

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
CONFIRMED MINUTES**

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**Confirmed Minutes of Meeting of Council held on the 16th August 2017
Meeting commenced at 1.00 pm**

AUDIO RECORDING OF COUNCIL MEETINGS

The public is advised that it is **Council Policy** to record the proceedings of meetings of Council on digital media to assist in the preparation of minutes, and to clarify any queries relating to the Minutes that is raised during a subsequent meeting under the section “Confirmation of Minutes”.

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

All meetings of the Council shall be digitally recorded as provided for by Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015 except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15(2).

In accordance with the requirements of Council’s Audio Recording of Council Meetings Policy No. 40, members of the public are not permitted to make audio recordings of Council meetings.

1. PRESENT

Mayor Bridget Archer
Cr Tim Harris (Deputy Mayor)
Cr Chris Ashley
Cr Heather Barwick JP
Cr Doug Burt
Cr Greg Dawson
Cr John Glisson
Cr Tim Parish
Cr Peter Parkes

1.1 APOLOGIES

Nil.

1.2 IN ATTENDANCE

General Manager
Manager Community Development
Acting Manager Infrastructure and Engineering
Financial Accountant
Executive Officer (HR/WHS/Risk)
Executive Officer (Governance)
Executive Assistant (Governance)

The Chairperson welcomed the new General Manager Mrs Justine Brooks-Bedelph on behalf of Council.

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2. CONFIRMATION OF MINUTES

226/17 2.1 - ORDINARY COUNCIL MEETING HELD 21ST JUNE, 2017

DECISION

Moved: Cr Harris
Seconded: Cr Parkes

That the Minutes of Council's Ordinary meeting held on the 21st June, 2017 numbered 156/17 to 179/17 and 184/17 be received and confirmed as a true record of proceedings with the amendment to remove the wording "an Amendment was" moved by Cr Barwick and Cr Dawson be removed.

FORESHADOWED MOTION

Moved: Cr Glisson

That the Minutes of Council's Ordinary meeting held on the 21st June, 2017 numbered 156/17 to 179/17 and 184/17 be received and confirmed as a true record of proceedings with the amendment that the words on Page 46 from "Decision" to "An Amendment was" be deleted prior to the second motion.

Moved: Cr Harris
Seconded: Cr Parkes

That the Minutes of Council's Ordinary meeting held on the 21st June, 2017 numbered 156/17 to 179/17 and 184/17 be received and confirmed as a true record of proceedings with the amendment to remove the wording "an Amendment was" moved by Cr Barwick and Cr Dawson be removed.

	For	Against		For	Against
Cr Archer		✓	Cr Dawson	✓	
Cr Harris	✓		Cr Glisson		✓
Cr Ashley		✓	Cr Parish		✓
Cr Barwick		✓	Cr Parkes	✓	
Cr Burt	✓				

Cr Ashley and Cr Archer abstained from voting as they were not present at the Council meeting held on the 21st June 2017.

MOTION LOST

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226/17 2.1 - ORDINARY COUNCIL MEETING HELD 21ST JUNE, 2017 (CONT.)

Moved: Cr Glisson

That the Minutes of Council's Ordinary meeting held on the 21st June, 2017 numbered 156/17 to 179/17 and 184/17 be received and confirmed as a true record of proceedings with the amendment that the words on Page 46 from "Decision" to "An Amendment was" be deleted prior to the second motion.

The Chairperson called a Point of Order against Councillors at 1.15pm LG(MP)R 23(1)(b) being a councillor speaking is being interrupted or distracted.

PROCEDURAL MOTION

Moved: Cr Dawson
Seconded: Cr Burt

That this item be deferred.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

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227/17 2.2 - ORDINARY COUNCIL MEETING HELD 19TH JULY, 2017

DECISION

Moved: Cr Harris
Seconded: Cr Dawson

That the Minutes of Council's Ordinary meeting held on the 19th July, 2017 numbered 190/17 to 215/17 and 221/17 be received and confirmed as a true record of proceedings.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

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228/17 2.3 - SPECIAL COUNCIL MEETING HELD 24TH JULY, 2017

DECISION

Moved: Cr Parkes
Seconded: Cr Glisson

That the Minutes of Council's Special meeting held and adjourned on the 24th July 2017 numbered 222/17 and resumed on the 28th July 2017 numbered 223/17 and 225/17 be received and confirmed as a true record of proceedings.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

Cr Glisson asked in relation to the reviews that are to be undertaken whether or not that will include a review of the costings that were undertaken for the road works and the terms of reference of the operational review of Council. Cr Glisson requested that his question be recorded in the minutes.

The Chairperson responded advising that as previously advised Councillors have not provided specific direction in regard to the terms of the operational review however it was probably reasonable to say that since Cr Glisson had previously asked this question, there has been a degree more direction and scope applied given that Council has a new General Manager who has been tasked with conducting that review. The Chairperson further advised that this scope however was still not down to the level of what exactly to review.

The Chairperson referred Cr Glisson's question to the General Manager who responded inviting Cr Glisson to meet with her to clarify what information Cr Glisson was seeking.

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229/17 OPERATIONAL REVIEW

Moved: Cr Glisson
Seconded: Cr Dawson

That the terms of reference for the operational review be part of the subject at the next workshop.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris		✓	Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

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3. PUBLIC QUESTION TIME

3.1 PUBLIC QUESTION TIME PROCEDURE

[Refer to Minute No. 243/16. The period set aside for public question time will be at least 15 minutes. Questions given on notice will be addressed first. Once questions on notice have been addressed, persons who have registered their interest to ask a question will be called to do so in the order in which they have registered. Persons attending Council meetings will have the opportunity to register their interest to ask a question without notice prior to the commencement of the meeting. Council staff will be on hand to assist with this process.

Participants cannot ask more than 2 questions in a row with a maximum of 2 minutes per question. If a person has more than (2) questions, they will be placed at the 'end of the queue' and may, if time permits, ask their further questions once all other persons have had an opportunity to ask questions. Persons who have not registered their interest to ask a question will be given an opportunity to do so following all those who have registered. All questions must be directed to the Chairperson.

For further information on Council's Public Question Time Rules and Procedure, please refer to George Town Council Public Question Time Policy No. 18.]

Questions asked and answers provided may be summarised in the minutes of the meeting.

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3.2 PUBLIC QUESTIONS ON NOTICE

Nil.

3.3 PUBLIC QUESTION TIME

Commenced: 1.28 pm

Concluded: 1.37pm

Mrs Webb, George Town

- Q1. Mrs Webb referred to a previous question she had asked in respect to parking near the intersection of Sorrell and Macquarie Streets and a response that she had received from the Acting Manager Infrastructure & Engineering in June which advised that the parking would be converted to motorbike parking spaces. Mrs Webb stated it is now August and asked when the work is going to be done? Mrs Webb also stated that it was difficult to turn right out of Sorrell Street (near the Commonwealth Bank).

The Chairperson referred Mrs Webb's question to the Acting Manager Infrastructure & Engineering who advised that Council currently has a consultant looking at the issue in respect to the parking area at the corner of Sorrell and Macquarie Streets. The Acting Manager took the second part of Mrs Webb's question on notice.

Mr Austin, George Town

Mr Austin, on behalf of the George Town Residents and Ratepayers Association congratulated the General Manager on her appointment and wished her every success.

- Q1. Mr Austin referred to the Auditor General's report of last year which stated that the George Town Council has one of the highest rates in the system in the State and was also \$12,000 above most other councils in average wages. Mr Austin asked the General Manager if it was her intention during her tenure to address this and bring George Town Council in line with other councils within this State.

The Chairperson referred the question to the General Manager who replied advising yes and that certainly wages were part of her contractual arrangement with Council to address and this would be addressed through the organisational review that was previously spoken about. The General Manager further advised that with respect to the rates matter raised by Mr Austin this would need to be looked into further and took the second part of Mr Austin's question on notice.

The Chairperson added a point of clarification in response to Mr Austin's question that in terms of wages and rates it was important to recognise that it is an average rate and that it may not provide the whole picture as within the average is a range of rates.

Mr Austin replied that he appreciated the Chairperson's comments as he and Council had been through this argument before.

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3.3 PUBLIC QUESTION TIME (CONT.)

The Chairperson further stated that this was particularly important to note as often when Council has this conversation we will have some staff that may feel that they are not getting paid above average; we are talking about the average across the organisation/State.

- Q2. Mr Austin stated that he had asked a question last week of the Acting Manager Infrastructure & Engineering regarding the waste transfer station and the contract that was signed and that he had also asked a question prior to that regarding a drain in Esplanade North. Mr Austin advised that he had contacted the Acting Manager during the week regarding the waste transfer station and stated that what is provided in the agenda is not the question he had asked. Mr Austin said his question was “who signed off on that deal and were there any writers attached to the document”. Through the Chair Mr Austin asked the Acting Manager if there had been any progress on the drain in Esplanade North.

Through the Chair, the Acting Manager responded that there is a blockage in the drain that had to be dealt with however in terms of the bigger picture there had been no further action.

Mrs Wootton, Low Head

- Q1. Mrs Wootton enquired as to the status of the tourism signage that was to be installed near Anne Street and Mt Direction. Mrs Wootton stated that it was advertised last year, however the advertisement did not include any advice as to what was going to be on the signs and when they were going to be erected.

The Chairperson referred the question to the Manager Community Development who took the question on notice to provide a more detailed response to Mrs Wootton.

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3.4 QUESTIONS ON NOTICE FROM COUNCILLORS

Nil.

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3.5 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME

(Refer to Minute No. 425/00, which states in part, “that a copy of all written replies to questions from the Public Gallery be included in the following Council Agenda.”)

