

**George Town Council**  
**COUNCIL MEETING – 28<sup>TH</sup> JULY 2020**  
**AGENDA**

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**Meeting Commencing at 1.00 pm**

**Acknowledgement of Country**

*The George Town Council pays its respect to the traditional and original owners of the land in which we meet, their elders past, present and emerging and we pay respect to those that have passed before us and acknowledge today's Tasmanian Aboriginal people who are the custodians of this land.*

**AUDIO RECORDING OF COUNCIL MEETINGS**

The public is advised that it is **Council Policy** to record the proceedings of meetings of Council on digital media to assist in the preparation of minutes, and to clarify any queries relating to the Minutes that is raised during a subsequent meeting under the section "Confirmation of Minutes".

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

All meetings of the Council shall be digitally recorded as provided for by Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015 except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15(2).

In accordance with the requirements of Council's Audio Recording of Council Meetings Policy No. 40, members of the public are not permitted to make audio recordings of Council meetings.

*In accordance with the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020, Part 4, Section 18, and as given notice by the Premier of Tasmania, Peter Gutwein, under the same act and published in the Tasmanian Government Gazette No. 21 963, 3 April 2020, this meeting is being held remotely. All documents presented, and recordings (both visual and audio) of this meeting are made available to the public in accordance with the above act and notice, and the standard applicable provisions of the Local Government Act 1993, and Local Government (Meeting Procedures) Regulations 2015.*

**1. PRESENT**

**1.1 APOLOGIES & LEAVE OF ABSENCE**

**1.2 IN ATTENDANCE**

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**2. CONFIRMATION OF MINUTES**

**2.1 ORDINARY COUNCIL MEETING HELD 23<sup>RD</sup> JUNE 2020**

**DECISION**

Moved:

Seconded:

That the Minutes of Council's Ordinary meeting held on the 23<sup>rd</sup> June 2020 numbered 091/20 to 101/20 and 103/20 as provided to Councillors be received and confirmed as a true record of proceedings (attached).

**VOTING**

For:

Against:

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**3. LATE ITEMS**

Nil.

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**4. PUBLIC QUESTION TIME**

**4.1 PUBLIC QUESTION TIME PROCEDURE**

*[Refer to Minute No. 243/16. The period set aside for public question time will be at least 15 minutes. Questions given on notice will be addressed first. Once questions on notice have been addressed, persons who have registered their interest to ask a question will be called to do so in the order in which they have registered. Persons attending Council meetings will have the opportunity to register their interest to ask a question without notice prior to the commencement of the meeting. Council staff will be on hand to assist with this process.*

*Participants cannot ask more than 2 questions in a row with a maximum of 2 minutes per question. If a person has more than (2) questions, they will be placed at the 'end of the queue' and may, if time permits, ask their further questions once all other persons have had an opportunity to ask questions. Persons who have not registered their interest to ask a question will be given an opportunity to do so following all those who have registered. All questions must be directed to the Chairperson.*

*For further information on Council's Public Question Time Rules and Procedure, please refer to George Town Council Public Question Time Policy No. 18.]*

*Questions asked and answers provided may be summarised in the minutes of the meeting.*

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Due to restrictions in place during the COVID19 pandemic, and the closure of the Ordinary Council Meetings as enabled through the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020, public question time will be conducted in the following manner.

**Questions With Notice**

Up to two (2) questions per person with notice can be submitted by email to [council@georgetown.tas.gov.au](mailto:council@georgetown.tas.gov.au) by Monday 5.00 pm seven (7) days prior to the Ordinary meeting. These questions, if accepted, will be published in the Agenda.

**Questions Without Notice**

Up to two (2) questions per person without notice can be submitted by email to [council@georgetown.tas.gov.au](mailto:council@georgetown.tas.gov.au) by Monday 5.00 pm one (1) day prior to the Ordinary meeting. These questions, if accepted, will be submitted to the Chair in order of acceptance.

Questions with or without notice will be read out by the Chair at the meeting and will be answered or taken on notice. These questions will be recorded in Council's minutes and an electronic recording of the Ordinary meeting will be available on Council's website for public viewing.

**4.2 PUBLIC QUESTIONS ON NOTICE**

**Mr P. Hawksley**

Most, if not all, constituents living at Bellbuoy Beach are concerned at the escalation in speed on Bellbuoy Beach Road. Increasing residential and construction traffic is using this road, as the area becomes more developed. Numerous vehicles from other areas are attracted to Bellbuoy Beach due to the dog beach at the end of the road, along with a growing volume of sightseers visiting this locality.

A number of children live and play in this area. Native animals are being killed on this road, almost on a daily basis. Speeding vehicles swerve to avoid broken asphalt. The road does not have footpaths so residents must walk on the narrow road to get to the beach or to visit neighbours.

Although signage may assist, this most likely will not be adequately policed, therefore a two pronged approach must be considered.

1. Will Council consider a reduction of the existing 60kmh to 40 or 50kmh, in the Bellbuoy Beach area, in line with most other similar communities?
2. Will Council consider the installation of strategically placed speed humps on Bellbuoy Beach Road?

**4.3 PUBLIC QUESTION TIME**

Commenced at:

Concluded at:

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**4.4 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME**

*(Refer to Minute No. 425/00, which states in part, “that a copy of all written replies to questions from the Public Gallery be included in the following Council Agenda.”)*

Nil.



**5. DECLARATIONS OF INTEREST**

**6. GENERAL MANAGER'S DECLARATION**

I certify that with respect to all advice, information or recommendations provided to Council with this Agenda:

- the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- where any advice is given directly to Council by a person who does not have the required qualifications of experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.



Shane Power  
**GENERAL MANAGER**

***LOCAL GOVERNMENT ACT 1993 – SECTION 65***

***65. Qualified persons***

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
  - (a) the general manager certifies, in writing –
    - (i) that such advice was obtained; and
    - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

**7. PLANNING AUTHORITY**

Nil.

**8. OFFICE OF GENERAL MANAGER**

**8.1 DRAFT GEORGE TOWN MUNICIPALITY COMMUNITY STRATEGIC PLAN 2020-2030**

**REPORT AUTHOR:** Manager People, Performance, and Governance, Mr B.Daire

**REPORT DATE:** 14 July 2020

**FILE NO:** 17.4

**ATTACHMENT:** Draft George Town Municipality Community Strategic Plan

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**SUMMARY**

This report seeks Councils endorsement and adoption of the post community feedback draft George Town Municipality Community Strategic Plan 2020-2030.

**BACKGROUND**

In accordance with legislative requirements, the George Town Council Strategic Plan 2016-2024 is due for review in 2020. Funding was allocated in the 2019-2021 budget for the engagement of consultants to review and develop a new strategic plan for the period 2020-2030. The draft George Town Municipality Community Strategic Plan meets Council's legislated, requirements is reflective of the opportunities that have arisen and changes in the community since the creation of the previous strategic plan.

**STRATEGIC PLAN**

This document would serve to replace the previous strategic plan, George Town Council Strategic Plan 2016-2024.

**LEGISLATION**

The Local Government Act 1993, Part 7, Division 2, Sections 66, 68-69, and 70G.

**RISK IMPLICATIONS**

Not completing a review would create legislative compliance risk for the George Town Council. Not having an updated and relevant strategic plan would significantly impact the direction of the George Town Municipality, its ability secure investment and grants, and meet its legislated community, planning, and other requirements.

**CONSULTATION**

Consultation has been undertaken with Elected Members and Senior Council Staff at four separate workshops and consultation sessions.

Extensive consultation has been undertaken across the community over a period of six months, including at the World Café, community group sessions, key stakeholders, community surveys, engagement with concurrent strategy development teams, and linking with survey and data collection via the Future Impact Group.

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**8.1 DRAFT GEORGE TOWN MUNICIPALITY COMMUNITY STRATEGIC PLAN 2020-2030 (CONT.)**

A draft was placed on public exhibition, with Council inviting feedback from the community through various media. Three submissions were received and their relevant feedback is incorporated into the draft presented with this report.

