

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

1. PRESENT	2
1.1 APOLOGIES & LEAVE OF ABSENCE	2
1.2 IN ATTENDANCE	2
2. CONFIRMATION OF MINUTES	3
2.1 ORDINARY COUNCIL MEETING HELD 17 TH DECEMBER 2019	3
3. LATE ITEMS	4
4. PUBLIC QUESTION TIME	5
4.1 PUBLIC QUESTION TIME PROCEDURE	5
4.2 PUBLIC QUESTIONS ON NOTICE	6
4.3 PUBLIC QUESTION TIME	6
4.4 QUESTIONS ON NOTICE FROM COUNCILLORS	6
4.5 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME	7
5. DECLARATIONS OF INTEREST	8
6. GENERAL MANAGER'S DECLARATION	8
7. PLANNING AUTHORITY	9
8. PLANNING AND DEVELOPMENT	10
9. WORKS AND INFRASTRUCTURE	11
10. CORPORATE AND FINANCE	12
11. COMMUNITY & DEVELOPMENT SERVICES	13
11.1 COMMUNITY GRANTS/ASSISTANCE POLICY	13
11.2 SPONSORSHIP POLICY	15
12. MAYOR	17
12.1 MATTERS OF INVOLVEMENT –MAYOR	17
13. GENERAL MANAGER	18
13.1 COUNCIL WORKSHOPS – DECEMBER 2019/JANUARY 2020	18
13.2 2 ND QUARTER PERFORMANCE REPORT – 1 ST OCTOBER 2019 – 31 ST DECEMBER, 2019	20
13.3 COUNCIL MOTIONS	22
13.4 REQUEST TO ADMINISTER FUNDING FROM FUTURE IMPACT LEADERSHIP TABLE	25
14. PETITIONS	29
15. NOTICES OF MOTIONS	30
16. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE FROM PREVIOUS ORDINARY COUNCIL MEETING	31
17. COUNCIL COMMITTEE REPORTS	32
17.1 GEORGE TOWN PLACEMAKING COMMITTEE MEETING	32
17.2 GEORGE TOWN PLACEMAKING COMMITTEE TERMS OF REFERENCE AND APPOINTING A MEMBER OF COUNCIL STAFF TO THE PLACEMAKING COMMITTEE	34
18. CLOSED MEETING	37
18.1 INTO CLOSED MEETING	37
18.4 OUT OF CLOSED MEETING	38

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

Meeting Commencing at 5.30pm

Acknowledgement of Country

The George Town Council pays its respect to the traditional and original owners of the land in which we meet, their elders past, present and emerging and we pay respect to those that have passed before us and acknowledge today's Tasmanian Aboriginal people who are the custodians of this land.

AUDIO RECORDING OF COUNCIL MEETINGS

The public is advised that it is **Council Policy** to record the proceedings of meetings of Council on digital media to assist in the preparation of minutes, and to clarify any queries relating to the Minutes that is raised during a subsequent meeting under the section "Confirmation of Minutes".

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

All meetings of the Council shall be digitally recorded as provided for by Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015 except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15(2).

In accordance with the requirements of Council's Audio Recording of Council Meetings Policy No. 40, members of the public are not permitted to make audio recordings of Council meetings.

1. PRESENT

1.1 APOLOGIES & LEAVE OF ABSENCE

1.2 IN ATTENDANCE

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

2. CONFIRMATION OF MINUTES

2.1 ORDINARY COUNCIL MEETING HELD 17TH DECEMBER 2019

DECISION

Moved:

Seconded:

That the Minutes of Council's Ordinary meeting held on the 17th December 2019 numbered 221/19 to 230/19 and 233/19 as circulated to Councillors be received and confirmed as a true record of proceedings.

VOTING

For:

Against:

**George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA**

3. LATE ITEMS

Nil.

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

4. PUBLIC QUESTION TIME

4.1 PUBLIC QUESTION TIME PROCEDURE

[Refer to Minute No. 243/16. The period set aside for public question time will be at least 15 minutes. Questions given on notice will be addressed first. Once questions on notice have been addressed, persons who have registered their interest to ask a question will be called to do so in the order in which they have registered. Persons attending Council meetings will have the opportunity to register their interest to ask a question without notice prior to the commencement of the meeting. Council staff will be on hand to assist with this process.

Participants cannot ask more than 2 questions in a row with a maximum of 2 minutes per question. If a person has more than (2) questions, they will be placed at the 'end of the queue' and may, if time permits, ask their further questions once all other persons have had an opportunity to ask questions. Persons who have not registered their interest to ask a question will be given an opportunity to do so following all those who have registered. All questions must be directed to the Chairperson.

