



# GEORGE TOWN COUNCIL

## **2019 ANNUAL GENERAL MEETING**

### **AGENDA**

Thursday 14<sup>th</sup> November 2019 @ 6.00pm  
Council Chambers, 16-18 Anne Street  
George Town

## **NOTICE OF MEETING**

Notice is hereby given that the Annual General Meeting of Council will be held on Thursday 14<sup>th</sup> November 2019 in the Council Chambers, George Town commencing at 6.00 pm.

## **CERTIFICATION**

Pursuant to the provisions of Section 65 of the Local Government Act 1993, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.

A handwritten signature in black ink, appearing to read 'SP', with a long horizontal stroke extending to the right.

**Shane Power**  
**GENERAL MANAGER**

11<sup>th</sup> November 2019

## **Local Government Act 1993, Division 3 – Annual General Meeting**

### **72B. Annual General Meeting**

1. A council must hold an Annual General Meeting on a date that –
  - a. Is not later than 15 December in each year; and
  - b. Is not before 14 days after the date of the first publication of a notice under subsection (2).
2. A council must publish a notice in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
3. If a quorum of the council is not present at an Annual General Meeting –
  - (a) the Annual General Meeting is to be reconvened and held within 14 days; and
  - (b) a notice is to be published in a daily newspaper circulating in the municipal area specifying the date, time and place of the Annual General Meeting.
4. Only electors in the municipal area are entitled to vote at an Annual General Meeting.
5. A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the council determines.
6. A motion passed at an Annual General Meeting is to be considered at the next meeting of the council.
7. The general manager is to keep minutes of the Annual General Meeting.

**ORDER OF BUSINESS**

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## **Acknowledgement of Country**

*The George Town Council pays its respect to the traditional and original owners of the land in which we meet, their elders past, present and emerging and we pay respect to those that have passed before us and to acknowledge today's Tasmanian Aboriginal people who are the custodians of this land.*

### **AUDIO RECORDING OF ANNUAL GENERAL MEETING**

The public is advised that the 2019 Annual General Meeting will be recorded on digital media to assist in the preparation of minutes, and to clarify any dispute or query relating to the minutes that may be raised.

The recording does not replace the written minutes and a transcript of the recording will not be prepared.

In accordance with the requirements of Council's Audio Recording of Council Meetings Policy No. 40, members of the public are not permitted to make audio recordings of Council meetings.

#### **1. ATTENDANCE**

#### **2. APOLOGIES**

#### **3. STAFF IN ATTENDANCE**

#### **4. MEETING PROCEDURES**

The Annual General Meeting (AGM) of Council serves much the same purpose as an Annual General Meeting of the public sector, where the Board of Directors (Elected Members) gives an account of their stewardship over the affairs of the municipality for the financial year in review.

Annual meetings also provide an opportunity for residents (the shareholders) to question Council's performance for the year in review.

The Annual General Meeting will be generally conducted in accordance with the procedures outlined below and the usual Council procedures for the conduct of its meetings.

- Attendees are asked to complete the Attendance Register.
- Only submissions, questions or motions relating to the Annual Report will be accepted.
- A person shall only speak on a matter or a motion once, with the mover of a motion having a brief right of reply not exceeding a period of 2 minutes.
- A motion must be seconded and passed by a majority of votes taken by a show of hands.
- Only electors in the George Town municipal area are entitled to vote at an AGM.

#### **4. MEETING PROCEDURES (CONT.)**

- A motion passed at the AGM will be considered at the next ordinary meeting of the Council.
- Minutes of the AGM will be kept by the General Manager to accurately record the content of the meeting, attendances and apologies, any matter discussed, any motions moved and any questions asked and the answers provided by (whom).
- Questions which cannot be answered will be taken on notice and responded to in writing.
- The Chairperson's ruling is to be final.

#### **5. MINUTES OF 2018 ANNUAL GENERAL MEETING**

The Minutes of the Annual General Meeting of the George Town Council held on the 15<sup>th</sup> November 2018 were confirmed as a true record of proceedings at the Ordinary Council meeting held on the 21<sup>st</sup> November 2018 (Minute no. 194/18).

#### **6. MAYOR'S MESSAGE – 2018/2019 ANNUAL REPORT**

I'm very pleased to present the 2018/19 Annual Report of the George Town Council.

The 2018-19 annual report marks my final contribution as Mayor of George Town Council. In May 2019, following almost 10 years in local government in George Town and four as Mayor. I was fortunate to be elected as the Federal Member of Parliament for the division of Bass and consequently relinquished my local government role. It has been a tremendous privilege to serve the George Town community as an elected representative and I am delighted that I will have the opportunity to continue that work albeit in a different capacity.

