



Building Community...

Together

George Town Placemaking Committee Confirmed Minutes

Location: George Town Council Chambers – 16-18 Anne Street, George Town

Date: 9th November 2020

Meeting 10.00 am

Opened:

1. Attendance and Apologies

Cr Justine Brooks (Chair)

Ann Williams-Fitzgerald

Jo Hart

Cheryl Harrington

Kaiji Kautto

Phill Hinds

Louise Dickenson (Minute Secretary)

Apology: Rebecca Stuttard, Meagan Bennett

2. Minutes of the Previous Meeting held 5th October 2020

The minutes of the previous Placemaking Committee meeting held on the 5th October 2020 was accepted as a true and accurate record.

3. Update on Mural Project – discussion re community participation model

The Chair advised that the Council had approved the project and the Committee can now schedule the project commencement.

Discussion took place on how the Placemaking Committee could get the community involved in the project. It was agreed that a small soft launch could be done i.e. flyers at the RSL market and local businesses; facebook; website etc. Schools can be asked to be involved. If the event is to be held on a weekend then schools can promote to encourage the children to attend with their parents. The event can also be advertised through the Park Run.

The Chair advised that an email had been received from Mel dated the 19th October regarding community involvement and the project should take approx. 4 hours. Mel will prime and prepare the outside walls in readiness for the event and run the project throughout the day.

The Committee agreed that the project could commence on Saturday 28th November 2020. The Chair to contact Mel to ascertain if the date is suitable. Mel will run the project. It was also agreed that the Chair contact Council requesting that the inside of the toilets be painted. This project may already be programmed in Council's maintenance.

Other operational matters were to have a Covid-19 safe plan. Committee members to be Covid marshalls. It was agreed that Council be asked to provide sunscreen, sanitizer and wipes. Members to promote and remind people to be sun safe. Also the Chair to speak with Mel regarding plastic buckets, equipment etc.

Discussion took place about further advertisement to get more local artists involved with the projects, like subsequent toilet blocks and bollards.

4. Update on Bollards Project – discussion re specific locations

The Manager Infrastructure and Works sent an email to Placemaking Committee in regards to the enquiry into concrete bollards. The response was it would pose a safety hazard. The Manager has made inquiries and have received a quote from Koppers logs for the bollards and have received a cheaper quote for the treated logs. The Chair to check on freight costs and to do the final costings. The Committee agreed, as per the quote, that 40 treated logs be ordered. The Manager also advised that the painting to be done in situ. At certain locations, the artist should not work on her own due to health and safety. The Chair to discuss with the Manager Infrastructure and Works the location where the artist can paint that is safe and if the logs are to be transported they can be touched up if scratched.

As Phill had done all the work with the process; Phill to provide the Chair with the process as designed.

1. Site maps
2. Dial before you dig
3. Infrastructure in the ground
4. Community consultation

If bollards are to be placed at Hillwood, Pipers River and Low Head community consultation will need to occur i.e. posters on notice boards.

Similar to the Elizabeth Street community mural painting day, the Committee will need to ask what they would like and the Committee to provide examples.

It is agreed that the Committee to complete 20 bollards this year. This will require a separate meeting to be scheduled. A project plan and Committee member commitments to be developed.

5. **New Business**

Phill Hinds

The Committee discussed Phill's idea of plastic seats being made by Environex with 3D artistic impression on the back of the seat. The Chair has raised this idea with Manager Infrastructure and Design and that there is no set policy that it has to be a set design. Five (5) seats are currently included in this year's budget. A local artist would need to come up with the design. Further discussions would need to come up with designs.

Agreed that Phill to develop a concept and follow up with Environex.

Kaiji Kautto

Nil.

Ann Williams-Fitzgerald

Advised that she has been involved in the interview process for the Arts and Culture Officer. Ann advised that the role is extensive and includes volunteers. Unsure of how much involvement the person will have in the Placemaking Committee.

Markets project has been developed now and two groups do not wish to be included. PMC is agreeable to the market project and Ann to take lead. Council has agreed upon the location and the street will not be required to be closed. It will run from 3rd January and continue on the 1st Sunday of the month. It will be set up similar to the Farmers market with a group being asked to run the marketing. The Commonwealth Bank has also agreed to the use of the grass area and Council will have the toilets opened and rubbish bins available. No stallholders money to be collected, first 2 markets at no cost to stallholders. Stallholders to provide their own tables. Meagan had mentioned to Ann that council may have tables available - not confirmed. Jo to prepare COVID-19 Plan and Phill to be COVID-19 warden on day.

PMC have some support with the flyers and to get the information out to social media. Looking at the market to tie in with other events i.e. Mario's car rally, kite flying. Mario's is agreeable to enhancement of the car rally.

Permits have all been organised and Covid safe. Ann to follow up on stall tables. The stall money collection was discussed.

The Chair commended Ann for the effort in arranging this project and that PMC will be a supporter for this project.

Council can do the printing. Louise to follow up with email on cost of fees for Council to do the printing.

Due to Committee members being involved in many different organisations it was agreed that Louise send out Council's related parties disclosure form for completion by all members.

Jo Hart

Advised that the Low Head pilot station ran a very successful kite flying day including a kite shop on the day. The day event was run very well. Jo to do a thank you note to the owners of the kite flying shop and food van.

Cheryl Harrington

Nil.

Cr Justine Brooks (Chair)

Discussion took place on Council's tree planting program. The Chair to obtain a list of species of trees that can be planted.

Cr Brooks provided an updated on the crochet project. Discussions and emails exchange has occurred with the Lighthouse Regional Arts group as they had previously done this project in 2013. The marine crochet display is housed at Ainslie.

The crochet project to be displayed in a public area. Agreed for the Chair to speak with Lighthouse and Regional Arts group and the committee to identify possible locations.

6. Next Meeting

The next meeting of the Placemaking Committee is to be held on the 14th December, 2020 followed by an informal get-together.

Meeting closed at 12.00 pm.