**OPTIONS**

1. Adopt the draft George Town Municipality Community Strategic Plan 2020-2030.
2. Continue work on the draft George Town Municipality Community Strategic Plan 2020-2030.
3. Retain current George Town Strategy Plan 2016-2024.

**OFFICER'S COMMENTS**

The content draft was presented for final consideration and feedback before submission to Council at the next ordinary meeting at Council's 14<sup>th</sup> July Workshop. This is a content draft only, with design to be in accordance with the style templates already established under previous documents (i.e. Annual Plan 19-20, Annual Report 18-19).

The presentation of the document is approximately 30 days behind schedule due to the COVID-19 Pandemic and the requirement to suspend some planned in person consultation and events and transition to alternative arrangements, as well as the correlation of those events with scheduled opportunities for presentation and discussion (i.e. Council workshops).

The prospective Annual Plan is being drafted under the assumption that this strategy will be adopted.

**OFFICER'S RECOMMENDATION**

That Council:

1. Adopt the draft George Town Municipality Community Strategic Plan 2020-2030 as presented, noting design still to be finalised.

**DECISION**

**VOTING**

For:

Against:

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**8.2 DRAFT 2020/2021 ANNUAL PLAN**

**REPORT AUTHOR:** General Manager, Mr S.Power

**REPORT DATE:** 1 July 2020

**FILE NO:** 17.4

**ATTACHMENT:** Draft 2020/2021 Annual Plan

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**SUMMARY**

This report seeks Council endorsement of the draft 2020/2021 Annual Plan and assumes Council's draft Community Strategic Plan 2020/2030 as presented in Agenda Item 8.1 has been adopted by Council. This report should otherwise be deferred.

**BACKGROUND**

Council's Community Strategic Plan 2020/2030 guides future planning and investment decisions based on the four Future Directions being:

- Community Pride
- Prosperity - *for all in all aspects of life*
- Progressive - *well-resourced communities*
- Leadership - *and accountable governance*

The Community Strategic Plan 2020/2030 establishes Strategic Priorities to achieve the Desired Outcomes for each Future Direction.

The draft 2020/2021 Annual Plan is the first plan that has been developed to deliver the Community Strategic Plan 2020/2030. The Annual Plan incorporates 2020/2021 budget estimates in accordance with the provisions of the *Local Government Act 1993* and applicable Australian Accounting Standards. The Annual Plan includes specific actions to be delivered in 2020/2021 and marks the commencement of Council's journey to achieve the Future Directions of its Community Strategic Plan 2020/2030.

The actions within the Annual Plan range from strategic planning, infrastructure projects, economic development, tourism, enhanced cultural awareness and reconciliation efforts, support and participation in key community and business groups and seeks to achieve greater social and health outcomes for the community.

The Annual Plan also establishes the performance measures in which the community will hold Council to account.

**STRATEGIC PLAN**

The Annual Plan is directly aligned with the Community Strategic Plan 2020/2030.

**STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

*Section 71 of the Local Government Act 1993 requires:*

- (1) *A council is to prepare an annual plan for the municipal area for each financial year.*

## **8.2 DRAFT 2020/2021 ANNUAL PLAN (CONT.)**

- (2) *An annual plan is to –*
- (a) be consistent with the strategic plan; and*
  - (b) include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and*
  - (c) include a summary of the estimates adopted under section 82; and*
  - (d) include a summary of the major strategies to be used in relation to the council's public health goals and objectives.*
- (3) *As soon as practicable after a council adopts an annual plan, the general manager is to –*
- (a) make a copy of the annual plan available for public inspection at the public office during ordinary business hours; and*
  - (b) provide the Director and the Director of Public Health with a copy of the annual plan.*

### **RISK CONSIDERATIONS**

Risk associated with the adoption of the 2020/2021 Annual Plan is considered low. The Annual Plan has been developed in direct alignment with the Council's 2020/2030 Community Strategic Plan and Council's adopted budget for 2020/2021.

### **FINANCIAL IMPLICATIONS**

Costs associated with the delivering actions within the 2020/2021 Annual Plan have been accommodated in the 2020/2021 budget.

### **CONSULTATION**

The 2020/2021 Annual Plan has been developed to deliver on Council's 2020/2030 Community Strategic Plan. Extensive community consultation was undertaken in the development of the strategic plan.

The draft 2020/2021 Annual Plan has been presented to Council at its workshop 14 July 2020.

Once endorsed, a copy will be provided to the Director of Local Government and the Director of Public Health. A copy will be made available for inspection and will be released to the public through various media channels.

### **OPTIONS**

Council can choose to:

1. Adopt the 2020/2021 Annual Plan as presented;
2. Adopt the 2020/2021 Annual Plan with amendments;
3. Defer the decision to adopt the 2020/2021 Annual Plan to a later meeting.

### **OFFICER'S COMMENTS**

The draft Annual Plan meets Council's statutory and strategic obligations and establishes the performance measures for the organisation and Council for the 2020/2021 year.

**8.2 DRAFT 2020/2021 ANNUAL PLAN (CONT.)**

**OFFICER'S RECOMMENDATION**

That Council:

1. Adopts the 2020/2021 Annual Plan as presented, noting design to be finalised.

**DECISION**

**VOTING**

For:

Against:

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**8.3 COUNCIL WORKSHOPS – JUNE/JULY 2020**

**REPORT AUTHOR:** General Manager – Mr S. Power

**REPORT DATE:** 23 July, 2020

**FILE NO:** 14.10

**ATTACHMENT/S:** Nil

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**SUMMARY**

The purpose of this report is to provide a record of workshops held in accordance with the requirements of Section 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*.

**DATE AND PURPOSE OF WORKSHOP HELD**

**TUESDAY 23<sup>RD</sup> JUNE, 2020**

- Peloton Resources Presentation
- IT Strategy Presentation
- Developer Presentation
- Tourism North Tasmania Presentation
- George Town Council RAP Presentation

**Present:** Mayor Kieser, Deputy Mayor Harris, Cr Barwick, Cr Barraclough, Cr Brooks, Cr Dawson, Cr Mason, Cr Michieletto, Cr Parkes

**Apologies:** Nil

**In Attendance:** General Manager, Manager Corporate Services & Finance, Manager Development Services & Environment, Manager Works & Infrastructure, Manager People, Performance & Governance, Manager Liveable & Connected Communities, Executive Support & Governance Officer

**Guests:** Representatives from Peloton  
IT Strategy Consultant  
Development representatives  
TNT CEO  
Chief Executive and Board Representative of Reconciliation Tasmania

**TUESDAY 14<sup>TH</sup> JULY, 2020**

- Draft Ordinary Minutes of Council held 23<sup>rd</sup> June, 2020
- Resumption of Face to Face Meetings
- City Deal Presentation
- Sponsorship – George Town Aquathon and Tour of Tasmania
- Annual Plan



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**8.3 COUNCIL WORKSHOPS – JUNE/JULY 2020 (CONT.)**

- Risk Management Framework
- Audit Plan/Schedule
- Strategic Plan
- Code for Tenders & Contracts
- Reconciliation Plan
- Placemaking Committee
- Levelling the Playing Field Grant
- Governance Issues

**Present:** Mayor Kieser, Deputy Mayor Harris, Cr Barwick, Cr Barraclough, Cr Brooks, Cr Dawson, Cr Mason, Cr Michieletto, Cr Parkes

**Apologies:** Nil

**In Attendance:** General Manager, Manager Corporate Services & Finance, Manager Development Services & Environment, Manager Works & Infrastructure, Manager People, Performance & Governance, Manager Liveable & Connected Communities, Executive Support & Governance Officer

**Guest:** City Deal representatives

**OFFICER'S RECOMMENDATION**

That Council receives the report on the Council Workshops 23<sup>rd</sup> June, 2020 and 14<sup>th</sup> July, 2020 from the General Manager.