The 2018-19 year was a very productive year for George Town Council and one that I am sure will set the Council and the community in very good stead for the future. After many challenging decisions and a lot of hard work over several years the budget was returned to the black and the organisation enjoys improved governance and culture.

There are some exciting plans set to come to fruition over the coming years including the much anticipated mountain bike project and the redevelopment of Regent Square, these will both be transformational projects for the community – bringing tourists and locals alike together to enjoy all that our town has to offer. I congratulate everyone that has been involved over many years in planning for these important projects.

Likewise it will be very pleasing to see the Healthy George Town project roll out in the months and years ahead, along with the return of the YMCA programs in George Town. These have been many years in the making and it is thanks to the persistence and dedication of Council officers that they will now be realised and hopefully improve the health and wellbeing of our community.

It was very pleasing during this period to welcome new General Manager Shane Power to George Town. Shane was recruited after an extensive process and brings with him not only a wealth of local government experience across many areas of expertise but also a dynamic and inclusive attitude. Shane has relocated with his lovely family and is settling in well to the community and I wish him every success as he with newly elected Mayor Greg Kieser takes the Council forward in the next phase. I look forward to continuing to work together with the Council for our shared interests of a vibrant George Town municipality.

## **6. MAYOR'S MESSAGE – 2018/2019 ANNUAL REPORT (CONT.)**

I would like to conclude by thanking the George Town community and the wonderful Council staff and of course my Council colleagues for your support and encouragement over many years.

I wish you all a happy and successful future.

**Bridget Archer**  
**MAYOR**

## **7. GENERAL MANAGER'S MESSAGE**

I am pleased to present Council's 2018/2019 Annual Report. It has been a busy year at George Town Council, one full of great change and great achievement.

The Annual Report provides insight into Council's achievements and highlights throughout the year, details Council's operations and performance and is my first as General Manager of George Town Council.

Commencing in the role of General Manager in January, I was pleased to find the organisation in a sound financial position. For the first year in many, the organisation delivered an operating surplus (almost \$400k), which is largely due to the extraordinary efforts of former General Manager Justine Brooks and Acting General Manager Harry Galea. I take this opportunity to recognise their efforts and thank them on behalf of the organisation and the community.

The federal election was contested in May which saw our former Mayor Bridget Archer successfully gaining office as the federal member for Bass. Bridget served Council for almost 10 years, providing leadership to Council and community as mayor for 4 years. I take this opportunity to thank Bridget for her guidance and leadership and look forward to working with her in her new capacity, particularly in achieving our shared commitment to enhancing the prosperity of our community.

I have enjoyed establishing relationships with local groups, regional councils, state and federal agencies, business, industry and our broader community.

I have learned very early on that we are a diverse, proud and passionate community that 'punches above its weight' across all areas. Some examples include the re-invigoration of the Future Impact Group, a 'collective impact' initiative comprising membership from across a broad range of stakeholders that share a common goal to enhance the quality of life of our community. The establishment of a Place Making Advisory Group, a committee of Council that comprises of community members from diverse backgrounds who are passionate about enhancing the enjoyment of our public spaces. The Community Safety Committee was recognised for its outstanding work by way of nomination for an award at the 2019 Annual Road Safety Awards, as was the Bell Bay Advanced Manufacturing Zone Committee, who in collaboration with Council received the award for Contributing to Regional Growth at the 2019 National Awards for Local Government.

The community have been treated with a multitude of exciting events that have either been hosted or sponsored by Council this financial year. From car rallies, street parades to music festivals, it gives Council great pleasure to offer these social platforms in which the community can engage in fellowship with neighbours and friends.

## **7. GENERAL MANAGER'S MESSAGE (CONT.)**

Council's advocacy efforts were well rewarded receiving funding commitments from the Federal Government of \$4.4M for the construction of the George Town mountain bike trail, \$2.45M for the redevelopment of Regent Square and \$250k for the installation of AFL standard lighting at the George Town football ground. These funding commitments are in addition to funding received each year from the Commonwealth under the Financial Assistant Grant Scheme in which Council is appreciative of.

The community will also benefit from programs funded through State grants including the roll out of Healthy GT. An evidence-based, communitywide, holistic, collaborative and sustainable health and wellbeing project that aims to create a safe, connected, vibrant, healthy and positive community! 2018/2019 has been a successful year for Council and community.

The Council has budgeted for long term financial sustainability despite increasing costs, providing vital community services and progressing much-needed capital projects. I would like to acknowledge and thank the Mayor and Councillors for their vision and leadership, together with the dedication and support of the Council Leadership Team and staff.

I hope you enjoy some of the highlights of the year as presented in this Annual Report.

