

**George Town Council**  
**COUNCIL MEETING – 22<sup>ND</sup> SEPTEMBER 2020**  
**AGENDA**

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**Meeting Commencing at 1.00 pm**

**Acknowledgement of Country**

*The George Town Council pays its respect to the traditional and original owners of the land in which we meet, their elders past, present and emerging and we pay respect to those that have passed before us and acknowledge today's Tasmanian Aboriginal people who are the custodians of this land.*

**AUDIO RECORDING OF COUNCIL MEETINGS**

The public is advised that it is **Council Policy** to record the proceedings of meetings of Council on digital media to assist in the preparation of minutes, and to clarify any queries relating to the Minutes that is raised during a subsequent meeting under the section "Confirmation of Minutes".

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

All meetings of the Council shall be digitally recorded as provided for by Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015 except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15(2).

In accordance with the requirements of Council's Audio Recording of Council Meetings Policy No. 40, members of the public are not permitted to make audio recordings of Council meetings.

*In accordance with the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020, Part 4, Section 18, and as given notice by the Premier of Tasmania, Peter Gutwein, under the same act and published in the Tasmanian Government Gazette No. 21 963, 3 April 2020, this meeting is being held face to face with limitation on public attendance to maintain social distancing.*

*All questions must be in writing from the public and Council will be allowing a maximum of 5 persons into the Ordinary Council meeting. You must pre-register to attend this meeting of Council.*

*All documents presented, and recordings (audio) of this meeting are made available to the public in accordance with the above act and notice, and the standard applicable provisions of the Local Government Act 1993, and Local Government (Meeting Procedures) Regulations 2015.*

**1. PRESENT**

**1.1 APOLOGIES & LEAVE OF ABSENCE**

**1.2 IN ATTENDANCE**

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**2. CONFIRMATION OF MINUTES**

**2.1 ORDINARY COUNCIL MEETING HELD 25<sup>TH</sup> AUGUST 2020**

**DECISION**

Moved:

Seconded:

That the Minutes of Council's Ordinary meeting held on the 25<sup>th</sup> August 2020 numbered 121/20 to 133/20 and 136/20 to 137/20 as provided to Councillors be received and confirmed as a true record of proceedings (attached).

**VOTING**

For:

Against:

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**3. LATE ITEMS**

Nil.

#### **4. PUBLIC QUESTION TIME**

##### **4.1 PUBLIC QUESTION TIME PROCEDURE**

*[Refer to Minute No. 243/16. The period set aside for public question time will be at least 15 minutes. Questions given on notice will be addressed first. Once questions on notice have been addressed, persons who have registered their interest to ask a question will be called to do so in the order in which they have registered. Persons attending Council meetings will have the opportunity to register their interest to ask a question without notice prior to the commencement of the meeting. Council staff will be on hand to assist with this process.*

*Participants cannot ask more than 2 questions in a row with a maximum of 2 minutes per question. If a person has more than (2) questions, they will be placed at the 'end of the queue' and may, if time permits, ask their further questions once all other persons have had an opportunity to ask questions. Persons who have not registered their interest to ask a question will be given an opportunity to do so following all those who have registered. All questions must be directed to the Chairperson.*

*For further information on Council's Public Question Time Rules and Procedure, please refer to George Town Council Public Question Time Policy No. 18.]*

*Questions asked and answers provided may be summarised in the minutes of the meeting.*

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*Due to restrictions in place during the COVID19 pandemic as enabled through the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020, public question time will be conducted in the following manner.*

*George Town Council will be allowing only members of the public that have submitted an objection to a planning matter (priority attendance) and questions from the public to a maximum of 5 persons (to maintain social distancing) into the Ordinary meeting of Council.*

*All questions must be in writing to avoid the use of the microphone.*

*Council will accept all other written questions which will be asked and responded to at the meeting. These questions will be recorded in Council's minutes and will be available on the audio recording.*

*You must pre-register to attend this meeting of Council.*

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**4.2 PUBLIC QUESTIONS ON NOTICE**

Nil.

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**4.3 PUBLIC QUESTION TIME**

Commenced at:

Concluded at:

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**4.4 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME**

*(Refer to Minute No. 425/00, which states in part, “that a copy of all written replies to questions from the Public Gallery be included in the following Council Agenda.”)*

**Mrs D. Rainbow, George Town**



14<sup>th</sup> September, 2020

Mrs D. Rainbow

Dear Mrs Rainbow,

Thank you for question taken on notice to Council dated 25<sup>th</sup> August, 2020 where you asked:

*Q1. In the meeting of Council on Feb 25<sup>th</sup> 2020 I requested a response to my question about the council manager swearing at me? I did not receive an answer, so I would like this read and addressed.*

In response, I offer my sincere apology for any offence my swearing in your person may have caused.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Shane Power', written over a light blue circular stamp.

**Shane Power**  
**General Manager**



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**4.4 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME (CONT.)**

**Mr G. Neilsen, George Town**



ABN 68 300 116 092

14<sup>th</sup> September, 2020

Mr G Neilsen

Dear Mr Neilsen,

**RE: PUBLIC QUESTION TIME – 25<sup>TH</sup> AUGUST 2020**

Thank you for submitting the following question at the 25<sup>th</sup> Ordinary Council meeting:

*Q1. Mayor Councillor Kieser has been reported in the Sunday Mercury 23 August as joining calls for an overhaul of the code of conduct rules.*

*I respectfully ask what exactly are the rules of the Code of Conduct that the Mayor considers needs to be overhauled?*

The Chair responded to your question stating that a written response will be provided.

The Chair advised that as part of his quoted comment *“it is not a functioning process and it doesn’t serve the public interest to force arbitration at a local level before a complaint passes over to the rather litigious process of the code of conduct panel which should be resolved without being drawn out to the public eye”* and therefore as per my quoted comment, I believe that there should be a forced arbitration process prior to the submission of a code of conduct complaint.

There are other Councils such as Hobart City Council which have similar processes embedded in the policy framework and it would be of benefit if the process was standardised across all local government. This will prevent possible disparity and the amount of code of conduct panel reviews some councils undertake in comparison to those who choose to adopt such policy and to allow for relative minor issues to be resolved, where possible, in the first instance without resorting to expensive investigations, the calling of witnesses, hearings and potential litigation.

The Chair thanked Mr Neilsen for his question.

Again, thank you for submitting your question to the Ordinary Council meeting.

Yours sincerely,



**Mayor Greg Kieser**

**5. DECLARATIONS OF INTEREST**

**6. GENERAL MANAGER'S DECLARATION**

I certify that with respect to all advice, information or recommendations provided to Council with this Agenda:

- the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- where any advice is given directly to Council by a person who does not have the required qualifications of experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.



Shane Power  
**GENERAL MANAGER**

**LOCAL GOVERNMENT ACT 1993 – SECTION 65**

**65. Qualified persons**

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
  - (a) the general manager certifies, in writing –
    - (i) that such advice was obtained; and
    - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

**7. PLANNING AUTHORITY**

Nil.

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**8. OFFICE OF GENERAL MANAGER**

**8.1 COUNCIL WORKSHOPS – AUGUST/SEPTEMBER 2020**

**REPORT AUTHOR:** General Manager – Mr S. Power

**REPORT DATE:** 15<sup>th</sup> September, 2020

**FILE NO:** 14.10

**ATTACHMENT/S:** Nil

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**SUMMARY**

The purpose of this report is to provide a record of workshops held in accordance with the requirements of Section 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*.

**DATE AND PURPOSE OF WORKSHOP HELD**

**TUESDAY 25<sup>TH</sup> AUGUST, 2020**

- Regent Square Development Update
- Update on Building and Planning applications
- Update on Capital Works
- Review of Public Interest Disclosures Act Guidelines
- Governance Issues
  - LGAT Motions
  - Excavation and Filling of Land Policy
  - Face to Face meetings

**Present:** Mayor Kieser, Deputy Mayor Harris, Cr Barwick, Cr Barraclough, Cr Brooks, Cr Dawson, Cr Mason, Cr Michieletto, Cr Parkes

**Apologies:** Nil

**In Attendance:** General Manager, Manager Corporate Services & Finance, Manager Development Services & Environment, Manager Works & Infrastructure, Manager People, Performance & Governance, Manager Liveable & Connected Communities, Executive Support & Governance Officer

**Guests:** Nil.

**TUESDAY 8<sup>TH</sup> SEPTEMBER, 2020**

- Draft Ordinary Minutes of Council held 25<sup>th</sup> August, 2020
- Outdated policy review
- Fire Services Act Review
- ASPIRE Circular Economy Platform
- NTDC Members Agreement
- Panel Assessments COVID Care Package Business Grants
- Panel Assessments COVID Care Package Lifestyle and Events Grants

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**8.1 COUNCIL WORKSHOPS – AUGUST/SEPTEMBER 2020 (CONT.)**

- August Community Grants Round
- Garbage Truck Artwork Competition
- Bass and Flinders Museum update
- FAG's income discussion
- Kerbside waste collection services contract
- Macquarie Street Precinct Concept Plan
- Beechford Camping
- Catholic Care

**Present:** Mayor Kieser, Deputy Mayor Harris, Cr Barwick, Cr Barraclough, Cr Brooks, Cr Dawson, Cr Michieletto, Cr Parkes

**Apologies:** Cr Mason

**In Attendance:** General Manager, Manager Development Services & Environment, Manager Works & Infrastructure, Manager People, Performance & Governance, Manager Liveable & Connected Communities, Acting Manager Corporate Services & Finance, Executive Support & Governance Officer

**Guest:** CEO NTDC

**OFFICER'S RECOMMENDATION**

That Council receives the report on the Council Workshops 25<sup>th</sup> August, 2020 and 8<sup>th</sup> September, 2020 from the General Manager.

**DECISION**

**VOTING**

For:

Against:

**8.2 COMMUNITY CONSULTATION ON PROPOSED TRANSFER OF OWNERSHIP AND MANAGEMENT OF THE BASS AND FLINDERS CENTRE TO GEORGE TOWN COUNCIL**

**REPORT AUTHOR:** Manager People, Performance, and Governance – Mr B. Daire

**REPORT DATE:** 15 Sep 2020

**FILE NO:** 14.12

**ATTACHMENT/S:** Nil

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**SUMMARY**

The Bass and Flinders Centre is a historical maritime museum located in George Town, owned and operated by George Town Norfolk Pty Ltd. The Directors of George Town Norfolk Pty Ltd have resolved to transfer ownership of the assets and holdings of the organisation to the George Town Council with the intent to ensure the museum remains a public asset.

This report seeks a resolution from Council to seek community feedback on this proposal in accordance with GTC-11 Community Consultation Framework.

**BACKGROUND**

Due to the COVID-19 Pandemic and the risk it posed to its staff and volunteers, the Bass and Flinders centre closed its doors to the public. Due to the personal circumstances of the organisations Directors and Members, it is unlikely that the Bass and Flinders will be able to make a full return to its previous offerings, and is unlikely to remain viable in the long term. With these circumstances in mind, and to seek the ongoing viability of the Bass and Flinders Centre, the company Directors resolved on 24 August 2020 to transfer the assets and holdings of the organisation to the George Town Council, if such an arrangement is amiable to the Council. This includes the building known as the Bass and Flinders Centre located at 8 Elizabeth St, George Town, and the assets and displays held by that organisation, including the replica Norfolk vessel, cinema equipment, and other displays.

**STRATEGIC PLAN**

This action relates to the following components of the Community Strategic Plan 2020-2030.

**Future direction 1 – Community Pride**

- i. All are valued and included:
  - a. Taking a whole of community approach to everything,
  - c. Communicating so everyone knows what each group is doing, and
  - d. Encouraging volunteering across all ages.
  
- ii. All communities take pride in their place:
  - a. Developing well designed public spaces which are attractive, safe, and support the area's identity and reputation.

**8.2 COMMUNITY CONSULTATION ON PROPOSED TRANSFER OF OWNERSHIP AND MANAGEMENT OF THE BASS AND FLINDERS CENTRE TO GEORGE TOWN COUNCIL (CONT.)**

- iii. A strong, recognisable, positive reputation:
  - a. Developing and promoting a new ‘capital’ brand and associated program for George Town, focusing on strengths and aspirations and leveraging the stories of the area’s people.
- iv. Community groups work together on common goals:
  - a. Communicating proposed projects and programs to leverage opportunities, avoid duplication, and keep up with what is going on.

**Future Direction 2 – Prosperity for all in all aspects of life.**

- v. Tourism growth in yield:
  - a. Diversifying our economy through tourism activities, increasing overnight stays and promoting existing new experiences.
  - b. Focusing on cultural and historic interpretation and associated experiences and the area’s produce.
- vi. Local shops and cafes thrive and respond to local and visitor Needs:
  - a. Promoting the involvement of local business in the visitor offering especially around opening hours, customer service, local produce, and products.

**Future Direction 3 – Progressive well-resourced Communities.**

- vii. Social infrastructure meets community needs:
  - a. Developing and maintaining social infrastructure that meets the communities changing needs.

**STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

Pending Council resolution, officers will seek appropriate legal advice to ensure compliance with legislation for the acquisition of assets by way of transfer of ownership.

**RISK IMPLICATIONS**

This report has been reviewed in accordance with GTC-15 Risk Management Framework. It is assessed that risk for the purposes of this report and proposed action are limited. As the action sought is to conduct public consultation, not to assume ownership of the Bass and Flinders Centre at this point in time. Further risk assessments will be conducted based on information gained through the community consultation process.

**8.2 COMMUNITY CONSULTATION ON PROPOSED TRANSFER OF OWNERSHIP AND MANAGEMENT OF THE BASS AND FLINDERS CENTRE TO GEORGE TOWN COUNCIL (CONT.)**

**FINANCIAL IMPLICATIONS**

There are limited financial implications with the community consultation process, with community consultation already catered for within the existing authorised budget. If Council did propose to take on ownership of the assets and holdings proposed, further budget assessments and business planning would be conducted. Preliminary planning indicates that taking on the ownership and management of the Bass and Flinders Centre would be, or close to, a cost neutral exercise and able to be absorbed into the current operational, financial, and human resources of Council.

**CONSULTATION**

Council has been briefed on this proposal by one the directors of the Bass and Flinders Norfolk Pty Ltd at the 8<sup>th</sup> September 2020 workshop.

This report seeks endorsement to undertake community consultation in accordance with GTC-11 Community Consultation Framework prior to presenting to Council for formal consideration to assume ownership and management of the museum.

**OPTIONS**

Council may choose to:

1. Support the motion as presented; or
2. Support the motion with amendment; or
3. Not support the motion.

**OFFICER'S COMMENTS**

The proposed transfer from George Town Norfolk Pty Ltd to the George Town Council presents an opportunity to secure a valuable public asset for the enjoyment of community and tourists in perpetuity.

Preliminary assessments indicate that the asset can be self-sustaining. Council also has access to funding opportunities not available to private organisations that can also assist in the operation of the Bass and Flinders Centre, providing for a viable enterprise in the historical tourism and events space.

However, before those concepts can be developed further and a business case developed for decision, in accordance with GTC-11 Community Consultation Framework, this concept should go to community consultation for consideration and feedback. This will help shape any business case to be put to Council and George Town Norfolk Pty Ltd.

**OFFICER'S RECOMMENDATION**

That Council:

1. Conduct community consultation for 28 days on the offer from George Town Norfolk Pty Ltd to gift their assets, namely the Bass and Flinders Centre and its contents, to the Council, to ensure ongoing access to the public of the Centre and its collection.



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**8.2 COMMUNITY CONSULTATION ON PROPOSED TRANSFER OF OWNERSHIP  
AND MANAGEMENT OF THE BASS AND FLINDERS CENTRE TO GEORGE  
TOWN COUNCIL (CONT.)**

**DECISION**

**VOTING**

For:

Against:

**George Town Council**  
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**8.3 POLICY GOVERNANCE – REPEAL AND DELETE GTC-P9 EXCAVATION AND FILLING OF LAND**

**REPORT AUTHOR:** Manager People, Performance, and Governance – Mr B. Daire

**REPORT DATE:** 15<sup>th</sup> September 2020

**FILE NO:** 14.17

**ATTACHMENT/S:** GTC-P9 Excavation and Filling of Land

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**SUMMARY:**

Council policy *GTC-P9 Excavation and Filling of Land* (attached) has been in existence since 2007. It has progressively had components deleted as legislation and policy has been updated. There is only one component remaining which is also now covered by State legislation. It therefore recommended that this policy be repealed and deleted from Council's current Policy Governance Framework.

**BACKGROUND**

GTC-P9 was first adopted in 2007, covering a multitude of governance arrangements. As each area of this policy has become obsolete the policy has been amended accordingly.

The policy has been recently reviewed in accord with Council's Policy Governance Framework. As part of that review, advice has been sought through Council's consultant town planner who advises that this remaining section relating to excavation and filling of land is now also obsolete, with the authority and direction for these issues now residing with State authorities and the Interim Planning Scheme. The text of the policy reads as follows:

"A development application shall be required by George Town Council for development involving excavation or fill with one or more of the following attributes:

- a) exceeding 500 millimetres in depth over an area exceeding 100m<sup>2</sup>; or
- b) exceeding a volume of 50 cubic metres; or
- c) within 2 metres from the site boundary.

Should works that require a planning permit be conducted without Council approval, Council will proceed under Section 64 of the Land Use Planning and Approvals Act with civil enforcement."

Council fulfils an administrative and service delivery role via the scheme and does not have authority to dictate via policy when a planning permit is required. Enforcement action is pursued under the appropriate scheme.

**STRATEGIC PLAN**

This action relates to the following components of the Community Strategic Plan 2020-2030.

**Future direction 1 – Community Pride**

- viii. All communities take pride in their place:

**8.3 POLICY GOVERNANCE – REPEAL AND DELETE GTC-P9 EXCAVATION AND FILLING OF LAND (CONT.)**

- a. Developing well designed public spaces which are attractive, safe, and support the area’s identity and reputation.
  
- ix. Community groups work together on common goals:
  - a. Communicating proposed projects and programs to leverage opportunities, avoid duplication, and keep up with what is going on.

**STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

Council has established a Policy Governance Framework which prescribes review periods for each policy of Council. *GTC-P9 Excavation and Filling of Land* has been recently reviewed in accord with Council’s Policy Governance Framework and it has been determined that the objectives of policy are sufficiently covered within the Interim Planning Scheme.

**RISK IMPLICATIONS**

This report has been reviewed in accordance with GTC-15 Risk Management Framework. It is assessed that risk for the purposes of this report and proposed action are limited. This is a governance action to remove a policy that is no longer the remit of Council for which professional advice has been given. This report reflects the advice given.

**FINANCIAL IMPLICATIONS**

There are no foreseen financial implications with the proposed action.

**CONSULTATION**

Consultation has been limited to Council workshop.