Mr Austin, George Town
(Ordinary Council Meeting 19th July 2017)

25th July, 2017

Mr J. Austin

Dear Mr Austin,

RE: PUBLIC QUESTION TIME – ORDINARY COUNCIL MEETING 19TH JULY 2017

Thank you for your attendance and your question at the Ordinary Council meeting held on the 19th July, 2017 where you asked:

Q1. Mr Austin referred to the item on the agenda regarding the George Town Waste Transfer Station in relation to the contract with Shaw Contracting and the project delays and variations outlined in the report. Mr Austin stated that he felt that someone was amiss in signing that contract in the beginning and asked why this document was signed without all of this being included and who signed the document off.

Council has discussed the Waste Transfer Station (WTS) upgrade at various Ordinary Council meetings within Closed Session providing detailed analysis of costings received at that time. The tender documentation was provided to Council at its 15th June 2016 meeting under closed session and was awarded to Shaw Contracting for the major building component of the Waste Transfer Station Upgrade Project.

The upgrade of the WTS includes a number of other components in addition to Shaw’s Contract and information on these are detailed within the report presented at the 19th July, 2017 Ordinary Council meeting (please see attached).

If you require any further clarification, please contact Council to make an appointment with the Acting Manager Infrastructure & Engineering on (03) 6382 8800.

Yours sincerely,

David Jolly
Acting General Manager

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3.5 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME (CONT.)

**Mr G. O'Doherty, George Town
(Ordinary Council Meeting 19th July 2017)**

8th August, 2017

Mr G O'Doherty

Dear Mr O'Doherty,

RE: PUBLIC QUESTION TIME – ORDINARY COUNCIL MEETING 19TH JULY 2017

Thank you for your attendance and your question at the Ordinary Council meeting held on 19th July, 2017 where you asked:

Q1. *Mr O'Doherty raised the matter of Franklin Street and stated that Mr Harper had informed him last month that he would attempt to follow up the Franklin Street report in response to question Mr O'Doherty had previously asked. Mr O'Doherty asked if the report could be followed up and if the second part of his previous question in relation to the costs involved could be also provided.*

Council has received an initial report by a consultative engineering in relation to Franklin Street. This report is currently under review and will be submitted to a Council Workshop for their initial information and discussion as per Council's normal process. No further information can be provided to the public at this time until Council receives the final report on Franklin Street sub-surface conditions.

I appreciate your concerns expressed regarding Franklin Street and they will be addressed after Council has been fully briefed on the matter.

Yours sincerely,

**David Jolly
Acting Manager Infrastructure and Engineering**

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4. DECLARATIONS OF INTEREST

Nil.

5. GENERAL MANAGER'S DECLARATION

I certify that with respect to all advice, information or recommendations provided to Council with this Agenda:

- the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- where any advice is given directly to Council by a person who does not have the required qualifications of experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.



**Justine Brooks-Bedelph
GENERAL MANAGER**

LOCAL GOVERNMENT ACT 1993 – SECTION 65

65. Qualified persons

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.
- (3) The Minister by order may determine the qualifications and experience required by a person to be a qualified person.
- (4) If the Minister does not make an order under subsection (3), the general manager may determine the qualifications and experience required by a person to be a qualified person.

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6. PLANNING AUTHORITY

The Council will act as a planning authority under the provisions of the *Land Use Planning and Approvals Act 1993* in respect of any items included in this section of the agenda.

Local Government (Meeting Procedures) Regulations 2015

25. Acting as a planning authority

- (1) If a council or council committee intends to act at a meeting as a planning authority under the Land Use Planning and Approvals Act 1993, the chairperson is to advise the meeting accordingly.*
- (2) The general manager is to ensure that the reasons for a decision by a council or council committee acting as a planning authority are recorded in the minutes of the meeting.*

Nil.

7. PLANNING AND DEVELOPMENT

Nil.

8. INFRASTRUCTURE AND ENGINEERING SERVICES

Nil.

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9. CORPORATE SERVICES

230/17 9.1 - FINANCIAL REPORT OPERATING BUDGET

REPORT AUTHOR: Financial Accountant

REPORT DATE: 31 July 2017

FILE NO: 32.1

ATTACHMENT: Nil.

SUMMARY

This report is provided to update Council on the progress of actual income and expenditure against budget on a year to date basis. Comments are provided to explain the movements.

BACKGROUND

The Council has been provided with regular monthly financial reports in the previous format, since May 1999. The Local Government Review Board, suggested as part of its recommendations in the October 2005 review that Council consider changing its internal monthly management reporting to align more closely with the format of accounts as they are presented for audit and appear in the annual report. Council subsequently adopted the present format of reporting in November 2005. At the Council meeting held on the 18 December 2013 Council made a decision (minute 370/13) to further amend monthly financial reporting in order to reflect the underlying operating surplus/deficit to highlight Councils financial position in terms of long term financial sustainability.

STATUTORY REQUIREMENTS

There is no requirement under the Local Government Act that specifies monthly financial reporting format or content.

STRATEGIC PLAN

Goal 5

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4

Consistently achieve a high standard of internal financial and governance arrangements

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230/17 9.1 - FINANCIAL REPORT OPERATING BUDGET (CONT.)

INCOME STATEMENT as at 31 July 2017

	<u>Annual Budget</u>	<u>Actual YTD</u>	<u>Actual YTD</u>	<u>Var To</u>	
	<u>FY 2018</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>Annual Budget</u>	<u>Annual Budget</u>
	\$	\$	\$	\$	%
<u>Operating Revenue</u>					
Contributions	0	0	0	0	100.00%
Grants operational	913,846	0	0	-913,846	0.00%
Investment Income	304,259	7,744	15,982	-288,277	5.25%
Other Revenues	36,453	20,186	15,096	-21,357	41.41%
Rates	7,904,461	7,484,765	7,620,416	-284,045	96.41%
Reimbursements	92,631	8,144	43,157	-49,474	46.59%
Statutory Charges	258,872	16,028	29,961	-228,911	11.57%
User Charges	185,607	11,353	13,056	-172,551	7.03%
<u>Revenue Total</u>	9,696,129	7,548,220	7,737,668	-1,958,461	79.80%
Federal Assistance Grant received in advance 2017	913,846		913,846		
<u>Operating Revenue Total</u>	10,609,975	7,548,220	8,651,514	-1,958,461	
<u>Operating Expenses</u>					
Contracts	2,309,114	211,153	187,640	2,121,474	8.13%
Depreciation Amortisation	2,995,730	246,390	251,679	2,744,051	8.40%
Employee Costs	3,958,772	239,057	252,266	3,706,506	6.37%
Finance Costs	111,464	5,934	9,475	101,989	8.50%
Impairment/bad debts	10,000	0	0	10,000	0.00%
Materials	798,236	75,487	49,601	748,635	6.21%
Other Expenses	1,549,159	333,492	263,951	1,285,208	17.04%
<u>Operating Expenses Total</u>	11,732,475	1,111,512	1,014,611	10,717,864	8.65%
<u>Operating Surplus / Deficit</u>	-1,122,500	6,436,708	7,636,903	8,759,403	

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230/17 9.1 - FINANCIAL REPORT OPERATING BUDGET (CONT.)

Operating Statement by Activity as at 31 July 2017

		<u>Annual Budget FY 2018</u>	<u>Actual YTD FY 2017</u>	<u>Actual YTD FY 2018</u>	<u>Var Annual Budget To Actual YTD FY 2018</u>	<u>Favourable/ Unfavourable</u>	<u>Annual Budget %</u>
		\$	\$	\$	\$		%
Notes	Operating Revenue						
	Admin/Customer Services	-	146	90	90	F	0.00%
	Airport	11,113	886	886	-10,227	U	7.97%
	Animal Control	18,933	3,225	3,502	-15,431	F	18.50%
	Bridges	36,956	-	-	-36,956	F	0.00%
	Building Control	99,921	2,807	12,780	-87,141	F	12.79%
	Cemetery	21,000	864	-	-21,000	F	0.00%
	Community & Social Development	-	-	-	0	F	100.00%
	Council Administration Buildings	-	4,550	-	0	F	100.00%
	Domestic Refuse Collection	-	-	30	30	F	0.00%
	Information Centre	42,977	927	- 451	-43,428	F	-1.05%
	Environmental Protection	710	-	-	-710	U	0.00%
	Events Promotion	1,000	-	-	-1,000	U	0.00%
	Financial Control	305,071	17,744	51,181	-253,890	U	16.78%
R2	Fire Control	271,133	249,827	261,952	-9,181	U	96.61%
	Food Standards & Inspections	9,135	1,740	3,164	-5,971	U	34.64%
	Footpaths & Bike Tracks	-	-	-			0.00%
	General Purpose Funding	502,842	-	-	-502,842	F	0.00%
	Halls & Community Centres	17,936	1,815	2,062	-15,874	F	11.50%
R6	Human Resources	812	-	5,742	4,930	U	707.09%
	Immunisation	1,528	-	-	-1,528	F	0.00%
R4	Parks & Reserves	5,760	480	8,730	2,970	U	151.56%