**Shane Power**  
**GENERAL MANAGER**



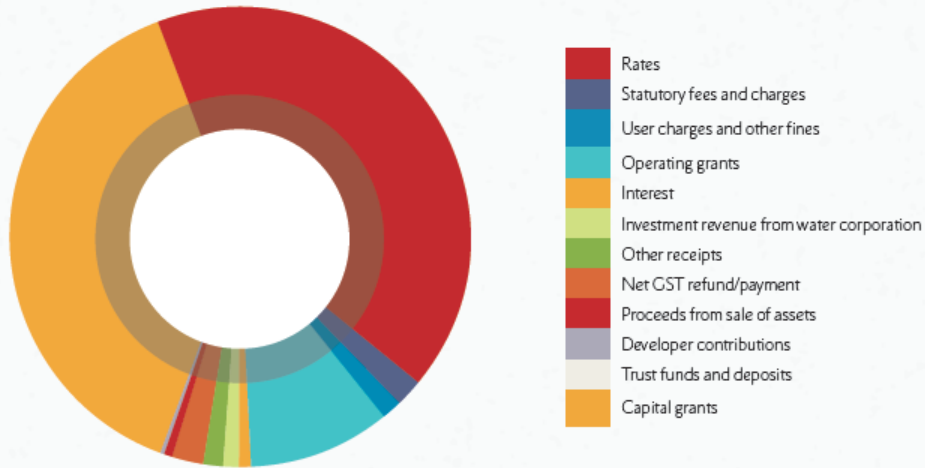
**8. FINANCIAL REPORT – TEAM LEADER CORPORATE AND FINANCE**

# Overview of Financial Performance

## Statement of Cash Flows

### Sources of income

#### Cash Inflows



#### Cash Inflows

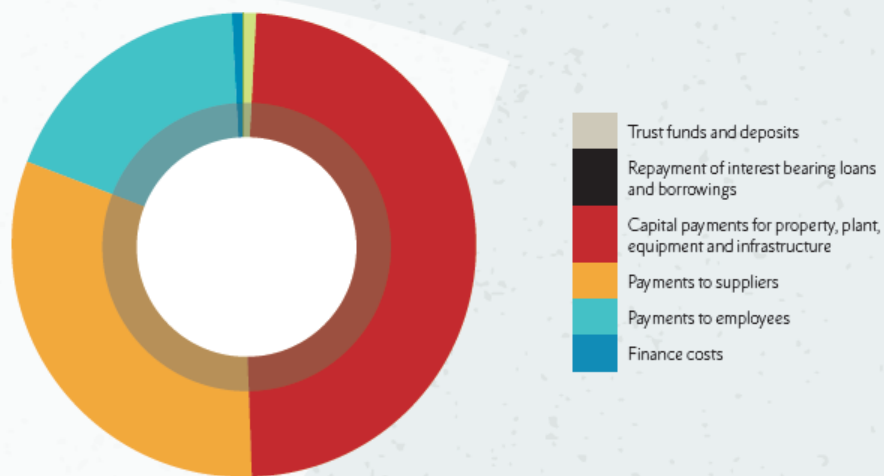
2018/2019      2018/2019  
%      \$

	2018/2019 %	2018/2019 \$
Rates	41.57	\$7,958,902
Statutory fees and charges	1.92	\$367,035
User charges and other fines	1.55	\$296,142
Operating Grants	10.06	\$1,925,721
Interest	0.58	\$110,249
Investment revenue from water corporation	1.18	\$226,000
Other receipts	1.37	\$262,027
Net GST refund/payment	2.30	\$441,284
Proceeds from sale of assets	0.59	\$113,602
Developer contributions	0.11	\$21,861
Trust funds and deposits	0.04	\$-
Capital grants	38.77	\$7,423,011
<b>Total Cash Inflows</b>		<b>\$19,145,834</b>

**8. FINANCIAL REPORT – TEAM LEADER CORPORATE AND FINANCE (CONT.)**

**Expenditure**

**Cash Outflows**



**Cash Outflows**

	2018/2019 %	2018/2019 \$
Trust funds and deposits	0.04	\$6,329
Repayment of interest bearing loans and borrowings	0.81	\$140,337
Capital payments for property, plant, equipment and infrastructure	48.71	\$8,466,402
Payments to suppliers	31.43	\$5,462,725
Payments to employees	18.37	\$3,192,265
Finance costs	0.64	\$111,813
<b>Total Cash Outflows</b>		<b>\$17,379,871</b>

**9. 2018/2019 Annual Report**

The 2018/2019 Annual Report as presented was adopted by Council at its Ordinary meeting held on the 22<sup>nd</sup> October 2019 (Minute No.: 191/19).

**10. Submissions to the 2018/2019 Annual Report**

Nil.

**11. Questions to the 2018/2019 Annual Report**

**12. Motions on the 2018/2019 Annual Report**

**13. Meeting Closure**

There being no further business, the meeting closed at ..... pm.

.....  
Greg Kieser  
**Mayor**