**DECISION**

**VOTING**

For:

Against:

**George Town Council**  
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**8.4 PLACE MAKING COMMITTEE PROJECT APPROVAL**

**REPORT AUTHOR:** General Manager, Mr S.Power

**REPORT DATE:** 29 June 2020

**FILE NO:** 14.7

**ATTACHMENT/S:** Nil.

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**SUMMARY**

This report seeks Council approval to provide a capital allocation of \$50,000 to deliver the Place Making Committee *Artistic Timber Bollard Trail* project.

**BACKGROUND**

The Placemaking Committee (PMC) is a Special Committee of Council for the purposes of Section 24 of the Local Government Act 1993. Established in May 2019 by way of formal appointment of committee members by Council, the PMC comprises six community members (one current vacancy), Cr Brooks and an officer of Council.

The aim of the PMC is to enhance public spaces and strengthen the connection between people and places within the George Town municipal area through advice and recommendations to the George Town Council, co-ordination and synergizing with other placemakers, and consultation with key stakeholders, in order to grow the sense of community pride, ownership, and spirit.

The adopted Council budget for the 2019/2020 financial year included an allocation of \$50,000 within its operational estimates to fund initiatives of the PMC. The PMC developed a series of projects for community and Council consideration which were presented to the community at Council's World Café held in December 2019. Following the consultation with community the PMC refined its list of potential projects and has since progressed its *Artistic Timber Bollard Trail* for Council consideration.

Unfortunately, due to restraints imposed through the outbreak of COVID-19, coupled by limitations in sourcing of relevant materials, the PMC has not been in a position to seek Council approval for the *Artistic Timber Bollard Trail*.

**Project Summary**

The *Artistic Timber Bollard Trail* involves the installation of a series of painted timber (marocarpa species) bollards approximately 400mm-500mm in diameter. An artist has been sourced through an expression of interest process that will paint impressions of local identities, historical figures and animals. Suitable locations will be determined in consultation with Councils' Planning Unit and Infrastructure & Works department.

**STRATEGIC PLAN**

**Goal 02** – Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

**Key Objective 01** – Support and advocate for organisations and community groups to grow community capacity.

## **8.4 PLACE MAKING COMMITTEE PROJECT APPROVAL (CONT.)**

### **STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

Under section 74 of the *Local Government Act 1993*, Council has delegated authority to the General Manager to:

*‘expend its funds for the purpose of exercising its powers or carrying out its functions under this or any other Act within the estimates adopted under section 82’.*

Section 82 of the *Local Government Act 1993* provides:

(4) *A council may alter by absolute majority any estimate referred to in [subsection \(2\)](#) during the financial year.*

Section 24 of the *Local Government ACT 1993* provides:

(1) *A council may establish, on such terms and for such purposes as it thinks fit, special committees.*

(2) *A special committee consists of such persons appointed by the council as the council thinks appropriate.*

(3) *The council is to determine the procedures relating to meetings of a special committee*

The Place Making Committee Terms of Reference states:

*‘The Committee is a Special Committee that will make recommendations to Council on matters relating to the enhancement of public spaces throughout the municipality.’*

### **RISK IMPLICATIONS**

Implications relating to public safety and appropriate placement of bollards, will be managed through consultation with Council’s Planning Unit and Infrastructure and Works department.

Draft artwork will be presented to and endorsed by the Place Making Committee prior to commencement.

The Placemaking Committee has only been recently established, yet has participated in public consultation efforts, committed to ongoing meetings and has volunteered many hours to the successful trial of the George Town farmer’s markets held in the RSL building. It is the view of the General Manager that there is a risk of de-moralisation and potential disbandment of the committee if it is not able to implement the *Artistic Timber Bollard Trail* project without jeopardising the advancement of other projects it has in the pipeline for 2020/2021.

### **FINANCIAL IMPLICATIONS**

Council’s 2019/2020 budget included a provision within the operational estimates of \$50,000 to support Place Making Committee initiatives. This allocation was not expended, nor was the allocation included in forecast surplus projections. This report seeks to allocate funds from the \$50,000 unanticipated 2019/2020 surplus to the 2020/2021 capital works program to fund the *Artistic Timber Bollard Trail* project.

#### **8.4 PLACE MAKING COMMITTEE PROJECT APPROVAL (CONT.)**

It is to be noted, Council has allocated \$40,000 for the Place Making Committee in its 2020/2021 budget, however it is understood that this allocation is fully accounted for with other proposed projects.

#### **CONSULTATION**

The Placemaking Committee has undertaken consultation using various methods including participation at the world Café. The Place Making Committee maintains a Facebook Page where it tests ideas with the community also.

#### **OPTIONS**

Council can choose to:

1. Endorse the allocation of \$50,000 to the 2020/2021 capital works program utilising the unanticipated 2019/2020 surplus of \$50,000 from the unexpended budget dedicated to the Place Making Committee; or
2. Support the officer's recommendation with amendment; or
3. Not support of the officer's recommendation.

#### **OFFICER'S COMMENTS**

The Placemaking Committee has progressed multiple concepts ready for implementation including the *Artistic Timber Bollard Trail* project. COVID-19 has had a direct impact on the committee's ability to deliver projects within the 2019/2020 budget cycle.

As has been evidenced elsewhere, the Arts has been one of the hardest hit areas, with COVID-19 restrictions resulting in the cancellation of events, theatre, exhibitions and installations. The prosperity of a community is measured beyond its economic standing, and is often best reflected through a rich cultural presence that can include various forms of art and place making. It is the view of the General Manager that the request for funds to finance the *Artistic Timber Bollard Trail* project, will be an investment from Council that will be well received by its community for an immediate visual impact, will add to the community's sense of belonging and also will realise economic payback through adding to the municipalities tourism appeal.

#### **OFFICER'S RECOMMENDATION**

That Council, by absolute majority:

1. Endorse the allocation of \$50,000 to the 2020/2021 capital works program utilising the unanticipated 2019/2020 surplus of \$50,000 from the unexpended budget dedicated to the Place Making Committee.

#### **DECISION**

#### **VOTING**

For:

Against:

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**8.5 PROPOSAL FOR THE GEORGE TOWN COUNCIL RECONCILIATION ACTION PLAN**

<b>REPORT AUTHOR:</b>	General Manager, Mr S.Power
<b>REPORT DATE:</b>	29 June 2020
<b>FILE NO:</b>	17.6
<b>ATTACHMENT/S:</b>	(A) Reconciliation Tasmania Proposal for the George Town Council Reconciliation Action Plan (B) Hepburn Shire Council Reflect Reconciliation Action Plan

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**SUMMARY**

This report seeks Council endorsement to engage Reconciliation Tasmania to develop a Reconciliation Action Plan.

**BACKGROUND**

The municipality of George Town is home to a population of 6,931 (ABS Census 2018) of which approximately 4.4% identify as Aboriginal or of Torres Strait Islander origin.

Home to the Palawa peoples and abutting the kanamaluka (Tamar River) the municipality is steeped in rich aboriginal history and has a high representation of community who identify as being Aboriginal. George Town Council acknowledges the traditional and original owners of the land, their elders past, present and emerging and *pays respect to those that have passed and acknowledge today's Tasmanian Aboriginal people who are the custodians of this land.*

George Town Council has demonstrated its recognition and respect of its cultural history and its Aboriginal citizens and their relationship with country through a number of recent actions. Such actions include the incorporation of 'acknowledgement of country' at its meetings, events and publications, and through the inclusion of an action within its 2019/2020 Annual Plan to capture and celebrate the tangible and intangible cultural assets of the municipality. Council has also committed to fund return transportation for community members to attend the 2019 Mannalargenna Day in December. Council adopted its 2020/2021 budget incorporating an allocation of \$20,000 for reconciliation. Council has also commenced discussions with Reconciliation Tasmania on how it may embark on a journey of reconciliation.