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		<u>Annual Budget FY 2018</u>	<u>Actual YTD FY 2017</u>	<u>Actual YTD FY 2018</u>	<u>Var Annual Budget To Actual YTD FY 2018</u>	<u>Favourable/ Unfavourable</u>	<u>Annual Budget %</u>
		\$	\$	\$	\$		%
	Plant & Workshop Operating	23,345	-	-	-23,345	F	0.00%
	Private Works	-	-	241	241	F	0.00%
	Public Amenities & Toilets	-	121	-	0	F	100.00%
R1	Rates Revenue	6,811,198	6,345,153	6,464,803	-346,395	F	94.91%
	Rental Properties	4,946	-	-	-4,946	U	0.00%
	Roads	428,970	1,950	866	-428,104	U	0.20%
R5	Sport Grounds & Recreation Facilities	10,000	8,621	8,867	-1,134	F	88.67%
	Street Lighting Revenue	-	-	-	0		0.00%
	Swimming Pool	-	-2,951	629	629	U	0.00%
	Watch House	5,278	240	462	-4,816	F	8.75%
	Town Planning	85,669	2,610	5,924	-79,745	U	6.91%
	Waste Disposal Site	75,639	11,063	5,458	-70,181	F	7.22%
	Works Depot Operations	508	-	-	-508	U	0.00%
R3	Waste Management	903,749	896,402	900,751	-2,998	F	99.67%
	Revenue Total	9,696,129	7,548,220	7,737,668	-1,958,461		79.80%
							0.00%
	Federal Assistance Grant received in advance 2017	913,846		913,846			100.00%
							0.00%
	Operating Revenue Total	10,609,975	7,548,220	8,651,514	-1,958,461		81.54%
	Operating Expenses						
	Admin/Customer Services Expenditure	293,011	24,768	17,129	275,882	U	5.85%
E1	Airport Expenditure	4,443	4,377	4,981	-538	U	112.12%
	Animal Control Expenditure	100,043	5,743	4,229	95,814	U	4.23%
E2	Area Promotion Expenditure	65,448	44,847	25,228	40,220	F	38.55%

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		<u>Annual Budget FY 2018</u>	<u>Actual YTD FY 2017</u>	<u>Actual YTD FY 2018</u>	<u>Var Annual Budget To Actual YTD FY 2018</u>	<u>Favourable/ Unfavourable</u>	<u>Annual Budget %</u>
		\$	\$	\$	\$		%
	Bridges Maintenance Expenditure	216,887	15,932	18,607	198,281	F	8.58%
	Building & Other Structure Expenditure	568,619	46,700	47,026	521,593	U	8.27%
	Building Control Expenditure	186,881	8,366	8,152	178,729	F	4.36%
	Cemetery Operations Expenditure	74,158	11,067	1,306	72,852	F	1.76%
	Community & Social Development Expenditure	99,877	4,403	3,709	96,168	U	3.71%
	Council Admin Buildings Expenditure	146,686	19,713	16,357	130,329	F	11.15%
	Domestic Refuse Collection Expenditure	532,532	71,190	37,659	494,873	F	7.07%
	Elected Members Expenditure	196,308	17,376	15,954	180,354	U	8.13%
	Election Expenditure	5,000	0	0	5,000	F	0.00%
	Emergency Services Expenditure (Council)	32,980	659	713	32,267	F	2.16%
E3	Employee oncosts	442,881	102,820	84,297	358,584	U	19.03%
	Engineering Operations Expenditure	167,176	-11,776	10,087	157,089	F	6.03%
	Environmental Protection Expenditure	54,530	4,216	3,831	50,699	F	7.03%
	Events Staging & Promotion Expenditure	114,564	13,036	2,116	112,448	F	1.85%
	Financial Control	238,396	27,810	19,098	219,298	F	8.01%
E4	Financial Planning Expenditure	196,847	-10,831	21,600	175,247	F	10.97%
	Fire Control Expenditure	263,952	20,718	23,099	240,853	F	8.75%
	Footpaths & Bike Track Expenditure	162,149	8,693	8,462	153,687	F	5.22%
E5	Foreshores & Beaches Maintenance Expenditure	4,795	2,213	2,081	2,714	U	43.40%
	Furniture & Fittings Expenditure	49,996	4,627	2,116	47,880	F	4.23%
E6	General Managers Office Expenditure	224,603	29,923	26,628	197,975	U	11.86%
	Halls & Community Centres Expenditure	351,074	33,000	30,819	320,255	F	8.78%
	Human Resources Expenditure	253,328	20,803	17,029	236,299	U	6.72%
	Immunisation Expenditure	986	0	0	986	U	0.00%

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
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	<u>Annual Budget FY 2018</u>	<u>Actual YTD FY 2017</u>	<u>Actual YTD FY 2018</u>	<u>Var Annual Budget To Actual YTD FY 2018</u>	<u>Favourable/ Unfavourable</u>	<u>Annual Budget %</u>
	\$	\$	\$	\$		%
Information Centre Expenditure	89,795	5,291	2,474	87,321	F	2.75%
IT Services Expenditure	234,218	17,309	16,017	218,201	U	6.84%
Kerb & Gutter Expenditure	121,808	11,913	10,418	111,390	U	8.55%
Land Transfer & Development Expenditure	0	0	0	0		0.00%
Light Pole Expenditure	21,858	1,774	1,830	20,028	U	8.37%
Loan Repayment Interest	111,464	5,934	9,475	101,989	F	8.50%
E7 Noxious Weeds Expenditure	16,514	13,059	13,340	3,174	F	80.78%
E8 Parking Facilities Expenditure	4,323	1,913	1,954	2,369	F	45.21%
Parks & Reserves Expenditure	548,230	32,126	32,864	515,366	F	5.99%
Plant Hire Cost Recovery	-691,706	-59,942	-35,044	-656,663	U	5.07%
Plant Operating Expenditure	818,252	147,755	109,038	709,214	U	13.33%
Policy & Public Participation Expenditure	144,115	6,954	5,819	138,296	U	4.04%
Private Works Expenditure	47	0	14	33	F	30.00%
Public Amenities Expenditure	74,029	1,625	2,243	71,786	U	3.03%
Public Toilets Expenditure	89,272	11,393	4,013	85,259	U	4.50%
Rates Section Operations Expenditure	64,024	7,455	5,906	58,118	U	9.23%
Records Management Expenditure	39,736	1,162	1,203	38,533	F	3.03%
E9 Regional Development Expenditure	90,923	2,798	28,764	62,159	F	31.64%
Rental Properties Expenditure	3,507	1,707	1,777	1,730	U	50.67%
Roads Maintenance Expenditure	2,437,642	214,008	176,899	2,260,743	F	7.26%
Sport Grounds & Recreation Facilities Expenditure	209,655	20,739	12,823	196,832	F	6.12%
State Emergency Service Expenditure (SES)	6,866	166	103	6,763	F	1.50%
Stormwater Drainage Maintenance Expenditure	302,007	17,519	15,975	286,032	U	5.29%
Street Lighting Expenditure	153,782	0	0	153,782	F	0.00%

**George Town Council
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CONFIRMED MINUTES**

	<u>Annual Budget FY 2018</u>	<u>Actual YTD FY 2017</u>	<u>Actual YTD FY 2018</u>	<u>Var Annual Budget To Actual YTD FY 2018</u>	<u>Favourable/ Unfavourable</u>	<u>Annual Budget %</u>
	\$	\$	\$	\$		%
Swimming Pool Expenditure	180,671	17,729	18,614	162,057	F	10.30%
Tourism Operations Expenditure	93,394	6,221	1,891	91,503	F	2.02%
Town Planning Expenditure	284,859	12,670	14,169	270,690	U	4.97%
Waste Disposal Site Expenditure	458,337	39,606	47,145	411,192	U	10.29%
Waste Management Expenditure	40,093	1,668	2,996	37,097	U	7.47%
Watch House Expenditure	35,502	3,577	4,434	31,068	U	12.49%
Water & Sewerage Expenditure	50,335	12,991	8,436	41,899	F	16.76%
Water Sampling Expenditure	2,066	0	0	2,066	U	0.00%
Works Depot Operations Expenditure	648,707	33,999	46,707	602,000	U	7.20%
<u>Operating Expenses Total</u>	11,732,475	1,111,512	1,014,611	10,717,864	F	8.65%
<u>Operating Surplus (Deficit) Total</u>	-1,122,500	6,436,708	7,636,903	8,759,403		

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
CONFIRMED MINUTES**

230/17 9.1 - FINANCIAL REPORT OPERATING BUDGET (CONT.)

OFFICER'S COMMENT

Overall Comment

Operating income is \$7,737,668 or 79.8% of budget.

In June 2017, there was a prepayment of the Federal Assistance Grant which related to the 2017/2018 financial year.

After adjusting for the prepaid FAG operating revenue is \$8,651,514.

Operating expenditure is \$1,014,316 or 8.65% of budget. This is near target to end July 2017 of 8.33%.

Explanations are provided below to assist with understanding of the results.

Performance Measures (adopted as part of Council's financial strategy)

Performance measure	Underlying surplus ratio
Performance calculation	Underlying surplus or deficit/total operating revenue
Aim	>0%
Target	>0.5% per financial strategy
Outcome Year to Date this month	(1.12%)

Note
Income

R.1 Rates Revenue

Revenue variance is affected by rates payable in advance

R.2 Fire Control

Fire levy raised for Tas Fire Services is recognised as income at the start of the financial year and paid to Tas Fire Services during the course of the financial year.

R.3 Waste Management

Waste management charges are recognised as income at the start of the year once raised

R.4 Parks and Reserves

Open space developer contribution higher than budget expectations

R.5 Sports Ground and Recreation Income

NBN lease income received.

R.6 Human Resources

Includes reimbursement for paid parental leave.

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CONFIRMED MINUTES**

230/17 9.1 - FINANCIAL REPORT OPERATING BUDGET (CONT.)