For further information on Council's Public Question Time Rules and Procedure, please refer to George Town Council Public Question Time Policy No. 18.]

Questions asked and answers provided may be summarised in the minutes of the meeting.

**George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA**

4.2 PUBLIC QUESTIONS ON NOTICE

Nil.

4.3 PUBLIC QUESTION TIME

Commenced at:

Concluded at:

4.4 QUESTIONS ON NOTICE FROM COUNCILLORS

Nil.

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

4.5 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME

(Refer to Minute No. 425/00, which states in part, “that a copy of all written replies to questions from the Public Gallery be included in the following Council Agenda.”)

Nil.

5. DECLARATIONS OF INTEREST

6. GENERAL MANAGER'S DECLARATION

I certify that with respect to all advice, information or recommendations provided to Council with this Agenda:

- the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- where any advice is given directly to Council by a person who does not have the required qualifications of experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.



Shane Power
GENERAL MANAGER

LOCAL GOVERNMENT ACT 1993 – SECTION 65

65. Qualified persons

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
 - (a) the general manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

7. PLANNING AUTHORITY

Nil.

8. PLANNING AND DEVELOPMENT

Nil.

9. WORKS AND INFRASTRUCTURE

Nil.

10. CORPORATE AND FINANCE

Nil.

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

11. COMMUNITY & DEVELOPMENT SERVICES

11.1 COMMUNITY GRANTS/ASSISTANCE POLICY

REPORT AUTHOR: Community Officer – Health, Sports & Recreation – Ms O'Sign

REPORT DATE: 2nd October, 2019

FILE NO: 23.2

ATTACHMENT: (A) Community Assistance Policy (No. 10)
(B) Community Assistance Program Information and Guidelines

SUMMARY

The Community Assistance Policy currently has scope for applications to be received for hosting of events within the George Town municipality. Council's draft sponsorship policy allows for applications to be received by Council for organisations to host events in George Town. Accordingly, the ability for applications to be received for event funding through Council's community assistance policy has been removed, allowing for increased focus on community infrastructure and projects.

STRATEGIC PLAN

Goal 02:

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

Key Objective 1

Support and advocate for organisations and community groups to grow community capacity.

FINANCIAL IMPLICATIONS

The 2019/2020 budget allocation for Community Grants is \$20,000.

OFFICER'S COMMENTS

The amended policy gives clear direction as to the objectives of the policy, and through the removal of the ability for organisations to apply for funding to host or support an event, gives increased scope and budget for community organisations to apply for small infrastructure items, and projects that will increase their community footprint, engagement with the community, deliver improved services and attract greater community participation.

RISK IMPLICATIONS

There are no risks associated with the approval of this grant. Allocations for submissions under the Community Assistance Policy, will be in accordance with budget and policy guidelines.

OFFICER'S RECOMMENDATION

That Council adopts the Community Assistance Policy (No. 10) and Community Assistance Program Information and Guidelines effective 28th January 2020.

**George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA**

11.1 COMMUNITY GRANTS/ASSISTANCE POLICY (CONT.)

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

11.2 SPONSORSHIP POLICY

REPORT AUTHOR: Manager Liveable & Connected Communities – Ms M. Bennett

REPORT DATE: 21st January 2020

FILE NO: 23.9

ATTACHMENT/S: Draft Sponsorship Policy

SUMMARY

A request from Council to separate Sponsorship Policy (events) from the Community Assistance Policy (infrastructure and projects). The draft Sponsorship Policy allows applications to be submitted to Council by organisations to seek sponsorship funding that will assist in the hosting of events in the George Town municipality.

Accordingly, the ability for applications to be received for event funding through Council's Community Assistance policy is to be removed, allowing for the grant focus to be on community infrastructure and projects, this is before Council today seeking adoption.

STRATEGIC PLAN

Goal 1

Foster the growth of a diverse business and industry mix and to foster population growth.

Key Objective 3

Support tourism stakeholders in the municipality to develop destination experiences particularly targeting integration into state-wide and regional initiatives.

Goal 2

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

Key Objective 2

Promote events and festival that showcase George Town's community

STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

Nil.

RISK IMPLICATIONS

Individual policies for grants and sponsorship will potentially mitigate the risk of Council investing in projects that are unable to fulfil their sponsorship commitments or reward Council with positive publicity and increased brand awareness.

Aim is to improve decision making.

FINANCIAL IMPLICATIONS

Aim is to increase Council's return on sponsorship investments to heighten Council's image and brand awareness both in and external to the municipality.