Reconciliation Tasmania "is a wholly independent, neutral and registered 'not for profit' organisation which has been established to provide a safe and friendly place where all Tasmanians can seek to become involved in real reconciliation" (<http://rectas.com.au>).

There are over 1,200 RAP's in place across the country with many Council's already participating.

RAP's provide a framework to guide organisations to achieve positive reconciliation outcomes. They are designed to meet the unique circumstances of an organisation by providing practical ways in which an organisation can contribute to the national movement in achieving reconciliation.

## **8.5 PROPOSAL FOR THE GEORGE TOWN COUNCIL RECONCILIATION ACTION PLAN (CONT.)**

There are four categories of RAPS' designed to support organisations through the various stages of their journeys to reconciliation. These are Reflect, Innovate, Stretch and Elevate. It is suggested that the Reflect RAP is most appropriate for Council given its early stages to reconciliation. An example of a Reflect RAP is provided for Council for consideration in attachment 2. Reflect RAP's provide foundational support for reconciliation across the municipality and organisation. Subsequent RAP's will build on the actions of the Reflect RAP as the Council and community matures in its journey to reconciliation.

Reconciliation Tasmania presented to Council at its workshop 10 September 2019 and at its workshop 23 June 2020, informing Council of ways in which it can demonstrate its commitment to reconciliation including through the development of a Reconciliation Action Plan (RAP).

Following the workshop of 23 June 2020, the General Manager invited Reconciliation Tasmania to submit a proposal to prepare the initial 'Reflect' RAP. Reconciliation Tasmania have since responded by providing a proposal to undertake the preparation of the RAP (attachment 1). The proposal outlines the scope and methodology in which Reconciliation Tasmania recommend in the development of the RAP should Council choose to proceed.

### **STRATEGIC PLAN**

#### **Goal 02**

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

#### **Key objective 1**

Support and advocate for organisations and community groups to grow community capacity.

#### **Key objective 4**

Actively engage and consult with the community, notably young people and those from different cultural and economic backgrounds.

#### **Goal 03**

Conserve our natural environment and heritage and ensure it is enjoyed by our community, visitors and future generations.

#### **Key objective 2**

Support the conservation efforts of our Aboriginal and European heritage.

### **RISK IMPLICATIONS**

Successful delivery of actions from a RAP will be dependent on commitment and partnership from Council, staff and community.

By not undertaking a broad procurement process there is a risk that the proposal submitted by Reconciliation Tasmania does not represent best value. The General Manager has researched costs associated with the development of RAP's on the mainland and is satisfied that the submission from Reconciliation Tasmania's represents good value and is competitively priced.

## **8.5 PROPOSAL FOR THE GEORGE TOWN COUNCIL RECONCILIATION ACTION PLAN (CONT.)**

### **STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

There is no legislative requirement for Council to develop a Reconciliation Action Plan, however actions arising from a RAP may be informed by planning legislation and or the Aboriginal Heritage Act 1975.

Part 16, Division 2A, Section 333B of the *Local Government Act 1993*, requires Council to adopt and comply with a code relating to tenders and contracts. Council's Code for Tenders and Contracts (policy no 27 – version 7) outlines the procurement process required for obtaining goods and services which requires Council to obtain at least two quotations (informal) for purchases valued between \$5,000 and \$15,000.

In accordance with section 27 of the *Local Government (General) Regulations 2015*, Council's Code for Tendering and Contracts deals with exemptions for the requirement for tender for goods and services. Council's Code for Tendering however does not explicitly deal with exemptions from obtaining quotes for procurement of goods and services valued below the tender threshold. The absence of a prescribed exemption process for non-tender procurement methods the General Manager has applied guidelines for the exemption from tender requirements in this instance as prescribed in the Regulations and Council policy. Specifically, Section 27 non-application of public tender process:

*(i) a contract for goods or services, if the council resolves by absolute majority and states the reasons for the decision, being that a satisfactory result would not be achieved by inviting tenders because of*

*(iii) the unavailability of competitive or reliable tenderers.*

The General Manager has formed the view that a procurement process as prescribed within Council's Code for Tendering and Contracts is likely to have not resulted in an improved outcome for Council given the specialist nature of developing Reconciliation Action Plans and the limited specialists available within Tasmania to perform such services.

### **FINANCIAL IMPLICATIONS**

Reconciliation Tasmania's submission to prepare a RAP for Council is \$15,250 (ex GST). The timeframe to develop a RAP may extend into the 2020/2021 financial year, however this report recommends Council allocates the full amount from the 2019/2020 budget. It should be noted that the submission from Reconciliation Tasmania excludes:

- Professional graphic art for RAP format, layout, artwork and photography
- Professional printing of the RAP document and associated promotional pieces – banners, flyers etc
- Catering costs for workshops; and
- RAP Launch event costs.

At its meeting 23 June 2020 Council adopted its budget with allocation of \$20,000 for the purposes of progressing reconciliation. If Council chooses to engage Reconciliation Tasmania to develop a RAP, the balance of funds can be directed to actions aligning with reconciliation efforts such as cultural awareness training and designing an Aboriginal heritage walk as examples.

## **8.5 PROPOSAL FOR THE GEORGE TOWN COUNCIL RECONCILIATION ACTION PLAN (CONT.)**

### **CONSULTATION**

The potential development of a RAP has discussed with Reconciliation Tasmania and Council at its workshop 10 September 2019 and at its workshop 23 June 2020 and 14<sup>th</sup> July, 2020.

The development and implementation of a RAP may recommend a number of groups to consult with such as (but not limited to):

- Council and Council staff
- Aboriginal Elders Council of Tasmania
- Aboriginal Land Council of Tasmania
- Aboriginal Heritage Tasmania
- Local Aboriginal community
- Broader community

The RAP may also recommend the establishment of a reconciliation reference group or committee.

### **OPTIONS**

Council can choose to:

1. Engage Reconciliation Tasmania to develop a Reconciliation Action Plan;
2. Not Engage Reconciliation Tasmania to develop a Reconciliation Action Plan;
3. Consider alternative actions or initiatives to demonstrate its commitment to reconciliation;
4. Not consider reconciliation actions at this point in in time.

### **OFFICER'S COMMENTS**

The development of a RAP sets the path for Council, in partnership with its community and appropriate bodies, to implement initiatives that demonstrates genuine reconciliation. Development and implementation of a RAP will ensure Council fosters and celebrates its relationship with the local Aboriginal community and acknowledges the dark local history European settlement has had on Aboriginals.

### **OFFICER'S RECOMMENDATION**

That Council:

1. By absolute majority resolves to engage Reconciliation Tasmania to undertake the development of a Reconciliation Action Plan for George Town Council the amount of \$15,250 exclusive of GST, having not undertaken a procurement process in accordance with its Code for Tendering and Contracts (policy no 27 – version 7) as it is satisfied that such a process would not result in an improved outcome for Council given the specialist nature of developing Reconciliation Action Plans and the limited specialists available within Tasmania to perform such services.



**8.5 PROPOSAL FOR THE GEORGE TOWN COUNCIL RECONCILIATION ACTION PLAN (CONT.)**

**DECISION**

**VOTING**

For:

Against:

**George Town Council**  
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**8.6 SPECIAL COMMITTEES**

**REPORT AUTHOR:** Manager People, Performance, and Governance – Mr B. Daire

**REPORT DATE:** 14 July 2020

**FILE NO:** 14.7

**ATTACHMENT:** GTC-16 Special Committees and associated procedures and templates.

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**SUMMARY**

This report seeks Council's adoption of the reviewed GTC-16 Special Committee's policy.

**BACKGROUND**

The current Special Committee Policy is due for review in October 2020. At the January 20 meeting of Council a motion was passed to amend the current policy to include a clause for the removal of Committee members. Rather than amend the policy and then review a short time later, that policy review has been brought forward resulting in a rewrite in accordance with the requirements of the Policy Governance Framework passed by Council at the December 2019 Ordinary Meeting of Council.