Expenses

- E1 Airport Expenditure**
Public Liability Annual Insurance premium paid to June 2018.
- E2 Area Promotion Expenditure**
Northern Tasmania Development subscription paid to June 2018
- E3 Employee Oncosts**
Includes payment of Workers Compensation insurance to June 2018.
- E4 Financial Planning Expenditure**
Includes payments for Infrastructure condition assessment and NAMS subscription.
- E5 Foreshores & Beaches Maintenance Expenditure**
Insurance paid to June 2018
- E6 General Managers Expenditure**
Includes payments to NRM North and Bower Consulting
- E7 Noxious Weeds Expenditure**
Payments made for membership of Tamar NRM.
- E8 Parking Facilities Expenditure**
Rates payable on property cnr Macquarie and Main Streets charged to parking per agreement, Insurance paid to 30 June 2018.
- E8 Employee Oncosts**
Includes Workers Compensation Insurance to 30 June 2018.
- E.9 Regional Development Expenditure**
Regional development officer funding

The above reported results represent the financial position at the close of the July 2017 calendar month.

RISK CONSIDERATIONS

Underlying surplus is a key indicator of the risk associated with of long term financial sustainability.

The budget estimates an underlying deficit of \$1,122,500 to 30 June 2018.

This is impacted by increased depreciation charges based on a significant asset revaluation during 2016.

George Town Council
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230/17 9.1 - FINANCIAL REPORT OPERATING BUDGET (CONT.)

Council will need to consider future expenditures and levels of service provided, especially in relation to its asset portfolio in order to determine a pathway towards the generation of an underlying surplus for the 2018/2019 financial year as continued underlying deficits cannot be financially sustained.

CAPITAL TRANSFERS

In relation to the installation of CCTV cameras (WO 1398); \$11,000 has been moved from WO1184 Infants Wading Pool Renewal to this project. The revised budget is reflected in the Capital Works Report.

OFFICER'S RECOMMENDATION

- (a) The Financial Report from the Financial Accountant be received and the information noted.
- (b) That no new initiatives or projects are authorised or undertaken without a review and report of available funding and the impact on the underlying surplus being presented to Council. It is suggested that this requirement be mindfully applied to future project/initiatives proposed.

Councillor Barwick referred to note E1 Airport Expenditure and requested a copy of the airport insurance policy as per their contract.

Councillor Barwick referred to note E6 General Manager's expenditure and requested a copy of the expenditure (excluding salary and wages).

Councillor Barwick referred to note E9 Regional Development expenditure and asked who this expenditure was referring to and had we employed someone in this role?

The Chairperson took Councillor Barwick's requests and question on notice.

DECISION

Moved: Cr Barwick
Seconded: Cr Harris

- (a) The Financial Report from the Financial Accountant be received and the information noted.
- (b) That no new initiatives or projects are authorised or undertaken without a review and report of available funding and the impact on the underlying surplus being presented to Council and that this requirement be vigorously applied to future project/initiatives proposed.

The Chairperson called a Point of Order against Cr Harris at 1.51 pm in accordance with LG(MP)R 23(1)(c) being a councillor is of the opinion that a meeting procedure is contrary to the Act or these Regulations.

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
CONFIRMED MINUTES**

230/17 9.1 - FINANCIAL REPORT OPERATING BUDGET (CONT.)

PROCEDURAL MOTION

Moved: Cr Glisson
Seconded: Cr Dawson

That this item be deferred.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
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9.2 CAPITAL PROJECTS REPORT

The Chairperson advised that this item was to be withdrawn from the agenda due to errors contained therein.

**George Town Council
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CONFIRMED MINUTES**

10. COMMUNITY SERVICES

231/17 10.1 - COMMUNITY GRANTS / ASSISTANCE

REPORT AUTHOR: Community Development Manager

REPORT DATE: 16th August 2017

FILE NO: 23.2

ATTACHMENT: (A) George Town Garden Club – Community Grant
(B) George Town Ladies Darts Club – Community Grant
(C) George Town Scouts Group – Community Grant
(D) Hannah Lenthall – Achievement Grant

SUMMARY

This report provides a summary and recommendations relating to requests for community grants or assistance.

STRATEGIC PLAN 2016 – 2026

Goal 02:

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

Key Objective 1

Support and advocate for organisations and community groups to grow community capacity.

FINANCES

The 2017/2018 budget allocation for Community Grants was \$12,000. No allocations has been made this financial year:

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
CONFIRMED MINUTES**

231/17 10.1 - COMMUNITY GRANTS / ASSISTANCE (CONT.)

1. George Town Garden Club

Council has received a Community Grant (Fees and Charges Assistance) application from the George Town Garden Club, for funding to assist with costs associated with an Open Garden day in George Town in September.

OFFICER'S COMMENT

The completed community grants application and Council event application, forms part of this agenda report.

The George Town Garden Club is having an Open Day in George Town in September 2017, with a total of five (5) gardens being open for display. An invitation has been sent to Garden Clubs Statewide to attend, and have extended the invitation to other like-minded community groups to visit George Town.

The Garden Club is seeking a grant to cover the cost of printing of invitations and posters, and for the hire of the Memorial Hall, being the venue for the visitor's luncheon.

RISK ASSESSMENT

Risk in relation to this item is considered minimal.

2. George Town Ladies Darts Club

A Community Grant (Fees and Charges Assistance) application has been received from the George Town Ladies Darts Association for costs associated with the hire of the Memorial Hall for hosting the 2017 State Darts Finals.

OFFICER'S COMMENT

The completed community grants application and Council event application, forms part of this agenda report.

The George Town Ladies Darts Association are hosting the State Darts Finals at the Memorial Hall in George Town on the 14th and 15th October 2017. Approximately 80 – 100 competitors from statewide will be competing in the championships.

The Association is seeking a grant of \$410 to cover the hall hire cost of the Memorial Hall for the two days of the Finals.

RISK ASSESSMENT

Risk in relation to this item is considered minimal.

George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
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231/17 10.1 - COMMUNITY GRANTS / ASSISTANCE (CONT.)

3. George Town Scouts Group

Council has received a resubmitted Community Grant (Event Assistance) application from the George Town Scouts Group, for funding to assist with costs associated with events to celebrate their milestone 65th Anniversary.

At the July ordinary meeting of Council, Council resolved to meet representatives of the George Town Scout Group at a workshop, to receive further information from the organisation.

Mr Jeff Lord, George Town Scout Group leader, attended a Council workshop held on Wednesday 2nd August to provide Councillors with further information. An updated event budget was provided to Councillors for their information, and this is attached to the Grant/Event application.

OFFICER'S COMMENT

The revised community grants application and Council event application, forms part of this agenda report.

The request conforms to Council's Community Grants / Assistance Policy eligibility criteria.

The George Town Scouts Group is seeking a community grant to assist with events they have planned to celebrate the group's 65th year of operation in George Town. The committee has planned several events to celebrate this milestone, and to raise the awareness of the Scouts Group in George Town.

Events include :

- 11th to 29th September - A showcase of memorabilia of the Scouts Group over the past 65 years will be on display in the Jim Mooney Gallery.
- 16th – 17th September – “George Town Scouts on Show’ - a range of events will be held in the Memorial Hall Complex over this weekend. These events are open to the public and include a variety concert with a performance of skits by members of the George Town Scouts Group, a family fun day with children's activities, and market stalls.

A Council grant of \$950 is sought to assist with costs associated with several event elements, including marketing materials and printing, a variety concert (gang show), and commemorative badges. Costs and other sources of revenue for the event are detailed in the budget included in the grant application.

The scouts and parents support group have been working extensively to promote the event, and have received significant community support, both with the provision of memorabilia and In kind support.

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231/17 10.1 - COMMUNITY GRANTS / ASSISTANCE (CONT.)

In preparing the initial budget, the Scout Group indicated they would redirect funds raised at a Bunnings bbq to the event, to demonstrate 'contribution'. These funds have been raised to purchase essential equipment for the growing scout troop to enable the scouts to participate in scouting activities. The purchase has been delayed. Council assistance will enable the Scout Group to achieve both aims, namely celebrate the 65th Anniversary of Scouts in George Town, and purchase some of the equipment essential to scouting.

Councillors expressed some concern about the dollar amount of assistance requested, as this will constitute almost 8.3% of the Community Grants fund. The Community Grants policy provides for an allocation of less than that requested.

RISK ASSESSMENT

Risk in relation to this item is considered minimal.

4. Hannah Lenthall

Council has received an Achievement grant application from Hannah Lenthall. Hannah has been selected to represent Tasmania in the Tasmanian Under 15 2017 Netball team.

OFFICER'S COMMENT

The completed Grant Application (Young Achiever) and letter of notification of selection form an attachment to this report.

Hannah is from George Town and has been selected to represent Tasmania in the Under 15 Netball team at the School Sport Australia Pacific School Games to be held in Adelaide in December 2017. Hannah is one of 16 students selected for this team.

An Achiever's Grant is sought to assist with the costs associated with being a member of the Tasmanian Under 15 team and travelling to South Australia.

RISK ASSESSMENT

Risk in relation to this item is considered minimal.

OFFICER'S RECOMMENDATIONS

That Council:

1. Provides a community grant (Fees & Charges Remission) of \$311.05 to the George Town Garden Club for assistance with costs associated with the Club's open garden day, namely Memorial Hall hire fee, printing of posters and invitations.
2. Provides a community grant (Fees & Charges Remission) of \$410.00 to the George Town Ladies Darts Association to cover the cost of hall hire fees for the hosting of the 2017 Tasmanian Ladies Darts Association State Finals.

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231/17 10.1 - COMMUNITY GRANTS / ASSISTANCE (CONT.)

