable):

Address where vehicle is garaged, or equipment is stored:

Proposed start date of trading

PART 5: FOOD AND FOOD HANDLING ACTIVITIES

List the types of foods to be sold (please attach details if insufficient space, a menu or product list may suffice):

Types of food handling activities or processes to be used:

No Processing ☐Cooking ☐Cooling ☐Reheating ☐Hot-holding /Cold-holding ☐Cook-chill / sous vide ☐Vitaminsing ☐Packaging / Repacking / Labelling ☐Vacuum packing ☐Preparation in advance (>4 hours) ☐

Other (specify):

PART 6: FOOD BUSINESS LAYOUT – MOBILE FOOD BUSINESSFor mobile food businesses: please attach an A4 plan or photographs clearly depicting the layout of your vehicle, cart, tent, booth or other mobile structure. Refer to the *Guidelines for Mobile Food Businesses* for more information.**PART 7: FOOD PREPARATION & STORAGE – MOBILE FOOD BUSINESS**

If any food sold from a mobile food business is to be prepared and/or stored at another location not mentioned above, please provide details, including the address of any premises where food is to be stored or prepared. Attach details if insufficient space:

PART 8: APPLICANT DECLARATION

I declare that the information provided on this form is true and correct.

I understand and agree that information on this form, and about the business and its on-going operation, may be shared between Authorised Officers, councils, and other jurisdictions to assess this application and the business' compliance with the *Food Act 2003*.☐ I consent to receiving communications about this application in electronic form.

Applicant Name

Applicant Signature

Date

Application Fee: \$

OFFICE USE ONLY

Receipt No.:

Date: