

George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA

1. PRESENT	2
1.1 APOLOGIES & LEAVE OF ABSENCE	2
1.2 IN ATTENDANCE	2
2. CONFIRMATION OF MINUTES	3
2.1 ORDINARY COUNCIL MEETING HELD 25 JUNE 2019	3
3. PUBLIC QUESTION TIME	4
3.1 PUBLIC QUESTION TIME PROCEDURE	4
3.2 PUBLIC QUESTIONS ON NOTICE	5
3.3 PUBLIC QUESTION TIME	5
3.4 QUESTIONS ON NOTICE FROM COUNCILLORS	5
3.5 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME	5
4. DECLARATIONS OF INTEREST	6
5. GENERAL MANAGER'S DECLARATION	6
6. PLANNING AUTHORITY	7
7. PLANNING AND DEVELOPMENT	8
8. WORKS AND INFRASTRUCTURE	8
9. CORPORATE AND FINANCE	10
9.1 ANNUAL REPORT OF THE AUDIT PANEL FOR 2018/2019	10
9.2 ASSET MANAGEMENT FRAMEWORK	12
10. COMMUNITY & DEVELOPMENT SERVICES	17
10.1 DRAFT SCHOOL IMMUNISATION POLICY NO. 41 – VERSION 02	17
11. ACTING MAYOR	19
11.1 MATTERS OF INVOLVEMENT – ACTING MAYOR	19
12. GENERAL MANAGER	20
12.1 COUNCIL WORKSHOPS – JUNE 2019	20
12.2 ATTENDANCE AT THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY – ACTING MAYOR	21
12.3 DRAFT COMMUNITY CONSULTATION FRAMEWORK	23
12.4 DRAFT REGENT SQUARE MASTER PLAN	25
12.5 CATHOLICCARE – AFFORDABLE HOUSING PROJECT IN GEORGE TOWN	27
12.6 REPORT AGAINST THE 2018/2019 ANNUAL PLAN	36
13. PETITIONS	38
14. NOTICES OF MOTIONS	39
15. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE FROM PREVIOUS ORDINARY COUNCIL MEETING	40
16. COUNCIL COMMITTEE REPORTS	41
16.1 GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING	41

George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA

Meeting Commencing at 1.00pm

AUDIO RECORDING OF COUNCIL MEETINGS

The public is advised that it is **Council Policy** to record the proceedings of meetings of Council on digital media to assist in the preparation of minutes, and to clarify any queries relating to the Minutes that is raised during a subsequent meeting under the section “Confirmation of Minutes”.

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

All meetings of the Council shall be digitally recorded as provided for by Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015 except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15(2).

In accordance with the requirements of Council's Audio Recording of Council Meetings Policy No. 40, members of the public are not permitted to make audio recordings of Council meetings.

1. PRESENT

1.1 APOLOGIES & LEAVE OF ABSENCE

1.2 IN ATTENDANCE

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

2. CONFIRMATION OF MINUTES

2.1 ORDINARY COUNCIL MEETING HELD 25 JUNE 2019

DECISION

Moved:

Seconded:

That the Minutes of Council's Ordinary meeting held on the 25 June 2019 numbered 101/19 to 121/19 as circulated to Councillors be received and confirmed as a true record of proceedings.

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA

3. PUBLIC QUESTION TIME

3.1 PUBLIC QUESTION TIME PROCEDURE

[Refer to Minute No. 243/16. The period set aside for public question time will be at least 15 minutes. Questions given on notice will be addressed first. Once questions on notice have been addressed, persons who have registered their interest to ask a question will be called to do so in the order in which they have registered. Persons attending Council meetings will have the opportunity to register their interest to ask a question without notice prior to the commencement of the meeting. Council staff will be on hand to assist with this process.

Participants cannot ask more than 2 questions in a row with a maximum of 2 minutes per question. If a person has more than (2) questions, they will be placed at the 'end of the queue' and may, if time permits, ask their further questions once all other persons have had an opportunity to ask questions. Persons who have not registered their interest to ask a question will be given an opportunity to do so following all those who have registered. All questions must be directed to the Chairperson.

For further information on Council's Public Question Time Rules and Procedure, please refer to George Town Council Public Question Time Policy No. 18.]

Questions asked and answers provided may be summarised in the minutes of the meeting.

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

3.2 PUBLIC QUESTIONS ON NOTICE

Nil.

3.3 PUBLIC QUESTION TIME

Commenced at:

Concluded at:

3.4 QUESTIONS ON NOTICE FROM COUNCILLORS

Nil.

3.5 RESPONSE TO QUESTIONS FROM PREVIOUS PUBLIC QUESTION TIME

(Refer to Minute No. 425/00, which states in part, “that a copy of all written replies to questions from the Public Gallery be included in the following Council Agenda.”)

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

4. DECLARATIONS OF INTEREST

5. GENERAL MANAGER'S DECLARATION

I certify that with respect to all advice, information or recommendations provided to Council with this Agenda:

- the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- where any advice is given directly to Council by a person who does not have the required qualifications of experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.



Shane Power
GENERAL MANAGER

LOCAL GOVERNMENT ACT 1993 – SECTION 65

65. Qualified persons

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
 - (a) the general manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

6. PLANNING AUTHORITY

Nil.

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

7. PLANNING AND DEVELOPMENT

Nil.

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

8. WORKS AND INFRASTRUCTURE

Nil.

9. CORPORATE AND FINANCE

9.1 ANNUAL REPORT OF THE AUDIT PANEL FOR 2018/2019

REPORT AUTHOR: Team Leader Corporate & Finance

REPORT DATE: 8 July 2019

FILE NO: 29.11

ATTACHMENT: (A) Annual Report of the Audit Panel for 2018/2019 to the Council
(B) Audit Panel Work Plan for 2019/2020

SUMMARY

To provide Council with the Annual Report of the Audit Panel for 2018/2019 to Council and the Audit Panel Annual Work Plan for 2019/2020 for review.

BACKGROUND

At the meeting of the Audit Panel held on the 11 June 2019 the Panel recommended the Annual Report of the Audit Panel for 2018/2019 and the Audit Panel Annual Work Plan for 2019/2020 to Council.

STRATEGIC PLAN

Goal 05

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4

Consistently achieve a high standard of internal financial and governance arrangements.

RISK CONSIDERATIONS

No risks are identified.

FINANCIAL IMPLICATIONS

No financial implications are identified.

OFFICER'S COMMENTS

The Annual Report of the Audit Panel for 2018/2019 to the Council has been received from the Chair of Council's Audit Panel. This Annual Report explains how the Audit Panel discharged its responsibilities during 2018/2019. The Report also highlights the Panel's Key Activities in 2018/2019 and its program for 2019/2020.

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

9.1 ANNUAL REPORT OF THE AUDIT PANEL FOR 2018/2019

The Audit Panel's Annual Work Plan for 2019/2020 provides direction in regard to its reporting requirements.

OFFICER'S RECOMMENDATION

That Council receives and notes the Annual Report of the Audit Panel for 2018/2019 and the Audit Panel Annual Work Plan for 2019/2020.

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA

9.2 ASSET MANAGEMENT FRAMEWORK

REPORT AUTHOR: Team Leader – Corporate and Finance
Team Leader – Infrastructure and Works

REPORT DATE: 7 July 2019

FILE NO: 32.20

ATTACHMENT/S:

1. Revised Asset Management Policy
2. Revised Asset Management Strategy
3. Draft Asset Management Plans –
Buildings, Transport Infrastructure, Bridges and Drainage

SUMMARY

This report recommends to Council the adoption of a Revised Asset Management Policy, Asset Management Strategy and Asset Management Plans.

BACKGROUND

The current asset management policy of Council was adopted in June 2016, the current asset management strategy of Council was reviewed in 2016. The monitoring progress of the strategy requires an annual review.

The current asset management strategy was considered in conjunction the review of council's long term financial plan in February 2018. At that time, it was identified that a review of roads infrastructure assets, in particular, useful lives, was required. As a result a revaluation of the road infrastructure was undertaken and the results included in the financial reports for 2017/2018.

The completion of this revaluation then required a review and update of Council's Asset Management Strategy, Asset Management Plans and the Asset Management Policy. This review has now been completed.

CONSULTATION

The revised asset management framework, including the Asset Management Plans (Buildings, Bridges and Drainage), the Asset Management Policy and the Asset Management Strategy were presented to the 11 June 2019 meeting of the Audit Panel.

STRATEGIC PLAN

Goal 4

Strengthen the vibrancy of our towns and enhance the benefits of living in a rural setting and living close to the river and coast.

Key Objectives

1. To identify and respond to changing needs for infrastructure and facilities.
2. To enhance the vibrancy of places.
3. To advocate for a more streamlined planning system.

9.2 ASSET MANAGEMENT FRAMEWORK (CONT.)

LEGISLATIVE / STATUTORY REQUIREMENTS

The Local Government Act 1993, section 70B, section 70C and section 70D requires Council to develop long-term strategic asset management plans, an asset management policy and an asset management strategy.

Section 7 (2) of the Local Government (Content of Plans and Strategies) Order 2014 Statutory Rules 2014 requires the following to be included in the long-term strategic asset management plans:

- a) an overview, including the details of the classes of assets and subclasses covered by the plan and the quantitative data that the plan presents in respect of those classes of assets and subclasses;
- (b) information about relevant assets, including capital expenditure requirements for renewing and upgrading existing relevant assets, and the provision of new relevant assets over the term of that plan;
- (c) the current estimated or required service levels for the relevant assets;
- (d) the actual service levels being achieved for the relevant assets;
- (e) the future relevant asset requirements and capital works programs;
- (f) the known areas for expansion of relevant assets or possible areas for expansion of relevant assets, including –
 - (i) potential acquisition dates for those assets; and
 - (ii) cost estimates for those assets; and
 - (iii) impact on service levels expected due to the acquisition of those assets; and
 - (iv) asset lifecycles of those assets; and
 - (v) financial considerations in relation to the acquisition and service of those assets;
- (g) the asset lifecycle management and financial considerations, including –
 - (i) expected period of usefulness; and
 - (ii) a total valuation of all relevant assets in each class of assets; and
 - (iii) a total valuation of all relevant assets in each subclass; and
 - (iv) maintenance activities for each relevant asset; and
 - (v) renewal or replacement plans for each relevant asset; and
 - (vi) acquisition of new relevant assets; and
 - (vii) disposal of relevant assets; and
 - (viii) risk management in relation to relevant assets;
- (h) details of the standards and guidelines used to make decisions on the management of relevant assets;
 - (i) areas for improvement and monitoring in relation to relevant assets, including –
 - (i) identification of any known issues with the quality of the data regarding relevant assets; and
 - (ii) forecasts or estimates in relation to relevant assets; and
 - (iii) actions to mitigate the known issues referred to in subparagraph (i) ; and
 - (iv) a commentary on the reliability of the estimates contained within the plan.

Section 8 (2) of the Local Government (Content of Plans and Strategies) Order 2014 Statutory Rules 2014 requires the following to be included in the asset management policy:

- (a) the council's goals and objectives for asset management to facilitate delivery of services;
- (b) the principles, requirements and other matters relating to the management of relevant assets including –

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

9.2 ASSET MANAGEMENT FRAMEWORK (CONT.)

- (i) agreed service levels; and
 - (ii) information on those assets; and
 - (iii) resourcing for those assets; and
 - (iv) compliance with all applicable legislation; and
 - (v) continual improvement of the management of those assets; and
 - (vi) the promotion of sustainability and community resilience; and
 - (vii) planning for climate change adaptation and mitigation; and
 - (viii) the adoption of whole of life costing;
- (c) the assignment of responsibility for service delivery and for the management of relevant assets.

Sections 9 (2) of the Local Government (Content of Plans and Strategies) Order 2014 Statutory Rules 2014 requires the following to be included within an Asset Management Strategy.

- (a) An outline of all existing assets and the services provided by the use of those assets refer to section 1.3).
- (b) An outline of the condition of each existing asset, including financial status and the estimated costs related to the acquisition and use of the asset during its lifecycle (refer to section 2.4).
- (c) Details of the goals and objectives of the Council relating to the delivery of services provided by the use of its assets (refer to section 1.3).
- (d) Details of the asset management strategies of the Council to be implemented to enable the objectives of the strategic plan of the Council and the assets management policy of the Council to be achieved (refer to key actions listed in section 1.3 and section 3).
- (e) A plan for the improvement of asset management, detailing the program of tasks to be completed and the resources required to achieve the relevant minimum core level of asset maturity and competence required in respect of the asset (refer to section 4.1).

RISK CONSIDERATIONS

The Tasmanian Audit Office measures risk in relation to asset management in terms of the accepted indicators for asset management practices and measuring the level of infrastructure investment. These are displayed in the table below.

Ratio	Method of Calculation	Comment
Asset Sustainability Ratio	Asset replacement expenditure/Depreciation	A measure of whether assets are being replaced at the rate they are wearing out. The ratio is viewed as being only a rough measure as the consumption of assets (as measured by depreciation) may not agree with asset renewal expenditure required.
Asset Consumption Ratio	Written down value of plant, equipment, infrastructure assets/Current replacement cost of depreciable assets	The average proportion of as new value remaining in the infrastructure assets. This ratio seeks to highlight the aged condition of Council's stock of depreciable assets.

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

Ratio	Method of Calculation	Comment
Asset Renewal Funding Ratio	Current value of projected capital renewals in long term financial plan/Current value of the required capital expenditure on renewals over the same period	This represents the extent to which the required capital expenditures on renewals per the Asset Management Plan have been incorporated into the long term financial plan.

These ratio's are now mandated to be reported as a note to the financial statements entitled "Management Indicators". In the financial statements for the year ended 30 June 2018 this was reported as note 3.

FINANCIAL IMPLICATIONS

The adoption of a revised and amended asset management policy, plans and strategy requires some internal officer time although this is not a significant cost, a consultant was also engaged to assist with the revision of the Asset Management Plans at a cost to Council. Application of the principles of the policy does require significant time and expenditure throughout the organisation in order to effectively maintain Council's asset portfolio.

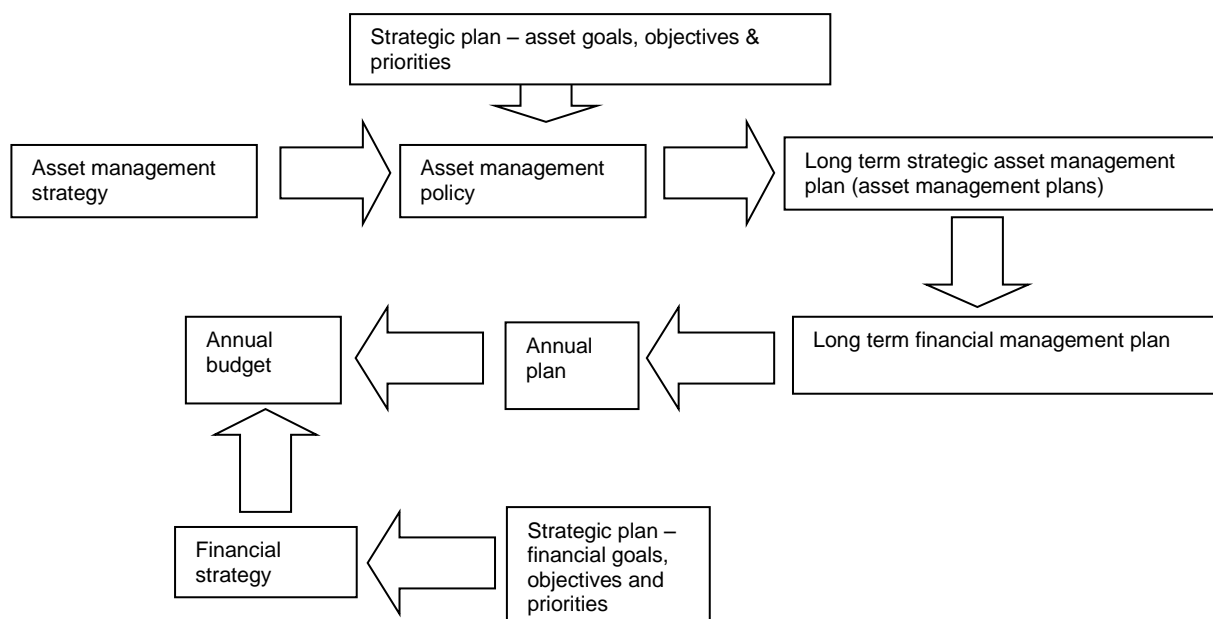
AUDIT PANEL CONSIDERATION

The Audit panel considered the Asset Management Framework at its meeting held on the 11 June 2019 where the following was noted in the unconfirmed minutes of that meeting;

That the report from the Team Leader Corporate and Finance be received and noted and that the revised Asset Management Plans, Asset Management Strategy and Asset Management Policy be received and recommended to Council.

OFFICERS COMMENTS

The diagram below explains the connection between the key plans that govern Council's decision making and the Asset Management Framework.



9.2 ASSET MANAGEMENT FRAMEWORK (CONT.)

The asset management strategy and asset management plans will be reviewed on a regular basis and will be amended as required to reflect Council's priorities and its changing asset portfolio over time.

Key to the understanding of the state of the infrastructure assets is the measurement of the asset consumption ratio, the asset sustainability ratio and the asset renewal funding ratio. These are measured within the strategy and concerns with each are noted.

OFFICER'S RECOMMENDATION

That Council adopts the revised Asset Management Policy, Asset Management Plans and Asset Management Strategy proposed with this item and forming attachments to it.

DECISION

VOTING

For:

Against:

10. COMMUNITY & DEVELOPMENT SERVICES

10.1 DRAFT SCHOOL IMMUNISATION POLICY NO. 41 – VERSION 02

REPORT AUTHOR: Team Leader – Community and Development Services

REPORT DATE: 9 July 2019

FILE NO: 46.2

ATTACHMENT:

1. Draft School Immunisation Policy No. 41 – Version 02
2. Existing School Immunisation Policy No. 41 – Version 01

SUMMARY

To submit the reviewed Draft School Immunisation Policy No.41 - Version 02 (the Policy) to Council for review, consideration and adoption.

BACKGROUND

The School immunisation programme is driven by the State Government under a Commonwealth funded initiative in which the George Town Council is required to participate.

This Policy was developed in 2014 to provide direction to this programme.

STRATEGIC PLAN

Goal 2

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods

Key Objective 2.3

Support integrated community, health and education services.

LEGISLATION

- Public Health Act 1997
- Australian Government – Department of Health “The Australian Immunisation Handbook” 10th Edition 2013 (updated January 2014)

FINANCIAL IMPLICATIONS

No financial implications are recognised in reviewing this Policy. Minor administrative costs are incurred in the administration and implementation of the School Immunisation Program.

RISK CONSIDERATIONS

This Policy provides consistent guidance and practices to staff associated with the administration and implementation of the School Immunisation program, thereby minimising any risk to Council.

George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA

10.1 DRAFT SCHOOL IMMUNISATION POLICY NO. 41 – VERSION 02 (CONT.)

OFFICER'S COMMENTS

In reviewing this Policy, it was considered that the policy should continue to closely reflect the latest expectations of the relevant administering organisations. Given this, the majority of the changes made are minor and relate to the terminology of the document to ensure it does align with current requirements.

Other changes include:

1. The insertion of the following paragraph:

“In 2017 and 2018 Meningococcal W was added to the schedule. In 2017 this vaccine was intended for year 10 students. In 2018 it is to be offered to year 10, 11 and 12 students. This vaccine will be removed from the schedule in April 2018”.

- 2 A clarification as to when parent/guardian needs to be contacted as part of the consent process *“If an anomaly is found, the parent/guardian is then contacted for confirmation”.*

3. Clarifying that a certain document is provided to the vaccinated student as per below:

“Once the student has received their vaccination, they are given a ‘record of school-based immunisation’ document. This document contains their name, date given, vaccination given, what arm it was received in and dose given (if required)”.

4. Clarifying process for when a student misses their vaccination as per below:

If any student misses their vaccination (absent or refusal) on the immunisation day, the Council Staff member contacts the parent/guardian by letter advising them that the student missed the vaccination and to make an appointment at the local doctors to receive the vaccination free of charge”

5. Adding another dot point to RISKS as below:

“vaccinating children without consent due to them having with similar names”

The Policy has also been reformatted to align with Council's new Policy template.

Upon formal adoption by Council the revised Policy will be made publicly available via Council's website.

OFFICER'S RECOMMENDATION

That Council adopts the revised School Immunisation Policy No. 41 – Version 02 as attached to this report effective 16 July 2019.

DECISION

VOTING

For:

Against:

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

11. ACTING MAYOR

11.1 MATTERS OF INVOLVEMENT – ACTING MAYOR

FILE NO.: 14.11

REPORT DATE: 8 July 2019

Acting Mayor Cr Tim Harris		
July	3 – 5	Attended LGAT State Conference
	16	Attended Council Workshop
		Attended Ordinary Council meeting

OFFICER’S RECOMMENDATION

That the information report from the Acting Mayor on Matters of Involvement be received and the information noted.

DECISION

VOTING

For:

Against:

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

12. GENERAL MANAGER

12.1 COUNCIL WORKSHOPS – JUNE 2019

REPORT AUTHOR: Acting General Manager

REPORT DATE: 19 June 2019

FILE NO: 14.10

ATTACHMENT/S: Nil

SUMMARY

The purpose of this report is to provide a record of workshops held in accordance with the requirements of Section 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*.

DATE AND PURPOSE OF WORKSHOP HELD

TUESDAY 25 JUNE 2019

- George Town Airport
- Final budget discussion

Present: Cr Harris, Cr Brooks, Cr Barraclough, Cr Dawson
Cr Michieletto, Cr Mason, Cr Kieser, Cr Barwick

Apologies: Nil.

In Attendance: General Manager, Team Leader Corporate & Finance, Team Leader Community & Development Services, Team Leader Works & Infrastructure, Governance Support Officer

OFFICER'S RECOMMENDATION

That Council receives the report on the Council Workshop – 25 June 2019 from the General Manager.

DECISION

VOTING

For:

Against:

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

**12.2 ATTENDANCE AT THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
NATIONAL GENERAL ASSEMBLY – ACTING MAYOR**

REPORT AUTHOR: Acting Mayor Cr Tim Harris & General Manager

REPORT DATE: 3 July 2019

FILE NO: 15.8

ATTACHMENT/S: ALGA National General Assembly - Resolutions Paper

SUMMARY

The 2019 Australian Local Government Association National General Assembly was held in Canberra 16-19 June 2019. Representing Council at the Assembly was Acting Mayor Cr Tim Harris and the General Manager. This report provides Council with an overview of the event.

BACKGROUND

The Australian Local Government Association (ALGA) National General Assembly is held in Canberra annually and is the largest gathering of Australian Councils.

This year's event was held over four days and was attended by over 880 delegates from across the country. The theme for the 2019 Assembly was Future Focussed and included a full and diverse program that covered topics such as post federal election impacts on local government, use of technology in community engagement, housing infrastructure and population challenges, disaster management and response and recognition and promotion of first languages among others. Delegates were presented with a number of case studies from across the nation including improving community engagement, supporting the preservation of indigenous culture, tackling housing affordability and resurrection of first languages and including incorporating cultural heritage in council events.

Each year ALGA invites submissions to the national awards program. Council in partnership with Regional Development Australia Tasmania, submitted to and were awarded the 2019 National Award for Local Government (Contributing to Regional Growth category) for its Bell Bay Initiative. In addition to receiving the award, Council was recognised in front of almost 800 delegates by way of special mention from the Minister for Regional Services, Decentralisation and Local Government Assistant Minister for Trade and Investment, the Hon Mark Coulton MP. Officers will ensure that the award is used to its fullest potential with regard to promoting George Town across a number of media opportunities.

The Congress also provided the opportunity for George Town Council to voice its position through the Acting Mayor on a number of motions ranging from recognising local government in the constitution, returning Federal Assistance Grant funding to 1% of federal tax revenue, housing reform and harm minimisation from gambling advertisements and operations. See attached Resolutions Paper for further details.

The Deputy (acting PM at the time) Prime Minister and Minister for Infrastructure addressed the Assembly and encouraged councils to prepare and submit shovel ready projects over and above the usual grant programs. Council's 2019/2020 provides for a number of consultations and designs including financial support to the Place Making Group that will position Council to take advantage of grant opportunities as they arise.

12.2 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY 2019 (CONT.)

In summary, the 2019 Australian Local Government Association National General Assembly provided George Town Council with national exposure through the receipt of a national award, presented a number of contemporary issues relating to local government across Australia, afforded George Town Council the opportunity to weigh in on such issues and also delivered a number of networking opportunities that may be used for the betterment of Council and community into the future.

STRATEGIC PLAN

Goal 01

Foster the growth of a diverse business and industry mix and to foster population growth.

Key Objective

Promote growth, both in population and business (particularly tourism) through advocacy, promotion, marketing and engagement.

Key Priority

Develop promotion, marketing and communication tools for George Town and the Bell Bay Industrial Precinct, including celebrating the success stories.

RISK CONSIDERATIONS

There is a risk that the community may not value Council representation at the Australian Local Government Association National General Assembly.

FINANCIAL IMPLICATIONS

Costs associated with Council Australian Local Government Association National General Assembly are accommodated for within the adopted 2018/2019 budget. It should be noted that due to Council being recipients of a national award the Commonwealth will be meeting some of the costs associated with attendance.

OFFICER'S RECOMMENDATION

That Council:

1. Note the report; and
2. Support the attendance of the Mayor and General Manager at future Australian Local Government Association National General Assemblies.

DECISION

VOTING

For:

Against:

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

12.3 DRAFT COMMUNITY CONSULTATION FRAMEWORK

REPORT AUTHOR: Marketing & Engagement Business Partner

REPORT DATE: 3 July 2019

FILE NO: 22.26

ATTACHMENT/S: Draft Community Consultation Framework

SUMMARY

This report seeks Council endorsement to commence a public consultation process for the draft Community Consultation Framework.

BACKGROUND

Good democratic governance occurs when a government governs for and on behalf of an informed and engaged community. An engaged community feels part of the overall governance and activities of their community. Community members who are informed, connected, participate in services and activities relevant to them, feel they have a role to play.

For effective consultation to occur, communities need to be informed and engaged. This occurs when there is equal access to information, good ongoing information flow, consultation and participation between a Council and its community.

Draft Community Consultation Framework establishes a set of principles and practices to guide Council and ensure effective consultation to better inform Council decision making.

STRATEGIC PLAN

Goal 5

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key objectives 1

Continue to improve Council communication with the community, including celebrating the successes and achievements.

Key priority 2

Build the strategic capacity of Council to effectively communicate with the community

RISK CONSIDERATIONS

The draft Community Consultation Framework provides for a better-informed Council decision making process that reflects community views and reduces risk of poor decision making and lack of community buy in. Increased consultation in decision making is critical to good governance practice.

FINANCIAL IMPLICATIONS

The development of the draft Community Consultation Framework has incurred costs associated with staff time which have been accommodated within the 2019/2020 adopted budget.

12.3 DRAFT COMMUNITY CONSULTATION FRAMEWORK (CONT.)

Further minor costs will be incurred through advertising the draft Community Consultation Framework in local print media.

CONSULTATION

Officers intend on seeking community views on the draft Community Consultation Framework for a period of 28 days, inviting feedback through a number of media including Facebook, Council's website, print and radio.

OFFICER'S RECOMMENDATION

That Council:

1. Approve placing the draft Community Consultation Framework on public exhibition seeking community feedback; and
2. Receive a report informing Council of the outcomes of community consultation to consider for inclusion in a final Community Consultation Framework.

DECISION

VOTING

For:

Against:

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

12.4 DRAFT REGENT SQUARE MASTER PLAN

REPORT AUTHOR: General Manager

REPORT DATE: 3 July 2019

FILE NO: 53.8

ATTACHMENT/S: (A) Draft Regent Square Master Plan – Version J
(B) Submission from Regent Square Reference Group

SUMMARY

This report seeks Council endorsement to commence a public consultation process for the draft Regent Square Master Plan.

BACKGROUND

The development of the draft Regent Square Master Plan has occurred over an extensive period of time. The development to date has been through a collaboration of dedicated community members, Council officers and design consultants. The draft master plan has undergone multiple re-iterations and is now deemed ready for broader community consultation.

As the draft plan has progressed, Council has initiated a two stage playground development on the Regent Square site with Stage One nearing completion. Council has also been successful in obtaining \$2.45M commitment from the Federal Government to advance the Regent Square Redevelopment with Stage Two works (and beyond) scheduled to commence in 2019/2020.

STRATEGIC PLAN

Goal 04: Strengthen the vibrancy of our towns and enhance the benefits of living in a rural setting and living close to the river and coast.

Key Objective 1: To identify and respond to changing needs for infrastructure and facilities.

Goal 5

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key objectives 1

Continue to improve Council communication with the community, including celebrating the successes and achievements.

RISK CONSIDERATIONS

Officers are anticipating receipt of a Deed of Agreement from the Federal Government to be forth coming within weeks. It is likely that the deed will contain strict milestones to be achieved to satisfy the funding requirements. There is a risk that Council stalls the project due to not having a final master plan in place or continues development of the square that does not reflect community sentiment due to a lack of broad consultation.

12.4 DRAFT REGENT SQUARE MASTER PLAN (CONT.)

FINANCIAL IMPLICATIONS

It is estimated that development of the draft Regent Square Master Plan has incurred costs of between \$5k-\$7k having undergone many re-iterations. In addition, the development to date has incurred costs associated with staff time. All future costs beyond Stage One works will be subject to Council receiving the funding amount of \$2.45M from the Federal Government.

CONSULTATION

The Regent Square Reference Group comprising ten community members, the Mayor and the General Manager have been consulted over an extensive period of time in the development of the draft Regent Square Master Plan. A copy of the Group's latest comments and feedback in respect to the Plan is also attached to this report and has been previously circulated to Elected Members under separate cover.

Officers intend on seeking community views on the draft Regent Square Master Plan for a period of 28 days, inviting feedback through a number of media including Facebook, Council's website, print and radio.

OFFICER'S RECOMMENDATION

That Council:

1. Approve placing the draft Regent Square Master Plan Version J on public exhibition seeking community feedback; and
2. Receive a report informing Council of the outcomes of community consultation to consider for inclusion in a final Regent Square Master Plan.

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA

12.5 CATHOLICCARE – AFFORDABLE HOUSING PROJECT IN GEORGE TOWN

REPORT AUTHOR: Rex Cassidy

REPORT DATE: 5 July 2019

FILE NO: 11.9 (PID: 2526022, and PID: 7888524)

ATTACHMENTS:

1. Concept plans
2. Property location maps and site photos
3. Letter from CatholicCare of 13th January 2019

SUMMARY

George Town Council has been approached by CatholicCare Tasmania seeking land to be gifted from Council to CatholicCare for the purposes of constructing social and affordable housing within George Town.

This report details the CatholicCare proposal and provides a recommendation for Council consideration.

BACKGROUND

Tasmania like many parts of Australia is experiencing an increase in homelessness. Data from the 2016 census shows that the total number of people experiencing homelessness was 1,622 (an increase from 1,145 in 2006 and 1,537 in 2011). The regional breakdown shows greater Hobart and the South East had the highest proportion, 57%; Launceston and the North East had 23% and the West and North West coast areas a very similar 20%. Trends suggest it is likely that the total number of homelessness across the state is fast approaching 2,000 (www.shelertas.org.au).

Homelessness results from a range of factors including but not limited to housing affordability and stock availability, lack of affordable, social and crisis accommodation options, population growth and job market conditions. Many people who experience homelessness are amongst the communities most vulnerable. There is growing pressure on all levels of government to do more to reduce homelessness and to enable those seeking suitable accommodation to be able to achieve their aim. One way in which homelessness can be addressed is through the provision of social and affordable housing.

The Australian Housing and Urban Research Institute defines ‘affordable housing’ as a “*dwelling available through a housing assistance program that provides for a specified level of below market rent price (e.g. public housing, community housing, National Rental Affordability Scheme, shared equity scheme for home ownership)*” different to ‘housing affordability’ which “usually refers to the relationship between expenditure on housing (prices, mortgage payments or rents) and household incomes” (www.aph.gov.au).

Officers have recently been in discussions with a number of organisations including Neighbourhood House, CatholicCare, and the Department of Communities Tasmania regarding the provision of emergency, social and affordable housing in George Town.

The State Government through its *Tasmania’s Affordable Housing Strategy 2015-2025* and subsequent *Action Plan 2019-2025* sets out to deliver:

- 380 new lots for affordable homes through land release;
- Review and introduction of new planning policies and mechanisms to increase the supply of affordable homes;

12.5 CATHOLICCARE – AFFORDABLE HOUSING PROJECT IN GEORGE TOWN (CONT.)

- 607 social housing dwellings constructed in areas of high demand;
- 88 homeless accommodation units.

and improve access to affordable accommodation through:

- 287 households to be assisted into affordable homes under the HomeShare of Streets Ahead schemes. Including supply of additional 215 homes;
- 200 tenancies to assist low income households into long term affordable private rentals;
- 418 people or families to be assisted into supported accommodation including supply of a further 137 homes.

The State Government owns considerable amount of land within George Town. Discussions with representatives from the Department of Communities Tasmania, have indicated that the government intends on releasing this land for sale for private ownership and will not be constructing social or affordable housing in George Town at this stage citing existing supply arrangements are disproportionate to other areas within the state.

Neighbourhood House approached Council in April 2019, seeking to utilise the Council owned dwelling located on Marguerite Street, George Town for purposes of emergency accommodation. Zoning of the site and limitations within the George Town Interim Planning Scheme prevented this proposal from being considered any further at the time of the proposal.

CatholicCare have held discussions with Council and officers over a period of time seeking transfer of Council owned land to CatholicCare for the provision of social and affordable housing. This report presents the progression of the CatholicCare proposal.

Council's vacant land

Council owns a number of vacant land titles that are generally within the George Town Township. Council considered potential sale of these properties in July 2017 (203/17) and have subsequently placed a number of properties on the market for sale.

The properties that CatholicCare have expressed in interest in are titles that were transferred to Council as part of subdivisions processed at the time, and were generally for the purposes of providing "public open space" as required under the relevant planning process.

CatholicCare

CatholicCare (formerly known as Centrecare) has been operating since inception in 1960. Their website contains the following statement:

CatholicCare Tasmania responds to individuals, families, and the community by offering a broad range of specialised professional services available to all. Our particular strength is in our family focused, child centred approach, recognising that whatever impacts on family, also impacts on children" (www.catholiccaretas.org.au).

- Their vision is - *A distinctive culture of care for a thriving community*
- Their mission is - *Serving the vulnerable and disadvantaged regardless of circumstance and background*
- Their values are – *Respect, Hope, Commitment, Integrity and Accountability, Excellence, & Social Justice*

12.5 CATHOLICCARE – AFFORDABLE HOUSING PROJECT IN GEORGE TOWN
(CONT.)

Council received an initial contact from CatholicCare in late 2018, with a formal response by way of letter dated 13 January 2019, resulting in CatholicCare presenting to an initial Council workshop.

CatholicCare prepared draft concept plans for several of the properties and presented these to a later Council workshop on 25 May 2019. At this workshop CatholicCare advised that they were establishing local services in the form of an office adjacent to the Star of The Sea School site in George Town. They advise that this will allow their clients to access their services face to face and improve levels of social support services locally.

Of the properties identified by CatholicCare, it is considered that only two properties generally acceptable for the proposed land use.

These are:

1. Vacant land in Franklin Street, George Town (122 Franklin Street, LA062, PID: 2526022); and
2. Vacant land in Woolcock Court (LA038, Lot 501, PID: 7888524)

There exists an encumbrance on the Franklin Street, George Town (122 Franklin Street, LA062, PID: 2526022) title that will need to be resolved should Council agree to transfer title.

A recent Council decision on the sale of the Woolcock Court property in Council Decision 024/18 (12.3 Potential council Land sales (cont.)), states:

*“That Council:
Retain Lot 501 Woolcock (PID 7888524) until it becomes known how
the surrounding land owned by DHHS is to be developed.”*

The Department of Communities Tasmania have since confirmed that the State intends for this land to be progressively sold for private development.

The draft concept plans as prepared by CatholicCare are:

Franklin Street – Two separate two bedroom units, generally of brick veneer construction and overlooking the green belt of the York Rivulet and with access via a driveway and parking to the Southern boundary of the site.

Woolcock Court – Eight separate two bedroom units, generally of brick veneer construction, and with variations to roof form. These are accessed from a single access drive off Woolcock Court to a central parking area.

Department of Communities Tasmania

CatholicCare have received correspondence from Department of Communities Tasmania dated 3 June 2019, advising of the impending opening of the second round of Tasmania's Affordable Housing Action Plan (2019-23) and specifically under the 'Government Action 5 – New Social Housing in Regional Areas'. This is to be through 'expressions of interest (EOI)', and would open in the July 2019. This follows the first round that resulted in 74 new dwellings in regional areas including Tasman Peninsula, Flinders Island, Scottsdale and Sheffield.

12.5 CATHOLICCARE – AFFORDABLE HOUSING PROJECT IN GEORGE TOWN
(CONT.)

It stated that the program could “assist low income older people or people living with disability to stay in their community or deliver new supply in areas where there is demand for affordable accommodation for key workers”. The EOI can be from respondents who can deliver new supply of social housing in Tasmania’s regional and rural areas where demand and affordability is demonstrated, and value for money shown. This initiative directly targets Local Government, NFP organisations and Community Housing Providers who may work in partnership.

The Tasmanian government will provide an agreed capital contribution that includes funding, and potentially vacant land. It also encourages Local Council capital support such as land provision.

Following a meeting with Council officers and CatholicCare, it was agreed that officers would:

- I. Provide a letter of “in principal” support from the General Manager to CatholicCare in their submission of an EOI to the Regional Supply of Social Housing (stage 2) by the Department of Communities Tasmania for the two properties as listed above (without Council commitment);
- II. Take a report to the July council meeting for formal consideration of the proposal; and
- III. Invite CatholicCare to the Council workshop of the same day to present to their proposal.

It was also agreed that Council may seek to amendment in design of proposed facades presented by CatholicCare to improve street appeal, and would provide feedback on some form of improvement.

STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

Council is required to follow process as prescribed within sections 177 and 178 of the Local Government Act 1993 to sell or dispose of public land as follows:

177. Sale and disposal of land

- (1) A council may sell, lease, donate, exchange or otherwise dispose of land owned by it, other than public land, in accordance with this section.
- (2) Before a council sells, leases, donates, exchanges or otherwise disposes of any land, it is to obtain a valuation of the land from the Valuer-General or a person who is qualified to practise as a land valuer under [section 4 of the Land Valuers Act 2001](#) .
- (3) A council may sell –
 - (a) any land by auction or tender; or
 - (b) any specific land by any other method it approves.
- (4) A council may exchange land for other land –
 - (a) if the valuations of each land are comparable in value; or
 - (b) in any other case, as it considers appropriate.
- (5) A contract pursuant to this section for the sale, lease, donation, exchange or other disposal of land which is public land is of no effect.
- (6) A decision by a council under this section must be made by absolute majority.

177A. Public land

- (1) The following land owned by a council is public land:
 - (a) a public pier or public jetty;
 - (b) any land that provides health, recreation, amusement or sporting facilities for public use;
 - (c) any public park or garden;

12.5 CATHOLICCARE – AFFORDABLE HOUSING PROJECT IN GEORGE TOWN
(CONT.)

- (d) any land acquired under [section 176](#) for the purpose of establishing or extending public land;
 - (e) any land shown on a subdivision plan as public open space that is acquired by a council under the [Local Government \(Building and Miscellaneous Provisions\) Act 1993](#) ;
 - (f) any other land that the council determines is public land;
 - (g) any other prescribed land or class of land.
- (2) The general manager is to –
- (a) keep lists or maps of all public land within the municipal area; and
 - (b) make the lists and maps available for public inspection at any time during normal business hours.

178. Sale, exchange and disposal of public land

- (1) A council may sell, lease, donate, exchange or otherwise dispose of public land owned by it in accordance with this section.
- (2) Public land that is leased for any period by a council remains public land during that period.
- (3) A resolution of the council to sell, lease, donate, exchange or otherwise dispose of public land is to be passed by an absolute majority.
- (4) If a council intends to sell, lease, donate, exchange or otherwise dispose of public land, the general manager is to–
 - (a) publish that intention on at least 2 separate occasions in a daily newspaper circulating in the municipal area; and
 - (ab) display a copy of the notice on any boundary of the public land that abuts a highway; and
 - (b) notify the public that objection to the proposed sale, lease, donation, exchange or disposal may be made to the general manager within 21 days of the date of the first publication.
- (5) If the general manager does not receive any objection under [subsection \(4\)](#) and an appeal is not made under [section 178A](#) , the council may sell, lease, donate, exchange or otherwise dispose of public land in accordance with its intention as published under [subsection \(4\)](#) .
- (6) The council must –
 - (a) consider any objection lodged; and
 - (b) by notice in writing within 7 days after making a decision to take or not to take any action under this section, advise any person who lodged an objection of –
 - (i) that decision; and
 - (ii) the right to appeal against that decision under [section 178A](#) .
- (7) The council must not decide to take any action under this section if –
 - (a) any objection lodged under this section is being considered; or
 - (b) an appeal made under [section 178A](#) has not yet been determined; or
 - (c) the Appeal Tribunal has made a determination under [section 178B\(b\)](#) or [\(c\)](#) .

This process has been undertaken (in accordance with Council resolution 203/17) for the Woolcock Court property, but has still to be carried out on the Franklin Street property due to the encumbrance on that property.

Planning and Building Considerations

Any building and development will need to be undertaken in accordance with the Building Act and the George Town Interim Planning Scheme. The specific pathways will be determined by the appropriate officers during the application process.

**12.5 CATHOLICCARE – AFFORDABLE HOUSING PROJECT IN GEORGE TOWN
(CONT.)**

Both sites are zoned General Residential, therefore construction of dwellings are an appropriate use.

CONSULTATION

Broadly, Council has presented its views by voting on motions relating to affordable housing at the 2019 Australian National General Assembly, the 2019 Local Government Association Tasmania Annual Conference and made representations on the same to the State government at its recent meeting of cabinet held in George Town.

Council has had ongoing discussions with the Department of Communities and CatholicCare with regard to provision of social and affordable housing within George Town with each organisation having presented at Council workshops.

Officers have also secured a meeting with representatives of Ainslie House to occur in July 2019 to gain an understanding of their/if any plans for development or service expansion.

STRATEGIC PLAN

Goal 01

Foster the growth of a diverse business and industry mix and to foster population growth.

Key Objective 1

1. Promote growth, both in population and business (particularly tourism) through advocacy, promotion, marketing and engagement.

Goal 02

Support an active, vibrant and culturally diverse community life that enjoys liveable and amenity rich neighbourhoods.

Key Objective 1

1. Support and advocate for organisations and community groups to grow community capacity.

Goal 04

Strengthen the vibrancy of our towns and enhance the benefits of living in a rural setting and living close to the river and coast.

Key Objective 1

4.1 To identify and respond to changing needs for infrastructure and facilities.

RISK CONSIDERATIONS

- I. Accepting the proposal from CatholicCare may improve the likelihood of George Town residents being able to find suitable accommodation.
- II. Failure to set up an appropriate agreement of sale with the proponent risks an unsuitable outcome that could result in non commencement within reasonable timeframes, unsuitable finished product from a user and community perspective.
- III. Failure to set up an appropriate agreement with the proponent risks Council being exposed to additional costs, or being unable to charge rates on these properties to exemptions being applied under current charitable organisation arrangements.
- IV. There is a risk that Council's asset base is reduced without commensurate benefit should markets conditions inflate property values to such a degree into the future.

George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA

12.5 CATHOLICCARE – AFFORDABLE HOUSING PROJECT IN GEORGE TOWN (CONT.)

- V. The property on Franklin Street (PID: 2526022), while owned by Council has a restriction on it that requires it to be returned to the State Government if Council wishes to divest itself of the said land. Any decision for Council to do so should include three party agreement to ensure land is not lost to social and affordable housing.

FINANCIAL IMPLICATIONS

- a. If point (iii) above is suitably managed through conditions on the agreement, the potential negative financial implications of this point are removed.
- b. These blocks are currently owned by Council. As such, no rates are payable.
- c. If an agreement requires rates to be paid, Council will receive additional rates each year based upon normal rating calculations. Therefore, while any gifting or sale below valuation will reduce Council's asset, the benefits are that they will provide additional income for the long term. If they are left undeveloped, there is no income, but a cost, as they do need periodical mowing to maintain a safe level of bushfire fuel and minimise the risk of vermin.

The values which Council currently holds the below land at:

- 122 Franklin Street, PID2526022 \$30,000
- Lot 501 Woolcock Court 1-1050-3778 \$80,000

Council does not pay land tax on either property. Based on 2019/2020 figures, rates payable for these properties if they become residences would be \$1,125 per unit plus \$40 for waste management and will also attract bin charges of \$225.00 per set of 140lt bins.

OFFICER'S COMMENTS

- It is apparent there is a need for additional social housing within our Municipality.
- Council has properties that could reasonably be used as 'in kind' support for any initiative.
- Council would find it difficult (in the short term) to contribute financially to such projects, so having surplus land available would give us the ability to contribute without incurring a significant cost.
- Converting vacant land to residential premises provides a net benefit to the municipality in the form of increased income, increased population, increased vibrancy and less community stress through lack of appropriate housing.
- The Franklin Street property is of little value until it has the encumbrance removed, so any positive outcome here should be a benefit to the community.
- Council does need to be wary of development at any cost.
- Council does need to ensure within it's powers that the balance of housing across our towns is maintained, minimizing the risks of another development similar to the original public housing estates. This is achieved with the CatholicCare proposal as it is infill development only, while the Department of Communities Tasmania is selling adjacent land for private builds.
- Council should also encourage density, orientation and street appeal in the unit developments that give the developments an appealing, socially inclusive and healthy living environment for their residents. An environment that the residents will want to be proud of, and take care of.
- If Council gifts the land to CatholicCare it needs to determine how much it is prepared to contribute financially to the projects.

George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA

12.5 CATHOLICCARE – AFFORDABLE HOUSING PROJECT IN GEORGE TOWN (CONT.)

- Will Council cover the costs associated with land transfer, or will it require the developer to cover these.
- Will Council provide ‘in kind’ support in the form of planning and building fee relief, or will it require payment as per fee schedule by the developer.
- Will council cover any of the infrastructure and engineering costs, or will it expect these to be covered fully by the developer.
- Will Council require a covenant on title (or other suitable agreement) that keeps the properties as ratable properties, and not exempt under the charitable properties exemptions, or will it provide an ongoing contribution to the developer in the form of the rate exemption, (while that exemption is in place under current legislation). It should be noted that CatholicCare has indicated that they would not seek a rate exemption from council.

While the CatholicCare option is not the only option available to Council, it is considered to be an advantageous option to pursue.

OFFICER’S RECOMMENDATION

That Council:

1. Rescinds the Council Decision 024/18 (12.3 Potential council Land sales (cont.)), which stated
*“That Council:
Retain Lot 501 Woolcock (PID 7888524) until it becomes known how the surrounding land owned by DHHS is to be developed.”*
2. Gifts vacant land owned by Council in Woolcock Court known as LA038, Lot 501, PID: 7888524, to CatholicCare for the purpose of constructing affordable living units in accordance with the requirements of the “Regional supply of Housing Stage 2” requirements from the Department of Communities Tasmania; subject to:
 - a. CatholicCare covering all costs associated with the development/s, including all road works, underground infrastructure and services, permits, approvals and conveyance costs;
 - b. CatholicCare providing suitable means of ensuring the completed properties are not exempted from rates under current or future exemptions available to charitable organizations;
 - c. CatholicCare provides amended façade designs to the satisfaction of Council Officers to provide for street appeal in the unit developments so as they present an appealing, socially inclusive and healthy living environment for their residents and surrounding community;
 - d. CatholicCare confirming that priority be given to existing residents within the George Town municipality for social and affordable housing accommodation associated with the proposed dwellings;
 - e. CatholicCare commitment to complete the development/s within two years of the agreement; and
 - f. CatholicCare establishing an office for the purposes of support services within George Town township.
3. Commences a process to return Vacant land in Franklin Street, George Town (122 Franklin Street, LA062, PID: 2526022) to Department of Communities Tasmania (in accordance with s177 & 178 of the Local Government Act of 1993), for the purpose of it being gifted to CatholicCare under their round two EOI (if successful), subject to:

George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA

12.5 CATHOLIC CARE – AFFORDABLE HOUSING PROJECT IN GEORGE TOWN
(CONT.)

- a. CatholicCare covering all costs associated with the development/s, including all road works, underground infrastructure and services, permits, approvals and conveyance costs;
 - b. CatholicCare providing suitable means of ensuring the completed properties are not exempted from rates under current or future exemptions available to charitable organizations;
 - c. CatholicCare provides amended façade designs to the satisfaction of Council Officers to provide for street appeal in the unit developments so as they present an appealing, socially inclusive and healthy living environment for their residents and surrounding community;
 - d. CatholicCare confirming that priority be given to existing residents within the George Town municipality for social and affordable housing accommodation associated with the proposed dwellings;
 - e. CatholicCare commitment to complete the development/s within two years of the agreement; and
 - f. CatholicCare establishing an office for the purposes of support services within George Town township.
4. Authorises the General Manager to engage legal services to ensure obligations for transfer of land as per recommendations 2 and 3, satisfy the requirements of the Local Government Act 1993.