3. Provides a community grant to the George Town Scouts Group of \$950 to assist with costs associated with events planned to celebrate the Group's 65th Anniversary of operation in George Town.
4. Provides a community grant (Achievers) of \$200 to Hannah Lenthall to assist with costs associated with her selection as a member of the Tasmanian Under 15 Netball team which will compete in the School Sport Australia Pacific Games 2017.

DECISION

Moved: Cr Harris
Seconded: Cr Ashley

That Council:

1. Provides a community grant (Fees & Charges Remission) of \$311.05 to the George Town Garden Club for assistance with costs associated with the Club's open garden day, namely Memorial Hall hire fee, printing of posters and invitations.
2. Provides a community grant (Fees & Charges Remission) of \$410.00 to the George Town Ladies Darts Association to cover the cost of hall hire fees for the hosting of the 2017 Tasmanian Ladies Darts Association State Finals.
3. Provides a community grant to the George Town Scouts Group of \$950 to assist with costs associated with events planned to celebrate the Group's 65th Anniversary of operation in George Town.
4. Provides a community grant (Achievers) of \$200 to Hannah Lenthall to assist with costs associated with her selection as a member of the Tasmanian Under 15 Netball team which will compete in the School Sport Australia Pacific Games 2017.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
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232/17 10.2 - REVIEW OF COUNCIL POLICY NO 10 – COMMUNITY GRANTS
/ASSISTANCE POLICY

REPORT AUTHOR: Manager Community Development

REPORT DATE: 4th August 2017

FILE NO: 23.2

ATTACHMENTS: (A) Community Grants/Assistance Policy No 10
(B) Draft Community Assistance Policy
(C) Draft Community Assistance Program Information and Guidelines

SUMMARY

The current Community Grants/Assistance Policy was last reviewed in 2014. A review of the policy was commenced in 2016 and a draft policy has been considered at four workshops. This report is provided to Council to assist with the completion of the review process and adoption of a revised policy.

BACKGROUND

Whilst legislation doesn't require Council to have a grants policy, best practice financial administration requires a grants policy framework that promotes transparent, accountable and cost-effective grants administration that delivers equitable distribution of public monies in line with objectives of the organisation.

A foundation document in the development of a sound framework is a policy which addresses these strategic objectives and administrative principles.

Council's existing Grants Policy was last reviewed in 2014.

The Grants Policy was scheduled to be reviewed in 2015. A draft revised policy was presented to Council at workshops during 2016, and most recently in August 2017.

The current draft is in response to Councillors input at those workshops.

STRATEGIC PLAN

Goal 02

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods

LEGISLATION

There is no legislative requirement to meet in relation to the Grants Policy, however the Local Government Act 1993 s77 empowers Council to make grants, and grants must be reported in the Annual Report.

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**232/17 10.2 - REVIEW OF COUNCIL POLICY NO 10 – COMMUNITY GRANTS
/ASSISTANCE POLICY (CONT.)**

FINANCIAL IMPLICATIONS

The policy provides for Council to make an annual allocation for a community grants program.

RISK ASSESSMENT

No significant risk has been identified in relation to the policy and its implementation.

One purpose of the policy is to minimise risk to Council in exercising its function as provider of funds to support community activities and initiatives. Inasmuch as the policy addresses strategic objectives and formalises process, the policy achieves this.

OFFICER'S COMMENTS

The framework within which the Grants Policy is being reviewed was presented to Council at an initial workshop discussion, and has been provided again during further workshop discussion.

Recommendations made by Councillors at workshops have been incorporated into the revised draft policy.

Because of the change in policy template, it is difficult to provide a 'marked up' copy of the current policy showing the changes so a standalone draft version and the current policy are provided.

The key changes in substance to the existing policy are:

- Links to the Strategic Plan have been updated in line with Council's new Strategic Plan
- The policy statement explicitly states the overarching objective of the policy and the broad assistance parameters which will guide Council in its decision making
- The General Manager is able to use delegated authority to approve applications for straight forward assistance for individuals and fee remission assistance, at present up to \$500
- Applications for fee remission for Council venue hire and/or Council services over \$500 will need to be made as a Community Assistance Grant and submitted via that process.
- Community Assistance Grants will be offered in two competitive rounds each year. The first round will be open to receive applications from the first Monday in February until 4.30pm on the last Friday in February. The second round of Community Assistance grants will be open from the first Monday in August until 4.30pm on the last Friday in August.
- The grant round application dates will be advertised in the community

George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
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232/17 10.2 - REVIEW OF COUNCIL POLICY NO 10 – COMMUNITY GRANTS
/ASSISTANCE POLICY (CONT.)

- Community Assistance Grants will be assessed by a Community Assistance Grants Review Panel comprised of two (2) councillors, appointed by Council for a term of one year, along with a proxy, the General Manager and the Manager Community Development or equivalent.
- The Review Panel will assess the applications against an Assessment Criteria Matrix provided in the Community Assistance Program Information and Guidelines and make a recommendation to Council. Council will consider the recommendations and make a determination at the next ordinary meeting of Council.
- The maximum amount for which a single application can be made to the Community Assistance- Community Grants fund is \$2000.
- Clearer language has been used
- A reference to guidelines, which include the Assessment Criteria and matrix for assessment, has been included and provide clear, detailed information about process, what will be considered during the assessment process and eligibility. The guidelines can be updated as required, to ensure the processes meet community and Council need.
- Application forms no longer form part of the policy (as a schedule) and can be updated and revised as an administrative process
- A report will be submitted to Council regularly to report on grants approved by the General Manager.

A Sponsorship Policy has also been drafted and should be considered in conjunction with the Grants Policy.

OFFICER'S RECOMMENDATION

That Council adopt the revised Community Assistance Policy, to be effective from 1st October 2017.

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
CONFIRMED MINUTES**

**232/17 10.2 - REVIEW OF COUNCIL POLICY NO 10 – COMMUNITY GRANTS
/ASSISTANCE POLICY (CONT.)**

DECISION

Moved: Cr Harris
Seconded: Cr Dawson

That Council adopt the revised Community Assistance Policy, to be effective from 1st October 2017.

PROCEDURAL MOTION

Moved: Cr Ashley
Seconded: Cr Glisson

That this item be deferred to a workshop.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
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11. MAYOR

233/17 11.1 - MATTERS OF INVOLVEMENT – MAYOR

FILE NO.: 14.11

REPORT DATE: 9th August, 2017

Mayor Bridget Archer		
<i>July</i>	19	Chaired Ordinary Council meeting
	26-28	Attended LGAT 2017 Annual Conference
<i>August</i>	2	Conducted Citizenship Ceremony
	2	Attended Council Workshop
	3	Attended Tamar Estuary Management Taskforce
	4	Attended Northern Councils joint briefing followed by media conference
	9	Attended launch of the Reconciliation Council of Tasmania
	10	Attended Owners Representatives Quarterly Briefing

The Chairperson acknowledged the passing of Mr Harvey Gibbons and his contributions to the community.

OFFICER’S RECOMMENDATION

That the information report from the Mayor on Matters of Involvement be received and the information noted.

DECISION

Moved: Cr Harris
Seconded: Cr Parkes

That the information report from the Mayor on Matters of Involvement be received and the information noted.

The Chairperson called a Point of Order against Cr Glisson at 2.18pm LG(MP)R 23(1)(a) being a councillor speaking raises an issue that is irrelevant to the motion being discussed.

The Chairperson called a Point of Order against Cr Harris at 2.25pm LG(MP)R 23(1)(a) being a councillor speaking raises an issue that is irrelevant to the motion being discussed.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

**George Town Council
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12. GENERAL MANAGER

234/17 12.1 - COUNCILLOR MOTION UPDATE

REPORT AUTHOR: General Manager

REPORT DATE: 8th August, 2017

FILE NO: 14.12

ATTACHMENT: Nil.

PLANNING AND DEVELOPMENT			
Nil.			
INFRASTRUCTURE AND ENGINEERING SERVICES			
Min No.	Date	Motion	Action
057/17	15/03/17	<p>Lulworth Community Association Concern – Hurst Street Speeding</p> <p>1. Receive and note the report and proceed with action as per Section 31 of the <i>Local Government (Highways) Act 1982</i> 'Obstructions for prohibition or restriction of vehicular traffic' and advertise in two separate issues of the local newspaper, a notice of intention to make application to the Transport Commission with 28 days from the date of first publication provided for the public to make written representations and allocate funding in the 2017/18 capital works budget should approval be granted by the Transport Commission.</p> <p>2. That concurrent to that process that Council liaise further with the Lulworth community to identify the specific nature of the problem and that Council formulate some alternative treatments for consideration as well.</p>	<p>In progress.</p> <p>Letter sent to Transports Commission dated 4th July 2017.</p>
069/17	15/03/17	<p>Notice of Motion – Tip Voucher for Ratepayers</p> <p>A) That Council provide all ratepayers in the municipality with 1 free tip voucher per quarter (to be used within the relevant quarter but at any day/time) in the 2017/18 financial year instead of conducting hard waste and green waste collection. The voucher to apply to loads not exceeding that of a ute with trailer and be limited by Council's normal conditions in relation to allowable material.</p> <p>B) That this be done on a trial basis for the 2017/18 year and data be collected on the usage and cost of providing the vouchers and compared with the 2016/17 costs of providing hard/green waste collection to inform future decision making.</p>	In progress.
070/17	15/03/17	<p>Notice of Motion – Depot Plant and Equipment</p> <p>A) That Council conduct an audit of all (depot) plant and equipment to assess whether it is redundant, fit for purpose, safe and represents ongoing value for money and that a report be prepared for elected members with a view to disposing of excess or useless plant and equipment and developing a plan for future replacement of retained plant and equipment.</p>	In progress.