11.2 SPONSORSHIP POLICY (CONT.)

CONSULTATION

The draft Sponsorship Policy was provided to Elected Members at the 10th December 2019 Council Workshop for discussion.

OPTIONS

1. To adopt the draft Sponsorship Policy
2. To reject the draft Sponsorship Policy and take back to workshop.

OFFICER'S RECOMMENDATION

That Council adopts the Sponsorship Policy effective 28th January 2020.

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

12. MAYOR

12.1 MATTERS OF INVOLVEMENT –MAYOR

FILE NO.: 14.11

REPORT DATE: 20th January, 2020

Mayor Cr Greg Kieser		
December	16	Attended Round Table Discussions re South 32
	17	Chaired Council Workshop
	17	Chaired Ordinary Council meeting
	17	Attended Port Dalrymple School awards Presentation Evening
	18	Attended Council's monthly staff meeting
	18	Attended Tamar FM radio interview
	18	Met with resident
	19	Attended Bell Bay Aluminium grant Media event
January	13	Attended General Manager's Performance evaluation
	14	Chaired Council Workshop
	15	Attended meeting with South 32
	15	Met with Tas. Audit Office representatives and General Manager re Stakeholder annual meeting
	16	Met with CEO NTDC and General Manager
	16	Met with General Manager and representative of a potential investment firm re Bell Bay precinct
	16	Met with General Manager and representatives of George Town Fire Brigade
	16	Met with resident re Roadshow followup
	17	Attended Tamar Valley Folk Festival
	23	Attended meeting the Hon. Rebecca White MP, Leader of the Opposition and Anita Dow MP, Labor Shadow Minister for Local Government

OFFICER'S RECOMMENDATION

That the information report from the Mayor on Matters of Involvement be received and the information noted.

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

13. GENERAL MANAGER

13.1 COUNCIL WORKSHOPS – DECEMBER 2019/JANUARY 2020

REPORT AUTHOR: General Manager – Mr S. Power

REPORT DATE: 20th January, 2020

FILE NO: 14.10

ATTACHMENT/S: Nil

SUMMARY

The purpose of this report is to provide a record of workshops held in accordance with the requirements of Section 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*.

DATE AND PURPOSE OF WORKSHOP HELD

TUESDAY 17TH DECEMBER 2019

- Regent Square Master Plan

Present: Mayor Kieser, Cr Brooks, Cr Barraclough, Cr Dawson, Cr Mason
Cr Michieletto, Cr Parkes

Apologies: Deputy Mayor Harris, Cr Barwick JP

In Attendance: General Manager, Manager Corporate Services & Finance, Manager Development Services & Environment, Manager Works & Infrastructure, Manager People, Performance & Governance, Manager Liveable & Connected Communities, Executive Support & Governance Officer

Guests: Consultant, Regent Square Master Plan

TUESDAY 14TH JANUARY 2020

- ALGA Motion
- FILT
- Six monthly performance report
- Council Motions
- Placemaking Committee
- Levelling the Playing Fields
- Bell Bay Project Officer
- Regent Square Master Plan
- Capital Works
- Governance Issues

Present: Mayor Kieser, Cr Brooks, Cr Barraclough, Cr Dawson, Cr Mason
Cr Michieletto, Cr Parkes

Apologies: Deputy Mayor Harris, Cr Barwick JP

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

13.1 COUNCIL WORKSHOPS – DECEMBER 2019/JANUARY 2020 (CONT.)

In Attendance: General Manager, Manager Corporate Services & Finance, Manager Development Services & Environment, Manager Works & Infrastructure, Manager People, Performance & Governance, Manager Liveable & Connected Communities, Executive Support & Governance Officer

OFFICER’S RECOMMENDATION

That Council receives the report on the Council Workshops – 17th December 2019 and 14th January 2020 from the General Manager.

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

13.2 2ND QUARTER PERFORMANCE REPORT – 1ST OCTOBER 2019 – 31ST DECEMBER, 2019

REPORT AUTHOR: Manager, People Performance & Governance – Mr B. Daire

REPORT DATE: 20th January 2020

FILE NO: 14.12

ATTACHMENT: 2nd Quarter Performance Report

SUMMARY

The purpose of this report is to present the George Town Council 2nd Quarter Performance Report 1st October – 31st December 2019 to Council for endorsement and public release.

BACKGROUND

Council adopted a motion requiring the production of a quarterly report on the operations of the Council organisation. This is the second quarter since that motion was adopted and therefore the second quarterly report.

STRATEGIC PLAN

This report contributes to the good governance of the George Town Council as it aligns with the following goals of the George Town Council Strategic Plan 2016-2026.