**STRATEGIC PLAN**

This policy relates to the George Town Council Strategic Plan 2016-2024 Goal 5.4 Consistently achieve a high standard of internal financial and governance arrangements.

**LEGISLATION**

The Local Government Act 1993, Section 24. Special Committee's.

**RISK IMPLICATIONS**

Not amending the policy might create scenario's where the continuance of the Committee is untenable due to not having mechanism of removal in place.

**CONSULTATION**

This policy was submitted to the 14<sup>th</sup> July 2020 Council workshop as consultation for the development of the policy suite.

**OPTIONS**

Council can choose to:

1. Adopt the GTC-16 Special Committees policy as presented;
2. Adopt the GTC-16 Special Committees policy with amendments;
3. Defer the adoption of the GTC-16 Special Committees policy and continue to develop the policy;
4. Retain the current Special Committees policy.

**8.6 SPECIAL COMMITTEES (CONT.)**

**OFFICER'S COMMENTS**

The proposed policy contains a full suite of procedures and templates to assist in the governance of committee's from idea to inception, and their continued monitoring and performance.

**OFFICER'S RECOMMENDATION**

That Council:

1. Adopt GTC-16 Special Committees policy, procedures and templates effective 28<sup>th</sup> July 2020.

**DECISION**

**VOTING**

For:

Against:

**9. DEVELOPMENT AND ENVIRONMENT**

Nil.

**10. WORKS AND INFRASTRUCTURE**

Nil.

## **11. CORPORATE SERVICES AND FINANCE**

### **11.1 ANNUAL REPORT OF THE AUDIT PANEL FOR 2019/2020**

**REPORT AUTHOR:** Manager Corporate Services & Finance – Ms C. Hyde

**REPORT DATE:** 14<sup>th</sup> July 2020

**FILE NO:** 29.11

**ATTACHMENT:** (A) Annual Report of the Audit Panel for 2019/2020 to the Council  
(B) Audit Panel Work Plan for 2020/2021

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#### **SUMMARY**

This report seeks Council endorsement of the annual report of the Audit Panel for 2019/2020 and the Audit Panel Annual Work Plan for 2020/2021.

#### **BACKGROUND**

At the meeting of the Audit Panel held on the 29<sup>th</sup> June 2020 the Panel recommended the Annual Report of the Audit Panel for 2019/2020 and the Audit Panel Annual Work Plan for 2020/2021 to Council for adoption.

#### **STRATEGIC PLAN**

##### **Goal 05**

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

##### **Key Objective 4**

Consistently achieve a high standard of internal financial and governance arrangements.

#### **RISK CONSIDERATIONS**

No risks are identified.

#### **FINANCIAL IMPLICATIONS**

No financial implications are identified.

#### **OFFICER'S COMMENTS**

The Annual Report of the Audit Panel for 2019/2020 to the Council has been received from the Chair of Council's Audit Panel. This Annual Report explains how the Audit Panel discharged its responsibilities during 2019/2020. The Report also highlights the Panel's Key Activities in 2019/2020 and its program for 2020/2021.

The Audit Panel's Annual Work Plan for 2020/2021 provides direction in regard to its reporting requirements.

**11.1 ANNUAL REPORT OF THE AUDIT PANEL FOR 2019/2020 (CONT.)**

**DECISION**

**VOTING**

For:

Against:

## **11.2 REVISED CODE FOR TENDERS AND CONTRACTS**

**REPORT AUTHOR:** Manager - Corporate Services and Finance – Mrs Cheryl Hyde

**REPORT DATE:** 2 July 2020

**FILE NO:** 14.13

**ATTACHMENT:** Revised Code for Tenders and Contracts Policy No. 2 – Version 08

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### **SUMMARY**

To submit to Council proposed changes to the existing Code for Tenders and Contracts Policy No. 2 (the Policy). This assumes Council's draft Community Strategic Plan 2020-2030 has presented in agenda 8.1 has been adopted by Council. This report should otherwise be deferred.

### **BACKGROUND**

The current Code for Tenders and Contracts Policy No. 2 Version 7 was reviewed and adopted by Council on 8 March 2019. The current code meets the requirements of the Local Government Act and designates processes and procedures to guide staff when undertaking purchasing and procurement activities.

The revised Policy was presented to the 4 June 2020 meeting of Audit Panel where it was recommended for Council endorsement.

### **STRATEGIC PLAN**

This policy aligns the Council Community Strategic Plan 2020-2030 –

- Future Direction (3) Progressive and well-resourced communities
- Future Direction (4) Leadership and accountable governance.

### **RISK CONSIDERATIONS**

The risks associated with the proposed amendment to the Policy are considered low as the change aligns with Council's Risk Management Policy No. 33 in that they promotes the maintenance of overall set performance standards and the regular review and improvement of Council practices and procedures.

### **FINANCIAL IMPLICATIONS**

Other than normal administrative costs, no financial implications are recognised.

### **CONSULTATION**

The draft Code for Tenders and Contracts Policy No. 2 Version 08 was presented to the 4 June 2020 meeting of Audit Panel where it was recommended for endorsement.



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**11.2 REVISED CODE FOR TENDERS AND CONTRACTS (CONT.)**

**OPTIONS**

Council can choose to:

1. Adopt the revised Code for Tenders and Contracts No. 2 Version 8
2. Adopt the Code for Tenders and Contracts No. 2 Version 8 with amendments;
3. Defer the decision to adopt the Code for Tenders and Contracts No.2 Version 8 to a later meeting.

**OFFICER'S COMMENTS**

Code for Tenders and Contracts

Council Officers recognised the need to clarify some areas of the current Code for Tenders and Contracts Policy No. 2 Version 7.

Proposed major changes:

<b>Clause</b>	<b>Change made</b>	<b>Reason</b>
Link to Strategic Plan	Remove prior reference and insert - This policy aligns the Council Community Strategic Plan 2020-2030 - Future Direction (3) Progressive and well-resourced communities and Future Direction (4) Leadership and accountable governance.	To align with the draft Community Strategic Plan 2020-2030
Procurement Principles - Enhancement of the capabilities of the local business industry	Insert - Suppliers and or contractors will be considered as local based where they are located within the George Town local government area.	To clarify which suppliers are considered local.
Procurement Principles - Enhancement of the capabilities of the local business industry	Insert - if a quote or tender is submitted from a local supplier or contractor Council may use the local supplier or contractor where the price exceeds competing non local suppliers by up to 10% to a maximum of \$5,000, which may be varied by Council depending on the circumstances	To provide guidance to Council Officers in the procurement of goods and services from local suppliers.
Procurement Principles - Consideration of goods and services that can demonstrate Circular	Insert - Consideration of goods and services that can demonstrate Circular Economy.	The existing policy does not address provision of goods and services were a circular economy benefit can be demonstrated.

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Economy	George Town Council can use its purchasing power to influence improved sustainable practices and encourage businesses to move away from linear product and service lifecycles of make, use, dispose. Circular economy promotes innovation, job creation, environmental benefits and optimises resource value. Suppliers and service providers who can demonstrate contribution to a circular economy will be view favourably in the procurement assessment process.	
Non Tender Processes for Acquisition of Goods and Services – Quotations informal.	Insert - . Where less than 2 suitable service providers are reasonably available, records outlining this circumstance will be kept and the General Manager may approve the request of quotations from a lesser number of potential suppliers.	The existing policy allows for the General Manager to approve the request for quotations for a lesser number of potential suppliers for amounts between \$15,000 and \$150,000. This insertion will afford the same authority for informal quotations, allowing that on the odd occasion where a second suitable quote is not attainable the General Manager may approve the request from a lesser number of suppliers.
Lodgement of Tenders	Update wording from lodged to received and include via email. Additional wording <i>All information is to be received by the notified date and time.</i>	Clarification is required to ensure other methods of lodgement such as dropbox files are not used outside of the notified date and time.
Exemptions	Insert – a contract for legal advice services	To allow Council officers to expedite the receipt of legal advice.

Tendering Arrangements

Seven major contracts or tenders have been awarded in line with the Code for Tenders and Contracts during the 2019/2020 financial year.

1. Periodic Standing Contracts – RFT04/19
2. Tender Award – RFT05/19 Design and Construct Dans Creek Bridge Replacement

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**11.2 REVISED CODE FOR TENDERS AND CONTRACTS (CONT.)**

3. Tender Award – RFT 07/19 Widening Existing Bridge Structures – Industry Road.
4. Tender Award – RFT 09/19 Tipper Truck and Plant trailer
5. Tender Award – RFT 01/20 Design and Construct Weymouth Farm Road bridge over Back Creek Replacement
6. Tender Award – RFT 02/20 Design and Construct George Town Sports Complex multi-use toilet and change room facility.
7. Tender Award – RFT 03/20 Design and Construct 60-100 km Mountain Bike Track.

**OFFICER'S RECOMMENDATION**

That Council:

- (a) endorses the changes as outlined above and within the Code for Tenders and Contracts Policy No. 2 Version 08; and
- (b) adopts the revised Code for Tenders and Contracts Policy No. 2 Version 08 effective 28 July 2020.

**DECISION**

**VOTING**

For:

Against:

### **11.3 RISK MANAGEMENT FRAMEWORK**

**REPORT AUTHOR:** Manager – Corporate Services and Finance – Mrs C. Hyde

**REPORT DATE:** 14 July 2020

**FILE NO:** 29.11

**ATTACHMENT/S:** (A) Draft Risk Management Strategy  
(B) Draft Risk Management Policy  
(C) Draft Risk Management Procedures  
(D) GTC-15 Risk Management Policy (current)

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#### **SUMMARY**

This report seeks Council endorsement of the revised Risk Management Strategy, Risk Management Policy and Risk Management Procedures and assumes Council's draft Community Strategic Plan 2020-2030 has presented in Agenda Item 8.1 has been adopted by Council. This report should otherwise be deferred.

#### **BACKGROUND**

In its Annual Plan for 2019/2020 Council set as an action to establish and implement a Risk Management Framework and Strategy.

Council engaged Jardine, Lloyd Thompson to undertake a review of Council's current Risk Management Framework. The draft Risk Management Strategy was workshopped with Council at the 9th June 2020 workshop. The framework was considered by Audit Panel at its meeting on 29<sup>th</sup> June 2020, where it was recommended for endorsement by Council.

#### **STRATEGIC PLAN**

George Town Community Strategic Plan 2020-2030

Future Direction (3) Progressive and well-resourced communities

- Public infrastructure relevant to needs.

#### **STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

The Local Government Act 1993.

#### **RISK IMPLICATIONS**

The risks associated with not reviewing and updating the documents which make up Council's Risk Management Framework are:

1. Not complying with legislation
2. Having a Risk Management Framework suite of documents which sit outside of the International Standards
3. Not providing Council Officers with a framework to effectively identify and manage risks.

### **11.3 RISK MANAGEMENT FRAMEWORK (CONT.)**

#### **FINANCIAL IMPLICATIONS**

The financial implications of providing reporting on risk management processes, controls and treatment plans incurs an internal employee cost. The cost to Council of not treating and controlling risks may be considerable depending on the risk being considered.

#### **CONSULTATION**

The draft Risk Management Strategy was workshopped with Council at the 9th June 2020 and 14<sup>th</sup> July 2020 workshops. The framework was considered by Audit Panel at its meeting on 29th June 2020, where it was recommended for endorsement by Council.

#### **OPTIONS**

Council can choose to:

1. Endorse the revised Risk Management Strategy, Risk Management Policy and Risk Management Procedures.
2. Not endorse the revised Risk Management Strategy, Risk Management Policy and Risk Management Procedures

#### **OFFICER'S COMMENTS**

Attached are the documents which make up the revised framework. The intention is for the three documents to work in unity and together form Councils "risk framework".

- Risk Strategy: describes the entirety of the system including governance structures, responsibilities & accountabilities, risk appetite, risk rating matrix, controls and risk culture,
- Risk Policy: outlines overall commitment and approach to managing risk, including that it will be integrated into everyday Council activities,
- Risk Procedures: describes in detail the processes of risk identification, analysis and treatment.

Following the recommendations of the Risk Management Audit and the outcomes of the review of the Risk Management Framework, it is proposed that Council will undertake the following reviews in the coming months;

Strategic risk profiling – review of the risk register in line with strategic risks.

Operational risk profiling – review of the risk register in line with operational risks.

#### **OFFICERS RECOMMENDATION**

That Council :

1. Endorse the revised Risk Management Strategy, Risk Management Policy and Risk Management Procedures.

**11.3 RISK MANAGEMENT FRAMEWORK (CONT.)**

**DECISION**

**VOTING**

For:

Against:

## **12. LIVEABLE & CONNECTED COMMUNITIES**

### **12.1 SPONSORSHIP APPLICATION TOUR OF TASMANIA**

**REPORT AUTHOR:** Community Development Officer - Mrs R. O'Sign

**REPORT DATE:** 23<sup>rd</sup> July 2020

**FILE NO:** 23.2

**ATTACHMENTS:** **(1) Sponsorship Application: Tour of Tasmania**

1.1 GTR Events Sponsorship Application

1.2 COVID-19 Planning Documentation

1.3 Events Budget

1.4 Risk Management Plan

**(2) GTC 22 Sponsorship Policy**

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#### **SUMMARY**

Council at its meeting 28 January 2020, endorsed the newly created Sponsorship Policy (attachment 2). The development of the policy was in response to a request from Council to separate Sponsorship Policy (events) from the Community Assistance Policy (infrastructure and projects).

The Sponsorship Policy provides for applications to be submitted to Council by organisations to seek sponsorship funding that will assist in the hosting of events in the George Town municipality.

An application from GTR Events seeking sponsorship for the Tour of Tasmania event has been received and is presented within for Council consideration.

#### **STRATEGIC PLAN**

##### **Goal 1**

Foster the growth of a diverse business and industry mix and to foster population growth.

##### **Key Objective 3**

Support tourism stakeholders in the municipality to develop destination experiences particularly targeting integration into state-wide and regional initiatives.

##### **Goal 2**

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

##### **Key Objective 2**

Promote events and festival that showcase George Town's community

## **12.1 SPONSORSHIP APPLICATION TOUR OF TASMANIA (CONT)**

### **STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

Council's Policy GTC 22 Sponsorship Policy (attachment 2) sets out the criteria in which applications are to be considered as follows;

#### **Economic 25%**

Ability of the proposed project/event to contribute to a measurable economic benefit in the George Town municipal area. The capacity to provide opportunities for local businesses to leverage the event.

#### **Tourism 25%**

Ability of the project/event to increase visitation within the municipal area, or if the activity/event is held outside the municipality, it will provide direct tourism/economic benefits to the municipal area.

#### **Marketing 20%**

The degree to which the project/event proposes to increase the profile of the George Town municipality in a positive way.

#### **Cultural 10%**

Degree to which the project/event assists in the development of an inclusive and strong community and increases participation in municipal life for all.

#### **Inspired 10%**

The degree to which the project/event has a point of difference from existing project/events. The degree to which the project activates spaces in the city, particularly during quiet periods/seasonal and unused spaces.

#### **Competency 10%**

Demonstrated experience; compliance with and capacity to; manage the project/event and sponsorship requirements. The project must demonstrate financial viability.

### **FINANCIAL IMPLICATIONS**

Council's adopted 2020/2021 budget includes an allocation of \$38,680. The approval of this application can be accommodated for within the budget.

#### **GTR Events- 2020 Spirit of Tasmania Cycling Tour**

Council has received a community sponsorship application from GTR Events seeking sponsorship of \$5,000 cash and \$500 In-kind for one stage of the 2020 Spirit of Tasmania Cycling Tour.



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**12.1 SPONSORSHIP APPLICATION TOUR OF TASMANIA (CONT)**

**ASSESSMENT**

<b>Criteria</b>	<b>Weighting</b>	<b>Officers Score/10</b>	<b>Weighted Score</b>	<b>Comment</b>
Economic	25%	0.00	0.00	A report from the CommBank on local economic impact for the day prior to the event, on the day of the event, and the day post the event; showed that the event had zero economic impact for local traders.
Tourism	25%	1.00	25	Apart from the competitors and their support team there is little visitor economy engagement. Feedback from tourism partners is they feel this is not an effective use of sponsorship for GTC. This event struggles to engage communities throughout Tasmania, as it appeals to minority interests.
Marketing	20%	8.00	160	They have good marketing and social media coverage. Pre, during and post event exposure
Cultural	10%	4.00	40	Embraces the cycle lifestyle
Inspired	10%	5.00	50	Has potential to inspire youth and other to participate in road riding or cycling.
Competency	10%	7.00	70	Event delivery is above satisfactory
<b>Totals</b>	<b>100%</b>	<b>21.00</b>	<b>345</b>	

**RISK IMPLICATIONS**

Council's Community Development Officer has assessed this sponsorship application and has determined that event entity and event activity is an 'Appropriate Association' and 'Appropriate Activity', that poses minor risk to Council reputation.

The applicant has provided risk management plans that provide mitigation measures to eliminate or sufficiently reduce such risks.

Accordingly, the overall risk to Council is minor.

**OFFICER'S COMMENTS**

A leg of the Tour of Tasmania has been held in George Town for the past four years, the first as a stage finish; the last three as a stage start, commencing in Anne Street. In 2019, a large amount of work was undertaken by Council and GTR events to engage the local schools and the broader community, however it was disappointing that a low number of students and members of the community attend the event. The low level of engagement by the community has been recognised by the event organiser. Accordingly, this year they are proposing:

- Produce a more comprehensive schools program which will provide all levels of schools and educational institutions an opportunity for webinars for questions and answers with team members and operational crews prior to the event (full details in sponsorship application);

**12.1 SPONSORSHIP APPLICATION TOUR OF TASMANIA (CONT)**

- To invite local cyclists to utilise the Tour infrastructure and participate in a “Bunch Ride”. Participants will be able to meet at the stage start and ride for approximately one hour through a locally derived circuit. Upon return to the stage start, they will be able to have breakfast and/or a Q and A session with athletes and managers. This will allow the local community access “Into” the event, rather than simply being a spectator.

This year’s event is proposed to be held in George Town on the 10<sup>th</sup> December 2020, and is Stage 1 of this year’s tour. The tour will commence in George Town with the Stage concluding at Grindelwald.

**OFFICER’S RECOMMENDATION**

That Council:

1. Declines the sponsorship application by GTR Events to host Stage 1 of the 2020 Tour of Tasmania in George Town.

**DECISION**

**VOTING**

For:

Against:

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**12.2 SPONSORSHIP APPLICATION LAUNCESTON TRIATHLON CLUB**

**REPORT AUTHOR:** Community Development Officer - Mrs R. O'Sign

**REPORT DATE:** 23<sup>rd</sup> July 2020

**FILE NO:** 23.2

**ATTACHMENTS:** (A) Sponsorship Application: Launceston Triathlon Club  
(B) GTC 22 Sponsorship Policy

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**SUMMARY**

Council at its meeting 28 January 2020, endorsed the newly created Sponsorship Policy (attachment 2). The development of the policy was in response to a request from Council to separate Sponsorship Policy (events) from the Community Assistance Policy (infrastructure and projects).

The Sponsorship Policy provides for applications to be submitted to Council by organisations to seek sponsorship funding that will assist in the hosting of events in the George Town municipality.

An application from the Launceston Triathlon Club seeking sponsorship for an event has been received and is presented within for Council consideration.

**STRATEGIC PLAN**

**Goal 1**

Foster the growth of a diverse business and industry mix and to foster population growth.

**Key Objective 3**

Support tourism stakeholders in the municipality to develop destination experiences particularly targeting integration into state-wide and regional initiatives.

**Goal 2**

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

**Key Objective 2**

Promote events and festival that showcase George Town's community

## **12.2 SPONSORSHIP APPLICATION LAUNCESTON TRIATHLON CLUB (CONT.)**

### **STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

Council's Policy GTC 22 Sponsorship Policy (attachment 2) sets out the criteria in which applications are to be considered as follows;

#### Economic 25%

Ability of the proposed project/event to contribute to a measurable economic benefit in the George Town municipal area. The capacity to provide opportunities for local businesses to leverage the event.

#### Tourism 25%

Ability of the project/event to increase visitation within the municipal area, or if the activity/event is held outside the municipality, it will provide direct tourism/economic benefits to the municipal area.

#### Marketing 20%

The degree to which the project/event proposes to increase the profile of the George Town municipality in a positive way.

#### Cultural 10%

Degree to which the project/event assists in the development of an inclusive and strong community and increases participation in municipal life for all.

#### Inspired 10%

The degree to which the project/event has a point of difference from existing project/events. The degree to which the project activates spaces in the city, particularly during quiet periods/seasonal and unused spaces.

#### Competency 10%

Demonstrated experience; compliance with and capacity to; manage the project/event and sponsorship requirements. The project must demonstrate financial viability.

### **FINANCIAL IMPLICATIONS**

Council's adopted 2020/2021 budget includes an allocation of \$38,680. The approval of this application can be accommodated for within the budget.

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**12.2 SPONSORSHIP APPLICATION LAUNCESTON TRIATHLON CLUB (CONT.)**

**RISK IMPLICATIONS**

Council's Community Development Officer has assessed this sponsorship application and has determined that event entity and event activity is an 'Appropriate Association' and 'Appropriate Activity', that poses minor risk to Council reputation.

The applicant has provided risk management plans that provide mitigation measures to eliminate or sufficiently reduce such risks.

Accordingly, the overall risk to Council is minor.

**Launceston Triathlon Club – George Town Triathlon**

Council has received a community sponsorship application from the Launceston Triathlon Club seeking sponsorship of \$1,500 to assist with costs associated with hosting a World Qualifying Triathlon in George Town in March 2021.

**ASSESSMENT**

<b>Criteria</b>	<b>Weighting</b>	<b>Officers Score/10</b>	<b>Weighted Score</b>	<b>Comment</b>
Economic	25%	0.00	0.00	A report from the CommBank on local economic impact for the day prior to the event, on the day of the event, and the day post the event; showed that the event had zero economic impact for local traders.
Tourism	25%	7.00	175	Given the event is world qualifying event organisers will be advertising this event nationally to attract both participation and spectators which will have the potential to engage the visitor economy.
Marketing	20%	9.00	180	Previous events have attracted multi media interest. We advise that given this is a world qualifying event there is likely to be more interest in this event nationally and internationally which offers Council the opportunity to promote and showcase George Town municipality.
Cultural	10%	5.00	50	The opportunity to embrace the outdoor culture of fitness and exercise, in both a competitive and social environment

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**12.2 SPONSORSHIP APPLICATION LAUNCESTON TRIATHLON CLUB (CONT.)**

Inspired	10%	7.00	70	Previous events have had local participation from George Town residents
Competency	10%	9.00	90	Very well run & organised event
<b>Totals</b>	<b>100%</b>	<b>30.00</b>	<b>565</b>	

**OFFICER'S COMMENTS**

The Launceston Triathlon Club has been scheduling Triathlons in George Town for five years. Held at York Cove, these triathlons have attracted many world class triathletes, as well as local and regional competitors. The events predominantly include, junior, novice and senior participation.

The event proposed for 2021, is a world qualifying event and has the potential to attract local, national and international media exposure and visitation from intrastate, interstate and international competitors and spectators to George Town.

**OFFICER'S RECOMMENDATION**

That Council:

1. Approves the sponsorship application by Launceston Cycling Club, and provides sponsorship of \$1,500.00 to assist with costs associated with hosting the Club's world qualifying Triathlon in George Town in March 2021.