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		B) That Council develop a policy in relation to the purchase/procurement of plant and machinery giving specific regard to ensuring that plant and equipment is fit for purpose, safe and represents good value. The policy should provide specific guidance in relation to the acquisition of second hand plant and equipment, and promote direct consultation with the workforce prior to purchase/procurement.	
084/17	19/04/17	<p>Dalrymple Road Speed Limit</p> <ol style="list-style-type: none"> 1. That council reconstructs Dalrymple Road from East Arm Road to Industry Road to a rural collector standard desirable design speed 100km/h by continuing the recent upgrade works by stages. 2. That Council again contacts the Department of State Growth to request an 80 km/h speed limit be introduced for the road length north of East Arm Road with commencement of the 80 km/h limit relocated to the north as upgrade works are progressed. 3. Consider redesigning the Dalrymple Road/Industry Road junction to provide continuity to Industry Road post the Industry Road upgrade. 4. Install the curve warning signage as listed. <p>Advance the bridge upgrade works to facilitate upgrading the 15 tonne load limit to 25 tonnes.</p>	<p>In progress.</p> <p>Curve warning signage has been installed.</p>
136/17	17/05/17	<p>Accessible Car Parking</p> <p>That Council:</p> <ol style="list-style-type: none"> a) Receives the report from the Manager of Infrastructure and Engineering and notes the report information; and b) Undertakes an audit of Council's existing accessible car parking infrastructure within the George Town boundary to determine compliance with regulations; and c) Develops a priority list with a view to progressively upgrading these assets, according to available funding, resources and needs. 	In progress.
193/17	19/07/17	<p>George Town Waste Transfer Station Upgrade Project</p> <ol style="list-style-type: none"> 1. That Council notes the revised project completion date of 30 November 2017 for the George Town Waste Transfer Station Upgrade Project. 2. That Council approve the transfer of uncommitted surplus funds totalling \$66,152 to the George Town Waste Transfer Station Upgrade Project, that comprises: <ul style="list-style-type: none"> • Work Order 1385: Cardboard Baler: \$51,076 • Work Order 1391: Gravel Road Re-sheeting:\$15,076 3. That Council approve the transfer of \$175,642 of capital funding from the approved 2017/18 budget to the George Town Waste Transfer Station Upgrade Project, that comprises: <ul style="list-style-type: none"> • Howard Street Drainage Works: \$118,821 • Culvert network deficiencies for identified sudden failure: \$25,000 • Landscaping Works – York Rivulet: \$24,215 • Private Pole Replacement Programme: \$7,606 	Completed.
CORPORATE			
019/15	21/01/15	<p>Council Facilities Future Use and Development – Strategic Development</p> <p>That</p> <ol style="list-style-type: none"> a) Council approves an extension to the final facilities report 	Completed.

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		<p>completion date sought in minuted resolution 336/14 to reflect Council's intention to review the Strategic Plan 2012-17, and adopt the revised Plan, and</p> <p>b) Council is presented with updated report progress at workshops, with a view to further consideration of timelines at future Council meetings.</p>	Further investigations underway regarding options.
249/15	15/07/15	<p>Internal Audit Function That Council receives and endorses the Audit Panel Committee's Recommendation; and</p> <p>(a) Authorises the General Manager to make arrangements with other Council's participating in the Internal Audit Project for the exchange of trained internal audit officers to undertake an internal audit program; and</p> <p>(b) That progress reports regarding internal audit, findings and any recommendations are reported to the Audit Panel for consideration at each meeting of the Audit Panel.</p>	A schedule of internal audit programs has been determined and will be progressed subject to resourcing.
068/17	15/03/17	<p>Notice of Motion – Rate Modelling</p> <p>a) That Council requests the General Manager to arrange to undertake further modelling to be reported to Council at the next available workshop on rating scenario's that would assist the Council to consider alternative rating methodologies that do not concentrate the rating burden on specific categories of ratepayer to one that is more evenly distributed. This should consider possible rate capping, fixed charges and timeframes over which the introduction of any alternative rating methodology may be achieved.</p> <p>b) in order to reassure the ratepayers no change to the current rating model be introduced without full public consultation and public meetings held.</p>	<p>Papers prepared and provided.</p> <p>Council to note.</p>
088/17	19/04/17	(a) That due to the announcement of a pre-feasibility study to assess the potential for a merger between George Town Council and West Tamar Council and in the interests of potentially expending funds on duplicated services or assets, that no new long term contracts, agreements or projects are entered into without the approval of Council and further that the long term is defined as 2 years.	In progress.
091/17	19/04/17	<p>Review of Audit Panel Charter That this item be referred to the next workshop.</p>	Completed.
134/17	17/05/17	<p>Northern Economic Stimulus Package Proposed Borrowing</p> <p>(a) That Council advises Treasury that it no longer wishes to borrow the funds approved under the Northern Economic Stimulus; and</p> <p>(b) That once design work and community consultation are completed in 2017/2018 Council consider funding the following recreation projects as part of its 2018/2019 budget or via grant funding opportunities as they become available;</p> <ul style="list-style-type: none"> • Regent Square playground area, stage two, children's play equipment, landscaping, recreation facilities and landscaping and infrastructure works. • Windmill Point upgrade and associated works. Hillwood walking 	<p>Completed.</p> <p>In progress.</p>

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		<p>track and recreation area upgrade (Recreation/park area to Hillwood Recreation Ground; Stage one.</p> <ul style="list-style-type: none"> • York Cove beautification and upgrade area works. <p>and</p> <p>(c) Council requests further information from the relevant Manager in respect to the following projects including scoping, design, costings and risk:</p> <ul style="list-style-type: none"> • Goulburn Street - cul de sac; • Weymouth – cul de sac/recreation area; • Lulworth - stormwater/drainage; and • Bellingham - stage two. 	In progress.
165/17	21/06/17	<p>Potential Council Land Sales That the report lies on the table.</p>	Completed.
194/17	19/07/17	<p>Financial Report Operating Budget</p> <p>(a) The Financial Report from the Director Corporate Services be received and the information noted.</p> <p>(b) That no new initiatives or projects are authorised or undertaken without a review and report of available funding and the impact on the underlying surplus being presented to Council and that this requirement be rigorously applied to future project/initiatives proposed.</p> <p>(c) That \$11,000 be transferred from WO1184 Infants Wading Pool Renewal as these funds are no longer required for that project and that they be transferred to WO1398 CCTV camera installation to cover the additional costs of the fifth pole and cameras and the more complex works required for the power supply.</p>	<p>Ongoing – to be noted.</p> <p>Completed.</p>
196/17	19/07/17	<p>Reconsideration of Amended Financial Management Strategy</p> <p>(a) That the report noting the recommended changes to the Financial Management Strategy is received and;</p> <p>(b) The amended Financial Management Strategy as attached is adopted by Council.</p>	Completed.
197/17	19/07/17	<p>Audit Panel Charter Recommended Amendments That Council adopt the amended audit panel charter provided with this report.</p>	Completed.
200/17	19/07/17	<p>Review of Write Off of Bad Debt Policy That Council endorse the current Write Off of Bad Debt Policy No. 15.</p>	Completed.
201/17	19/07/17	<p>Amendment to the Credit Card Policy</p> <p>(a) That the report on the Credit Card Policy be received and noted.</p> <p>(b) That the amended credit card policy as attached be adopted as recommended by the Audit Panel.</p>	Completed.

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		(c) That the policy be amended to include “Any lost or damaged cards are to be reported to Council and the Audit Panel” under heading “Lost, Stolen and Damaged Cards”.	
202/17	19/07/17	<p>Conservation Covenants – Rate Rebates That the report on Conservation Covenants – Rates Rebate from the Director of Corporate Services be received; and that Council:</p> <p>a) Continue the rate rebate scheme for conservation covenants, including private forest reserves, established under the Nature Conservation Act 2002 for a further three years, and</p> <p>b) Sets the rate rebate at \$5 per hectare per annum for covenanted land with a minimum of \$50 and a maximum of \$500 per property, and</p> <p>c) Caps the total annual rebate at \$4,000 per annum for the duration of this three year period.</p>	In progress.
203/17	19/07/17	<p>Potential Council Land Sales That Council:</p> <p>(a) Authorises the Acting General Manager to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) to land identified as PID 1931747, 6450301, 1723024, 7888524, 1737346, 2048374.</p> <p>(b) Authorises the Acting General Manager to apply to the holder of the Caveat C774447 and the Land Titles Office for the removal of the Caveat on land identified as PID 6447460 and if the Caveat C774447 is removed, to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) on the land identified as PID 6447460.</p> <p>(c) Authorises the Acting General Manager to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) to apply to transfer the land identified as PID 2526022 back to Housing Tasmania under reservation C627696.</p> <p>(d) Authorises the Acting General Manager to apply to Taswater to facilitate the placement of an easement on the land identified as PID 6457933 and at the completion of the easement, apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land).</p> <p>(e) Authorises the General Manager to obtain a flora and fauna report for the land identified as PID 2721418.</p>	In progress.
COMMUNITY			
262/16	19/10/16	<p>George Town Community Safety Committee – Pedestrian Crossing at the Eastern End of Macquarie Street That Council requests an investigation be undertaken into the provision of a pedestrian crossing at the eastern end of Macquarie Street in preparation for capital works proposals for the next financial year.</p>	Approved in 2017/2018 budget WO1477.
263/16	19/10/16	<p>Lease from Crown Land Services – Land at Hillwood That Council resolves to apply to Crown Land Services for a lease over the land bounded by Craighburn Rd, Hillwood Jetty Rd and Egg Island Creek.</p>	In progress.