DECISION

VOTING

For:

Against:

George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA

12.6 REPORT AGAINST THE 2018/2019 ANNUAL PLAN

REPORT AUTHOR: General Manager

REPORT DATE: 9 July 2019

FILE NO: 15.29

ATTACHMENT: Action Performance and Timeframe Report – 2018/2019 Annual Plan

SUMMARY

To submit to Council the final Action Performance and Timeframe report against the actions of Council's 2018/2019 Annual Plan (the Annual Plan) for the period July 2018 to June 2019 for consideration and endorsement.

BACKGROUND

In accordance with the S71 of the Local Government Act 1993 (the Act):

71. Annual Plan

- (1) *A council is to prepare an annual plan for the municipal area for each financial year.*
- (2) *An annual plan is to –*
 - (a) *be consistent with the strategic plan; and*
 - (b) *include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and*
 - (c) *include a summary of the estimates adopted under section 82 (Estimates); and*
 - (d) *include a summary of the major strategies to be used in relation to the council's public health goals and objectives.*
- (3) *As soon as practicable after a council adopts an annual plan, the general manager is to –*
 - (a) *make a copy of the annual plan available for public inspection at the public office during ordinary business hours; and*
 - (b) *provide the Director and the Director of Public Health with a copy of the annual plan.*

STRATEGIC PLAN

Goal 05

Ensure Council listens to and understands community needs and continues to make responsible decisions on behalf of the community.

Key Objective 4

Consistently achieve a high standard of internal financial and governance arrangements.

RISK CONSIDERATIONS

The outcome against the actions of the previous year's Annual Plan are reported to Council via a public document. Upon endorsement by Council a statement of council's activities and its performance in respect of goals and objectives set for the preceding financial year is integrated into the Annual Report in accordance with section 72 of the Local Government Act thereby reducing any risk to Council.

12.6 REPORT AGAINST THE 2018/2019 ANNUAL PLAN (CONT.)

CONSULTATION

At its meeting held on the 19 March 2019, Council endorsed the six monthly report against the actions of the Annual Plan for the period July 2018 to December 2018. The final report against the actions of the Annual Plan will also be presented to Elected Members at the Council workshop to be held on the 16 July 2019 prior to the Council meeting.

No public consultation has taken place however progress reports against the actions of the Annual Plan have been made publicly available via the appropriate Council agenda.

OFFICER'S COMMENTS

Council adopted its 2018/2019 Annual Plan in July 2018. As outlined by the General Manager at the March 2019 Council meeting, limitations were placed on a number of actions contained within the Annual Plan due to a lack of available funding and/or resources or contributing factors outside of Council's control. It was also suggested that there would be a number of actions which may not be achieved prior to the end of the 2018/2019 reporting period for these reasons and it was also considered that a number of the actions listed in the Annual Plan were operational in nature rather than strategic.

Upon formal endorsement by Council, the report against the actions of the 2018/2019 Annual Plan will be integrated in the 2019 Annual Report. The Draft 2019 Annual Report will be workshopped prior to submission to Council in October for adoption prior to the AGM which is to be held on the 14 November 2019.

Since the March 2019 Council meeting the 2019/2020 Annual Plan has been discussed at a number of Council workshops leading up to the adoption of Council's 2019/2020 budget. The 2019/2020 Annual Plan is more reflective of overarching actions specific to Council's existing strategic plan rather than by individual actions. It is anticipated that the 2019/2020 Annual Plan will be presented to Council at its August 2019 Council meeting for adoption.

OFFICER'S RECOMMENDATION

That Council endorse the final report against the actions of the 2018/2019 Annual Plan.

DECISION

VOTING

For:

Against:

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

13. PETITIONS

Nil.

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

14. NOTICES OF MOTIONS

Nil.

**15. COUNCILLORS QUESTIONS WITHOUT NOTICE TAKEN ON NOTICE FROM
PREVIOUS ORDINARY COUNCIL MEETING**

[Refer to Minute No. 362/15 which states "At any Ordinary Meeting of Council when a 'without notice' question from a councillor is accepted, and when this question is taken on notice',

- a) The General Manager is to record in the minutes of that meeting the 'question', and that the question was 'taken on notice'.*
- b) Provide the answer to the question 'taken on notice, at the next Ordinary Meeting of Council, in writing."]*

Nil.

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

16. COUNCIL COMMITTEE REPORTS

16.1 GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING

REPORT AUTHOR: General Manager

REPORT DATE: 8th July, 2019

FILE NO: 22.24

ATTACHMENT/S: George Town Community Safety Group Committee Confirmed Minutes – 4th June 2019

The George Town Community Safety Group Committee met on the 2nd July, 2019.

The Committee at this meeting resolved the following motions:

1. To accept the minutes of the 4th June 2019 as an accurate record of that meeting (attached).
2. The Committee accepted the syringe audit report provided by the Works Department and that a quarterly report be undertaken on the sharps container disposals and the outcome be provided to the Committee.
3. The Committee request from Council a copy of the draft Terms of Reference from the Healthy Tasmania Working Group to be provided to the George Town Safety Committee Group to compliment the work of both groups.

OFFICERS COMMENTS

Council's Infrastructure and Works Department have recently conducted an audit of the sharps containers to identify areas of higher usage for the purpose of ensuring the containers are adequately serviced, to identify locations where use of the disposal containers is higher and ensure the sharps disposal container locations are appropriate.

A quarterly audit will ensure ongoing and meaningful data is collected. The report is appropriate to be received by Council as it provides information relating to the appropriate and safe disposal of sharps in the community.

The draft terms of reference for the Healthy George Town Working Group is not a public documents as they are still in draft format and have only been provided to Council in a confidential workshop. Once adopted by Council the terms of reference will be made available to the committee. In preparation of the terms of reference, consideration is given to the terms of reference of other Council committees to ensure duplication is minimized.

OFFICER'S RECOMMENDATION

That Council:

1. Receive the minutes of the George Town Safety Group Committee meeting of 2nd June 2019.
2. A quarterly audit be undertaken on the sharps container disposals and the outcome be reported to Safety Committee.
3. Council does not provide a copy of the draft terms of reference of the Healthy George Town Working Group until such times as they have been adopted by Council.

**George Town Council
COUNCIL MEETING – 16 JULY 2019
AGENDA**

16.1 GEORGE TOWN COMMUNITY SAFETY GROUP COMMITTEE MEETING (CONT.)

DECISION

VOTING:

For:

Against:

There being no further business, the meeting closed at

Cr Tim Harris
ACTING MAYOR