Goal 5

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

LEGISLATION

The following legislation is relevant to this report:

The Local Government Act 1993, Section .27 (c), the Mayor is to promote good governance by, and within, the Council,

RISK IMPLICATIONS

The implementation of a quarterly report is designed to minimise risk to the organisation and increased transparency through providing an ongoing performance report on the Council's financial, strategic and customer service objectives, to the elected members and the community.

CONSULTATION

The draft 2nd Quarter Performance Report was presented to the workshop on the 14th January, 2020.

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

13.3 2ND QUARTER PERFORMANCE REPORT 1ST OCTOBER – 31ST DECEMBER, 2019

OPTIONS

Council may choose to:

1. Receive the George Town Council 2nd Quarter Performance Report 1st October – 31st December 2019 as presented; or
2. Receive the George Town Council 2nd Quarter Performance Report 1st October – 31st December 2019 with amendment.

OFFICER'S COMMENTS

The 2nd quarter performance report is submitted for consideration by Council.

OFFICER'S RECOMMENDATION

That Council

1. Receives the George Town Council 2nd Quarter Performance Report 1st October 2019 – 31st December 2019; and
2. Provides public access to the report as Council's ongoing good governance.

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

13.3 COUNCIL MOTIONS

REPORT AUTHOR: General Manager – Mr S. Power

REPORT DATE: 20th January, 2020

FILE NO: 14.12

ATTACHMENT: Nil.

SUMMARY

This report seeks Council endorsement to remove Council motions numbered 339/14; 046/18 and 026/19 from the Outstanding Council Motion list.

BACKGROUND

Council has previously reviewed the motions at its 14th January 2020 Workshop for consideration at its 28th January, 2020 Ordinary Council meeting.

339/14 Notice of Motion – Council Layout. The motion requests that any changes to the operation and or layout of the Council Offices and Council Chambers be submitted to and approved by Council prior to implementation.

Major works for the Council office and Council Chambers were proposed and discussed in 2014. These proposed alterations were not funded, therefore did not go ahead.

It is advised that any future works to the Council office and Council Chambers would be required to be submitted to the Council for approval through the normal budget process. It is recommended that the motion 339/14 be removed from the Outstanding Council Motions list as any changes to the office would require a Council resolution.

046/18 – Development of Public Open Space Policy. That Council discuss a Public Open Space Policy to formalise Council’s position on future developments at the next available workshop.

Public open space requirements as part of subdivisions is controlled by E10.0 (Recreation and Open Space Code) within the George Town Interim Planning Scheme. This provides two pathways, either an acceptable solution pathway, or a Performance Solution pathway.

An Acceptable Solution Pathway requires as part of the application, consent from the General Manager that no land is required for public open space, but instead there is to be a cash in lieu payment made.

If this option is not taken, then an applicant will need to go down the Performance Solution pathway. This requires the application to go before Council, giving Council an opportunity at that time to have input into any outcomes.

The development of the George Town Structure Plan, that is an outcome of the current annual plan, will provide an opportunity for Council to direct how funds are allocated and public open space developed within the area, therefore a separate policy would not be required.

13.3 COUNCIL MOTIONS (CONT.)

026/19 – George Town Council – Priority Advocacy Projects

- 1. Selects the Draft Regent Square Master Plan (not inclusive of the Macquarie Street upgrade proposal) and the George Town Mountain Bike Trail for the purposes of advocating for full federal funding from the major parties contesting the pending federal election;*
- 2. Pursues funding for the Glen Road and Dalrymple Road upgrades as a combined project; and*
- 3. Continues to source funding by way of grants for the implementation of all of its priority projects.*

Comments in relation to point 1 above, Council be advised that funding has been achieved for Regent Square and Mountain Bike Trail. Point 1. is completed and therefore should be removed.

Point 2. The Glen Road and Dalrymple Road upgrades be included in Council's updated Road Hierarchy to provide appropriate maintenance and construction. As part of Council's Road Hierarchy, Council continues with the upgrade of Dalrymple Road as per the Road Asset Management Data Recommendations and Council continues to advocate for external funding and grant opportunities to upgrade The Glen Road.

Point 3. Council continues to source funding by way of grants for the implementation of all of its priority projects. Council will continue to advocate for all its priority projects. This section of the motion is a continuous strategy of Council.

STRATEGIC PLAN

George Town Council Strategic Plan 2016-2026

Goal 5

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4

Consistently achieve a high standard of internal financial and governance arrangements.

STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

The Council motions aligns with the objectives and actions within Council's Strategic Plan 2016 – 2026 and 2019 – 2020 Annual Plan.