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101/17	19/04/17	Community Consultation Policy That Council review its <u>Community Consultation Policy</u> at the next available workshop.	To be Workshopped.
103/17	19/04/17	George Town Community Safety Group Committee Meeting held 4th April 2017 a) That a report be brought to the next Council meeting in respect to a recommendation from the George Town Community Safety Group being: b) <i>"that the George Town Community Safety Committee recommends to Council that a review of existing disability car parking spaces within the town boundary be undertaken to assess compliance with regulations."</i>	To be undertaken.
167/17	21/06/17	George Town Community Safety Committee – Use of Community Notice Board for Community Messaging That this item be deferred to a workshop.	To be workshopped.
168/17	21/06/17	George Town Community Safety Committee – Wheelie Bin Safe Speed Reminder Sticker Campaign That Council agrees to formally review and consider the project once a detailed project plan, including a proposed budget has been finalised by the George Town Community Safety Committee.	Referred back to Safety Committee for action.
204/17	19/07/17	Community Grants/Assistance That this item lay on the table and the George Town Scouts Group leader or representatives be invited to provide further advice at the next workshop.	Completed. Scouts Group leader attended Council Workshop 2 nd August 2017.
205/17	19/07/17	Review of Council Policy No 10 – Community Grants/Assistance Policy That this matter be deferred to the next workshop.	Completed. Discussed at Council Workshop 2 nd August 2017.
206/17	19/07/17	Council Policy – Draft Events and Activities Sponsorship Policy To defer to a workshop.	To be workshopped.
GENERAL MANAGER			
350/12	19/12/12	Landscape Management Plan Regent Square That Council recognises the sentiment of the motion and resolves to consult with the whole community in developing and adopting a landscape management plan for Regent Square that promotes the heritage values in harmony with the visual and environmental values and the cultural public use aspects of the Square.	In progress.
339/14	15/10/14	Notice of Motion – Council Layout Any changes to the operation and or layout of the Council Offices and Council Chambers be submitted to and approved by Council prior to implementation.	Report to Council when plans are designed. Proposed plans presented at 6 th July 2016 workshop.
071/15	18/02/15	Light Industrial Subdivision That the facilitation of an extended Light Industrial Subdivision be investigated by Council Officers and a brief presented to an elected	In Progress. Included in the Bell Bay

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		members workshop.	Structure Plan.
072/15	18/02/15	Extension of South Street That a report on the extension of South Street eastward to Old Bell Bay Road adjacent to the Council Depot and Thompson Avenue precinct be investigated and a brief presented to an elected members workshop.	In Progress. Included in the Bell Bay Structure Plan.
110/15	18/03/15	Economic Development 1. That Council receive and acknowledge the information contained in this report. 2. That Council continue their efforts to facilitate and participate with key stakeholders towards furthering an economic prospectus initiative to outline the opportunities for economic, social and liveability development investment in this scenic and beautiful area of Tasmania. 3. That Council progress these discussions with our political representatives and their agencies, private enterprises and our local community organisations.	Completed. Ongoing. Ongoing.
319/15	19/08/15	Local Government Reform That Council: 1) Receive and note the information presented in this report; and 2) Agree to collaborate with participating Northern Councils to undertake a benchmarking process involving Councils in northern Tasmania which establishes a standardised evidence base providing data on both quantitative and qualitative aspects of operations and which additionally identifies from the data areas of potential for resource sharing and other collaboration between the Councils; and 3) Authorise the Mayor and General Manager to participate in these investigations and projects as outlined and in accordance with Council's resolutions; and 4) That George Town Council will continue to participate in the benchmarking/shared services investigation project with the four panel members as outlined or an expanded panel as agreed with the State Government and participating Councils.	Completed. In progress. In progress. Completed.
157/16	15/06/16	Notice of Motion – Policy No. 17 Disability Access Policy That General Manager bring to the next workshop of Council, Council Policy No. 17 disability access policy, and that this policy be workshopped with the staff on a whiteboard before going to the Council table for adoption by council.	In progress.
331/16	21/12/16	Rate Modelling That council requests the General Manager to make arrangements for rate modelling to be conducted, to review possible alternatives (as allowed for under the Local Government Act 1993), in rating methodology, for council consideration and to report the findings at the next available workshop.	In Progress.
142/17	17/05/17	Memorandum of Understanding (MOU) and Terms of Reference – Feasibility Study into Voluntary Amalgamation: George Town and West Tamar Councils That Council resolves: a) That the Mayor be authorised to sign the MOU between the Tasmanian State Government, the West Tamar Council and the George Town Council; and b) The George Town Council authorises a variation to the conditions contained in Council resolution 187/15 and authorises the General Manager to utilise funds allocated to	Completed. In progress.

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		local government reform in the Governance department budget (FY2017) to fund a maximum of 25% of the total project cost to deliver a feasibility study in to a voluntary amalgamation between the George Town Council and West Tamar Council.	
210/17	19/07/17	LGAT 2017 Annual General Meeting – 26th July 2017 That Council determines that the Mayor be authorised to vote at the LGAT 2017 Annual General Meeting in accordance with Council's strategic direction, policy and Council resolutions with due consideration of any conference debate on items listed for decision at the LGAT 2017 Annual General Meeting.	Completed.
211/17	19/07/17	LGAT General Meeting – 26th July 2017 That Council determines that the Mayor be authorised to vote at the LGAT July 2017 General Meeting in accordance with Council's strategic direction, policy and Council resolutions with due consideration of any conference debate on items listed for decision at the LGAT July 2017 General Meeting.	Completed.

OFFICER'S RECOMMENDATION

That Council receives the report from the General Manager and notes the information provided.

DECISION

Moved: Cr Barwick

Seconded: Cr Parkes

That Council receives the report from the General Manager and notes the information provided.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

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235/17 TAMAR ESTUARY MANAGEMENT TASKFORCE

Moved: Cr Glisson
Seconded: Cr Harris

Council nominates Mayor Bridget Archer as the nominated representative on the Tamar Estuary Management Taskforce (TEMT).

The Mayor accepted the nomination.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

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236/17 12.2 - COUNCIL WORKSHOPS – AUGUST 2017

REPORT AUTHOR: General Manager

REPORT DATE: 8th August 2017

FILE NO: 14.10

ATTACHMENT/S: Nil

SUMMARY

The purpose of this report is to provide a record of workshops held in accordance with the requirements of Section 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*.

DATE AND PURPOSE OF WORKSHOP HELD

Wednesday 2nd August 2017

- “Stories Festival” Presentation
- George Town Scouts Group (Community Grant/Event Assistance application)
- Community Grants/Assistance Policy
- Councillor Allowances review
- Rates in arrears
- Plant Policy
- Franklin Street
- Soldier Settlement Road
- Unconfirmed Minutes – July 2017 Ordinary Council Meeting
- Extract from Received Minutes – June 2017 Ordinary Council Meeting
- Bell Bay Industrial Precinct Development Plan

Present: Mayor Bridget Archer, Deputy Mayor Tim Harris, Cr Chris Ashley, Cr Heather Barwick, Cr Greg Dawson, Cr John Glisson, Cr Tim Parish, Cr Peter Parkes

Apologies: Cr Doug Burt

In Attendance: General Manager
Director Corporate Services
Manager Community Development
Acting Manager Infrastructure & Engineering
Executive Officer (Governance)

OFFICER’S RECOMMENDATION

That Council receives the report from the General Manager and notes the information.

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236/17 12.2 - COUNCIL WORKSHOPS – AUGUST 2017 (CONT.)

DECISION

Moved: Cr Parkes

Seconded: Cr Ashley

That Council receives the report from the General Manager and notes the information.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

The Chairperson adjourned the meeting at 2.45 pm to be resumed at 3.00 pm for a short break.

The meeting resumed at 3.00 pm.

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237/17 12.3 - NRM NORTH ASSOCIATION 'GROUP A' - REPRESENTATIVE

REPORT AUTHOR: Executive Officer - Governance

REPORT DATE: 8th August 2017

FILE NO: 14.35

ATTACHMENT: Nil.

SUMMARY

To consider the nomination of a Council representative to the NRM North Association 'Group A' Representation.

BACKGROUND

The Annual General Meeting of NRM North is scheduled for the 27th September 2017 and the NRM North constitution requires that prior to each Annual General Meeting, 'Group A' organisations such as Council re-nominate their representative/s on the Association.

The criterion for Representatives and Proxies is that the nominated member must be an elected representative or a person within a senior role in Council. 'Group A' organisations must be financial members for their representative/s to have voting rights, the cost of which is \$20 per financial year.

STRATEGIC PLAN

Goal 05

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 3

Strengthen working relationships and cooperation with neighbouring councils.

RISK CONSIDERATIONS

No risks are identified.

FINANCIAL IMPLICATIONS

No significant financial implications are identified.

OFFICER'S COMMENTS

Council's 2016/2017 representative is Ms Justine Brooks-Bedelph (former Manager Development Services). *(Note: It is no longer necessary to appoint a Proxy as proxy's are now nominated on a meeting by meeting basis by the representative if required).*

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237/17 12.3 - NRM NORTH ASSOCIATION ‘GROUP A’ – REPRESENTATIVE (CONT.)

Council is entitled to one representative on the Group and this representative can either be a Councillor or a senior staff member.

Council may wish to consider the re-appointment of its General Manager, Ms Justine Brooks-Bedelph as its representative, who has extensive involvement with similar entity, Tamar NRM or alternatively nominate a Councillor as its representative to the NRM North Association ‘Group A’ representation.