**OFFICER’S COMMENTS**

This is primarily an administrative action falling under the Policy Governance Framework. As a policy under the ownership of Council, the policy requires a motion of Council to be repealed and deleted from the current Policy Governance Framework.

**OFFICER’S RECOMMENDATION**

That Council:

1. Endorse the repeal and deletion of GTC-P9 Excavation and Filling of Land from the current George Town Council Policy Governance Framework.

**8.3 POLICY GOVERNANCE – REPEAL AND DELETE GTC-P9 EXCAVATION AND FILLING OF LAND (CONT.)**

**DECISION**

**VOTING**

For:

Against:

**9. DEVELOPMENT AND ENVIRONMENT**

Nil.

**10. WORKS AND INFRASTRUCTURE**

Nil.

## **11. CORPORATE SERVICES AND FINANCE**

### **11.1 PUBLIC INTEREST DISCLOSURE PROCEDURES -REVIEW**

**REPORT AUTHOR:** Acting Manager Corporate Services and Finance – Mr P. Groves

**REPORT DATE:** 15<sup>th</sup> September 2020

**FILE NO:** 33.15

**ATTACHMENT:**

- (A) Council’s Current Public Interest Disclosure Procedure
- (B) Draft Model Public Interest Disclosure Procedure
- (C) Draft Guideline 1
- (D) Draft Guideline 2
- (E) Draft Model Procedure Forms
- (F) Draft Process Flow Chart

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#### **BACKGROUND**

Under the *Public Interest Disclosures Act 2002* Council is required to have a procedure to deal with disclosures of improper conduct by public organisations and the individuals who are employed within those organisations. The procedures are required to be reviewed by Council and approved by the Ombudsman’s office every three (3) years.

The procedures establish a system for reporting disclosures of improper conduct or detrimental action by members, officers or employees of the George Town Council. The procedures are also intended to assist its members, officers and employees to understand the way in which the Act operates and needs to be administered.

The system created by these procedures provides for such disclosures to be made to the General Manager (the Principal Officer) or to a delegated Public Interest Disclosure Officer. Disclosures may be made by people who are “public officers” with the George Town Council. People who are or have been “contractors” with George Town Council for the supply of goods or services can make disclosures to the Ombudsman or Integrity Commission. The meaning of public officers and contractors is explained later in the document.

The procedures are designed to complement normal communication channels between supervisors and employees. Employees are encouraged to continue to raise appropriate matters at any time with their supervisors, and to use existing grievance procedures within the organisation where appropriate.

- Code of Conduct (Elected Members)
- Employee Code of Conduct
- Council Policy No. 43 – Grievance Resolution Policy & Procedures

The procedures have been prepared in accordance with Guidelines and Standards published by the Ombudsman under s 38(1)(c) of the Act. These Guidelines and Standards can be seen on the Ombudsman’s website at [www.ombudsman.tas.gov.au](http://www.ombudsman.tas.gov.au) or as attached.

### **11.1 PUBLIC INTEREST DISCLOSURE PROCEDURES – REVIEW (CONT.)**

The Act commenced operation on 1 January 2004. It was substantially amended by the *Public Interest Disclosures Amendment Act 2009*, following a major review of the Act, and these procedures reflect those amendments. The amendments took effect on 1 October 2010.

The purposes of the Act are contained in its long title. These are:

- to encourage and facilitate disclosures of improper conduct by public officers and public bodies;
- to protect persons making those disclosures, and others, from detrimental action;
- to provide for the matters disclosed to be properly investigated and dealt with; and
- to provide all parties involved in the disclosures with natural justice.

The public interest is served by providing an avenue for persons to report improper conduct and be protected for doing so.

The new Draft Model guidelines and procedures (attached to this report) have been developed by the Ombudsman's office to provide more detail on the processes and requirements to people intending to lodge an application/ complaint of misconduct. The updates have also enabled the procedures to keep in line with changes to legislation that have occurred since the last review in 2017.

The documents include a checklist for Council to follow in processing an application/ complaint to make sure that it is dealt with in a consistent and lawful manner each time. The two guideline documents are there to assist with understanding the processes involved and the requirements to comply with the legislation.

### **STRATEGIC PLAN**

Future Direction Four – Leadership and Accountable Governance

Desired Outcome: A culture of engagement and participation.

### **RISKS CONSIDERATIONS**

Failure to review procedures will result in non-compliance with the Public Interest Disclosures Act 2002

### **FINANCIAL IMPLICATIONS**

Nil

### **OFFICER'S COMMENTS**

Council officers have reviewed the attached procedures in line with the recommendations of the Ombudsmans office and will present these to the Ombudsman for approval in line with the *Public Interest Disclosures Act 2002*.



**11.1 PUBLIC INTEREST DISCLOSURE PROCEDURES – REVIEW (CONT.)**

**OFFICER’S RECOMMENDATION**

That Council:

1. Endorses the Public Interest Disclosure Procedure for use as presented in Attachment 11.1 (B);
2. Endorses the associated guidelines, procedure forms and flow charts for use as presented in Attachments 11.1 (C) through 11.1 (E) inclusive; and
3. Presents the endorsed Public Interest Disclosure Procedure to the Ombudsman for approval in line with the Public Interest Disclosures Act 2002.

**DECISION**

**VOTING**

For:

Against:

## **12. LIVEABLE & CONNECTED COMMUNITIES**

### **12.1 COMMUNITY GRANTS / ASSISTANCE – GEORGE TOWN FOOTBALL CLUB**

**REPORT AUTHOR:** Manager Liveable & Connected Communities, Ms M. Bennett

**REPORT DATE:** 16<sup>th</sup> September 2020

**FILE NO:** 23.2

**ATTACHMENT/S:** George Town Football Club Community Assistance Application

---

#### **SUMMARY**

This report provides information to Council relating to a Community Assistance application for a grant from the George Town Football Club.

#### **BACKGROUND**

In accordance with Council's Community Assistance Policy (No. 10), on the 31st July 2020, Council announced the opening of Round 1 of the 2020/2021 Grant Assistance program, with applications closing on Friday 28<sup>th</sup> August 2020.

The Community Assistance Policy applies to applications for Fee Remission, Assistance to Individuals, and Community Grants, with a total budget allocation of \$20,000.

#### **STRATEGIC PLAN**

This report relates to the following components of the Community Strategic Plan 2020-2030.

##### **Future direction 1 – Community Pride**

- i. All communities take pride in their place:
- ii. Community groups work together on common goals:
  - b. Communicating proposed projects and programs to leverage opportunities, avoid duplication, and keep up with what is going on.

##### **Future Direction 3 – Progressive well-resourced communities**

- i. Recreational opportunities for all
- ii. Communities have agreed strategic plans
- iii. Diverse and active volunteering base
- iv. Community celebrations build the areas reputation

#### **LEGISLATION**

Council's Community Assistance Policy No. 10 adopted by Council on the 28<sup>th</sup> January 2020.

**12.1 COMMUNITY GRANTS / ASSISTANCE – GEORGE TOWN FOOTBALL CLUB**  
**(CONT.)**

**FINANCIAL IMPLICATIONS**

The 2020 / 2021 budget allocation for Community Grants is \$20,000 and there has been no fund allocations regarding Fee Remissions or Assistance to Individuals this financial year.

**OFFICER'S COMMENTS**

Fee Remissions approvals allocated so far for this financial year as at the 16<sup>th</sup> September 2020 being \$0.

Assistance to Individual requests, with nil applications being received and granted as at the 16<sup>th</sup> September 2020.

**COMMUNITY ASSISTANCE PROGRAM – ROUND 1 2020-2021**

Round 1 of the 2020/2021 Grant Assistance Program opened on Monday 3<sup>rd</sup> August 2020, and closed on Friday 28<sup>th</sup> August 2020. A total of four grant applications were received, three of which were eligible for consideration.

The fourth application received was ineligible due to being a request for funding for waste removal, which falls outside the criteria for funding. The applicant has been contacted, and a meeting will be held to discuss the application and alternate ideas.

**A Community Grant application has been received from the George Town Football Club for the purchase of a laptop, to be used solely for the purpose of business operations at the Club.**

**OFFICER'S COMMENT**

The completed Grant Application forms an attachment to this report.

The George Town Football Club is seeking funding to purchase a laptop for sole use by the George Town Football Club committee.

It has been common practise for the club to utilise the computers / laptops owned by members of the committee. This poses a risk in terms of the Club electronic data, does not give one stand-alone database where the football club's electronic files are stored and damage / loss of the laptop.

The Club currently have files stores on three separate member's personal computers. This is poor governance which could be readily overcome by the purchase of a laptop for all Club documentation. The Club notes that all electronic files will be saved to a backup drive each week as part of their risk management.

Through COVID-19 crisis the Club a requirement was to investigate the option for committee meetings and team meetings to be held via Zoom. The Clubs risk management plan has identified the need for the Club to be 100% prepared for any future incidents which will prevent face to face meeting attendance.

**12.1 COMMUNITY GRANTS / ASSISTANCE – GEORGE TOWN FOOTBALL CLUB (CONT.)**

A designated device will enable meetings and planning workshops to be more efficient and productive, having the ability for presentations and documentation to be viewed on a large screen. Fostering engagement, creativity and input from those in attendance, and the ability to reflect any changes to documentation in real time, adding efficiencies to the Club's operations.

The laptop will be used for a variety of purposes including and not limited to:

1. Minute taking at fortnightly meetings;
2. Use for zoom meetings;
3. For use on home day games for the inputting of team selections, results, and end of day statistics for each of the four teams into the NTFA SportsTG results portal; and

**RISK IMPLICATIONS**

Risk in relation to providing \$2,000 to George Town Football Club is low.

**CONSULTATION**

Consultation has been limited to Council workshop.

**OFFICER'S RECOMMENDATION**

That Council:

Provides George Town Football Club with the Grant for \$1999 for the purchase of IT equipment (laptop) for the purpose of business operations for the club.

**DECISION**

**VOTING**

For:

Against:

**George Town Council**  
**COUNCIL MEETING – 22<sup>ND</sup> SEPTEMBER 2020**  
**AGENDA**

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**12.2 COMMUNITY GRANTS / ASSISTANCE – ST VINCENT DE PAUL SOCIETY**

**REPORT AUTHOR:** Manager Liveable & Connected Communities, Ms M. Bennett

**REPORT DATE:** 16<sup>th</sup> September 2020

**FILE NO:** 23.2

**ATTACHMENT/S:** St Vincent De Paul Society Community Assistance Application

---

**SUMMARY**

This report provides information to Council relating to a Community Assistance application for a grant from St Vincent De Paul Society.

**BACKGROUND**

In accordance with Council's Community Assistance Policy (No. 10), on the 31st July 2020, Council announced the opening of Round 1 of the 2020/2021 Grant Assistance program, with applications closing on Friday 28<sup>th</sup> August 2020.

The Community Assistance Policy applies to applications for Fee Remission, Assistance to Individuals, and Community Grants, with a total budget allocation of \$20,000.

**STRATEGIC PLAN**

This report relates to the following components of the Community Strategic Plan 2020-2030.

**Future direction 1 – Community Pride**

- iii. All communities take pride in their place:
- iv. Community groups work together on common goals:
  - c. Communicating proposed projects and programs to leverage opportunities, avoid duplication, and keep up with what is going on.

**Future Direction 3 – Progressive well-resourced communities**

- v. Recreational opportunities for all
- vi. Communities have agreed strategic plans
- vii. Diverse and active volunteering base
- viii. Community celebrations build the areas reputation

**LEGISLATION**

Council's Community Assistance Policy No. 10 adopted by Council on the 28<sup>th</sup> January 2020.

**12.2 COMMUNITY GRANTS / ASSISTANCE – ST VINCENT DE PAUL SOCIETY (CONT.)**

**FINANCIAL IMPLICATIONS**

The 2020 / 2021 budget allocation for Community Grants is \$20,000 and there has been no fund allocations regarding Fee Remissions or Assistance to Individuals this financial year.

**OFFICER'S COMMENTS**

Fee Remissions approvals allocated so far for this financial year as at the 16<sup>th</sup> September 2020 being \$0.

Assistance to Individual requests, with nil applications being received and granted as at the 16<sup>th</sup> September 2020.

**COMMUNITY ASSISTANCE PROGRAM – ROUND 1 2020-2021**

Round 1 of the 2020/2021 Grant Assistance Program opened on Monday 3<sup>rd</sup> August 2020, and closed on Friday 28<sup>th</sup> August 2020. A total of four grant applications were received, three of which were eligible for consideration.

The fourth application received was ineligible due to being a request for funding for waste removal, which falls outside the criteria for funding. The applicant has been contacted, and a meeting will be held to discuss the application and alternate ideas.

**A Community Grant application has been received from St Vincent De Paul for the implementation and support the cost of a social inclusion outreach program Dining with Friends offering those who are socially isolated, lonely and/or seek the company of others, to share in soup and sandwiches at the Star of the Sea Hall.**

**OFFICER'S COMMENT**

The completed Grant Application forms an attachment to this report.

The St Vincent De Paul Society is seeking a Community Grant to support an outreach program in George Town - Dining with Friends.

The Society envisages that the Dining with Friends model will cater to the existing Vinnies Van guests, providing nutritious food and companionship, but also provide an opportunity to reach out to other community members who may be lonely and would appreciate the companionship. Because the program is a 'dine-in' experience, it will allow more elderly and isolated community members to attend.

Dining with Friends also provides a rewarding volunteer experience and enabling volunteers to 'give back' to the community of George Town.

Additional benefits of the Dining with Friends program are

1. providing nutritious food to people in need;
2. the link between social inclusion, and mental health and wellbeing;

**12.2 COMMUNITY GRANTS / ASSISTANCE – ST VINCENT DE PAUL SOCIETY  
(CONT.)**

3. Social inclusion is about being able to participate in and contribute. Community members are often excluded due to lack of resources, unemployment, poor skills, discrimination, mental illness, and many other factors; and
4. Dining with Friends Program aims to provide a welcoming environment where all people are valued and respected, aiming to contribute to developing self-esteem, providing hope, and improving mental well-being.

**RISK IMPLICATIONS**

The risk in relation to Council approving this grant application is low.

**CONSULTATION**

Consultation has been limited to Council workshop.

**OFFICER'S RECOMMENDATION**

That Council:

Provides a Community Grant of \$2,000 to St Vincent De Paul to support the Dining with Friends program for the betterment of health and wellbeing particularly the vulnerable members of the community.

**DECISION**

**VOTING**

For:

Against:

**12.3 COMMUNITY GRANTS / ASSISTANCE – LAUNCESTON CITY MISSION**

**REPORT AUTHOR:** Manager Liveable & Connected Communities, Ms M. Bennett

**REPORT DATE:** 16<sup>th</sup> September 2020

**FILE NO:** 23.2

**ATTACHMENT/S:** Launceston City Mission Community Assistance Application

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**SUMMARY**

This report provides information to Council relating to a Community Assistance application for a grant from Launceston City Mission.

**BACKGROUND**

In accordance with Council's Community Assistance Policy (No. 10), on the 31st July 2020, Council announced the opening of Round 1 of the 2020/2021 Grant Assistance program, with applications closing on Friday 28<sup>th</sup> August 2020.

The Community Assistance Policy applies to applications for Fee Remission, Assistance to Individuals, and Community Grants, with a total budget allocation of \$20,000.

**STRATEGIC PLAN**

This report relates to the following components of the Community Strategic Plan 2020-2030.

**Future direction 1 – Community Pride**

- v. All communities take pride in their place:
- vi. Community groups work together on common goals:
  - d. Communicating proposed projects and programs to leverage opportunities, avoid duplication, and keep up with what is going on.

**Future Direction 3 – Progressive well-resourced communities**

- ix. Recreational opportunities for all
- x. Communities have agreed strategic plans
- xi. Diverse and active volunteering base
- xii. Community celebrations build the areas reputation

**LEGISLATION**

Council's Community Assistance Policy No. 10 adopted by Council on the 28<sup>th</sup> January 2020.



**12.3 COMMUNITY GRANTS / ASSISTANCE – LAUNCESTON CITY MISSION (CONT.)**

**FINANCIAL IMPLICATIONS**

The 2020 / 2021 budget allocation for Community Grants is \$20,000 and there has been no fund allocations regarding Fee Remissions or Assistance to Individuals this financial year.

**OFFICER'S COMMENTS**

Fee Remissions approvals allocated so far for this financial year as at the 16<sup>th</sup> September 2020 being \$0.

Assistance to Individual requests, with nil applications being received and granted as at the 16<sup>th</sup> September 2020.

**COMMUNITY ASSISTANCE PROGRAM – ROUND 1 2020-2021**

Round 1 of the 2020/2021 Grant Assistance Program opened on Monday 3<sup>rd</sup> August 2020, and closed on Friday 28<sup>th</sup> August 2020. A total of four grant applications were received, three of which were eligible for consideration.

The fourth application received was ineligible due to being a request for funding for waste removal, which falls outside the criteria for funding. The applicant has been contacted, and a meeting will be held to discuss the application and alternate ideas.

**A Community Grant application has been received from Launceston City Mission for a contribution to the cost of infrastructure at their new location in Sorell St George Town, to provide volunteers with a lunchroom (flooring, furniture and small appliances) and workplace improvements that increase the range of volunteers that can be part of that activity (these include Literacy & Numeracy support, directional signage, safety equipment.)**

**OFFICER'S COMMENTS**

The completed Grant Application forms an attachment to this report.

The City Mission Launceston are seeking a Community Grant to support the upgrade of their new store in Sorell Street George Town for the volunteer's lunch room facilities.

The City Mission is will be new to George Town, the shop model works on a low staff, to a high volunteer ratio. Volunteers are drawn from the local community. Any profits the Mission shop will be re invested in the local George Town community. The ambition is to see much needed funds directed towards the Inside Out 4 Kids program current operating in George Town and family services support.

The Mission will also provide training opportunities across a range of skills from warehousing, retail and customer service. Mission volunteers come from "work for the dole", community members wishing to give back and from our work re engagement program Mission2a future.

**RISK IMPLICATIONS**

The risk in relation to Council approving this grant application is low.

**12.3 COMMUNITY GRANTS / ASSISTANCE – LAUNCESTON CITY MISSION (CONT.)**

**CONSULTATION**

Consultation has been limited to Council workshop.

**OFFICER’S RECOMMENDATION**

That Council:

Provides a Community Grant of \$2,000 to Launceston City Mission to support the upgrade of the volunteer’s lunch room facilities (flooring, furniture and small appliances) and support a new not for profit service provider in George Town who will offering much needed community services, whilst engaging volunteers and offering on the job training.

**DECISION**

**VOTING**

For:

Against:

**George Town Council**  
**COUNCIL MEETING – 22<sup>ND</sup> SEPTEMBER 2020**  
**AGENDA**

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**13. MAYOR**

**13.1 MATTERS OF INVOLVEMENT –MAYOR**

**FILE NO.:** 14.11

**REPORT DATE:** 19<sup>th</sup> August, 2020

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<b>Mayor Cr Greg Kieser</b>		
<b>August</b>	19	Attended Owners' Representatives Quarterly Briefing
	21	Met with South32 representatives with the General Manager
	25	Chaired Council Workshop
	25	Chaired Ordinary Council meeting
	27	Met with Hillwood Progress Association and community members on Council's roadshow with Councillors and management
	27	Met with Bellingham Progress Association and community members on Council's roadshow with Councillors and management
	28	Met with Weymouth Progress Association and community members on Council's roadshow with Councillors and management
	28	Met with Lulworth Progress Association and community members on Council's roadshow with Councillors and management
	28	Met with Beechford Residents & Property Owners Association and community members on Council's roadshow with Councillors and management
<b>September</b>	1	Interview with Tasmania Talks – Northern Tasmania ABC
	3	Attended FIG Bumper Sticker selection panel meeting
	7	Met with Bell Bay Aluminium representatives and General Manager re Mountain Bike Trail
	7	Attended George Town Chamber of Commerce meeting
	8	Chaired Council Workshop
	9	Attended tour of Forico's Long Reach site with General Manager
	10	Attended LGAT Mayor's Workshop
	11	Attended LGAT General Meeting
	11	Met with Archbishop of Hobart The Most Rev Julian Porteous DD
14	Met with new residents to discuss grant opportunities	

*Note: the Mayor has maintained regular contact with the General Manager and key staff to keep abreast of and respond to the COVID-19 crisis.*

**OFFICER'S RECOMMENDATION**

That the information report from the Mayor on Matters of Involvement be received and the information noted.

**George Town Council  
COUNCIL MEETING – 22<sup>ND</sup> SEPTEMBER 2020  
AGENDA**

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**13.1 MATTERS OF INVOLVEMENT –MAYOR (CONT.)**

**DECISION**

**VOTING**

For:

Against:

**14. PETITIONS**

**15. NOTICES OF MOTIONS**

**15.1 COUNCIL ROADSHOWS – CR BARWICK**

The Council has had Road Shows in the country areas of Lulworth, Beechford, Weymouth and Hillwood and as disgust we need to share information which is relevant to George Town and Low Head communities.

**MOTION**

Moved: Cr Barwick

1. That an invitation from the Mayor and Councillors be extended to the residents of George Town to attend a "Council Road Show" in the Memorial Hall to be convened by the General Manager; and
2. also extend to the Low Head residents, through the Low Head Progress Association, an invitation to attend a "Council Road Show" at Low Head to be convened by the General Manager.

**DECISION**

**VOTING**

For:

Against:

**16. COUNCILLORS QUESTIONS WITH OR WITHOUT NOTICE**

*[Refer to Minute No. 362/15 which states "At any Ordinary Meeting of Council when a 'without notice' question from a councillor is accepted, and when this question is taken on notice',*

- a) *The General Manager is to record in the minutes of that meeting the 'question', and that the question was 'taken on notice'.*
- b) *Provide the answer to the question 'taken on notice, at the next Ordinary Meeting of Council, in writing.']*

Nil.

## **17. COUNCIL COMMITTEE REPORTS**

### **17.1 GEORGE TOWN PLACEMAKING COMMITTEE MEETING**

<b>REPORT AUTHOR:</b>	Executive Support & Governance Officer – Ms L. Dickenson
<b>REPORT DATE:</b>	17 <sup>th</sup> September, 2020
<b>FILE NO:</b>	14.7
<b>ATTACHMENT/S:</b>	George Town Placemaking Committee Confirmed Minutes 17 <sup>th</sup> August, 2020

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#### **SUMMARY**

The purpose of this report is to provide information to Council on the Confirmed minutes and any recommendations from the George Town Placemaking Committee for consideration.

#### **BACKGROUND**

The George Town Placemaking Committee met on the 17<sup>th</sup> August, 2020 and accepted the minutes as true and accurate record of the meeting held on the 7<sup>th</sup> September, 2020.

#### **STRATEGIC PLAN**

##### **Future Direction 1. Community Pride:**

Being inclusive and supportive, focusing on the area's strengths of location, beautiful environment, relaxed lifestyle and potential; making and keeping our place looking good and everyone feeling safe and secure, will build community pride.

#### **RISK IMPLICATIONS**

The scope of the Placemaking Committee is governed by Council Policy GTC-16 Special Committees and the Placemaking Committee Terms of Reference. Risk implications are therefore considered to be low.

#### **STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

Local Government Act 1993 and Council Policy GTC-16 Special Committees.

George Town Council Placemaking Committee Terms of Reference.

#### **FINANCIAL IMPLICATIONS**

Nil.



**17.1 GEORGE TOWN PLACEMAKING COMMITTEE MEETING (CONT.)**

**CONSULTATION**

The minutes were discussed at the 7<sup>th</sup> September, 2020 Placemaking Committee meeting.

**OPTIONS**

That Council:

1. Accepts the minutes of the 17<sup>th</sup> August, 2020 of the Placemaking Committee; or
2. Does not accept the minutes of the 17<sup>th</sup> August, 2020 of the Placemaking Committee.

**OFFICER'S COMMENTS**

Nil.

**OFFICER'S RECOMMENDATION**

That Council accept the Confirmed minutes of the 17<sup>th</sup> August, 2020 as an accurate record of that meeting.

**DECISION**

**VOTING**

For:

Against:

**George Town Council**  
**COUNCIL MEETING – 22<sup>ND</sup> SEPTEMBER 2020**  
**AGENDA**

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**17.2 APPOINTMENT OF CANDIDATE TO SECTION 24 SPECIAL COMMITTEE –  
GEORGE TOWN COUNCIL PLACEMAKING COMMITTEE**

**REPORT AUTHOR:** Manager People, Performance and Governance – Mr B. Daire

**REPORT DATE:** 14<sup>th</sup> September, 2020

**FILE NO:** 14.7

**ATTACHMENT/S:** Nil.

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**SUMMARY**

The George Town Council Placemaking Committee is a Section 24 Special Committee created on 19<sup>th</sup> of February 2019 by the George Town Council with resolution 029/19. The committee's purpose is to enhance public spaces and strengthen the connection between people and places within the municipal area. In accordance with GTC-16 Special Committee's, individual members are appointed to the committee by resolution of Council.