**DECISION**

**VOTING**

For:

Against:

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**13. MAYOR**

**13.1 MATTERS OF INVOLVEMENT –MAYOR**

**FILE NO.:** 14.11

**REPORT DATE:** 22<sup>nd</sup> July 2020

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<b>Mayor Cr Greg Kieser</b>		
<b>June</b>	19	Visited local businesses with the General Manager re COVID-19 support
	22	Met with developers re potential development
	22	Met with representatives of local art group
	23	Chaired Council Workshop
	23	Chaired Ordinary Council meeting
	24	Attended Tamar FM interview
	25	Attended ABC Northern Tasmania radio interview
<b>July</b>	1	Attended morning tea with the Hon. Michael Ferguson and local residents at Tamar FM
	1	Attended meeting with the Hon. Michael Ferguson and General Manager
	2	Attended retirement function for Council employee after 35 years of service
	3	Attended morning tea to celebrate resident's recognition of assistance provided to Tasmania Police
	6	Attended teleconference meeting with Minister Shelton, LGAT and Councils
	9	Attended meeting with Minister Shelton and the General Manager
	10	Attended meeting with Minister Courtney and the General Manager
	14	Chaired Council Workshop
	15	Attended meeting with new General Manager of Bell Bay Aluminium with BBA representatives and Council's General Manager
	20	Met with Coordinator-General re Local Developments

*Note: the Mayor has maintained regular contact with the General Manager and key staff to keep abreast of and respond to the COVID-19 crisis.*

**OFFICER'S RECOMMENDATION**

That the information report from the Mayor on Matters of Involvement be received and the information noted.

**DECISION**

**VOTING**

For:

Against:

**14. PETITIONS**



**15. NOTICES OF MOTIONS**

Nil.

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**16. COUNCILLORS QUESTIONS WITH OR WITHOUT NOTICE**

*[Refer to Minute No. 362/15 which states "At any Ordinary Meeting of Council when a 'without notice' question from a councillor is accepted, and when this question is taken on notice',*

- a) *The General Manager is to record in the minutes of that meeting the 'question', and that the question was 'taken on notice'.*
- b) *Provide the answer to the question 'taken on notice, at the next Ordinary Meeting of Council, in writing.'*"]

**16.1 VEGETATION PROTECTION – HILLWOOD – CR BARWICK**

Q1. How does Council enforce vegetation protection under the planning permit relating to 139 Hillwood Main road and 105 Main Road, Hillwood?

Response

The site between Hillwood Road and East Tamar Highway is zoned rural resource where the intent is to use the land for agriculture. The DA 2017/11 was lodged and a permit granted for the clearing of the site in accordance with Forest Practices Plan (FPP No. SRL0049-01).

The property owners contacted Council prior to commencing the clearing, stating that the clearing was to be carried out in accordance with the Forest Practices Plan (FPP No. SRL0049-01).

The owners advised that the following would be carried out in accordance with the FPP:

- a) A 40m vegetation buffer along the East Tamar and Hillwood Jetty Road was to be retained as per the FPP and Planning Permit
- b) The FPP permitted clearing along the Hillwood Road boundary at the owners' discretion.
- c) Property owner has indicated that stream buffers have been provided as per the FPP and Permit.

Council's planner has viewed the site and held discussions with the owner and believes that no breach of the permit or scheme has occurred. As above, a buffer was required along the highway and this has been retained as required by the Forest Practices Plan. In relation to compliance with the permit for vegetation clearing, the owners' have advised they have cleared in accordance with the FPP.

The owners had the discretion to remove trees along Hillwood Road. Retaining trees along Hillwood Road was not a requirement, as Hillwood Road isn't classified as a scenic corridor. The Forest Practices Plan specifically gave the owners the right to remove trees if deemed appropriate.

Officers has been in contact with the owners regarding the provision of a soil and water management plan, intersection upgrade, vegetation trimming to improve site distances, and provision of warning signs prior to reaching the Berry Farm access which relate to previous permits. Council's Infrastructure Department is continuing discussions with the owners in relation to the driveway/road matters, while the planning department will liaise on the on the soil and water management/re-vegetation plan.

Officers will continue to actively work with the owners on the completion of planning permit conditions in a practical manner.

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**16.2 MAIN STREET CCTV SYSTEM – CR PARKES**

- Q1. (A) What is the time as in weeks, months and years that the main street CCTV system has been running?

*The CCTV were installed and commenced operation in early 2018.*

- Q2. (B) The time (as above) that the system has been off line if at all?

*Unknown, Council does not keep records of downtime.*

- Q3. (C) How many requests has Tas. Police, businesses or other individuals made to Council in regards to requests for CCTV footage to assist them with investigations or in solving acts of crime, and what type of crime?

*Council does not provide footage to anyone other than Police. Council does not record how many times police request or review footage. Police however do maintain records of access to footage.*

- Q4. (D) How many of the above requests have been successfully prosecuted or the offenders have been made known to Tas. Police and or those requesting assistance?

*Details unknown. Officers are aware however that footage has assisted police in investigation and prosecutions.*

- Q5. (E) During the time of operation indicated in point “A” how many cases of crime within the CCTV zone have been reported (Not requests for footage but crime reported by Tas. Police or business if known)?

*Unknown.*

- Q6. (F) What was the original grant funding amount for this project?

*\$14,373*

- Q7. (G) What is the ongoing cost of the CCTV System per F/Y, and including expenditure to date (unforeseen maintenance or other if any)?

*Small costs associated with electricity and some maintenance costs which are currently costed in the electricity charges for the street. Unforeseen repairs and replacement of one camera has occurred to date at a cost of \$2,420.00.*

- Q8. (H) What is the expected life of the CCTV asset and has the asset been managed within the current budget to be replaced at the end of its life expectancy?

*The CCTV asset is depreciated on a yearly basis in accordance with Council’s asset management strategy and will be included in the renewal program for Council consideration as it nears the end of its life. Useful life expectancy of CCTV cameras is set at ten years.*

**16.3 DRAFT MINUTES – CR BARWICK**

1. Are councillors able to advise ratepayers of responses to subjects discussed at a previous public meeting before the draft minutes are approved?
2. Council monthly draft minutes are not available to the general public in time to put a "question notice" for the next meeting of council.

Can this be changed please.

**16.4 VEGETATION PROTECTION – HILLWOOD – CR BARWICK**

That a report be presented to the August 2020 meeting of council 're permit granted for land use on 105 and 139 Hillwood Main Road Hillwood. This report to address the non-compliance of the Council permit, plus a recommendation for a way forward to reinstating the buffer zone.

*See response provided at 16.1.*

**17. COUNCIL COMMITTEE REPORTS**

Nil.

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**18. CLOSED MEETING**

**18.1 INTO CLOSED MEETING**

**DECISION**

Moved: Cr  
Seconded: Cr

That Council move into closed meeting at ..... to discuss the following items:

**Item 1 Minutes of the closed ordinary Council meeting held on the 23<sup>rd</sup> June, 2020**

As per the provisions of regulation 34(6) of the Local Government (Meeting Procedures) Regulations 2015.

**REQUIRES ABSOLUTE MAJORITY OF COUNCIL**

**Item 2 RFT 04/20 – Supply and Install George Town Swimming Pool Complex Pool Heating**

As per the provisions of regulation 15(2) (d) of the Local Government (Meeting Procedures) Regulations 2015.

**VOTING**

For:

Against:



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**18.5 OUT OF CLOSED MEETING**

*In accordance with the requirements of the Local Government (Meeting Procedures) Regulations 2015 regulation 15(8) while in a closed meeting the Council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.*

**DECISION**

Moved:

Seconded:

That Council moves out of Closed Meeting at ..... and endorse those decisions taken while in Closed Meeting and the information remains Confidential.

**VOTING**

For:

Against:

There being no further business, the meeting closed at .....

**Cr Greg Kieser  
MAYOR**