OFFICER’S RECOMMENDATION

That Council:

- (a) Appoints Cr as the George Town Council representative on the NRM North Association ‘Group A’ Representation for the 2017/2018 period and advises NRM North accordingly;

Or

- (b) Re-appoints Ms Justine Brooks-Bedelph, General Manager, as the George Town Council representative on the NRM North Association ‘Group A’ Representation for the 2017/2018 period and advises NRM North accordingly.

DECISION

Moved: Cr Barwick
Seconded: Cr Dawson

Re-appoints Ms Justine Brooks-Bedelph, General Manager, as the George Town Council representative on the NRM North Association ‘Group A’ Representation for the 2017/2018 period and advises NRM North accordingly.

The General Manager accepted the nomination.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

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13. PETITIONS

Nil.

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14. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE FROM PREVIOUS ORDINARY COUNCIL MEETING

[Refer to Minute No. 362/15 which states "At any Ordinary Meeting of Council when a 'without notice' question from a councillor is accepted, and when this question is taken on notice',

- a) The General Manager is to record in the minutes of that meeting the 'question', and that the question was 'taken on notice'.*
- b) Provide the answer to the question 'taken on notice, at the next Ordinary Meeting of Council, in writing.']*

Cr Barwick

Q1. Cr Barwick requested details on the ownership and lease on Regent Square. The question was taken on notice by the Chairperson at 2.10pm.

Response

The Minister has approved the boundary adjustment to separate the Linc Centre from the remainder of Regent Square which will then go to the Office of the Valuer-General and Land Titles Office to be recorded. The outcome will be provided to Councillors in due course.

Cr Glisson

Q1. Cr Glisson requested a list of the projects under WO1403 Other Scoping and Design Works expenditure has been made against. The Acting General Manager advised that a report will be provided to Elected Members at the August 2017 Workshop.

Response

Scoping and design for the infrastructure road projects The Glen Road, Soldier Settlement Road and Industry Road and also the Hillwood Road upgrade expenditure has been allocated to WO 1403.

Q2. Cr Glisson requested a cost benefit analysis on (b) – (e) on the agenda report Potential Council Land Sales. The Chairperson took the question on notice at 2.35 pm.

Response

Once the land has been sold an analysis can be calculated and provided to Elected Members.

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**14. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE FROM
PREVIOUS ORDINARY COUNCIL MEETING (CONT.)**

Cr Parkes

Q1. *Cr Parkes requested an update on the status of the Update to Council Offices program.
The question was taken on notice by the Acting General Manager.*

Response

This project was placed on hold.

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15. COUNCIL COMMITTEE REPORTS

**238/17 15.1 - GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING
HELD 1ST AUGUST 2017**

REPORT AUTHOR: Manager Community Development

REPORT DATE: 8th August 2017

FILE NO: 22.24

ATTACHMENT/S: (A) George Town Community Safety Group Committee Confirmed Minutes – 4th July 2017
(B) George Town Community Safety Group Committee Unconfirmed Minutes – 1st August 2017

DECISION

Moved: Cr Barwick
Seconded: Cr Harris

That the confirmed minutes of the George Town Community Safety Group Committee meeting held 4th July 2017; and unconfirmed minutes of the George Town Community Safety Group Committee meeting held on 1st August 2017 as attached to this report be received.

Cr Dawson requested information as to the status of the lease of the area at East Beach which faces the foreshore.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

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16. NOTICES OF MOTIONS

239/17 16.1 - RECEIPT OF LATE ITEM NOTICE OF MOTION – CR GLISSON

REPORT AUTHOR: General Manager

REPORT DATE: 15th August 2017

FILE NO: 53.1

ATTACHMENT/S: Nil

SUMMARY

To recommend to Council that a late item being a Notice of Motion submitted by Cr Glisson on the 5th August 2017 requesting that Council writes to the Editor of the Examiner seeking that a correction be printed in respect to an article printed on the 5th August 2017 in relation to resource sharing and amalgamations, be received.

OFFICER'S COMMENTS

Due to an administrative error the Notice of Motion received by Cr Glisson on the 5th August 2017 was not included in the August 2017 ordinary Council meeting agenda.

Cr Glisson's Notice of Motion was received in accordance with the requirements of r.16(5) of the Local Government (Meeting Procedures) Regulations 2015:

A councillor may give to the general manager, at least 7 days before a meeting, written notice of a motion, together with supporting information and reasons, to be included on the agenda of that meeting.

Due to the preceding it is recommended that Council receives the late item Notice of Motion submitted by Cr Glisson on the 5th August 2017.

OFFICER'S RECOMMENDATION

That Council resolves to receive the late item being a Notice of Motion submitted by Cr Glisson on the 5th August 2017 in accordance with the requirements of the Local Government (Meeting Procedures) Regulations 2015 R8(6)(a), (b), (c). This advice is provided in accordance with Section 65 of the Local Government Act.

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239/17 16.1 - RECEIPT OF LATE ITEM NOTICE OF MOTION – CR GLISSON (CONT.)

DECISION

Moved: Cr Barwick
Seconded: Cr Dawson

That Council resolves to receive the late item being a Notice of Motion submitted by Cr Glisson on the 5th August 2017 in accordance with the requirements of the Local Government (Meeting Procedures) Regulations 2015 R8(6)(a), (b), (c). This advice is provided in accordance with Section 65 of the Local Government Act.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
CONFIRMED MINUTES**

240/17 16.2 - LATE ITEM - NOTICE OF MOTION – CR GLISSON (RECEIVED 5TH AUGUST 2017)

Moved Cr. Glisson

That council writes to the Editor of the Examiner seeking that a correction be printed confirming that:

- (a) contrary to statements made and attributed to the Mayor of the West Tamar council (05/08/17), the George Town Council has not made a decision to support an amalgamation with West Tamar council.
- (b) No decision will be made on potential amalgamation with West Tamar or any other council without a comprehensive Community consultation process being agreed to and undertake.
- (c) Mayor Archer is the spokesperson for the George Town council not Mayor Holmdahl.
- (d) George Town Council is committed to an operational review which is currently being undertaken by our General Manager.

Reason

No reason was provided by Cr Glisson.

GENERAL MANAGER'S RESPONSE

The above notice of motion was received in accordance with the requirements of section 16(5) of the Local Government (Meeting Procedures) Regulations 2015 and is submitted to Council accordingly.

The article that Cr Glisson refers to titled "Resource sharing mooted" was published in the Examiner on Saturday the 5th August 2017. The article refers to resource sharing and discussion of amalgamations and boundary readjustments by Mayors and General Managers at the recent release of the final draft of the KPMG Northern Councils Shared Services Study on Friday 4th August 2017.

The article quotes West Tamar Mayor Christina Holmdahl as saying that *"she was very confident resource sharing could save the council money. Her council and George Town Council both supported amalgamation with a feasibility study anticipated to finish by the end of the month."*

Mayor Archer was was not provided an opportunity to comment on or respond to Mayor Holmdahl's comments.

Due to the preceding and without knowing the context in which the questions were asked of Mayor Holmdahl, it is recommended that Cr Glisson's Notice of Motion be referred to the next Council workshop for discussion prior to any action being taken.

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
CONFIRMED MINUTES**

240/17 16.2 - LATE ITEM - NOTICE OF MOTION – CR GLISSON (RECEIVED 5TH AUGUST 2017) (CONT.)

DECISION

Moved: Cr Glisson
Seconded: Cr Parkes

That council writes to the Editor of the Examiner seeking that a correction be printed confirming that:

- (a) contrary to statements made and attributed to the Mayor of the West Tamar Council (05/08/17), the George Town Council has not made a decision to support an amalgamation with West Tamar Council.
- (b) No decision will be made on potential amalgamation with West Tamar or any other council without a comprehensive community consultation process being agreed to and undertaken.
- (c) Mayor Archer is the spokesperson for the George Town Council not Mayor Holmdahl.
- (d) George Town Council is committed to an operational review which is currently being undertaken by our General Manager.

	For	Against		For	Against
Cr Archer		✓	Cr Dawson		✓
Cr Harris		✓	Cr Glisson	✓	
Cr Ashley		✓	Cr Parish		✓
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

MOTION LOST

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
CONFIRMED MINUTES**

17. CLOSED MEETING

241/17 17.1 - INTO CLOSED MEETING

DECISION

Moved: Cr Burt
Seconded: Cr Harris

That Council move into closed meeting at 3.32 pm to discuss the following items:

- Item No. 1 Confirmation of Confidential Minutes of Council's Ordinary meeting held on the 19th July 2017 LG(MP)R 15(2)(g) and LG(MP)R 34(6)
- Item No. 2 Confirmation of Confidential Minutes of Council's Special meeting held and adjourned on the 24th July 2017 and resumed on the 28th July 2017 LG(MP)R 15(2)(g) and LG(MP)R 34(6)
- Item No. 3 Legal Expenditure LG(MP)R 15(2) (a); (b); (d); (e)(i)(ii); (f); (g); (i); and (j)

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

CARRIED

**George Town Council
COUNCIL MEETING – 16TH AUGUST 2017
CONFIRMED MINUTES**

245/17 17.5 - OUT OF CLOSED MEETING

DECISION

Moved: Cr Parkes

Seconded: Cr Harris

That Council moves out of the Closed Meeting and endorse those decisions taken while in Closed Meeting and the information remains Confidential.

	For	Against		For	Against
Cr Archer	✓		Cr Dawson	✓	
Cr Harris	✓		Cr Glisson	✓	
Cr Ashley	✓		Cr Parish	✓	
Cr Barwick	✓		Cr Parkes	✓	
Cr Burt	✓				

There being no further business, the meeting closed at 4.24pm.

**Cr Bridget Archer
MAYOR**