**BACKGROUND**

Due to vacancies arising the committee advertised for interested parties to volunteer for service on the committee. Of the expression of interest and applications received and reviewed, the Committee has recommended applicant Kaija Kautto for appointment. Kaija Kautto has a professional background in Information Technology, Automation, and Project Management/Leadership. A previous and now current resident of the municipality Kaija runs private pottery classes, is a member of the Lighthouse Regional Arts Group, Outer Cove Creative Collective, and a regular participant in the municipal sketching group.

**STRATEGIC PLAN**

In addition to the strategic priorities established with the Committee, this action relates to the following components of the Community Strategic Plan 2020-2030.

- a) Future direction 1 – Community Pride
  - i. All are valued and included:
    - a. Taking a whole of community approach to everything,
    - b. Working towards removing all barriers to participation in community life,
    - c. Communicating so everyone knows what each group is doing, and
    - d. Encouraging volunteering across all ages.

**RISK IMPLICATIONS**

This report has been reviewed in accordance with GTC-15 Risk Management Framework. It is assessed reputational risk exists for Council in the appointments it makes to Section 24. Special Committees. This risk has been mitigated by the selection process employed by the Placemaking Committee in accordance with its Terms of Reference and a public recruitment process.

**17.2 APPOINTMENT OF CANDIDATE TO SECTION 24 SPECIAL COMMITTEE –  
GEORGE TOWN COUNCIL PLACEMAKING COMMITTEE (CONT.)**

**FINANCIAL IMPLICATIONS**

There are no financial implications with this position. It is a vacant volunteer position, with administrative costs already budgeted for.

**OFFICER'S COMMENTS**

This recruitment was conducted by the Chair of the George Town Council Placemaking Committee, in accordance with this Committees Terms of Reference and GTC-16 Special Committee's. The recommendation is provided by the Committee to Council, with this report serving to facilitate that recommendation.

**OFFICER'S RECOMMENDATION**

That Council:

1. Appoints Kaija Kautto as a member of the George Town Council Placemaking Committee for a single term.

**DECISION**

**VOTING**

For:

Against:

**George Town Council**  
**COUNCIL MEETING – 22<sup>ND</sup> SEPTEMBER 2020**  
**AGENDA**

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**17.3 GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE**

**REPORT AUTHOR:** Executive Support & Governance Officer – Ms L. Dickenson

**REPORT DATE:** 18<sup>th</sup> August, 2020

**FILE NO:** 14.7

**ATTACHMENT/S:** George Town Community Safety Group Committee Confirmed Minutes 4<sup>th</sup> August, 2020

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**SUMMARY**

The purpose of this report is to provide information to Council on the Confirmed minutes and any recommendations from the George Town Community Safety Group Committee for consideration.

**BACKGROUND**

The George Town Community Safety Group Committee met on the 1<sup>st</sup> September, 2020 and accepted the minutes as true and accurate record of the meeting held on the 4<sup>th</sup> August, 2020 with an amendment.

The Committee at this meeting also resolved the following motion:

Moved: Mr J. Glisson  
Seconded: Mr C. Tyeson

This Committee present Ms C. Smith of the Hillwood Progress Association and Mr R. Hibbs of the Bellingham Progress Association to the George Town Council, to be appointed as members of the George Town Council Safety Committee

**CARRIED**

**STRATEGIC PLAN**

**Future Direction 1. Community Pride:**

Being inclusive and supportive, focusing on the area's strengths of location, beautiful environment, relaxed lifestyle and potential; making and keeping our place looking good and everyone feeling safe and secure, will build community pride.

**RISK IMPLICATIONS**

Risk is considered low.

**STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

Local Government Act 1993 and Council Policy GTC-16 Special Committees.

**FINANCIAL IMPLICATIONS**

Nil.

**George Town Council**  
**COUNCIL MEETING – 22<sup>ND</sup> SEPTEMBER 2020**  
**AGENDA**

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**17.3 GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING (CONT.)**

**CONSULTATION**

The minutes were discussed at the 1<sup>st</sup> September, 2020 George Town Community Safety Group Committee meeting.

**OPTIONS**

That Council:

1. A) Accepts the minutes of the 4<sup>th</sup> August, 2020 of the George Town Community Safety Group Committee; and  
  
B) appoints Ms C. Smith of the Hillwood Progress Association and Mr R. Hibbs of the Bellingham Progress Association to the George Town Council, to be appointed as members of the George Town Council Safety Committee;

OR

2. A) Does not accept the minutes of the 4<sup>th</sup> August, 2020 of the George Town Community Safety Group Committee; and  
  
B) Does not appoint Ms C. Smith of the Hillwood Progress Association and Mr R. Hibbs of the Bellingham Progress Association to the George Town Council, to be appointed as members of the George Town Council Safety Committee.

**OFFICER'S COMMENTS**

Nil.

**OFFICER'S RECOMMENDATION**

That Council:

1. Accept the minutes of the George Town Safety Group Committee meeting of 4<sup>th</sup> August, 2020 as an accurate record of that meeting (attached); and
2. Appoints Ms C. Smith of the Hillwood Progress Association and Mr R. Hibbs of the Bellingham Progress as members of the George Town Council Safety Committee.

**DECISION**

**VOTING**

For:

Against:

**George Town Council  
COUNCIL MEETING – 22<sup>ND</sup> SEPTEMBER 2020  
AGENDA**

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**18. CLOSED MEETING**

**18.1 INTO CLOSED MEETING**

**DECISION**

Moved: Cr  
Seconded: Cr

That Council move into closed meeting at ..... to discuss the following items:

**Item 1 Minutes of the closed ordinary Council meeting held on the 28<sup>th</sup> July, 2020**

As per the provisions of regulation 34(6) of the Local Government (Meeting Procedures) Regulations 2015.

**REQUIRES ABSOLUTE MAJORITY OF COUNCIL**

**Item 2 RFT04/19 Periodic standing contracts 01 July 2019 to 30 June 2021**

As per the provisions of regulation 15(2) (d) of the Local Government (Meeting Procedures) Regulations 2015.

**VOTING**

For:

Against:

**18.5 OUT OF CLOSED MEETING**

*In accordance with the requirements of the Local Government (Meeting Procedures) Regulations 2015 regulation 15(8) while in a closed meeting the Council is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.*

**DECISION**

Moved:

Seconded:

That Council moves out of Closed Meeting at ..... and endorse those decisions taken while in Closed Meeting and the information remains Confidential.

**VOTING**

For:

Against:

There being no further business, the meeting closed at .....

**Cr Greg Kieser  
MAYOR**