RISK IMPLICATIONS

There are no risk implications associated with the removal of these motions from the Outstanding Motions list.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the removal of these motions from the Outstanding Motions list.

CONSULTATION

Consultation with elected members occurred at the 14th January 2020.

13.3 COUNCIL MOTIONS (CONT.)

OPTIONS

Council can choose to:

1. Remove Council motions numbered 339/14; 046/18 and 026/19 from the Outstanding Council Motion list; or
2. Continue to leave Council motions numbered 339/14; 046/18 and 026/19 on the Outstanding Council Motion list;
3. Decide individually on each motion to be undertaken by Council.

OFFICER'S COMMENTS

Elected members feedback has been considered in the report presented here. Council current strategic and financial direction will inform future priority projects.

If Council resolves to remove the motions, the next step will be to update Council's Priority Projects documentation.

OFFICER'S RECOMMENDATION

That Council

- (a) removes Council motions numbered 339/14; 046/18 and 026/19 from the Outstanding Council Motion list; and
- (b) update Council's Road Hierarchy documentation and continue to advocate for funding for priority projects including the Dalrymple Road and The Glen Road.

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

13.4 REQUEST TO ADMINISTER FUNDING FROM FUTURE IMPACT LEADERSHIP TABLE

REPORT AUTHOR:	General Manager – Mr Power
REPORT DATE:	16 th January, 2020
FILE NO:	22.48
ATTACHMENT/S:	(A) Letter from Future Impact Leadership Table (B) Letter from the Premier confirming funds

SUMMARY

This reports seeks endorsement for Council to manage funds on behalf of the Future Impact Leadership Table.

BACKGROUND

The George Town Future Impact Group (FIG) was established following a workshop ‘Your Voice. Your Choice. Our Future’ held in June 2016. Over 70 community representatives from community, business, service provider, NGO and government groups participated in the workshop providing valuable insight to the how community viewed itself and what initiatives it could do to improve quality of life outcomes. The community views were re-validated at a similar workshop held in early 2019.

The FIG is a collective impact model that comprises a membership of representatives from various sectors of the community including health, education, youth, unemployed, social services, local and state government, philanthropists, business, industry and community members.

FIG has developed a number of key priority areas:

1. Community Pride
2. Sustainable employment
3. Valuing education and life-long learning
4. Inclusive community
5. Wellness for all

The FIG is currently being supported by CMM Social Change through Collective Ed providing a ‘backbone’ function for administrative support. The General Manager proposed the group may be engaged to assist in delivering the 2019/2020 Council Plan Action ‘Municipal Identity’ through the Community Pride project. The FIG agreed and have since established a leadership team called Future Impact Leadership table in which the General Manager is a member, and also established a project group specifically to deliver the Community Pride project in which Council’s Manager Liveable & Connected Communities is a member.

The project is well advanced with the FILT and the project group meeting on a weekly basis. A number of consultations have occurred including engaging the outer lying communities of the municipality and participating in the recent World Café event.

On 13 December 2019, the then Premier the Hon. Will Hodgman MP, announced that the State Government would fund up to \$1 million for projects within the George Town municipality, made available through the Government’s Strategic Growth Initiative. This announcement was confirmed in a letter addressed to the General Manager from the Premier received on 17 December 2019 (attached).

13.4 REQUEST TO ADMINISTER FUNDING FROM FUTURE IMPACT LEADERSHIP TABLE (CONT.)

On 19 December 2019, Collective Ed committed funding to the amount of \$358,000 to the FILT in its commitment to invest in positive community change for the municipality of George Town. This funding is to be expended by the FILT before 23 December 2021 and is likely to be used to fund employee(s) to assist in providing the backbone function of the FILT.

In a letter addressed to the General Manager (attached) received 3 January 2020, the FILT requested Council's willingness to manage FILT funds and host FILT employee(s). This request was presented to Council at its workshop 14 January 2020 and included the following criteria from the FILT:

- A clear focus on what is best for the George Town Community
- Recognition that FILT priorities will not always mirror those of the host organisation
- Clear and agreed guidelines on the processes and protocols for receipt and allocation of funds
- Funds kept totally independently of core business (in a separately coded cost centre for example)
- Funds annually acquitted and regular reports of expenditure in order to maintain transparency and accountability
- Preparedness for the host agency to work together with the FILT in the recruitment of any employees
- Appropriate legislative, payroll and other HR frameworks around any employee(s) we may have, recognising that the employee(s) will report to the FILT, as well as to the host agency through a performance management matrix to be determined by the FILT and the host agency together
- A reasonable level of costs for the administration and support of the Collective Impact

Management of FILT funds by Council was discussed with representatives of the Auditor General's Office in an unrelated meeting 15 January 2020. The Auditor General's Office were satisfied with Officer's proposed method to administer funds.

STRATEGIC PLAN

Goal 2

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

Key Objective 1

Support and advocate for organisations and community groups to grow community capacity.

Goal 05

Ensure Council listens to and understand community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4

Consistently achieve a high standard of internal financial and governance arrangements.

STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

Section 73 of the *Local Government Act 1993* deals with sources of Council funds:

'A council may raise funds in any one or more of the following ways:

13.4 REQUEST TO ADMINISTER FUNDING FROM FUTURE IMPACT LEADERSHIP TABLE (CONT.)

- (a) by imposing rates, fees and charges;*
- (b) by receiving interest and dividends on investments;*
- (c) by selling property and assets;*
- (d) by leasing or hiring out property;*
- (e) by obtaining grants and other allocations of money;*
- (f) by carrying out commercial activities;*
- (g) by receiving gifts and bequests;*
- (h) by recovering fees, charges, penalties or other money payable to the council;*
- (i) by any other means approved by the Treasurer.'*

Council adopt the Officer's recommendation, Officers will seek approval from the Treasurer to administer funds on behalf of the FILT.

RISK IMPLICATIONS

The Auditor General's Office raised no concerns with FILT's proposal for Council to administer funds on their behalf. It is also noted that Burnie City Council are engaging in a similar activity at present.

Risks associated with the administration of third party funds such as the potential for fraud and mismanagement of funds will be mitigated through the application of relevant Council policy and procedures.

There is a risk of industrial action against Council that could result from disputes between FILT employee(s) and Council. It is proposed that FILT employee(s) would be treated as employees of Council, and therefore subject to relevant Council award, agreement/s and policies therefore mitigating such risk.

FINANCIAL IMPLICATIONS

Appropriate fees will be charged to the FILT as part of a Memorandum of Agreement to recover administration costs associated with the management of FILT funds and FILT employee(s).

Council's financial statements and accompanying notes will clearly articulate the source of income and expenditure associated with FILT funds to ensure there is not a false interpretation of inflated revenue for Council operations.

CONSULTATION

Correspondence relating to the FIG, FILT and Premier's funding announcement have been provided to Council. The request to administer funds on behalf of the FILT was presented to Council at its workshop 14 January 2020.

OPTIONS

Council can choose to:

1. Agree to administer funds on behalf of the Future Impact Leadership Table and host Future Impact Leadership Table employee/s subject to development of an memorandum of agreement to the satisfaction of all parties concerned including Council's General Manager, the Department of Premier and Cabinet, Beacon Foundation/Collective Ed and the Future Impact Leadership Table; or

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

13.4 REQUEST TO ADMINISTER FUNDING FROM FUTURE IMPACT LEADERSHIP TABLE (CONT.)

2. Not to administer funds on behalf of the Future Impact Leadership Table and host Future Impact Leadership Table employee/s; or
3. Seek further information prior to consideration of the request to administer funds on behalf of the Future Impact Leadership Table and host Future Impact Leadership Table employee/s.

OFFICER'S COMMENTS

The vision of Future Impact Group and the Future Impact Leadership Table is closely aligned with Council's Strategic Objectives:

'Working together as a community to make the most of opportunities, overcome challenges and build a future where the Municipality of George Town is a lively, viable community, desirable to live in, and where everyone is proud of the Municipality of George Town.'

The capacity of these groups has been recognised by the allocation of significant funding from the Premier and Collective Ed. through the Beacon Foundation. Assisting the group by providing administrative support in the management of funds and employee(s) will ensure the group can continue its great work for the betterment of the community of the George Town municipality.

OFFICER'S RECOMMENDATION

That Council:

1. Agree to administer funds on behalf of the Future Impact Leadership Table and host Future Impact Leadership Table employee/s subject to:
 - a. The development of an memorandum of agreement to the satisfaction of all parties concerned including Council's General Manager, the Department of Premier and Cabinet, Beacon Foundation/Collective Ed and the Future Impact Leadership Table; and
 - b. Having received approval from the Treasurer to administer funds on behalf of the Future Impact Leadership Table to satisfy the requirements of section 73 of the *Local Government Act 1993*.

DECISION

VOTING

For:

Against:

14. PETITIONS

Nil.

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

15. NOTICES OF MOTIONS

Moved: Cr Barwick JP

Council increases funding allocation to the Tamar Valley Folk Festival Inc. By the sum of \$5,000 bringing future budget allocation support to \$12,800 in 2020/2021 budget;

and

(a) CPI increase be applied to this allocation each financial year.

DECISION

VOTING

For:

Against:

16. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE FROM PREVIOUS ORDINARY COUNCIL MEETING

[Refer to Minute No. 362/15 which states "At any Ordinary Meeting of Council when a 'without notice' question from a councillor is accepted, and when this question is taken on notice',

- a) The General Manager is to record in the minutes of that meeting the 'question', and that the question was 'taken on notice'.*
- b) Provide the answer to the question 'taken on notice, at the next Ordinary Meeting of Council, in writing."]*

Nil.

17. COUNCIL COMMITTEE REPORTS

17.1 GEORGE TOWN PLACEMAKING COMMITTEE MEETING

REPORT AUTHOR: Executive Support & Governance Officer – Ms L. Dickenson

REPORT DATE: 21st January, 2020

FILE NO: 14.7

ATTACHMENT/S: George Town Placement Committee Confirmed Minutes 16th December, 2019

SUMMARY

The purpose of this report is to provide information to Council on the confirmed minutes and any recommendations from the George Town Placemaking Committee for consideration.

BACKGROUND

The George Town Placemaking Committee met on the 20th January, 2020.

The Committee at this meeting resolved to accept the minutes of the 16th December, 2019 as an accurate record of that meeting (attached).

STRATEGIC PLAN

Goal 05

Ensure Council listens to and understand community needs and continues to make responsible decisions on behalf of the community.

Action 5

Support the George Town Placemaking Advisory Group as a key consultative body.

RISK IMPLICATIONS

Risk is considered low.

STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

Local Government Act 1993 and Council Policy No. 7 V2 Establishment of Special Committees.

FINANCIAL IMPLICATIONS

Nil.

17.1 GEORGE TOWN PLACEMAKING COMMITTEE MEETING

CONSULTATION

The minutes were discussed at the 20th January, 2020 Placemaking Committee meeting.

OPTIONS

That Council:

1. Accepts the minutes of the 16th December, 2019 of the Placemaking Committee; or
2. Does not accept the minutes of the 16th December, 2019 of the Placemaking Committee.

OFFICER'S COMMENTS

Nil.

OFFICER'S RECOMMENDATION

That Council accept the minutes of the 16th December, 2019 as an accurate record of that meeting.

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

17.2 GEORGE TOWN PLACEMAKING COMMITTEE TERMS OF REFERENCE AND APPOINTING A MEMBER OF COUNCIL STAFF TO THE PLACEMAKING COMMITTEE

REPORT AUTHOR:	Manager, People, Performance & Governance – Mr B. Daire
REPORT DATE:	21 st January, 2020
FILE NO:	14.7
ATTACHMENT/S:	(A) Burnie City Council – Delegation of Authority and Rules of Operation (B) George Town Placement Committee Terms of Reference

BACKGROUND

Recent discussions have occurred between the Chair of the George Town Council Placemaking Committee and Officers regarding how the Placemaking Committee might have a more engaged role in the community and what amendments might be required to the Committees Terms of Reference to facilitate this. This report is written to provide advice on options to facilitate this desire.

STRATEGIC PLAN

The purposes of the Placemaking Committee stretch across the five goals of the George Town Council Strategic Plan 2016-2026.

LEGISLATION

Local Government Act 1993, Part 3, Division 2, Para 20, Functions and Powers, Sub-Para (1) In addition to any functions of a council in this or any other Act, a council has the following functions:

- (a) to provide for the health, safety and welfare of the community;*
- (b) to represent and promote the interests of the community;*
- (c) to provide for the peace, order and good government of the municipal area.*

Local Government Act 1993, Part 3, Division 2, Para 24, Special Committees,

- (1) A council may establish, on such terms and for such purposes as it thinks fit, special committees.*
- (2) A special committee consists of such persons appointed by the council as the council thinks appropriate.*
- (3) The council is to determine the procedures relating to meetings of a special committee.*

RISK IMPLICATIONS

There remains significant legislative risk in attempting to operationalise aspects of the Placemaking Committee's work. There also remains a recruitment risk for membership of the Committee that members could leave if they do not feel empowered in their roles.

CONSULTATION

For the purposes of this report, correspondence has been entered into with the Chair of the Placemaking Committee and also the management of other Council's operating special committees.

17.2 GEORGE TOWN PLACEMAKING COMMITTEE TERMS OF REFERENCE AND APPOINTING A MEMBER OF COUNCIL STAFF TO THE PLACEMAKING COMMITTEE (CONT.)

OPTIONS

1. Amend the Placemaking Committee Terms of Reference to include a staff member of the George Town Council as a member of the Committee (Ex-Officio),
2. Not amend the Placemaking Committee Terms of Reference.
3. Continue to investigate how options available to the Committee to be more engaged in the community.

OFFICER'S COMMENTS

As referenced in previous reports, attempting to operationalise the work of the Committee places significant risk through legislative conflict on the Council. There would be conflicts with the Local Government Act 1993, Fairwork Act 2009, and Work Health and Safety Act 2012.

In correspondence with the Chair of the Placemaking Committee several Terms of Reference were provided to investigate how those special committees operate and how they might overcome these legislative conflicts in any operational undertakings they might engage in.

Of particular note was the Burnie City Council which seemed to indicate operational tasking of its Burnie Australia Day Special Committee. In conversation with management and governance officers of Burnie City, it was reiterated that Special Committees remain advisory and/or co-ordinating in their primary functions, including the Burnie Australia Day Special Committee. In order to compliment the work of the Committee, the Committee is composed of members from organisations involved in the planning and delivery of services for Australia Day Functions. For example, the musical co-ordinator for the events will also serve as a member of the Committee, as will members of other community groups involved. Community members of particular skills or experience will be invited also who might provide advice to the Committee. Any operational work undertaken is done so under the auspices of the other organisations or roles that the members of the Committee also participate in.

Also included on the Committee is a member of the Burnie City Council staff, who acts as an Ex-Officio member of the Committee. Meaning they contribute to the Committee with advice, and then also have the capacity to act on information provided in the committee within the scope of their regular duties and delegations under the General Manager. As an Ex-Officio member of the Committee they do not have voting rights, thus avoiding any conflicts between the powers of the Council and the General Manager/Staff. The Committee also remains without the ability to direct staff in accordance with the Local Government Act.

This staff member is separate to any governance support provided to the Committee by Governance Officers of the Council, and is a full member of the Committee (minus voting rights). Whilst serving on the Committee they act in accordance with their responsibilities as a Committee member and are bound by the same obligations as other members.

This method adopted by Burnie City Council whereby a staff member is appointed to the Committee as an Ex-Oficio member may provide an option for the Placemaking Committee to provide for a more robust link between itself and the operational arm of the Council under the direction of the General Manager. Such a method would require minor amendments to the Terms of Reference of the Placemaking Committee similar to those included in the equivalent document of the Burnie City Council – Burnie Australia Day Special Committee.

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

17.2 GEORGE TOWN PLACEMAKING COMMITTEE TERMS OF REFERENCE AND APPOINTING A MEMBER OF COUNCIL STAFF TO THE PLACEMAKING COMMITTEE (CONT.)

OFFICER’S RECOMMENDATION

That Council resolves to accept the amended Placemaking Committee Terms of Reference to include a staff member of the George Town Council as a member of the Committee (Ex-Officio) effective 28th January, 2020.

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 28TH JANUARY 2020
AGENDA

18. CLOSED MEETING

18.1 INTO CLOSED MEETING

DECISION

Moved: Cr
Seconded: Cr

That Council move into closed meeting at to discuss the following items:

Item 1 Minutes of the closed ordinary Council meeting held on the 17th December, 2019

As per the provisions of regulation 34(6) of the Local Government (Meeting Procedures) Regulations 2015.

Item 2 Legal Expenditure

As per the provisions of regulation 15(2): (a); (b); (d); (e)(i)(ii); (f); (g); (i); and (j) of the Local Government (Meeting Procedures) Regulations 2015.

Item 3 RFT09/19 Supply and Deliver 8 Yard Truck and Plant Trailer

As per the provisions of regulation 15(2) (d) of the Local Government (Meeting Procedures) Regulations 2015.

**Item 4 05/17 Domestic Kerbside General Waste Collection Service
06/17 Domestic Kerbside4 Recyclables Collection Service**

As per the provisions of regulation 15(2) (d) of the Local Government (Meeting Procedures) Regulations 2015.

Item 5 General Manager Performance Appraisal

As per the provisions of regulation 15(2) (g) of the Local Government (Meeting Procedures) Regulations 2015.

REQUIRES ABSOLUTE MAJORITY OF COUNCIL

VOTING

For:

Against:

18.4 OUT OF CLOSED MEETING

In accordance with the requirements of the Local Government (Meeting Procedures) Regulations 2015 regulation 15(8) while in a closed meeting the Council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

DECISION

Moved:

Seconded:

That Council moves out of Closed Meeting at and endorse those decisions taken while in Closed Meeting and the information remains Confidential.

VOTING

For:

Against:

There being no further business, the meeting closed at

Cr Greg Kieser
MAYOR